



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, October 13, 2014
5:30 p.m.**

- I. Moment of Silence**
- II. Pledge of Allegiance**
- III. Approval of the Minutes of the September 22, 2014 City Council Meeting**
- IV. Approval of Agenda of the October 13, 2014 City Council Meeting**
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Special Recognition of Retired Lt. Mike Foster – Spartanburg Police Department**
Presenter: Mayor Junie White
- VII. Other Business**
 - A. Award of Bid for Cart Drive Culvert Replacement Project**
Presenter: Jay Squires, Storm Water Manager
 - B. Update on Trail Development**
Presenters: Laura Ringo and Ned Barrett, Partners for Active Living
 - C. Brief Overview of Fiscal Year 2013-2014 Financial Performance**
Presenter: Chris Story, Assistant City Manager
 - D. Boards and Commissions – Storm Water Appeals Board**
Presenter: Connie S. McIntyre, City Clerk
- VIII. City Council Updates**

IX. Executive Session to Receive Legal Advice Regarding Land Acquisition

X. Adjournment

** City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.*



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, September 22, 2014
5:30 p.m.**

**(These minutes are subject to approval at the
October 13 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Jan Scalisi, Councilmembers Cate Ryba, Erica Brown, Robert Reeder, Jerome Rice, and Sterling Anderson. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

I. Moment of Silence - observed

II. Pledge of Allegiance - recited

III. Approval of the Minutes of the September 8, 2014 City Council Meeting
Councilmember Rice made a motion to approve the minutes as received. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.

IV. Approval of Agenda of the September 22, 2014 City Council Meeting
Councilmember Reeder made a motion to approve the agenda as received. Mayor pro tem Scalisi seconded the motion, which carried unanimously 7 to 0.

V. Public Comment - none
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

VI. Resolution

A. Regarding Consent of Council of the Reappointment of the Prosecutor by the City Attorney

Presenter: Cathy McCabe, City Attorney

Ms. McCabe presented the item to City Council as follows:

“In September of 2011, City Council approved the appointment of the Law Firm of Wilkins & Bouton, LLC (“Firm”) as the City Prosecutor for one year. After consulting with the Public Safety Department and Judge McJimpsey, all parties are pleased with the Firm’s performance.

ACTION REQUESTED: Approval of the recommendation and consenting to the reappointment of the Firm as the Prosecutor for the City and authorizing the City Manager or City Attorney to negotiate for a new one-year term for \$48,000 and annual evaluation by Public Safety and the Municipal Judge. This is an increase of \$3,000 to offset the additional duties for the increased volume of Circuit Court appearances. BUDGET AND FINANCE DATA: \$48,000 annual payment. This amount is in the budget.”

Councilmember Reeder made a motion to approve the resolution as presented. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.

VII. Other Business

A. **Update - Receipt of Office of Violence Against Women FY 2014 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program Grant** **Presenter: Joyce Lipscomb, Operations Analyst, Police Department**

Ms. Lipscomb presented the item to City Council as follows:

“In February 2014, Spartanburg Police Department submitted a grant to the Office of Violence Against Women. The grant was submitted as a partnership between the City of Spartanburg, Safe Homes Rape Crisis Coalition and the Office of the Seventh Circuit Solicitor.

The grant was awarded in September 2014 to the City of Spartanburg. It is a three year grant for the period of October 1, 2014 to September 30, 2017. The grant award is \$300,000.

Funds will be used for the following:

1. 20% of the Salary and Benefits for the time the Law Enforcement Victim Specialist spends on Sexual Assault.
2. OVW-Mandated Training on Sexual Assault for staff.
3. Training for Solicitors representing Sexual Assault cases.
4. Consultant to provide Sexual Assault Training for community partners.
5. Funding of Safe Homes Staff working with Sexual Assaults.

Council received the report as information.

B. **Update – Law Enforcement Body Worn Camera System**

Presenter: Major Steve Lamb, Police Department

Major Lamb presented the item to City Council as follows:

“With recent advancements in micro camera technology, law enforcement across the country are moving to a body worn camera system. This new system allows an officer to wear a small video camera system that records audio and video of a police incident. As officers interact with the community, the entire incident is recorded from the officer’s field of view. After the incident is recorded, the video is secularly stored for future evidential purposes.

UPDATE INFORMATION: The Police Department recently purchased twenty (20) Taser Axon body worn camera systems. All twenty cameras have been deployed within the agency and assigned to specific officers. During the pilot program, camera systems have been assigned to the traffic team, downtown bicycle officers, K-9 team, and several narcotic officers.

BUDGET AND FINANCE DATA: The twenty (20) cameras were purchased by piggybacking the recent in-depth procurement process from the City of Charlotte / Mecklenburg County Procurement Management Division. The camera systems and three years of data storage were purchased for a total \$65,916.84.”

Purchase Breakdown	
2011 JAG Grant	\$27,407.15
General Funds	\$21,061.69
Forfeited / Drug Funds	<u>\$17,448.00</u>
	\$65,916.84

Council received the report as information and expressed unanimous support and continuation of the project.

C. Downtown Parking Signage and Public Information
Presenter: Will Rothschild, Communications Manager

Mr. Rothschild presented the item to City Council as follows:
“One of the most important ways City Council has supported economic development and the revitalization and redevelopment of the City’s downtown has been through its funding of public parking infrastructure. Over the past 15 years, the City has invested more than \$25 million in parking infrastructure for downtown.

The result is that the central business district is home to more than 3,000 total parking spaces, including approximately 2,700 in four safe, conveniently located parking garages. In spite of this significant commitment and ample number of spaces, City staff believes, based on feedback from the public and our downtown business owners, that a misperception about both the availability and convenience of parking spaces remains an obstacle in the minds of some potential visitors and investors to our central business district.

Staff has plans to aggressively address this misperception on several fronts, starting with a new signage plan that will both direct drivers to parking facilities downtown and more prominently brand them as public facilities.

A variety of signs and locations are planned including 10 larger directional sidewalk signs, a new traffic light sign on Church Street, and new signs at garage entrances. Total cost for the signs is expected to be around \$1,800.”

Council received the report as information.

D. Committee Report Regarding Funding Request for Miss Spartanburg Pageant Organization
Presenter: Mayor pro tem Jan Scalisi

Mayor pro tem Scalisi recapped that the Miss Spartanburg Pageant Organization came before City Council at the August 25, 2014 City Council meeting requesting \$1,000 for its scholarship program. At that meeting, Mayor White appointed a committee consisting of Mayor pro tem Scalisi as Chair and Councilmembers Brown and Rice to review the request and make a recommendation to Council regarding the request. Ms. Scalisi stated that the committee met and discussed the issue at length.

She advised that the recommendation from the committee was that the Miss Spartanburg Pageant Organization applies for any funds from the City in the same manner and time frame that the many other non-profit organizations who request funds from the City are required to follow. She noted that the Miss Spartanburg Pageant Organization representatives came to City Council after the budget for FY14-15 had been approved by Council. She continued that, as with other organizations, the pageant representatives should follow the established procedure and apply at the appropriate time for any funds they are requesting.

Mayor pro tem Scalisi made a motion, Councilmember Rice seconded the motion.

Mayor White called for discussion. Councilmember Anderson asked when the appropriate time for them to apply would be and if there was an established procedure. Mayor White and Mayor pro tem Scalisi advised that there was an established procedure and that eligible organizations would be notified when that time came. Councilmember Anderson asked what funds were available, suggesting CDBG funds. Several Councilmembers interjected that CDBG funds were definitely not available for what the Miss Spartanburg Pageant Organization was requesting. City Manager Memmott clarified the same and stated that he understood the path forward would be a Mayor appointed committee of Councilmembers who would join with City staff, as a part of the new process of allocation of funds for FY15-16. Notification to all potential applicants would take place by January 1, 2015, unless Council chose another timeframe. He stated that Staff needed the committee appointed and emphasized that City staff members would work at the direction of the committee to research and bring information to the full committee as a means of helping the process. He stated that staff would not be there to bring the recommendation to the committee, but would simply be there to help. He stated that the process used in the past had been either through Hospitality Tax or Accommodations Tax, which afforded a limited amount of money for public services, and CDBG funds which did the same. He continued that Staff would roll all that together into what is considered discretionary grants. He clarified that you couldn't use the CDBG funds for certain things that you may be able to use Hospitality or Accommodations Tax for.

Councilmember Anderson stated that he concurred and that he didn't have a problem with Council doing that. He said he would simply like to make sure all parties, all pageants, whatever entity, were equally treated and that the word would be put out to all eligible organizations so that they would know when they could apply and what they were eligible for. He continued that the City funds a number of groups and that he thought it was at Council's discretion, if they so choose, to deviate from that policy that was out there. He said he thought that Council had the authority and ability to do that if they so chose. He continued that the Miss Spartanburg Pageant Organization came in late, he knew it, they knew it, and he just thought that with all the money, all the effort, when it was promoting Spartanburg like it was, the name Spartanburg, statewide, locally or whatever, he thought they should be put in the process for next year. He continued that he thought Council owed it to the public to make sure they are aware of the procedure. Mayor White stated that he thought that entities receiving any allocation of funds from Council's decision should have activities that occur in the City of Spartanburg.

Mayor White called for the vote on the motion. Motion carried unanimously 7 to 0.

Mayor White then stated that he was appointing a onetime committee to work with Staff on the process of allocation of discretionary fund grants consisting of **Councilmember Robert Reeder and Councilmember Cate Ryba.**

VIII. City Council Updates –

Councilmember Anderson mentioned he was pleased with all the great things going on at the Downtown Airport.

Councilmember Brown shared that local artist/singer/songwriter/Matthew Knight would be performing at The Hub-Bub Showroom on Saturday night. She reminded everyone of the Hub City Empty Bowls fundraiser for Total Ministries at Chapman Cultural Center the coming weekend. She shared that she had the opportunity, the previous weekend, to go to the well-attended Bruce Hornsby concert as well as the Downtown Bites event. She added that she didn't know what world anyone saying there was nothing to do in Spartanburg was living in because we have a lot of great things happening in this City and a lot of things to be proud of. She continued that the weekend before she attended, with Mayor pro tem Scalisi and Councilmember Ryba, the annual Pride March with a great turnout of 4,000 people to celebrate equality, and she was looking forward to next year.

Councilmember Reeder shared that the ReGenesis Health Screening bus came in that day. He invited everyone to go by and see the unit that would be serving schools in the area with health care. He added that there would be doctors on board and they would be serving Jesse Bobo Elementary, Cleveland Academy, and a school in either District 3 or 5.

Councilmember Rice announced that Silver Hill Methodist Church would be having a Fun Day from 10:00 a.m. until 3:00 p.m. on Saturday. He reminded everyone of the City's International Festival that would take place at Barnet Park on October 4.

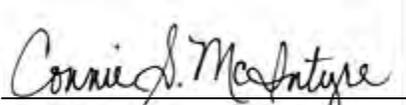
Councilmember Ryba shared that she would be headed immediately after the meeting to Growler Haus for the "Love Where You Live" event Hub-Bub was organizing to celebrate 12 non-profits in Spartanburg. She stated that you could vote on your favorite non-profit while you were there and they would get a percentage of the proceeds. She added that there would be everyone from Global Bike to Birth Matters, all different non-profits would be there.

Mayor pro tem Scalisi mentioned that there was a new stoplight at the corner of Fernwood Drive and Dupre Drive near Spartanburg High School. She added that this was a part of some citizens that were concerned about the safety of kids going into Spartanburg High School. She thanked Ed and everybody who helped do that because of the difficulty in getting that done. She continued that she attended the 2014 CVB Tourism Forum and Luncheon at the Marriott. She stated that the subject was all the efforts they were making for tourism and the kinds of economic gains it would get from those efforts. One of the things shown that was hot off the press that the CVB was pushing was Croft State Park. They had a brand new trail map. She added that she thought the CVB thought the park is one of those unappreciated gems that people should know about when they come here because it has boating, hiking, and horses. She shared that Chris Jennings told her the CVB would have some pretty impressive economic impact numbers to come from the CVB in October. She mentioned that there would be a four day Parkinson's Southern Symposium, the first of its kind here. She added that people would be here from all over November 13-16. She stated that they had a preliminary dinner attended by a filmmaker who showed part of a documentary he did called "Captivating Grace". She shared it was about a group of Parkinson's sufferers who got together and formed a dance troupe in New York City. She explained that they had a performance and that it was a little easier for people with

Parkinson's to dance than to do other things. She shared that some of the events would be open to the public, including the documentary that would be shown twice.

Mayor White thanked everyone for attending the meeting and called for a motion to adjourn.

- IX. Adjournment – Councilmember Ryba** *made a motion to adjourn the meeting. Councilmember Brown seconded the motion, which carried unanimously 7 to 0. The meeting adjourned at 6:53 p.m.*


Connie S. McIntyre, City Clerk



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Jay Squires, Storm Water Manager
SUBJECT: Cart Drive Culvert Replacement Project
DATE: October 8, 2014

BACKGROUND:

Staff received bids for the replacement of a bridge on Cart Drive. This project consists of removal and replacement of a three sided arch culvert under Cart Drive, between Blackwood Drive and Hillbrook Drive.

The following bids were submitted:

Dillard Excavating (Pelzer, S.C.)	\$645,315.00
Upstate Grading & Engineering, Inc. (Inman, S.C.)	\$844,607.50

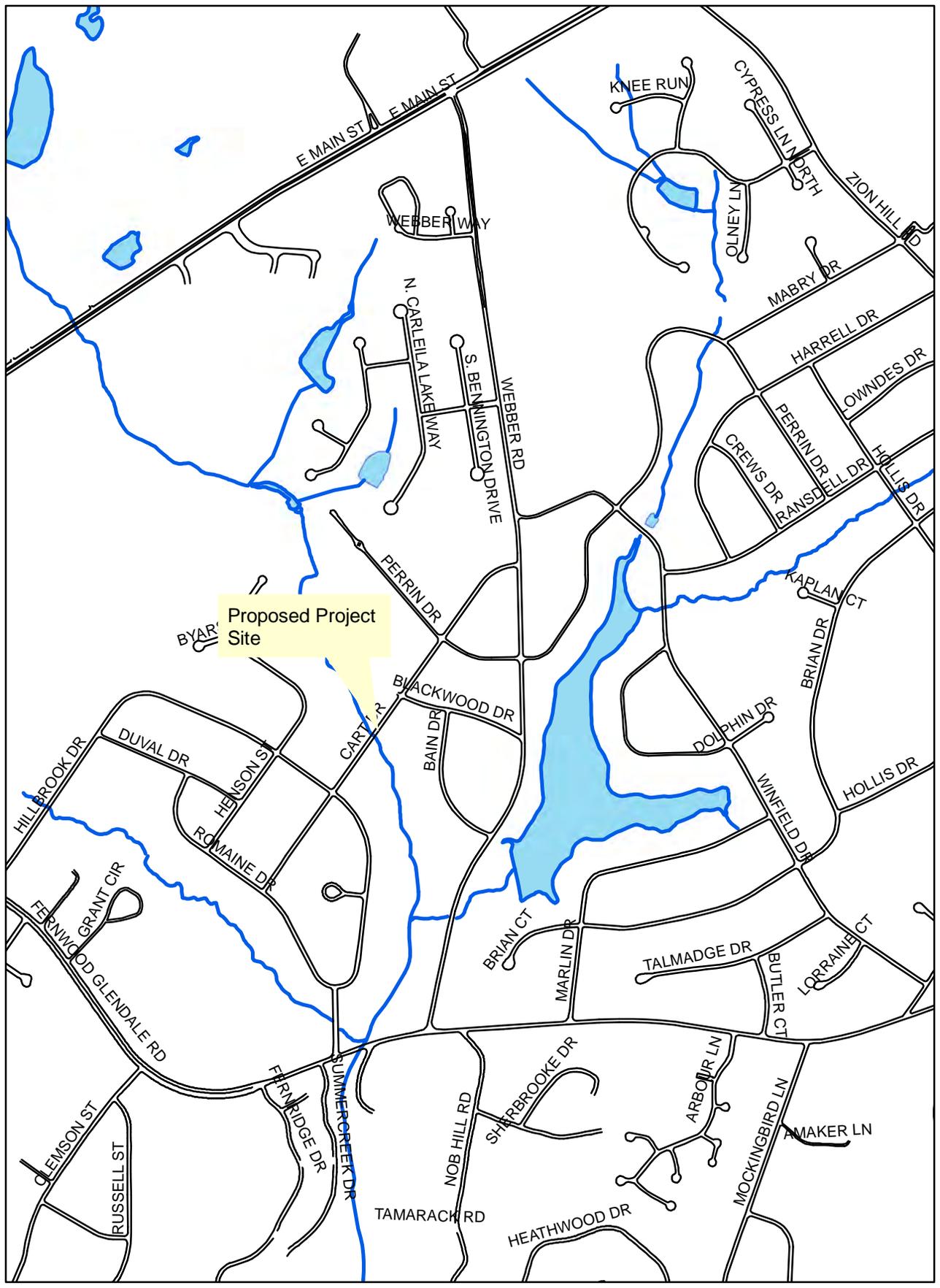
Staff has reviewed the bids and the qualifications for each of these contractors. Based on that review, staff has determined that, Dillard Excavating is the responsive low bidder. No bids were submitted from MWBE certified contractors. It is anticipated that it will take 90 days (depending on weather) to complete this project. Staff will give neighborhood residents advance notice using door hangers and mailers. A portion of Cart Drive will be closed during construction for safety reasons. A detour route will be in place for convenience while the segment of road is closed.

ACTION REQUESTED:

Allow staff to accept the bid from Dillard Excavating and authorize the City Manager to enter into a contract with Dillard Excavating for the completion of the project.

BUDGET AND FINANCE DATA:

\$ 430,315 - Storm Water Utility Fund
\$ 189,265 - County Transportation Funds
\$ 25,735 - State Representative Durham Cole C Fund Set-aside.



Proposed Project Site







MEMORANDUM

TO: Spartanburg City Council
FROM: Chris Story, Assistant City Manager
SUBJECT: Update on Trail Development
DATE: October 9, 2014

As you recall, several years ago the City partnered with the County and Partners for Active Living (“PAL”) to develop a trails plan for metro Spartanburg. That long range plan identified numerous opportunities to connect existing trail amenities with new sections to construct a cohesive network of trails throughout and around the City. Since that time, PAL, on behalf of the City, has been assessing implementation strategies, funding sources, and potential project scheduling.

Last fall, City Council programmed \$750,000 for trail development (\$150,000/year for five budget years). Of that amount, \$675,000 is not yet allocated to specific trail projects. Our intent is to leverage those funds to achieve the greatest positive impact.

At the upcoming City Council meeting, Laura Ringo and Ned Barrett, with PAL, will provide an update on their work and describe a potential path forward for the utilization of those funds. We will not be seeking any decisions or actions at this meeting. Instead, we hope to seek some feedback to refine our thinking in preparation for subsequent meetings in which we will ask you to allocate funds and approve specific projects.

We look forward to answering any questions you may have.



MEMORANDUM

TO: Spartanburg City Council
FROM: Chris Story, Assistant City Manager
SUBJECT: Brief Overview of Fiscal Year 2013-2014 Financial Performance
DATE: October 9, 2014

At the upcoming City Council meeting, we will provide a brief overview of the city's financial performance for the fiscal year ended June 30, 2014. While audited financial statements will not be available until December, we have closed the books and can now provide information on our results.

We look forward to answering any questions you may have.



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Storm Water Appeals Board

CITY RESIDENT: YES NO SEX: M F RACE: WHITE

NAME: WINTHROP ALLEN

ADDRESS: 1425 THORNWOOD DRIVE SPARTANBURG SC 29302
Street City, State, Zip Code

BUSINESS PHONE: _____ HOME PHONE: 864-764-9582 EMAIL: WINTHROP.ALLEN@GMAIL.COM

OCCUPATION: PRIVATE EQUITY

EMPLOYER: PACOLET MILLEN ENTERPRISES, INC.

OTHER VOLUNTEER OR CIVIC ACTIVITIES: SPARTANBURG COUNTY FOUNDATION CITIZEN SCHOLARS BOARD AND SCHOLAR MENTOR ; YMCA BOARD ; SRHS REGIONAL FELLOWS LEADERSHIP PROGRAM ; WOFFORD ENVIRONMENTAL STUDIES "THINKING LIKE A RIVER" PROGRAM FELLOW

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? LEARNING MORE ABOUT STORMWATER ISSUES IN THE CITY AND SPARTANBURG COUNTY

RECOMMENDED BY: _____

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

8/21/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org