



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, October 27, 2014
5:30 p.m.**

**(These minutes were approved at the
November 10, 2014 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Jan Scalisi, Councilmembers Cate Ryba, Erica Brown, Robert Reeder, Jerome Rice, and Sterling Anderson. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

- I. Moment of Silence - observed**
- II. Pledge of Allegiance - recited**
- III. Approval of the Minutes of the October 13, 2014 City Council Meeting –**
Councilmember Ryba made a motion to approve the minutes as received. Councilmember Brown seconded the motion, which carried unanimously 7 to 0.
- IV. Approval of Agenda of the October 27, 2014 City Council Meeting –**
Mayor White asked that the agenda be amended to move recognition of retiring Firefighter Robert Walker to the November 10 meeting.
Mayor pro tem Scalisi made a motion to approve the amended agenda. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.
- V. Public Comment - none**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Special Recognition of Retiring Spartanburg City Firefighter Robert Walker**
Presenter: Mayor Junie White – rescheduled to November 10 meeting.
- VII. Other Business**
 - A. Award of Bid for Stewart Park Activity Center**
Presenter: David Cook, Construction Manager
Mr. Cook presented the item to City Council as follows:

“Staff solicited bids for the construction of an Activity Center at Stewart Park. This facility will be approximately 3,000 square feet in size. The building has been designed to provide flexible space which can be used for exercise, crafts, educational, and other community purposes. Funding for the construction of the Stewart Park Activity Center was included in the Park and Recreation Improvement Capital Plan.

The following bids were submitted:

Contractor	Bid
Clayton Construction, Spartanburg, SC	\$438,000
Melloul Blamey Construction, Greenville, SC	\$479,000

Staff has reviewed the qualifications and references for both contractors, and has determined that Clayton Construction is the responsive low bidder. Clayton Construction is a certified MWBE firm, and plans to sub-contract 7% of the work to a Disadvantage Business Enterprise.

ACTION REQUESTED: Authorization for the City Manager to negotiate final terms and enter into a contract with Clayton Construction for the construction of Stewart park Activity Center

BUDGET AND FINANCIAL DATA:

Neighborhood Park Improvement Capital Project GP1270.”

Councilmember Rice made a motion to approve the award of bid to Clayton Construction in the amount of \$438,000 for construction of the Stewart Park Activity Center. Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

B. Award of Bid for Strategic Study for Police and Fire Services

Presenters: Ed Memmott, City Manager

Mr. Memmott presented the item to City Council as follows:

“The provision of high quality police and fire services is the City’s highest priority. This emphasis is reflected in the City’s budget. Police and fire services account for nearly half of total expenditures. 220 of the City’s approximately 390 full time employees work in the police or fire departments. Over the next five years, expenditures for police and fire operations will likely exceed \$65 million. The efficiency in how the City delivers these services will have a significant impact on the availability of resources for other city services and programs. The effectiveness of these services will be a major determinant of the City’s ability to remain an attractive place for private investment and development.

Given these important consequences, management strongly believes it is appropriate to contract for a strategic study of City police and fire operations. This study will assess our current and future staffing/deployment needs, equipment needs, provide bench marking data, and offer recommendations for optimal results given budget constraints. The study will provide management and Council with an independent assessment conducted by a team of professionals who specialize in police and fire operations.

In August, the City advertised for statements of qualifications from firms interested in providing this study. Qualifications statements were received from the following firms:

1. BDO USA, LLP
2. Berkshire Advisors
3. Center for Public Safety Management, LLC
4. Fitch and Associates, LLC
5. Management Partners
6. Matrix Consulting Group
7. Novak Consulting Group
8. Tri-Data Division, Systems Planning Corporation

A review committee comprised of Police Chief Alonzo Thompson, Fire Chief Marion Blackwell, Municipal Judge Erika McJimpsey, Spartanburg Water General Manager Sue Schneider, Rhonda Lockhart (JM Smith Corporation), and I rated the qualifications of the responding firms. Two firms, Berkshire Advisors and Management Partners, were determined to be the most qualified. I then requested fee proposals from Berkshire and Management Partners. Based on these fee proposals, I have determined that Management Partners offers the best value and would provide a very high quality study. I have consulted with Chiefs Thompson and Blackwell throughout this process and both indicated that they would be comfortable with the selection of Management Partners.

ACTION REQUESTED: Authorization to enter into a contract with Management Partners for Strategic Study for Police and Fire services at a cost of \$76,990.

BUDGET AND FINANCIAL DATA: \$76,990 – FY 15 General Fund Budget - Professional Services”

After lengthy discussion, Councilmember Rice made a motion to authorize the City Manager to contract with Management Partners for Strategic Study for Police and Fire Services as a cost of \$76,990. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.

C. Presentation and Review of Northside Choice Neighborhood Transformation Plan

Presenter: Chris Story, Assistant City Manager

Mr. Story presented the Northside Choice Neighborhood Transformation Plan document to Council and explained that Curt McPhail, Project Manager for Northside Development Group would go through the plan with Council in several meetings. Mr. McPhail stated that the plan was submitted to HUD on October 20 and that they would hear back from them soon. He reviewed the first part of the plan with Council. (the document is available for review)

VIII. City Council Updates –

Councilmember Rice reminded everyone of the ribbon cutting at Harvest Park on Thursday, November 6 at 10:00 a.m.

He shared that the name of the new Cammie Clagget project was voted on at the neighborhood meeting and the consensus was “Highland Crossing”.

Councilmember Anderson shared he had attended the Wofford Homecoming festivities and that it was a great event. He reminded everyone of the November 15 St. Matthews Park opening from 11:00 a.m. until 2:00 p.m.

Councilmember Brown shared she attended the YMCA Fall Festival, which included the Food Truck rodeo. She stated that it was a great, well-attended event. She also mentioned the Harvest Park ribbon cutting on Thursday, November 6 at 10:00 a.m. and the Grand Opening on Saturday, November 8.

Councilmember Reeder mentioned the meeting of the FY15-16 discretionary funds committee with Mr. Memmott, Mr. Story and Mr. Mitch Kennedy, and that they would be coming to Council with information at a later date.

Councilmember Ryba shared that the committee Mayor White appointed to recommend FY15-16 discretionary funds had met and would bring recommendations to full council at a later date.

She mentioned that she had attended the Playful City USA Leadership Summit/Kaboom conference in Chicago with Parks and Recreation staff and others. She shared that they presented an idea to reconnect bodies of water, such as Duncan Park Lake or the Butterfly Branch to everyday life of kids and how to bring water play back to families and kids to Spartanburg. She stated that the team would be coming to Council to present the idea that was presented in Chicago at a later date.

Mayor pro tem Scalisi stated that she attended the dedication of the play area at S. Converse Street Park to Brian Wofford and that it was a great event with lots of people and delicious food.

She shared that she attended a Way to Wellville presentation that was well attended by citizens.

She invited everyone to visit Paisley Paws, a new business opened on Broad Street.

IX. Executive Session to Discuss Potential Downtown Economic Development Project -

Mayor pro tem Scalisi made a motion to adjourn to Executive Session for the reason stated. Councilmember Reeder seconded the motion, which carried unanimously. Council adjourned to Executive Session at 6:29 p.m.

Council reconvened the regular meeting at 7:29 p.m. Mayor White stated that discussion was held with no decision made or votes taken.

X. Adjournment –

Mayor pro tem Scalisi made a motion to adjourn the meeting. Councilmember Brown seconded the motion, which carried unanimously 7 to 0. The meeting adjourned at 7:31 p.m.



Connie S. McIntyre, City Clerk