



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, February 10, 2014
5:30 p.m.**

- I. Moment of Silence**
- II. Pledge of Allegiance**
- III. Approval of the Minutes of the January 27, 2014 City Council Meeting**
- IV. Approval of Agenda of the February 10, 2014 City Council Meeting**
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Ordinances**
 - A. Authorizing the City to Quitclaim Deed Property to the Housing Authority of the City of Spartanburg (First Reading)**
Presenter: Mitch Kennedy, Community Services Director
 - B. Ordinance to Create a Policy for Honorary City Street Signs (First Reading)**
Presenter: Ed Memmott, City Manager
- VII. Update from the Arts Partnership**
Presenter: Jennifer Evins, President and CEO of the Arts Partnership of Greater Spartanburg
- VIII. Consent Agenda**
 - A. Ordinance Accepting the Property Owned by Thomas E. Austin, and being Located at 424 Ransdell Drive, and that Portion of Ransdell Drive Abutting said Property, as a Part and Parcel of the City of Spartanburg and Declaring said Property Annexed to and a Part and Parcel of the City of Spartanburg, said Parcel to be Zoned R-15, Single Family Residential upon Annexation (Second Reading)**
Presenter: Joshua T. Henderson, Planning Coordinator

As required by the Americans with Disabilities Act, the City of Spartanburg will provide interpretive services for the City Council Meetings. Requests must be made to the Communications & Marketing Office (596-2020) 24 hours in advance of the meeting. This is a Public Meeting and notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act.

IX. City Council Updates

X. Adjournment

**There will be a small reception following the meeting in the main lobby of City Hall
To honor newly elected City Councilmembers:**

**Mayor Junie White
Councilmember Cate Brandt Ryba
Councilmember Jerome Rice
Councilmember Erica Brown
Councilmember W. Sterling Anderson**

** City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.*



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, January 27, 2014
5:30 p.m.**

**(These minutes are subject to approval at the
February 10, 2014 City Council meeting.)**

City Council met this date with the following members present: Mayor pro tem Jan Scalisi, Councilmembers Cate Ryba, Erica Brown, Jerome Rice, Robert Reeder, and newly elected City Councilmember W. Sterling Anderson were in attendance. Mayor Junie White was absent on medical leave. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

I. Moment of Silence – observed.

II. Pledge of Allegiance – recited.

**III. Certification of January 21, 2014 Election Results by Henry Laye, Director,
Spartanburg County Voter Registration and Elections**

Presenter: Mayor Junie White

Mr. Laye certified the January 21, 2014 election results for City of Spartanburg Council District 1 as follows:

Mike Alston	12 votes	2.75%
Sterling Anderson	272 votes	62.39%
John E. Nicholson	152 votes	34.86%

W. Sterling Anderson was declared the winner of the election for City Council District 1.

**IV. Swearing in of District 1 Councilmember W. Sterling Anderson
Oath Administered by: Anderson Family Members**

Assisting: Mrs. Jane B. Anderson

Councilmember Anderson's son Patrick, and his daughter Sherry, administered the Oath of Office to him. His wife Jane B. Anderson assisted by holding the family bible.

Councilmember Anderson thanked all friends, family, colleagues, and acquaintances for being at his swearing in ceremony.

V. Approval of Minutes of the January 6, 2013 City Council Meeting -

Councilmember Rice made a motion to approve the minutes as received.

Councilmember Reeder seconded the motion, which carried unanimously 6 to 0.

VI. Approval of Agenda of the January 27, 2014 City Council Meeting –
Councilmember Ryba made a motion to approve the agenda as received.
Councilmember Brown seconded the motion, which carried unanimously 6 to 0.

VII. Public Comment - none

*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

**VIII. Introduction of Miss Spartanburg, Lustra Miller, and
Miss Spartanburg Teen, Sarah Hamrick**

Presenter: Mayor Junie White

**Terry Phillips, Director, Miss Spartanburg/Miss Spartanburg Teen
Pageant**

Miss Spartanburg and Miss Spartanburg Teen presented their platforms for the year of their reign.

IX. Introduction of Clay Andrews, CEcD, UpstateSCAlliance

Presenter: Mayor Junie White

Mr. Andrews updated City Council on the activities and focus of UpstateSCAlliance.

**X. Introduction of Dr. Chuck White, Interim Director of Spartanburg Area Chamber of
Commerce**

Presenter: Mayor Junie White

Dr. White introduced himself as the new Interim Director of Spartanburg Area Chamber of Commerce. He shared that he looked forward to working with City Council and invited them to call on him whenever needed.

XI. Ordinance

**A. Ordinance Accepting the Property Owned by Thomas E. Austin, and being
Located at 424 Ransdell Drive, and that Portion of Ransdell Drive Abutting said
Property, as a Part and Parcel of the City of Spartanburg and Declaring said
Property Annexed to and a Part and Parcel of the City of Spartanburg, said Parcel
to be Zoned R-15, Single Family Residential upon Annexation (First Reading)**

Presenter: Joshua T. Henderson, Planning Coordinator

Mr. Henderson presented the item to City Council as follows:

“Staff received a request from Thomas E. Austin, owner of 424 Ransdell Drive for annexation of the property into the City of Spartanburg. Because this property will be zoned R-15, Single Family Residential upon Annexation, there is no need to obtain zoning designation by the Planning Commission.

Additionally, said parcel is located in the Hillbrook Forest Subdivision. Since the parcel is contiguous to the City Limits, the property owner has submitted an annexation petition under the 100 percent Petition and Ordinance method. Since the zoning designation for the contiguous parcel is R-15, Single Family Residential; Staff is requesting Council to designate the parcel as R-15.

Staff recommends that the City Council take the following actions:

- a) Approve the annexation of 424 Ransdell Drive (TMS 7-10-13-045.00).
- b) Designate the zoning for this property as R-15 (Single Family Residential) upon annexation.

BUDGET AND FINANCE DATA: The parcel will generate property tax after annexation. Additional service costs will be minimal.”

Councilmember Reeder made a motion to approve the annexation as requested on First Reading. Councilmember Rice seconded the motion, which carried unanimously 6 to 0.

XII. Resolution

A. Ratifying the Donation of 647 Beaumont Avenue (TMS 7-08-15-104.00), 640 Isom Street (TMS 7-08-15-105.00), 642 Isom Street (TMS 7-08-15-106.00), 644 Isom Street (TMS 7-08-15-107.00) AND 646 Isom Street (TMS 7-08-15-108.00)

Presenter: Mitch Kennedy, Community Services Director

Mr. Kennedy presented the item to City Council as follows:

“In 2010, the City of Spartanburg entered into an agreement with Clinchfield, LLC that allowed the City to proceed with the demolition of several houses located near the intersection of Isom and Beaumont Avenue. The structures located on this parcel had been a long term nuisance and were a serious safety concern to nearby Beaumont Mill Village residents. At the time of the agreement, it was Clinchfield’s intention to redevelop the site after demolition and then reimburse demolition costs to the City. Total costs for demolition and clearance of the property totaled approximately \$74,000. These costs were paid using Neighborhood Stabilization Program Grant funds. While the City’s primary intent under the agreement was to bring resolution of a long term nuisance problem, the City sought to structure demolition funding in a manner to maximize the possibility of recovering demolition costs or gaining control of the property.

Since demolition, Clinchfield has not been successful in developing this site. City staff believes it is in the City’s best interest to accept donation of this parcel with the City being in a position to list the property for sale/redevelopment in the future. Taking ownership will allow the City with the highest level of control over and above normal applicable zoning standards over future development of the site.

Staff is requesting Council approval of Resolution ratifying donation of this property to the City.

Staff is requesting approval of Resolution accepting the donation of the property.”

Councilmember Ryba made a motion to approve the resolution as presented.

Councilmember Brown seconded the motion, which carried unanimously 6 to 0.

XIII. FY 2014 Comprehensive Annual Financial Report

Presenter: Dennis Locke, Finance Director

Kevin Madden, of Greene, Finney & Horton, LLP, presented the management letter from the auditors.

Mr. Locke presented the following as current fiscal year financial issues:

Decrease of Capital Grants

Medical Claims

Growth of Tax Base

Impact of GASB 68 Accounting and Financial Reporting for Pensions

Council received the discussion and analysis of the report as information.

XIV. Boards and Commission – SADAC and Bike/Pedestrian Committees

Presenter: Connie McIntyre, City Clerk

Ms. McIntyre presented board applicants as follows:

Cynthia J. Cash for Spartanburg Alcohol and Drug Abuse Commission

Councilmember Ryba made a motion to waive the rules and appoint Ms. Cash to the SADAC board. Councilmember Reeder seconded the motion, which carried unanimously 6 to 0.

Steven E. Hyatt for Bicycle and Pedestrian Commission

Councilmember Robert Reeder made a motion to waive the rules and appoint Mr. Hyatt to the Bicycle and Pedestrian Commission. Councilmember Anderson seconded the motion, which carried unanimously 6 to 0.

XV. City Council Updates

Councilmember Rice thanked everyone involved with the Martin Luther King activities sponsored by the City. He mentioned that the Spartanburg High School basketball court would be dedicated to Coach Doug Lowe on February 7. He reminded everyone of Retro Fest that would take place on February at the Spartanburg Memorial Auditorium. He also commented how nice the swearing in and reception for new Police Chief Alonzo Thompson. He added that he appreciated Staff's persistence and patience to find the right candidate for the job.

Councilmember Brown shared that the United Way would have a Free Tax Service on February 3 from 10:00 to 4:00. She also thanked all involved in the MLK events.

Councilmember Ryba mentioned the 4 new artists in residence that were recently welcomed to Hub-Bub. She shared there would be a tribute to Erica Fields at Hub-Bub on February 15.

Councilmember Reeder thanked everyone involved in the MLK events. He shared that a group from the Birmingham, Alabama City Council had toured the Spartanburg area the previous week to "see what was happening in Spartanburg". He mentioned the group toured several sections of the city and was particularly interested in the public/private partnership in our city.

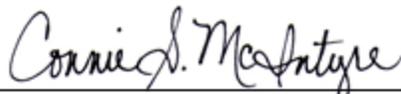
XVI. Executive Session to Discuss Potential Downtown Economic Development Projects

Councilmember Robert Reeder made a motion to adjourn to Executive Session for the reason stated. Councilmember Ryba seconded the motion, which carried unanimously 6 to 0. Council adjourned to Executive Session at 6:52 p.m.

Council reconvened to regular session at 7:32 p.m. Mayor pro tem Scalisi stated that discussion was held with no decisions made.

XVII. Adjournment – Councilmember Reeder made a motion to adjourn the meeting.

Councilmember Ryba seconded the motion, which carried unanimously 6 to 0. The meeting adjourned at 7:33 p.m.



Connie S. McIntyre, City Clerk



REQUEST FOR CITY COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Mitch Kennedy, Community Services Director
SUBJECT: Approve Quitclaim Deed of Cammie Claggett Property
DATE: February 5, 2014

BACKGROUND: The Housing Authority of the City of Spartanburg (“SHA”) is seeking redevelopment of the Cammie Claggett Courts apartment complex. In its efforts to arrange project financing, legal counsel for the SHA has determined that the property at various times has been listed in Spartanburg County records as being owned by the City of Spartanburg. The Cammie Claggett property is in fact owned by the Housing Authority of the City of Spartanburg. However, to remove any question regarding ownership, the City has been asked to execute a quitclaim deed for the property. Staff is recommending approval.

Staff is also encouraged to learn that the SHA is moving forward with its efforts to obtain project funding. We expect that Mr. Harry Byrd, SHA Executive Director, will be ready to brief City Council in detail in March.

ACTION REQUESTED:

First reading approval of an Ordinance approving a quitclaim deed of the Cammie Claggett property to the Housing Authority of the City of Spartanburg.

BUDGET AND FINANCIAL DATA:

N/A

AN ORDINANCE
TO AUTHORIZE THE CITY TO QUITCLAIM DEED
PROPERTY TO THE HOUSING AUTHORITY OF THE CITY
OF SPARTANBURG

WHEREAS, the Housing Authority of the City of Spartanburg (“SHA”) has operated a public housing project, Cammie Claggett Apartments (“Apartments”), for many years as HUD-identified and HUD-funded public housing; and

WHEREAS, the City believes the Apartments property may have been listed in Spartanburg County property ownership records as being owned by the City of Spartanburg even though the Apartments property is owned by the Housing Authority of the City of Spartanburg; and

WHEREAS, SHA has requested the City to execute a quitclaim deed to clarify ownership of the Apartments property.

NOW, THEREFORE, BE IT ORDAINED By the Mayor and Members of Council of the City of Spartanburg, in Council assembled:

Section 1. To authorize the City to quitclaim any ownership of record it may have in the Cammie Claggett Apartments property known as 201 Highland Avenue, being Parcel 7-12-13-254.00 to the Housing Authority of the City of Spartanburg.

Section 2. To authorize the City Manager, as attested by the City Clerk, to execute a quitclaim deed conveying Parcel 7-12-13-254.00 to the Housing Authority of the City of Spartanburg.

Section 3. This Ordinance shall become effective upon the date of enactment.

DONE AND RATIFIED this _____ day of _____, 2013.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

___/___/___ 1st Reading

___/___/___ 2nd Reading



REQUEST FOR CITY COUNCIL ACTION

TO: Mayor and Members of City Council

FROM: Ed Memmott, City Manager

SUBJECT: Honorary Street Naming Program

DATE: February 6, 2014

BACKGROUND: Staff has been asked to research the option of creating an honorary street naming program. In our research, we have found that many cities have such programs. Staff has also found common procedures with respect to nomination process and consideration by the elected body.

For Council's review, staff has developed an Ordinance that would establish an honorary street naming program. As drafted, the Ordinance would require nomination by a Council member and endorsement by a second member of Council. Staff would be responsible for providing advance notice to property owners in reasonable proximity to the street or street area proposed for honorary naming. The notice would provide the date and time for Council's consideration of the honorary naming and would establish procedures for Council to receive public comment. The Ordinance would also set procedures for revocation of any honorary street naming.

ACTION REQUESTED:

Council review of and consideration of the draft Ordinance. If Council finds the Ordinance acceptable, it could proceed with first reading. Staff would continue its work regarding this program and could recommend minor changes to the program prior to second reading consideration on February 24.

BUDGET AND FINANCIAL DATA:

Staff would anticipate less than \$1,000 per year in expenses associated with this program.

ORDINANCE

TO CREATE A POLICY FOR HONORARY CITY STREET SIGNS.

WHEREAS, the City of Spartanburg (“City”), on August 17, 1987, enacted a policy for naming streets, parks and other public places; and

WHEREAS, the City has never established a policy for an honorary City street sign program; and

WHEREAS, there are individuals who deserve to be honored for their significant contributions to the City and an honorary City street sign would provide such recognition.

NOW, THEREFORE, BE IT ORDAINED By the Mayor and Members of Council of the City of Spartanburg, in Council assembled:

Section 1. An honorary City street sign program is authorized to be created as a means to honor individuals, living or dead, who have made significant contributions to the City as determined by the City Council. The honorary City street sign program is more fully described below:

- A. Upon a written nomination made by a Council Member and endorsed by at least one additional Council Member, on a Nominating Form provided by City staff, Council may, by Resolution, authorize and direct City staff to install an honorary City street sign(s) beneath the official street name sign for any street identified or portion of a street which the City has maintenance responsibility or at other locations as allowed by South Carolina Department of Transportation. A majority vote by City Council is required for the passing of any such Resolution. Such honorary street sign shall meet the standards of the Manual of Uniform Traffic Control Devices (“MUTCD”). No

honorary street sign shall be identified on any official maps prepared or maintained by the City government or County government.

- B. Notification. The City shall mail written notice to property owners at least 10 days in advance of Council's consideration of an honorary street naming. The City Manager, or his/her designee, shall mail this notice to property owners based on ownership information as available on Spartanburg County's website as of the date that the City Manager receives a properly endorsed nomination from a City Council member. The City Manager, to the extent reasonably possible, will provide written notice to property owners in the general area where the honorary naming is proposed. The written notice will provide the date, time, and location for Council's consideration of the honorary street location.
- C. Council Consideration and Public Input. When a nomination form is considered by Council, an opportunity will be extended to anyone in attendance who wants to make comment regarding the nomination. Comments will be limited to a maximum of 2 minutes per commenter and a maximum total of 10 minutes for each position. Council, by majority vote, may extend the time permitted for public comment.
- D. Number of Signs. The Mayor and each Council member are limited to making one nomination per any 12 month period. Only nominations which are approved by City Council will apply against this limitation. However, a specific nomination which is denied by Council cannot be brought back for reconsideration for a period of 12 months. The City Manager will retain all nomination records and will advise any Council member regarding these limitations as to Council nominations for honorary namings.

E. Authority. The City Manager shall promptly proceed with the installation of the honorary signage and retains authority to determine the exact number of honorary signs and location(s) necessary.

F. Revocation. If for any reason the actions of the honoree results in violations of any local, state or federal laws or their actions contradict or diminish the City's missions, visions and values, the honorary City street sign will be removed at the City's sole discretion by a majority vote of Council.

Section 2. This Ordinance shall become effective immediately upon its enactment.

DONE AND RATIFIED this _____ day of _____, 2014.

Junie L. White, Mayor.

ATTEST:

Connie S. McIntyre, City Clerk.

APPROVED AS TO FORM:

Cathy H. McCabe, City Attorney

____/____/____ First Reading

____/____/____ Second Reading