



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, April 28, 2014
5:30 p.m.**

- I. Moment of Silence**
- II. Pledge of Allegiance**
- III. Approval of the Minutes of the April 14, 2014 City Council Meeting**
- IV. Approval of Agenda of the April 28, 2014 City Council Meeting**
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Special Presentation – Proclamation Declaring May Bike Month**
Presenter: Mayor Junie White
- VII. Other Business**
 - A. Award of Bid for Brookside Road Culvert Improvement Project**
Presenter: Jay Squires, Storm Water Manager
 - B. Hub-Bub Update**
Presenter: Cate Ryba, Executive Director
 - C. Declaration of Vacancies on City Boards and Commissions**
Presenter: Connie McIntyre, City Clerk
- VIII. Executive Session to Discussion Possible Downtown Economic Development Project**
- IX. Resolution**
 - A. Authorizing a Development Agreement with SMR Hospitality II, LLC to Include Sale of Parcel 7-12-06-059.00 Under Certain Conditions**
Presenter: Chris Story, Assistant City Manager

As required by the Americans with Disabilities Act, the City of Spartanburg will provide interpretive services for the City Council Meetings. Requests must be made to the Communications & Marketing Office (596-2020) 24 hours in advance of the meeting. This is a Public Meeting and notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act.

X. City Council Updates

XI. Adjournment

** City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.*



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, April 14, 2014
5:30 p.m.**

**(These minutes are subject to approval at the
April 28, 2014 City Council Meeting)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Jan Scalisi, Councilmembers Erica Brown, Robert Reeder, and W. Sterling Anderson were in attendance. Councilmember Ryba was absent due to illness. Councilmember Jerome Rice, Jr. arrived at the meeting at 5:41 p.m. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

- I. Moment of Silence - observed**
- II. Pledge of Allegiance - recited**
- III. Approval of the Minutes of the March 31, 2014 City Council Meeting –**
*Mayor pro tem Scalisi made a motion to approve the minutes as received.
Councilmember Reeder seconded the motion, which carried unanimously 5 to 0.*
- IV. Approval of Agenda of the April 14, 2014 City Council Meeting –**
Councilmember Reeder made a motion to approve the agenda as received. Mayor pro tem Scalisi seconded the motion, which carried unanimously 5 to 0.
- V. Public Comment - None**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Resolutions**
 - A. To Determine Eligibility of 154 Magnolia Street for Special Property Tax Assessment for Rehabilitated Historic Property as Adopted by Ordinance of City Council on September 9, 2013**
Presenter: Chris Story, Assistant City Manager
Mr. Story presented the item to City Council as follows:
“Last year City Council established by ordinance a mechanism, consistent with state code, which allows City Council to provide an advantaged property tax treatment for eligible historic properties when those properties are significantly rehabilitated according to historic standards.

Spring and Magnolia LLC, an affiliated entity of Johnson Development Associates, has invested approximately \$1 million in acquisition and renovation of 154 Magnolia Street which now serves as the corporate training facility for Pure Barre, a national enterprise headquartered in Downtown Spartanburg. This facility has already proven to have a positive impact on business activity downtown.

As verified by the City's preservation consultant, 154 Magnolia qualifies as an historic structure and the renovations were conducted to historic standards. The special assessment would relieve the owners of a portion of the additional property tax liability created by the acquisition and historic-standard renovation of the property for five years.

Staff recommends approval of the attached resolution. Also provided for information are the request letter from the owner, a statement from the City's preservation consultant, and the applicable ordinance."

Councilmember Reeder made a motion to approve the resolution as requested.

Councilmember Anderson seconded the motion, which carried unanimously 5 to 0.

VII. Other Business

A. Proposed 2014 Street Resurfacing Project

Presenter: Tim Carter, Engineering Manager

Mr. Carter presented the item to City Council as follows:

"The City is eligible to receive funds for infrastructure improvements from the Spartanburg County Road Fee Program and the Spartanburg County Transportation Committee ("CTC"). Staff annually evaluates pavement conditions on City streets; this list contains the highest priority streets needing to be resurfaced. For FY15, staff is recommending the attached list of streets. If approved by Council, staff will receive contractor proposals for resurfacing of the streets on this list. The estimated cost for the 2014 street resurfacing project is \$733,271.

If approved by Council, staff will proceed with bid solicitation and return to Council for contract approval. Before the project is awarded, staff will work carefully with residents on impacted streets to provide advance notice of work.

Staff is requesting City council allow staff to accept contractor proposals for the 2014 annually street resurfacing project.

BUDGET AND FINANCE DATA: Spartanburg County Transportation Committee has approved \$ 350,000 for this project. Spartanburg County Road Fee - \$383,271."

City of Spartanburg														
Street Resurfacing 2014- 2015 Road List														
Street Name	Beginning	End	OCI	Length	Width	Sq. Yd. Milling	Sq. Yd. FDP	Est. Quantity	Asphalt Price	Milling Price	FDP Price	Asph. Price	Est. Total	
N. Carolina Lake Way	Rockbrook Blvd	Cul-de-sac		47	840	24	1213.33	180.00	220.50	80.00	4246.67	3400.00	17640.00	\$ 27,286.67
S. Carolina Lake Way	Rockbrook Blvd	Cul-de-sac		45	810	24	1170.00	200.00	212.63	80.00	4095.00	6000.00	17010.00	\$ 27,105.00
Knee Run	Cypress View	Cul-de-sac		20	570	24	823.33	150.00	149.63	80.00	2881.67	4500.00	11950.00	\$ 19,351.67
Conley St	High St	Cul-de-sac		30	640	27	200.00	180.00	180.00	80.00	6000.00	6000.00	15120.00	\$ 21,120.00
Carson St	Cornett Ave	Arundel Rd		40	1175	27	1697.22	100.00	346.99	80.00	5940.25	3000.00	27759.38	\$ 36,699.63
Arundel St	S. Church St	End of Street		38	620	18	0.00	0.00	122.06	80.00	0.00	0.00	9765.00	\$ 9,765.00
Oakleaf Dr	Birchwood Rd	Birchleaf Rd		20	780	21	0.00	200.00	179.16	80.00	0.00	6000.00	14332.50	\$ 20,332.50
Arundel Dr	Arundel Rd	Arundel Rd		25	2350	32	3394.44	0.00	822.50	80.00	11280.56	0.00	65800.00	\$ 77,680.56
Oliver Ln	Cypress Creek Dr	Cul-de-sac		20	600	24	866.67	200.00	137.50	80.00	3033.33	6000.00	12600.00	\$ 21,633.33
Cypress View	Cypress Creek Dr	Cul-de-sac		18	710	24	1025.56	0.00	186.38	80.00	3389.44	0.00	14910.00	\$ 18,499.44
S. Liberty St	Lane St	E. Main St		40	1575	26	1986.11	200.00	391.02	80.00	6951.39	6000.00	31261.25	\$ 44,232.64
Kearse Ct	Slacks Grove Rd	Cul-de-sac		30	400	24	377.78	150.00	105.00	80.00	2022.22	4500.00	3400.00	\$ 14,922.22
Bowd St	Connecticut Ave	Millie Av		36	1070	29	1345.56	150.00	339.39	80.00	5409.44	4500.00	27151.25	\$ 37,069.69
Cambridge Cir	S. Converse St	Harvard Dr		20	1100	22	0.00	100.00	264.69	80.00	0.00	3000.00	21175.00	\$ 24,175.00
Oakleaf Ct	Birchwood Oldfield Rd	Cul-de-sac		33	1300	26	1877.78	0.00	369.69	80.00	6572.22	0.00	29375.00	\$ 36,147.22
Butternut Rd	Butternut Trl	Cul-de-sac		40	1100	24	0.00	300.00	258.75	80.00	0.00	13000.00	23100.00	\$ 36,100.00
Butternut Trl	Butternut Rd	Cul-de-sac		42	480	24	0.00	600.00	126.00	80.00	0.00	13000.00	10980.00	\$ 23,580.00
Carolina Ave	S. Church St	Paromassu St		24	630	33	938.89	300.00	234.61	80.00	5286.11	3000.00	18768.75	\$ 37,034.86
Paromassu St	Carolina Ave	W. Columbia St		28	370	20	314.44	375.00	30.94	80.00	1870.56	11250.00	6475.00	\$ 19,595.56
W. Columbia Ave	Paromassu St	S. Church St		25	650	30	938.89	400.00	213.26	80.00	5286.11	12000.00	17962.50	\$ 37,348.61
Winton Ct	S. Pine St	End of Street		31	450	17	0.00	0.00	81.81	80.00	0.00	0.00	6093.75	\$ 6,093.75
Hart St	E. Columbia Ave	Cul-de-sac		33	450	18	650.00	0.00	38.59	80.00	0.00	0.00	7087.50	\$ 7,087.50
E. Columbia Ave	S. Church St	Liberty St		38	800	30	1135.36	400.00	267.50	80.00	12400.00	21000.00	33700.00	\$ 57,500.00
Saint James Dr	Cornelius Rd	Snow St		37	2800	22	0.00	400.00	671.75	80.00	12300.00	53900.00	65400.00	\$ 85,900.00
Parson Dr	Heweswood Ave	Hammontail Hike		40	900	24	1300.00	350.00	236.25	80.00	10500.00	18900.00	29400.00	\$ 59,400.00
						21695.56	5355.00	6344.46						
Total										2014 Paving List		\$733,271.88		
Amount Requested from CTC												\$350,000.00		
Amount to be funded by Road Fee												\$383,271.88		

Mayor pro tem Scalisi made a motion to approve the proposed 2014 Street Resurfacing Project as presented. Councilmember Anderson seconded the motion, which carried unanimously 6 to 0.

B. 5 – Year Comprehensive Plan, Public Hearing, and Council Consideration of Community Development Block Grant/HOME Budget Allocation

Presenter: Mitch Kennedy, Community Services Director

1. Overview – see attached presentation for overview information

2. Public Hearing –

Resolution Amending the FY14 Community Block Grant Budget –

Mayor White declared the Public Hearing opened. He asked if there was anyone present to speak against or in favor of the proposed resolution.

Hearing none, Councilmember Reeder made a motion to close the Public Hearing. Mayor pro tem Scalisi seconded the motion, which carried unanimously 6 to 0.

Councilmember Reeder made a motion to approve the resolution as presented.

Councilmember Rice seconded the motion, which carried unanimously 6 to 0.

3. Public Hearing –

Resolution Allocating FY15 Community Development Block Grant and Home Funds –

Mayor White declared the Public Hearing opened. He asked if there was anyone present to speak against or in favor of the proposed resolution.

Hearing none, Councilmember Reeder made a motion to close the Public Hearing.

Mayor pro tem Scalisi seconded the motion, which carried unanimously 6 to 0.

Councilmember Rice made a motion to approve the resolution as presented.

Councilmember Brown seconded the motion, which carried unanimously 6 to 0.

VIII. City Council Updates

Councilmember Rice reminded everyone of the Easter Egg Hunts that would be held the following weekend at Duncan and Barnet Parks.

Mayor pro tem Scalisi shared that she met with the Mary Black Foundation and Partners for Active Living and she was excited about all the projects the non-profits were working on.

Councilmember Anderson thanked James Ledlow for the speed humps on Heather Drive and for keeping him and the neighborhoods informed of what was going on.

Councilmember Brown shared that she had an opportunity to take part in the Farmer's Market and the Dog Park over the previous weekend. She encouraged everyone to get out and enjoy the amenities of the city and the downtown area.

Councilmember Reeder reminded everyone of Music on Main and Jazz on the Square.

IX. Executive Session to Discuss Personnel Matters Regarding:

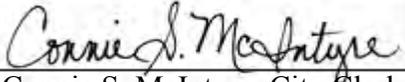
Councilmember Reeder made a motion to adjourn to Executive Session. Mayor pro tem Scalisi seconded the motion, which carried unanimously 6 to 0. Council convened to Executive Session at 6:19 p.m.

A. Annual Evaluation of City Manager – discussion with no decisions made

B. Annual Evaluation of City Attorney – discussion with no decisions made

Council reconvened to regular session at 7:48 p.m. Mayor White stated that discussion was held with no decisions made.

- X. Adjournment** – *Councilmember Reeder made a motion to adjourn the meeting. Mayor pro tem Scalisi seconded the motion, which carried unanimously 6 to 0. The meeting adjourned at 7:48 p.m.*



Connie S. McIntyre, City Clerk

HUD Requires Grantees to Develop an Assessment of Needs and Projected Activities for next 5 Years

Elements of Plan

1. Housing Market Assessment
2. Housing & Non-housing Needs
3. 5-Year Strategies & Objectives
4. First Year (FY15) Annual Action Plan
5. Citizen Input

Annual Action Plan

- **Specific projects and other activities to be carried out for a particular year**
- **Should be consistent with long-term strategies and address priority needs**
- **Allocates resources (budget) for coming year**



Assessment of Current Conditions

- **37,401 population**
- **Age: Median age of 33.7; 14.6% are 65 and older;**
- **Race: 49.3% African American; White 45.6%; 3.4% Latino**
- **8% unemployment**
- **Median Income \$33,098; compared to South Carolina Median Income of \$44,623; County Median Income \$43,421**
- **17% of the population earn less than \$10,000/yr.; 25.9% live below poverty (compare to 13.2% statewide); 46.2% female head of household (compare to 35.6% statewide)**
- **19% receive SNAP benefits on last 12 months**
- **11.2% Businesses African-American Owned**



Assessment of Current Conditions

- **15,182 Households (28% Families with children under 18)**
- **Average household size of 2.27**
- **10,228 3yrs and older enrolled in School (3,324 in Elementary, 2,054 high school, 3,984 college)**
- **81.6% have high school diploma or higher; compared to 84% statewide**

Data Source: US Census 2010 and ACS 2008-2012 (Quick Facts- Estimates 2012)



Assessment of Housing Market

- **17,516 housing units**
- **51.1% Homeownership Rate (2008-2010)**
- **Median Home Price - \$115,500**
- **Aging Housing Stock - Over 75% built before 1980**
- **Approximately 150 single family structures are condemned**
- **6,950 Rental Units - 70% of tenants pay more \$500 month**
- **54% of Renters pay more than 30% of their income in housing costs**
- **33% of Home Owners pay more than 30% of their income in housing costs**

Citizen Input

- **As part of the planning process, the City held a citizen participation meeting Feb 27th at CC Woodson.**
- **Over 30 community leaders, citizens and non-profits shared key concerns and community priorities.**
- **Feedback from this participation meeting informed staff and assisted them in outlining key recommendations, which framed budget recommendations.**



What We Heard - Priority Needs

- removal of slum and blight
- new construction for home ownership opportunities
- rehab of owner occupied housing
- infrastructure improvements
- rental housing rehab
- community facilities - improvements and new construction
- Public Services
- financial literacy training programs
- home ownership counseling programs
- workforce development and job training programs
- economic development/ business development and job creation
- Fair Housing Programs



What We Heard - Geographic Priorities

- **Beaumont Neighborhood**
- **Forest Park Neighborhood**
- **Highland Neighborhood**
- **South Converse Neighborhood**
- **Midtown Heights Neighborhood**
- **Northside Community**



Additional Public Review & Opportunity to Comment

Full Five Year Consolidated and Annual Action Plan, CDBG, and/or HOME, is available at the Neighborhood Services Division, 201 Caulder Ave. Suite 220, weekdays, between the hours of 8:00 a.m. and 5:00 p.m.

Will also be available on at www.cityofspartanburg.org.

Citizens can also provide input through a community survey at <http://www.cityofspartanburg.org/community-services/neighborhood-services>



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Jay Squires, Storm Water Manager
SUBJECT: Brookside Road Culvert Improvement Project
DATE: April 22, 2014

BACKGROUND

Staff received bids for the replacement of a culvert under Brookside Road. This project consists of removal and replacement of approximately 80 feet of storm drainage pipe from under Brookside Road, near the intersection with West Crescent Road.

The following bids were submitted:

Larry Green Grading, Inc. (Lyman, S.C.)	\$49,110
Martin & Son Contracting, Inc. (Spartanburg, S.C.)	\$59,900
P.A.R. Grading & Hauling, Inc. (Spartanburg, S.C.)	\$77,700

Staff has reviewed the bids and the qualifications for each of these contractors. Based on that review, staff has determined that, Larry Green Grading, Inc is the responsive low bidder. No bids were submitted from MWBE certified contractors. It is anticipated that it will take 30 days (depending on weather) to complete this project. Staff will give neighborhood residents advance notice using door hangers and mailers. A portion of Brookside Road will be closed during construction for safety reasons. A detour route will be in place for convenience while the segment of road is closed.

ACTION REQUESTED:

Allow staff to accept the bid from Larry Green Grading, Inc and authorize the City Manager to enter into a contract with, Larry Green Grading, Inc for the completion of the project.

BUDGET AND FINANCE DATA:

\$ 49,110 from the Storm Water Utility fund will be used to complete the project.



Proposed Project Site



WHITE OAK RD

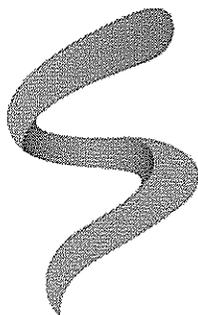
BROOKSIDE RD

W CRESCENT RD

BRIARCLIFF RD

JOHN B WHITE SR. BLVD.

JOHN B WHITE SR. BLVD.



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager

FROM: Connie McIntyre, City Clerk

SUBJECT: Annual Review of Vacancies/Reappointments on City of Spartanburg Boards and Commissions

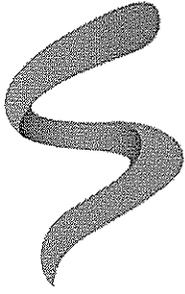
DATE: April 24, 2014

BACKGROUND: City Council annually reviews term expirations of individuals who are appointed by Council to serve on City of Spartanburg Boards and Commissions. Attached you will find a summary of vacancies and an updated listing of boards and commissions with vacancies. Council reviews information as it is received and makes recommendations for nominations to fill vacancies. Deadline for applications is June 13, 2014.

ACTION REQUESTED: Staff requests that City Council begin the annual review process of vacancies for appointment/reappointment of individuals to City of Spartanburg boards and commissions with the goal of final vote on appointments/reappointments at the June 23, 2014 Council meeting.

ATTACHMENTS:

1. List of boards/commissions with vacancy numbers, eligibility of reappointment, information regarding specific boards/commissions
2. Spread sheet of boards/commissions member information with applications received for members eligible for reappointment.



Boards and Commissions 2014-15 Summary of Vacancies

Accommodations Tax Advisory Committee – 2 vacancies

Term: 4 years

Purpose: To make recommendations on the expenditure or revenues generated from the Accommodations Tax. A majority of the members must be selected from the hospitality industry. Two-(2) of these members must be from the lodging industry. One-(1) member shall represent the cultural organizations of the City.

Meetings: On call as required **Compensation:** none

Contact: Kathy Hill, Community Services Coordinator – 596-2905

Airport Advisory Committee – 3 vacancies - (1 eligible for reappointment)

Term: 3 years

Purpose: The Airport Advisory Committee provides advice to the City Airport Director, City Manager and City Council on issues affecting the Airport.

Membership: A five (5) member board with each serving a three (3) year term.

Meetings: as called **Compensation:** none

Contact: Darwin Simpson, Airport Director – 574-8552

Alcohol & Drug Abuse Commission – 4 vacancies

Term: 5 years

Purpose: Established by City Council & County Council to serve as Approval Board for all activities of the Commission. Participates in planning procedures by giving advice from professional, administrative & financial experience.

Membership: Ten (10) members - City Council appoints five (5) members & County Council appoints five (5) members. (5 year term) City Council appointed members.

Meetings: Third Monday, every other month. **Compensation:** None

Contact: Mardy Wall, SADAC – 582-7588

Board of Architectural Design and Historic Review – 4 vacancies – (1 eligible for reappointment)

Term: 3 years with no member serving more than two-(2) consecutive terms. Former members may be reappointed after the expiration of two-(2) years. Members must be residents of the City of Spartanburg.

Purpose: The Board is responsible for administering and enforcing the provisions of the Architectural Design & Historic Review Ordinance of the City

of Spartanburg dated March 6, 1995.

Membership: This is a nine-(9) member board comprised of persons who have demonstrated civic interest and have general knowledge of and interest in history and historic preservation. At least four-(4) members shall be citizens who are knowledgeable in one of the following disciplines: archeology, architecture, landscape architecture, American history, urban planning, engineering, environmental science, law, banking or real estate. A historian and professional architect will serve at all times. None of the voting members may hold any other public office or position in the City. **Members must be residents of the City of Spartanburg.**

Meetings: If business is received, the Board meets the second Thursday of every month at 5:30 p.m. in the City Council Chambers located at 145 West Broad Street **Compensation:** None

Contact: Josh Henderson, Planner – 596-2069

Bicycle and Pedestrian Committee – 3 vacancies – (3 eligible for reappointment)

Term: 3 years

Purpose: The City Council shall appoint as members of the Bicycle and Pedestrian Committee seven (7) persons who should be a resident or have a significant business interest in the City of Spartanburg. The majority of the members of the committee shall have knowledge of urban planning, trails and greenways, active living, exercise science, or other comparable skill sets as determined by Council to be appropriate.

Duties of the committee would include: (a) Conducting quarterly meetings with senior city staff; (b) assisting City in developing a process for prioritization of bicycle/pedestrian projects that are financially feasible, enjoy broad based support, and which recognize the necessity to partner with organizations such as SPATS, SCDOT, private foundations, schools, and local businesses; (c) Review and assess planned public improvement projects and provide recommendations to incorporate bicycle and pedestrian features where feasible; (d) Assist the City in marketing and promotion of existing bicycle and pedestrian infrastructure; (e) Assist the City in organizing events to promote bicycle and pedestrian activity; (f) Assist the City in recognizing local businesses that incorporate bicycle and/or pedestrian infrastructure or activities into their projects or programs; (g) Provide recommendations to City on opportunities to leverage and connect new development projects via bicycle and/or pedestrian projects; (h) Pedestrian improvements; (i) Make an annual report to City Council on bike/ped activities, recognition; (j) Assist the City in developing and measuring benchmarks for bicycling and walking in the City; (k) Review and comment on changes to zoning, development code, comprehensive plan, and other long-term planning and policy documents as they relate to bicycle and pedestrian activity and safety including any updates to the Spartanburg County Bicycle and Pedestrian Master Plan.

Meetings: Every other month. Dates vary.

Compensation: None

Contact: Ned Barrett, Trails Coordinator, Partners for Active Living (598-9638) The City of Spartanburg has a partnership with PAL (a local non-profit organization) to provide staff support for this committee.

Civil Service Commission – 1 vacancy – (1 eligible for reappointment)

Term: 6 years

Purpose: The Commission holds Civil Service exams for Public Safety employment, all exams for promotions, and holds hearings on appeals from disciplinary action.

Membership: A three (3) member board with one (1) alternate. The number of members and term is regulated by State Code. Members must be residents of the City of Spartanburg.

Meetings: On-call as required

Compensation: \$462.60

Contact: Michelle Clyburn, Human Resources Director – 596-2795

Construction Board of Adjustments and Appeals – 3 vacancies – (1 eligible for reappointment)

Term: 3 years

Purpose: To hear appeals from decisions of the Building Inspections Department and the Fire Division of the City of Spartanburg. The Board shall be comprised of individuals with knowledge and experience in the technical codes such as design professionals, contractors or building industry representatives. Two such board members should consist of one member at large from the building industry and one member at large from the public.

Meetings: On-call as requested.

Compensation: None

Contact: Buddy Bush, Building Inspector – 596-2111

Design Review Board – 4 vacancies – (4 eligible for reappointment)

Term: 3 years. No member shall serve more than two (2) consecutive terms.

Purpose: a) to make advisory opinions to the Planning Director (if requested) on all projects proposed for construction or alteration under the purview of this Code; b) to make final determinations on the compliance of all new construction applications in DT-6, along those frontages designated as Required Shopfront (Section 4.2), and for all lots 2 acres or greater; c) Design Review shall not be required for the following: 1) Interior alterations and changes in use; 2) Exterior alterations in the first or second layer that are considered maintenance or minor in nature and are otherwise compliant with this Code; 3) Exterior alterations not visible from the right-of-way; 4) Accessory structures in the third layer; 5) Expansions or alterations to parking in the third layer; 6) signs in accordance with this Code.

Membership: A five (5) member Board, which members should be a resident of the City of Spartanburg or have a significant business interest in the City of Spartanburg. The majority of the members of this board shall have an expertise in building design and construction (e.g. architecture, urban design, landscape architecture, construction).

Meetings: 1st Tuesday of every month at 5:30 p.m. Special called meetings as needed.

Compensation: none

Contact: Joshua Henderson, Planner – 596-2069

Housing Authority – 5 vacancies – (4 eligible for reappointment)

Term: 5 years

Purpose: To operate the City Housing Authority, including but not limited to the making of rules, regulations, filing applications for and constructing facilities as approved by City Council in accordance with State Law.

Membership: A seven (7) member board with each serving a five (5) year term. Four (4) members shall be residents of the City of Spartanburg with one of these members being a tenant in a residence owned by the Authority. The other three (3) members are not required to be residents of the City of Spartanburg, but if possible, should represent a major Spartanburg County employer, a higher education facility and a foundation interested in the goals of the Spartanburg Housing Authority.

Meetings: Third Tuesday at 5:30 p.m.

Compensation: None

Contact: Ed Memmott, City Manager – 596-2026

Housing Board of Adjustment and Appeals – 3 vacancies – (1 eligible for reappointment)

Term: 3 years

Purpose: To hear appeals from decisions of the Code Enforcement division of the Community Services Department regarding housing code and nuisance ordinance violations.

Membership: A five (5) member board appointed by City Council.

Meetings: On call as needed

Compensation: None

Contact: Mitch Kennedy, Community Services Director – 596-2785

Planning Commission – 1 vacancy – (1 eligible for reappointment)

Term: 4 years

Purpose: Reviews rezoning petitions, subdivision plats and text amendments to the Zoning Ordinance. The commission also prepares and updates the Comprehensive Plan of the City.

Membership: A seven (7) member board. Members must be residents of the City of Spartanburg.

Meetings: Third Thursday of each month at 7:00 p.m.

Compensation: None

Contact: Josh Henderson, Planner – 596-2069

Public Safety Committee – 7 vacancies – (2 eligible for reappointment)

Term: 3 years

Purpose: To assist in development, promote, and support the programs and efforts of the Public Safety Department of the City of Spartanburg.

Membership: Twelve (12) members who must be residents of the City.

Meetings: First Monday of the month from September to May, as well as special meetings.

Compensation: None

Contact: Col. Jennifer Kindall, Public Safety – 596-2820

Spartanburg Memorial Auditorium Commission – 2 vacancies – (1 eligible for reappointment)

Term: 4 years

Purpose: Act 196 SC General Assembly 1995-96

Membership: Two (2) members appointed by City Council

Compensation: None

Contact: Mayor Junie White – 596-2019

Storm Water Appeals Board – 3 vacancies

Term: 3 years

Purpose: The Storm Water Appeal Board shall hear and determine appeals (to a “stop work order” or permit revocation for particular projects) in a quasi-judicial capacity within thirty (30) days of the receipt of the City Engineer’s notice or such other times as may be mutually agreed upon and will render a decision within ten (10) working days after the appeal has been heard.

Membership: Five (5) members who must be residents of the City of Spartanburg. **Compensation:** None

Contact: Jay Squires, Storm Water Manager – 596-2089

Zoning Board of Adjustments and Appeals – 2 vacancies – (1 eligible for reappointment)

Term: 3 years

Purpose: Provides a forum for appeal for any persons that are aggrieved by the zoning administrator or are seeking a variance of special exception to the requirements of the zoning ordinance.

Membership: Seven (7) member board. **Members must be a resident of the City of Spartanburg.**

Meetings: Second Tuesday of each month at 5:15 p.m. in City Council Chambers, unless there is no business.

Compensation: None

City Staff contact: Josh Henderson, Planner – 596-2069

Alcohol and Drug Abuse Commission - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	Email
Ms.	Catherine	G.	Dedmon	1177 Partridge Road	Spartanburg, SC	29302	Retired		585-9994	6/28/2004/reappt. 6/22/09	June-09 thru June-14	Jun-14	WF	served maximum terms	
Rabbi	Yossi	J.	Liebowitz	192 Winfield Drive	Spartanburg, SC	29307	Rabbi/Temple B'nai Israel	582-2001	579-0908	Orig. 6/30/08	June-08 thru June-13	Jun-13	WM	does not want to be reappointed	ezrabbi@aol.com
Mr.	Robert		Porter	284 Alexander Ave.	Spartanburg, SC	29306	Parent Facilitator/ District 7 Schools		542-2166	Appt. 6/30/08	June-08 thru June-13	Jun-13	MM	attendance issues/ineligible	robertwp@peoplepc.com
Dr.	Larry	L.	Ware	1303 Pine Crest Road	Spartanburg, SC	29307	Physician	577-9970	582-5893	Orig. 6/30/08	June-08 thru June-13	Jun-13	WM	does not want to be reappointed	larry@sklynmedical.com
Ms.	Cynthia	J.	Cash	103 Marion Court	Cowpens, SC	29330	RN-SRMC	560-0261	406-0077	Orig. 1/27/14	Jan-14 thru June-19	Jun-19	WF		ccash@sths.com

Board of Architectural Design and Historic Review - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	EMAIL
Mr.	Thomas	A.	Belenchia	1340 Pinecrest Rd.	Spartanburg, SC	29302	Attorney	699-9801		6/22/2009/r eappt. 7/9/11 2	June-12 thru June-15	June-15	WM		tab@abizlaw.com
Mr.	Michael		Chewning	362 Mills Avenue	Spartanburg, SC	29302	Architect/ McMillan Pazdan Smith	585-5678	621-7163	6/28/2010/r eappt. 7/8/13	June-13 thru June-16	June-16	WM		mchewning@mcmillanpazdansmith.com
Mr.	George	T.	Fain	222 Holly Drive	Spartanburg, SC	29301	Adjunct Prof. History/ USC Upstate	503-5797	574-6694	8/22/2011 to fill the unexpired term of Ashley Fiv/ reappt.	June-12 thru June-15	June-15	WM		gfain2@aol.com
Ms.	Carolyn		Schoepf Harrison	1430 Maryland Avenue	Spartanburg, SC	29307	Event Planner	414-0262	585-8018	8/22/11	Aug-2011 thru June-14	June-14	WF	application received for reappointment	schoepfc@bellsouth.net
Ms.	Jessie Ruth		Littlejohn	PO Box 1267 284 Marion Avenue	Spartanburg, SC	29304	Retired Realtor		573-5066	6/30/2008/ reappt. 8/22/11	Aug-2011 thru June-14	June-14	MF	served maximum terms	rlittlejohn@charter.net
Mr.	Donnie	L.	Love, Jr.	608 Olis Blvd	Spartanburg, SC	29302	Architect/ McMillan Smith & Partners	585-5678	542-9562	6/30/2008/ reappt. 8/22/11	Aug-2011 thru June-14	June-14	WM	served maximum terms	dlove@mcmillansmith.com
Mr.	Lewis		Settle	480 Sloan St.	Spartanburg, SC	29302	Retired		585-6793	6/22/2009/r eappt. 7/9/11 2	June-12 thru June-15	June-15	WM		settle@bellsouth.net
Mr.	David		Stokes	203 W. Hampton Ave.	Spartanburg, SC	29306	Systems Administrator/ Professional Computer Software Services Inc.	578-1038	582-1817	6/30/2008/ reappt. 8/22/11	Aug-2011 thru June-14	June-14	WM	resigned 12/30/13	dstoked13@hotmail.com
Dr.	R. Phillip		Stone, II	246 S. Spring St.	Spartanburg, SC	29306	Historian/Archiv ist - Wofford College	597-4313	515-9984	6/28/2010/r eappt. 7/8/13	June-13 thru June-16	June-16	WM		stonerp@wofford.edu
<p>Donnie Love- Chairman Josh Henderson - City Staff Contact - 596-2069</p>															



CITY OF SPARTANBURG SOUTH CAROLINA

Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Architectural Design & Historical Review

CITY RESIDENT: YES [checked] NO SEX: M [checked] F RACE: white

NAME: Karahyn Schoepf

ADDRESS: 1430 Maryland Ave. Spartanburg SC 29307

BUSINESS PHONE: HOME PHONE: 585-8018 EMAIL: schoepf.c@bellsouth.net

OCCUPATION: event planner

EMPLOYER: self

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Junior League, Trustee of Hatcher Gardens, Past board member of Women's League

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD?

I've enjoyed my time serving this current term

RECOMMENDED BY: This board provides much needed guidance to keep our downtown safe and historic

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES [checked] NO IF YES, PLEASE LIST: Architectural Design & Historical Review

4-19-14 DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk City of Spartanburg PO Drawer 1749 Spartanburg, SC 29304 Email: cmcintyre@cityofspartanburg.org

Bicycle and Pedestrian Committee - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Mr.	C. Mack		Amick	525 Glendalyn Avenue	Spartanburg, SC	29302	Retired Health Care Administrator/ Practicing RN	706-5640	585-0604	Appt. 8/22/11	Aug-11 thru June - 14	Jun-14	WM	eligible
Ms.	Elizabeth	J.	Brady	227 Clifton Avenue	Spartanburg, SC	29302	Attorney/Parker Poe Adams & Bernstein	253-6109	431-3130	Appt. 8/22/11	Aug-11 thru June - 14	Jun-14	WF	eligible
Mr.	Randy		Cooksey	539 S. Irwin Avenue	Spartanburg, SC	29306	Property Manager/Home Inspector	864-621-2662	864-621-2662	Appt. 10/24/2011/ reappt. 7/9/12	June-12 thru June - 15	Jun-15	WM	
Mr.	Matt		Holiday	257 Club Meadows Court	Spartanburg, SC	29302	Auctioneer/ Holiday Auctions	357-5672	583-1944	Appt. 8/22/11/ reappt. 7/9/12	June-12 thru June - 15	Jun-15	WM	
Mr.	Paul		LeFrancois	1810 Hillcrest Blvd.	Spartanburg, SC	29307	College Professor/ Limestone College	488-4527	585-9531	Appt. 8/22/11	Aug-11 thru June - 14	Jun-14	WM	eligible
Mr.	Steven	E.	Hyatt	217 Holly Drive	Spartanburg, SC	29301	Supply Chain Coordinator- SRMC	560-6642	415-5990	Appt. 1/27/14	Jan-14 thru June - 17	Jun-17	WM	
Ms.	Monique		Watson	354 Marion Avenue	Spartanburg, SC	29306	Family Therapist	205-7660	205-7660	Appt. 8/22/11/ Reappt. 7/8/13	July-13 thru June - 16	Jun-16	MF	
Contact - Ned Barrett- Partners for Active Living - 598-9638 nbarrett@active-living.org														

Civil Service Commission - 2014-2015

of members and term regulated by State Code

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	EMAIL
Ms.	Helen	D.	Bennett	113 Cornelius Road	Spartanburg, SC	29301	Retired Educator/ District 7		587-2775	6/30/08	June-08 thru June-14	June-14	MF	eligible for another term	hdbsouth@msn.com
Mr.	Chris	N.	Harakas	112 Bain Drive	Spartanburg, SC	29307	Self-employed Horace Mann Ins. Co.	585-4102	579-8685	6/30/2005 / reappt. 8/22/11	Aug-2011 thru June-2017	June-2017	WM		chris.harakas@horacemann.com
Mr.	Steven		Querín	735 Springdale Dr.	Spartanburg, SC	29302	Attorney	582-8121	597-0154	6/2/2002/ reappt. 6/22/09	June-09 thru June-15	June-15	WM		squerin@ishwlaw.com
Ms.	Sarah		Galloway	619 Crystal Drive	Spartanburg, SC	29302	Community Volunteer		582-7260	9/28/09 appointed as Alternate	September-09 thru June-15	June-15	WF		sarahgalloway@aol.com
Michelle Clyburn, City Staff Contact (596-2795)															

Construction Board of Adjustments and Appeals - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	Email Address
Mr.	Bobby	L.	Black	336 Stratford Rd.	Moore, SC	29369	Electrician/AC Tech/Self-Employed	978-1581		Appt. 8/09/10/ reappt. 7/8/13	June-13 thru June-16	Jun-16	MM		ElectHeat.AK4U@yahoo.com
Mr.	Royce		Camp	508 Glendalyn Ave.	Spartanburg, SC	29302	Royce Camp Construction, LLC	921-6690	591-2126	Appt. 8/09/10/ reappt. 7/8/13	June-13 thru June-16	Jun-16	WM		rcamplic@aif.net
Mr.	Michael	L.	Compton	399 Archibald Road	Chesnee, SC	29323	Plumbing Contractor/C.J.C. Hampton	503-0337	578-4447	Appt. 6/30/08/ reappt. 8/22/11	Aug-2011 thru June-14	Jun-14	WM	served max term	
Mr.	Joseph	L.	Crissinger	3032 Elmhurst Drive	Spartanburg, SC	29316	McMillan Smith/Const. Materials Specialist	585-5678	578-3286	reappt. 7/8/13	June-13 thru June-16	Jun-16	WM		jcrissinger@mcmillan-smith.com
Mr.	Paul		Desmond	314 S. Spring St.	Spartanburg, SC	29306	Engineer/Zepco, LLC	968-1268	270-3535	Appt. 8/09/10/ reappt. 7/8/13	June-13 thru June-16	Jun-16	WM		pdesmond@zepco.net
Mr.	Jason Michael		Head	PO Box 9203	Spartanburg, SC	29305	General Contractor/ Spbg. Healthcare Services Dist. Inc.	560-6379	809-8254	Appt. 6/30/08/ reappt. 8/22/11	Aug-2011 thru June-14	Jun-14	WM	served max term	
Mr.	Howard		Perry	444 Grand Oak Way	Moore, SC	29369	Engineer/S&ME, Inc.	574-2360	576-8347	6/22/2009 /reappt. 7/9/12	June-12 thru June-15	Jun-15	WM		hperry@smeinc.com
Mr.	Steven	L.	Smith	141 Lakeridge Dr.	Spartanburg, SC	29302	Electrical Designer/Matrix Engineering, Inc.	583-6274	573-7722	6/22/2009 /7/9/12	June-12 thru June-15	Jun-15	WM		ssmith@matrixel.com
Ms.	Kenya	T.	Trentham	214 Holly Crest Circle	Simpsonville, SC	29681-5857	Architect/McMillan Pazdan Smith	585-5678	228-1878	Appt. 8/22/11	Aug-2011 thru June-14	Jun-14	WF	eligible	ktrenthem@mcmillanpazdensmith.com
Buddy Bush - City Staff Contact (596-2111)															

Design Review Board - 2014-15

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Ms.	Jessica		Folk	1072 Otis Boulevard	Spartanburg, SC	29302	Associate Designer/GPN Architecture	583-2215	529-7617	8/12/13	Aug.-13 thru June-16	June-16	WF	
Mr.	Michael	D.	Henthorn	100 N. Cleveland St #219	Spartanburg, SC	29301	Architect/Builder/ Developer/Henthorn Architecture & Construction, LLC	595-7380	809-3902	5/9/11	May-11 thru June-14	June-14	WM	application received for reappointment
Mr.	Bill		Joslin	103 Candler Place	Spartanburg, SC	29302	Architect/McMillan Pazdan Smith	585-5678	573-7894	5/9/11	May-11 thru June-14	June-14	WM	application received for reappointment
Mr.	W. Tipton		Pitts	174 West Park Dr.	Spartanburg, SC	29306	Landscape Architect/The LandArt Design Group, Inc.	585-7500	583-0342	5/9/11	May-11 thru June-14	June-14	WM	application received for reappointment
Mr.	Robert	P.	Richardson	643 Crystal Drive	Spartanburg, SC	29302	Financial Advisor/Morgan Stanley	594-3463	582-8015	5/9/11	May-11 thru June-14	June-14	WM	application received for reappointment
Chairman - Ricky Richardson Josh Henderson - City Staff Contact - 596-2069														



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: DOWNTOWN DESIGN REVIEW BOARD

CITY RESIDENT: YES ___ NO X SEX: (M) F RACE: _____

NAME: MICHAEL HENTHORN

ADDRESS: PO BOX 5785 (100 W. CLEVELAND ST #219) SPARTANBURG 29304 (29301)
Street City, State, Zip Code

BUSINESS PHONE: 895-2380 HOME PHONE: 809-3902 EMAIL MIKE@HENTHORNARCHITECTURE.COM

OCCUPATION: ARCHITECT/BUILDER

EMPLOYER: HENTHORN ARCHITECTURE + CONSTRUCTION, LLC

OTHER VOLUNTEER OR CIVIC ACTIVITIES: _____

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? CURRENTLY SITTING ON BOARD.

RECOMMENDED BY: DRA'S MEMBERS

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES ___ NO X IF YES, PLEASE LIST: _____

4/15/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: DESIGN REVIEW BOARD

CITY RESIDENT: YES NO SEX: M F RACE: W

NAME: W.R. BILL JOSLIN

ADDRESS: 103 CANDLER PLACE SPARTANBURG, SC 29302
Street City, State, Zip Code

BUSINESS PHONE: 585-5678 HOME PHONE: 573-7894 EMAIL wjoslin@mcmillenpazdansmith.com

OCCUPATION: ARCHITECT

EMPLOYER: McMILLAN PAZDAN SMITH ARCHITECTURE

OTHER VOLUNTEER OR CIVIC ACTIVITIES: _____

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? SEEK RE-APPOINTMENT
TO CONTINUE TO SERVE SPARTANBURG IN SUPPORT OF THE
DOWNTOWN URBAN CODE FOR NEW DEVELOPMENT.

RECOMMENDED BY: RON SMITH

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

04-22-2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: DESIGN REVIEW BOARD.

CITY RESIDENT: YES NO SEX: M F RACE: WHITE

NAME: TIPTON PITS

ADDRESS: 174 WEST PARK DR. SPARTANBURG, SC. 29306.
Street City, State, Zip Code

BUSINESS PHONE: 585-7500 HOME PHONE: GAMB. EMAIL: TIP@LANDARTDESIGNGROUP.COM

OCCUPATION: LANDSCAPE ARCHITECT

EMPLOYER: THE LANDART DESIGN GROUP, INC.

OTHER VOLUNTEER OR CIVIC ACTIVITIES: DRB, PAST HATCHER BOARD
& BZA.

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? TO SERVE MY /OUR
CITY.

RECOMMENDED BY: PLANNING

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: DRB.

TIPTON PITS

04/01/14.
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



CITY OF SPARTANBURG
SOUTH CAROLINA

Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Design Review Board

CITY RESIDENT: YES NO SEX: M F RACE: white

NAME: Robert P. (Ricky) Richardson

ADDRESS: 643 Crystal Drive, Spartanburg, S.C. 29302
Street City, State, Zip Code

BUSINESS PHONE: 864-594-3463 HOME PHONE: 864-582-8015 EMAIL: robert.p.richardson@ms.com

OCCUPATION: Investment advisor

EMPLOYER: Morgan Stanley

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Spartanburg Area Conservancy Board, Spartanburg Regional Hospice Board

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I enjoy it and like being involved in the future growth of the City

RECOMMENDED BY: _____

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

4/8/2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: **Connie S. McIntyre, City Clerk**
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

Housing Authority 2014-2015

State Regulated (Sec. 31-3-340 of State Code)

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Ms.	Suzanne B.		Cole	102 Greenbriar Road	Spartanburg, SC	29302	Attorney/Collins Lacy, PC	282-9102	285-4732	6/22/09	June-09 thru June-14	Jun-14	WF	eligible
Mrs.	Kittie Collins		Tullis	488 Webber Road	Spartanburg, SC	29307	Owner/Collins Funeral Home & Liberty Bonding Co.	583-7782	978-2192	6/28/10	June-10 thru June-2015	Jun-15	MF	
Mr.	Thomas	A.	Lounds, Jr.	235 St. Matthews Lane	Spartanburg, SC	29301	Retired			Appt. 9/12/11 to fill the unexpired term of Dr. Frances L. Hardy	Sept.-11 thru June-14	Jun-14	MM	eligible
Dr.	Charles		Love	200 Oakmont Dr.	Boiling Springs, SC	29316	Educator/ USC Upstate	503-5577	599-6723	11/26/07 to fill unexpired term of Dr. Reginald Avery who resigned effective 12/31/07	June-09 thru June-14	Jun-14	MM	eligible
Ms.	Irene		Sims	592 Vernon Street	Spartanburg, SC	29303	Retired-SRMC	598-6134	585-2752	reappt. 6/22/09	June-09 thru June-14	Jun-14	MF	served two terms
Mr.	Mac		Hogan	254 Pineville Road	Spartanburg, SC	29307	SVP - Certus Bank	573-9214	266-8283	Appt. 8/26/13	August-13 thru June-18	Jun-18	WM	machogan@certusbank.com
Mr.	Chris		Steed	25 Olney Lane	Spartanburg, SC	29307	Non-Profit Executive/United Way of the Piedmont	582-7556	316-1852	6/22/09	June-09 thru June-14	Jun-14	WM	eligible

City Staff Contact - Ed Memmott- 596-2026

Housing Board of Adjustment and Appeals - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	EMAIL
Mrs.	Janie		Bellamy-Walker	PO Box 1512	Spartanburg, SC	29304-1512	Small Business Owner/Hair Stylist	542-1116	205-3777	8/14/06 to fill unexpired term of Betty Staggs/ reappt. 7/09/07	Oct-11 thru June-14	Jun-14	MF	served max term	
Ms.	Elizabeth		Fort	268 Mills Avenue	Spartanburg, SC	29302	Community Volunteer		542-8289	Appt. 8/11/08 reappt. 10/10/11	Oct-11 thru June-14	Jun-14	WM	served max term	lizfort1@charter.net
Mr.	David		Wise	111 Camden Drive	Spartanburg, SC	29302	President/Harper Corporation	527-2500	591-0700	10/10/11	Oct-11 thru June-14	Jun-14	WM	eligible	dwise@harpercorp.com
Mr.	Ronald	L.	Poole	100 Camp Street	Spartanburg, SC	29303	Retired	582-0626 Home	580-3601 cell	Appt. 7/9/12	June-12 thru June 15	Jun-15	WM		
Mr.	Horace	C.	Littlejohn	284 Marion Avenue	Spartanburg, SC	29306	Retired (Military)		573-5066	Appt. 7/9/12	June-12 thru June 15	Jun-15	MM		hittlejoh@aol.com
Mitch Kennedy - City Staff Contact (596-2052)															

Planning Commission - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	EMAIL
Mr.	Wendell	G.	Cantrell	2 Sylvan Court	Spartanburg, SC	29302	Attorney	582-6776	542-9878	6/28/10	June-10 thru June-14	Jun-14	WM	willing to serve again	wendell@odomlaw.com
Mr.	George		Harakas	109 Duval Drive	Spartanburg, SC	29307	Human Resources/CD S Ensembles	864-848-3499	864-327-9357	Appt. 8/12/13	Aug-13 thru June-17	Jun-17	WM		gharakasfamily@charter.net
Ms.	Nancy		Hogan	726 Rutledge St.	Spartanburg, SC	29302	Architect/self-employed	582-1702	266-3501	7/13/2009/ reappt. 8/12/13	Aug-13 thru June-17	Jun-17	WF		nhogan@gpnarcht.com
Mr.	James		Jenkins	265 S. Highpoint Rd.	Spartanburg, SC	29301	Tailor/Self-employed	205-4991	205-4991	7/9/2007 to fill unexpired term of Marshall Irby reappt. 6/30/08/re appt. 7/9/12	June-12 thru June-16	Jun-16	MM		askienks@yahoo.com
Mr.	Howard	R.	Kinard	617 Maple Street	Spartanburg, SC	29302	Attorney/Johnson/Smith/Hibbard & Wildman	864-582-8121	864-992-8317	Appt. 8/12/13	Aug-13 thru June-17	Jun-17	WM		hkinard@ishwlaw.com
Mr.	Richard		Leitchworth	540 Glendalyn Avenue	Spartanburg, SC	29302	Branch Mgr./Wells Fargo	983-7102	843-408-3417	Appt. 7/9/12	June-12 thru June-16	Jun-16	WM		richard.leitchworth@wrfadvisors.com
Mr.	Bob		Pitts	726 Rutledge St.	Spartanburg	29302	Southern Design Services/Architect	864-278-5000	864-431-5913	Appt. 8/12/2013	Aug-13 thru June-17	Jun-17	WM		bobpitts23@yahoo.com
Mr.	Ed		Mermott	145 W. Broad St.	Spartanburg, SC	29306	City Manager	596-2026			Permanent				
Josh Henderson - City Staff Contact (596-2069)															



CITY OF
SPARTANBURG
SOUTH CAROLINA

Boards and Commissions Nominee Form
(Please print or type information)

BOARD/COMMITTEE: City Planning

CITY RESIDENT: YES NO SEX: M F RACE: Cauc

NAME: Wendell G. Cantrell

ADDRESS: #2 Sylvan Ct. Spartanburg SC 29302
Street City, State, Zip Code

BUSINESS PHONE: 582-6776 HOME PHONE: 542-9878 EMAIL: wendell@downlawsc.com

OCCUPATION: Attorney

EMPLOYER: Cantrell Gaines A Attorneys

OTHER VOLUNTEER OR CIVIC ACTIVITIES: former SRMC Trustee
SC ETV Commissioner, Accommodation
Tax Committee, Pawleys Island

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? Owner of
several properties in the city - want to be
informed as to city growth.

RECOMMENDED BY: Spelling Anderson

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: Accommodation Tax Committee,
Pawleys Island SC

4-23/2019
DATE

Return via FAX to (864) 596-2313 or MAIL to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304

Or email

C.mcintyre@cityofspartanburg.org, and or
jroland@cityofspartanburg.org

Public Safety Committee - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Mr.	James	S.	Bittner	108 Runnymede Lane	Spartanburg, SC	29301	Spring Collier/Duer/ Carolina Coil Inc.	706-7599	576-9709	1/28/2008/ reappt.10/24/11	Oct-2011 thru June 2014	Jun-14	WM	served max terms
Mr.	Max	Todd	Bridges	321 Earl Drive	Spartanburg, SC	29301	Paramedic Training and Quality Coordinator with EMS/SRMC	596-2800	576-6752	1/28/2008/ reappt.10/24/11	Oct-2011 thru June 2014	Jun-14	WM	served max terms
Ms.	Sallie	Ann	Burnett	272 Holly Drive	Spartanburg, SC	29301	Meeting Planner/ICM A	541-8678	266-8877	Appt. 7/23/12	June-12 thru June-15	Jun-15	WF	
Ms.	Garrow	H.	Crowley	1315 Pinecrest Rd.	Spartanburg, SC	29302	Travel Agent/Gateway Tours	585-7390	583-3544	7/13/2009/ reappt.7/9/12	June-12 thru June-15	Jun-15	WF	
Ms.	Jennifer		Evins	563 N. Church St.	Spartanburg, SC	29303	Marketing	680-3630	582-5109	6/30/2008/ reappt.10/24/11	Oct-2011 thru June 2014	Jun-14	WF	served max terms
Ms.	Witney	E.	Fisher	245 Carlisle Street	Spartanburg, SC	29306	Asst. Dean of Students-Converse College	596-9027	285-0585	09/12/11	Sept.-11 thru June-14	Jun-14	WF	eligible for reappt.
Mr.	Chip		Johnson	604 Glendalyn Avenue	Spartanburg, SC	29302	Assistant Principal/Polk County Schools	828-894-2215	864-529-7485	10/24/11	Oct-2011 thru June-2014	Jun-14	WM	eligible for reappt.
Mr.	James	L.	Chambers III	203 Quartermaster Road	Spartanburg, SC	29301	Retired School District 7		864-494-9867 Cell	07/08/13	7/8/13 - 6/30/16	Jun-16	MM	
Ms.	Tina		Lyon	4 MacFarlane Ct.	Spartanburg, SC	29302	Homemaker cell	680-8744	585-7274	Appt. 7/9/12	June-12 thru June-15	Jun-15	WF	
Unfilled Vacancy														Unfilled Vacancy
Unfilled Vacancy														Unfilled Vacancy
Col. Jennifer Kindall - City Staff Contact (596-2820)														

2014-215 Spartanburg Memorial Auditorium Commission

SPARTANBURG CITY APPOINTEES:	COMMITTEE	FIRST APPOINTED	CURRENT TERM	EXPIRES	ELIGIBILITY FOR REAPPOINTMENT
Tammy Whaley 761 Palmetto St. SPARTANBURG, SC 29302 (H) 583-9559 (W) 503-5210 twhaley@uscupstate.edu		6/28/2010	6/28/10-6/30/14	6/28/2014	ELIGIBLE
Susan Sease 319 East Main Street SPARTANBURG, SC 29302 (W) 585-5001 theinnonmain@charter.net		Reappointed 6/28/2010	6/28/10-6/30/14	6/28/2014	SERVED TWO TERMS
EX-OFFICIO MEMBERS			SPECIAL JOINT COMMITTEE		
SPARTANBURG COUNTY COUNCIL P.O. BOX 567 SPARTANBURG, SC 29304 (H) 583-1766	Jerome Rice SPARTANBURG CITY COUNCIL 102 Carrie Ellis Court SPARTANBURG, SC 29301 (864) 921-7318 Rice855@Bellsouth.net		TOM KILLOREN - AUDITORIUM DAVID BRITT - COUNTY COUNCIL Jerome Rice - City Councilmember		
MANAGEMENT					
SPARTANBURG MEMORIAL AUDITORIUM P.O. BOX 1410 385 NORTH CHURCH STREET SPARTANBURG, SC 29304	STEVE JONES, GENERAL MANAGER (H) 574-4459 (W) 583-3560 (FAX) 278-2003 stevejones@crowdpleaser.com		JONATHAN PITTS, ASSISTANT MANAGER (H) 848-9895 (W) 278-2001 (FAX) 278-2003 jpitts@crowdpleaser.com		

Storm Water Appeals Board - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Mr.	Trey		Blackwell	603 W. Main St.	Spartanburg, SC	29301	Surveyor			6/22/2009 /reappt. 8/22/11	Aug-11 thru June 14	Jun-14	WM	served max terms
Ms.	Celia	W.	Cooksey	539 S. Irwin Avenue	Spartanburg, SC	29306	Teacher/Spartanburg Day School	621-2665	253-0380	6/22/2009 /reappt. 8/22/11	Aug-11 thru June 14	Jun-14	WF	served max terms
Mr.	Charles		Godfrey	107 Beechwood Dr.	Spartanburg, SC	29307	Landscape Architect	582-2958	7060100	6/22/2009 /reappt. 7/9/12	June - 12 thru June 15	Jun-15	WM	
Ms.	Alane	S.	Russell	170 Mills Avenue	Spartanburg, SC	29302	Co-Owner Imagination Station	285-2966	582-2717	6/22/2009 /reappt. 7/9/12	June - 12 thru June 15	Jun-15	WF	
Mr.	Don	A.	Worley	640 Independence Drive	Roebuck, SC	29376	Civil Engineer	583-6274 x23	576-7424	6/22/2009 /reappt. 8/22/11	Aug-11 thru June 14	Jun-14	WM	served max terms
- Chairman Jay Squires - City Staff (596-2089)														

Board of Zoning Appeals- 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	EMAIL
Mr.	Jim		Davis	116 Eastwood Circle	Spartanburg, SC	29302	Director of Marketing/Allegra Print	585-2598	828-817-5259	08/26/13	Aug.-13 thru June-16	Jun-16	WM		jim@allegrapartanburg.com
Mr.	David	L.	Drum	209 N. Lanford Rd.	Spartanburg, SC	29301	Retired from City of Spartanburg/p aralegal	680-4615	576-9470	Appt. 7/9/12	June-12 thru June-15	Jun-15	WM		dave4146@ATT.net
Mr.	Marshall		Irby	214 Fisher Avenue	Spartanburg, SC	29301	HVAC Contractor		576-0940	Appt. 9/12/11	June-11 thru June 14	Jun-14	MM	eligible for reappt.	irbyhvac214@aol.com
Mr.	David	Scott	Lewis	432 Lucerne Drive	Spartanburg, SC	29302	Autocad Operator/Project Manager/GPN Architecture	583-2215	504-4991	10/28/13	Oct.-13 thru June-16	Jun-16	WM		dlewis@gpnrcht.com
Mr.	Joshua		Lonon	213 Beechwood Dr.	Spartanburg, SC	29302	Real Estate Attorney/Lonon Law Firm LLC	327-1764	978-8886	Appt. 7/23/12	June-12 thru June-15	Jun-15	WM		lonon@lononlawfirm.com
Ms.	Shelley	H.	Robbins	789 Glendalyn Ave.	Spartanburg, SC	29302	Project Coordinator/Upstate Forever	327-0090	582-9269	Appt. 6/30/08/ reappt.9/12/11	June-11 thru June 14	Jun-14	WF	served max terms	shelley.robbins@yahoo.com
Mr.	Aaron		Ryba	657 Maple St.	Spartanburg, SC	29302	Architect	585-5678	921-8930	6/22/2009 /reappt.7/9/12	June-12 thru June-15	Jun-15	WM		aaronryba@yahoo.com
EX-OFFICIO MEMBER:															
Mr.	Ed		Memmott	P.O. Drawer 1749	Spartanburg, SC	29304	City of Spartanburg		596-2394						
Josh Henderson- City Staff Contact (596-2069)															



REQUEST FOR COUNCIL ACTION

TO: Spartanburg City Council

FROM: Chris Story, Assistant City Manager

SUBJECT: Resolution to Authorize a Development Agreement with SMR Hospitality II, LLC to include sale of parcel 7-12-06-059.00 under certain conditions

DATE: April 24, 2014

As you know, the City owns several adjacent development sites behind the Marriott, the George, and the Chapman Cultural Center. We consider this property to be of considerable strategic importance to the long term strength and viability of the downtown both economically and otherwise. Therefore, we continue to move carefully toward identifying development opportunities that address the following goals:

1. High-value taxable development that strengthens our revenue base and contributes to downtown business activity.
2. Exhibit attractive, high quality urban design consistent with our downtown code.
3. Consist of uses that are complementary in nature to the adjacent properties (Barnet Park, the Chapman Center, the George, the Marriott, the Montgomery Building, etc.) and are supportive of a full build-out of the city's remaining property in the area.

One of these development sites (parcel 7-12-06-059.00 – approximately 3 acres) shares a property line with, and is located immediately behind, the Marriott Hotel and Conference Center.

The owners of the Marriott Hotel and Conference Center, Andy Cajka and Jimmy Gibbs, are interested in exploring a significant new mixed-use development on this parcel. Having recently completed several million dollars of upgrades to the Marriott and having now paid in full the City's note on the hotel's underground parking garage, they now believe the time is right to undertake a complementary project next door. While the specifics of the new development are not known at this stage, we believe that such an effort is very likely to meet the goals described above.



We further believe that maximizing the long-term positive impact of development of this property is far more important than the sales price of the land. After much discussion with the potential developers, we believe we have identified a workable and mutually beneficial approach.

We recommend that City Council commit to selling them this parcel for \$1 if they construct a project with a taxable value of over \$7 million (equating to approximately \$2 million per acre). We think that in light of our resource limitations and other concerns discussed above, this is a reasonable way to incentivize an important potential project.

The attached resolution implements this approach. We recommend your approval and welcome any questions you may have.

**RESOLUTION
TO AUTHORIZE A DEVELOPMENT AGREEMENT WITH SMR
HOSPITALITY II, LLC TO INCLUDE SALE OF PARCEL 7-12-06-059.00
UNDER CERTAIN CONDITIONS**

WHEREAS, the City of Spartanburg (“City”) owns Spartanburg County Parcel # 7-12-06-059.00, approximately 3.3 acres, (the “Property”), in the City directly behind the Marriott Hotel and Conference Center; and

WHEREAS, the City is interested in the sale of this Property if the sale would yield a high value project complimentary to neighboring development exhibiting attractive urban design and strengthening downtown economy that would provide a significant long-term boost to the City tax base; and

WHEREAS, SMR Hospitality II, LLC (“SMR”) is exploring the possibility of bringing a potential development that would either satisfy or exceed the characteristics described above; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Members of City Council of the City of Spartanburg, South Carolina, in Council assembled:

SECTION 1: To authorize the City Manager to execute a Development Agreement between the City and SMR Hospitality II, LLC enabling SMR to design, develop and construct improvements on the Property in manner consistent with the City’s interests described above, and establishing reasonable times for performance.

SECTION 2: To authorize the City Manager to convey the parcel for \$1, if SMR constructs a development which is consistent with the Development Agreement and estimated to have a taxable appraised value in excess of \$7 million.

SECTION 3: This Resolution shall become effective upon adoption.

This Resolution adopted this 28th day of April, 2014.

MAYOR

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
City Attorney