

**Meeting Minutes of the Construction Board of  
Adjustments & Appeals  
Thursday, June 26, 2014**

The Construction Board of Adjustments & Appeals met in City Hall Council Chambers on Thursday, June 26, 2014 at 5:30 P.M. with the following members in attendance: Bobby Black, Royce Camp, Harry Clayton, Joseph (Cris) Crissinger, Stephen Parks, Howard Perry, Steven Smith, and Kenya Trenthem. Paul Desmond was absent. Representing the Building Inspections was Buddy Bush, Building Official, and Julie Roland, Administrative Assistant for Planning Department. City Attorney Cathy McCabe also attended the meeting.

***Roll Call***

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Building Official Buddy Bush called the meeting to order at 5:30 P.M., and welcomed all the Board Members to the meeting. He informed the Board Members they would need to elect a Chair and Vice-Chair tonight, and well as go over some of the meeting procedures that would be presented by City Attorney Cathy McCabe. He also informed the Board Members they would have an important case coming before them in the near future. Mr. Bush stated that public notice of this meeting was given twenty-four (24) hours in advance as required by the Freedom of Information Act. Any appeals from a decision or action of this body are limited to a request for pre-litigation/mediation or an appeal to the Circuit Court, to be filed within thirty (30) days after the decision of this Board in accordance with Section 603.6 of the City of Spartanburg Zoning Ordinance.

Roll call was taken – Seven members were currently present, constituting a quorum.

***Old Business – None.***

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***Board Training – City Attorney, Cathy McCabe***

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City Attorney Cathy McCabe welcomed the seven Board Members to the meeting, and thanked them for their willingness to serve and be a part of the Construction Board of Adjustments and Appeals. She informed the Board Members their Board was a public board, and their meetings would be recorded. She said she was glad this Board had not had to have a meeting in quite some time, but since they did have an upcoming case, she wanted to be sure this Board had their process and procedures in place.

[Editor's Note: Board Member Harry Clayton arrived to the meeting at 5:35 P.M.]

Mr. Bush came forward again, and distributed to each member a sheet of information regarding what type of things could be appealed, which he read to the Board Members. He said you cannot waive a code requirement; you could only appeal the Building Official's interpretation.

Mr. Bush reiterated the fact that this was a nine member Board, and there really were no alternates, per say. Every Board Member could attend the meetings. Mr. Bush said their normal meeting place would be in City Hall Council Chambers at 5:30 P.M. if that was agreeable with everyone. He said if there was a particular day of the week that did not work for any of them to please let him know. He said they would need at least five Board Members to hear the case; and if any of the members knew whether or not they were going to be on vacation the last couple of weeks in July to please let him know.

Ms. Trenthem asked Mr. Bush if they could go around the room and introduce themselves. Mr. Bush apologized for not already having done so.

The Board Members introduced themselves as follows: Harry Clayton, Clayton Construction; Bobby Black, B&R Electric; Royce Camp, Royce Camp Construction; Kenya Trenthem, McMillan Pazdan Smith Architecture; Steve Smith, Electrical Designer with Matrix Engineering; Howard Perry, S&ME; Joseph (Cris) Crissinger, retired with McMillan Pazdan Smith; and Steve Parks, Structural Engineer. Mr. Bush said he had a list with everyone's contact information, and if they would wish a copy he would email that to each Board Member.

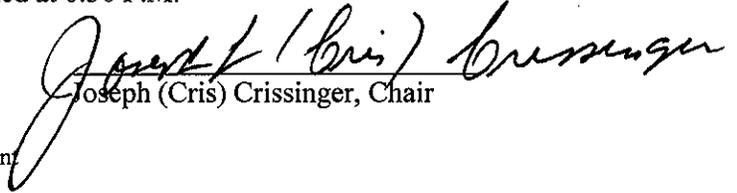
***Election of Chair and Vice-Chair for the 2014/2015 Calendar Year***

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Ms. Trenthem nominated Joseph (Cris) Crissinger as Chair, and was seconded by Mr. Smith. There were no other nominations for Chair. The motion was unanimously approved by a vote of 8 to 0.

Mr. Perry nominated Mr. Parks as Vice-Chair, and was seconded by Mr. Camp. There were no other nominations for Vice-Chair. The motion was unanimously approved by a vote of 8 to 0.

There being no other business, the meeting adjourned at 6:30 P.M.

  
Joseph (Cris) Crissinger, Chair

Edited by Julie Roland, Planning Dept. Administrative Assistant