



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, June 13, 2016
5:30 p.m.

I. Moment of Silence

II. Pledge of Allegiance

III. Approval of the Minutes of the May 23, 2016, City Council Meeting

IV. Approval of Agenda of the June 13, 2016 City Council Meeting

V. Public Comment

*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

VI. Special Presentations

A. Update from Hub City Hog Fest

Presenter: Patrick Anderson, Founding Board Member of Hub City Hog Fest

VII. Public Hearing

A. Accepting the Property Owned by the South Carolina Department of Transportation (SCDOT), to be Purchased by Claude W. Burns, III, and Being Located at the Northwest Corner of East Blackstock Road and Reidville Road, as a Part and Parcel of the City of Spartanburg and Declaring Said Property Annexed to and a Part and Parcel of the City of Spartanburg, Said Parcel to be Zoned B-3, General Business District Upon Annexation (First Reading)

Presenter: Natalia Rosario, Planning Staff

VIII. Ordinance – Second Reading

A. Ordinance to Provide for the Adoption of a City Operating Budget, Its Execution and Effect, for the Fiscal Period July 1, 2016 through June 30, 2017 (Second Reading)

Presenters: Chris Story, Assistant City Manager

James Kennedy, Budget and Accounting Director

As required by the Americans with Disabilities Act, the City of Spartanburg will provide interpretive services for the City Council Meetings. Requests must be made to the Communications & Marketing Office (596-2020) 24 hours in advance of the meeting. This is a Public Meeting and notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act.

IX. Consent Agenda

- A. To Raise Revenues for the City of Spartanburg for the Fiscal Year 2016 – 2017 to Levy Taxes on All Real Estate and Personal Property, Except Such as is Exempted by Law, in the Corporate Limits of the City of Spartanburg for Corporate Purposes for the Fiscal Year 2016-17 and to Provide Penalties for the Delinquent Payment of Taxes Levied and Provided for (Second Reading)
Presenter: James Kennedy, Budget and Accounting Director**
- B. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #6-21-11-117.00 Located at 823 John B. White Senior Boulevard, which is Currently Zoned R-12 with a Land Use Designation of General Residential District to Zone LOD with a Land Use Designation of Limited Office District; and Providing for Severability and an Effective Date (Second Reading)
Presenter: Natalia Rosario, Planning Staff**

X. Resolution

- A. Approving Donation of 206 N. Forest Street (Block Map Sheet 7-12-09-234.00)
Presenter: Mitch Kennedy, Community Services Director**

XI. Other Business

- A. Magnolia Street Improvements
Presenter: Tim Carter, Engineering Administrator**
- B. Boards and Commissions – Declaration of Vacancies
Presenter: Connie McIntyre, City Clerk**

XII. City Council Updates

XIII. Adjournment

** Non-Agenda Items*

City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.

**Agenda Items*

City Code Sec. 2-56. Addressing Council, Comments or Remarks to Council on Agenda Items Not Requiring Public Hearing. On agenda items not requiring a Public Hearing, please provide to the City Clerk prior to the opening of the meeting, your desire to speak on an agenda item. Remarks shall be limited to five (5) minutes and total remarks on any agenda item shall not exceed twenty (20) minutes.



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, May 23, 2016
5:30 p.m.**

**(These minutes are subject to approval
at the June 13, 2016 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Sterling Anderson, Councilmembers Jan Scalisi, Jerome Rice, Erica Brown, Laura Stille and Rosalyn Henderson Myers. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

- I. Moment of Silence – observed**
- II. Pledge of Allegiance – recited**
- III. Approval of the Minutes of the May 9, 2016, City Council Meeting –**
*Councilmember Rice made a motion to approve the minutes as received.
Councilmember Brown seconded the motion, which carried unanimously 7 to 0.*
- IV. Approval of Agenda of the May 23, 2016 City Council Meeting –**
*Councilmember Henderson Myers made a motion to approve the agenda as received.
Councilmember Stille seconded the motion, which carried unanimously 7 to 0.*
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
 - 1. Chris Mathis, 546 Norwood St.,** expressed concerns and offered ideas for the City Dog Park.
 - 2. David Kerchner, 220 B Ponce de Leon Avenue,** expressed concerns and offered ideas for the City Dog Park.
 - 3. Andrew Southern, 144 West Henry St.,** expressed concerns and offered ideas for the City Dog Park.
 - 4. Linda Dogan, 155 W. Centennial St.,** expressed concerns regarding the Northside Initiative and Spring Fling.
- VI. Special Presentations**
 - A. Proclamation Declaring the Month of May as Teen Pregnancy Prevention Month**
Presenter: Mayor Junie White

Mayor White presented the proclamation to a group of teens representing the Teen Pregnancy Prevention Awareness initiative.

B. Proclamation Declaring Monday, May 23, 2016 as Memorial Poppy Day

Presenter: Mayor Junie White

Mayor White presented the proclamation to Mrs. Geneva Padgett, who represented American Legion Post 28 in Spartanburg.

C. Northside Initiative Update

**Presenters: Bill Barnet, President of Northside Development Group
Tammie Hoy Hawkins, CNI Program Manager**

Mr. Barnet thanked City Staff and business partners for their ongoing support of the Northside project.

Ms. Hawkins gave a detailed update of the many good things happening within the project.

Council received the update as information.

VII. Public Hearings

A. Resolution In Support of the Issuance by The South Carolina Jobs-Economic Development Authority of Its Not Exceeding \$11,900,00 Aggregate Principal Amount of Its Economic Development Revenue Bonds (NCCD – Spartanburg Properties LLC – Converse College Project) Series 2016 in One or More Series Pursuant to the Provisions of Title 41, Chapter 43 Code of Laws of South Carolina 1976, as Amended

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to City Council as follows:

“Converse College intends to utilize bond financing through the South Carolina Jobs-Economic Development Authority (SCJEDA) for the financing of various capital projects. In order to facilitate this financing, City Council is being asked to conduct a public hearing on this matter and then consider a Resolution in support of the bond issue. The City Attorney and bond counsel for the City have reviewed the Resolution and determined that the City will have no obligation for repayment of these bonds.

Staff is requesting that City Council conduct a public hearing and then approve the Resolution in support of the bond issue.

BUDGET & FINANCIAL DATA: No financial obligation for the City.”

Mayor White opened the public hearing asking if there was anyone to speak in favor of or in opposition to the proposed resolution.

Hearing none, Mayor pro tem Anderson made a motion to close the public hearing. Councilmember Scalisi seconded the motion, which carried unanimously 7 to 0.

Councilmember Stille made a motion to approve the resolution as presented.

Councilmember Brown seconded the motion, which carried unanimously 7 to 0.

B. Resolution In Support of the Issuance by The South Carolina Jobs-Economic Development Authority of Its Economic Development Revenue Refunding Bonds (Wofford College Project), Pursuant to the Provisions of Title 41,

Chapter 43, of the Code of Laws of South Carolina 1976, as Amended, in the Aggregate Principal Amount of Not Exceeding \$30,000,000

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to City Council as follows:

“Wofford College intends to utilize bond financing through the South Carolina Jobs-Economic Development Authority (SCJEDA) for the financing of various capital projects. In order to facilitate this financing, City Council is being asked to conduct a public hearing on this matter and then consider a Resolution in support of the bond issue. The City Attorney and bond counsel for the City have reviewed the Resolution and determined that the City will have no obligation for repayment of these bonds.

Staff is requesting that City Council conduct a public hearing and then approve the Resolution in support of the bond issue.

BUDGET & FINANCIAL DATA: No financial obligation for the City.”

Mayor White opened the public hearing asking if there was anyone to speak in favor of or in opposition to the proposed resolution.

Hearing none, Mayor pro tem Anderson made a motion to close the public hearing. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.

Councilmember Rice made a motion to approve the resolution as presented. Councilmember Stille seconded the motion, which carried unanimously 7 to 0.

C. Ordinance to Provide for the Adoption of a City Operating Budget, Its Execution and Effect, for the Fiscal Period July 1, 2016 Through June 30, 2017 (First Reading)

Presenters: Chris Story, Assistant City Manager

James Kennedy, Budget and Accounting Director

Mr. Story presented the item to Council as follows:

“In accordance with Section 2-119 of the Code of the City of Spartanburg 1988, the City is required to adopt an annual budget. The City Council held a budget workshop on 05/09/2016. During that time, discussions were held concerning General Fund revenues, proposed personnel cost changes, and other inflationary expenditure increases. The recommended FY 2016 – 2017 budget is reflective of management’s efforts to meet long term funding obligations.

The FY 2016 – 2017 budget includes the following:

- No change to the current millage rate
- 4% projected increase in General Fund revenues
- 2.5% employee cost-of-living pay increase
- Approx. \$114,433 for mandatory increases in retirement
- 10% increase for the medical insurance fund
- \$220,000 for building facilities maintenance

- Continued implementation of the Capital Improvement Plan adopted in FY 2014

Staff requests that Council conduct a Public Hearing and adoption an Ordinance to approve the operating budget for fiscal year July 1, 2016 – June 30, 2017.” *Mayor White* opened the public hearing asking if there was anyone to speak in favor of or in opposition to the proposed budget ordinance. *Hearing none, Mayor White* made a motion to close the public hearing. *Councilmember Brown* seconded the motion, which carried unanimously 7 to 0. *Mayor pro tem Anderson* made a motion to approve the ordinance as presented on first reading. *Councilmember Rice* seconded the motion, which carried unanimously 7 to 0.

VIII. Ordinances

- A. To Raise Revenues for the City of Spartanburg for the Fiscal Year 2016 – 2017 to Levy Taxes on All Real Estate and Personal Property, Except Such as is Exempted by Law, in the Corporate Limits of the City of Spartanburg for Corporate Purposes for the Fiscal Year 2016-17 and to Provide Penalties for the Delinquent Payment of Taxes Levied and Provided for (First Reading)**
Presenter: James Kennedy, Budget and Accounting Director

Mr. Kennedy presented the item to Council as follows:

“The purpose of this Ordinance is to establish the property tax millage rate for the City of Spartanburg for FY 2016 – 2017. The current year’s millage is 105.0. This proposed millage Ordinance includes no change in the current millage rate of 105.0 mils.

Staff is requesting adoption of an Ordinance to approve the millage for fiscal year July 1, 2016 – June 30, 2017.”

Mayor pro tem Anderson made a motion to approve the ordinance as presented on first reading. *Councilmember Rice* seconded the motion, which carried unanimously 7 to 0.

IX. Ordinance - Second Reading

- A. Calling for a Referendum to Determine Whether The South Carolina Department of Revenue May Issue Temporary Permits in the City of Spartanburg to Allow for the Sale of Beer or Wine for Off-Premises Consumption Without Regard to the Days or Hours of Sale (Second Reading)**

Presenter: Cathy McCabe, City Attorney

This ordinance was not placed on the consent agenda because there was not a unanimous vote on first reading.

Mayor pro tem Anderson made a motion to approve the ordinance on second reading. *Councilmember Brown* seconded the motion, which carried 6 to 1. *Councilmember Rice* voted against the motion.

Councilmember Rice asked that it be noted that he voted in opposition to the ordinance because of several calls he has received from constituents against the

sale of alcohol in stores on Sunday, and because it had been stated that there was little or no financial gain in the sales for the City.

X. Consent Agenda

- A. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #7-12-08-241.00 Located at 773 East Main Street, Which is Currently Split Zoned LOD/R-8, with a Land Use Designation of Limited Office District and General Residential District, to Extend the LOD Zoned Portion of the Property that Runs Parallel to the Encroaching Wall Along the Southern Portion of the Lot, While Ensuring a Residentially Zoned Buffer Area Along Maple Street Within the Same Parcel of R-8/General Residential District; and Providing for Severability and an Effective Date (Second Reading)
Presenter: Natalia Rosario, Planning Staff**
- B. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #6-21-11-117.00 Located at 823 John B. White Senior Boulevard, which is Currently Zoned R-12 with a Land Use Designation of General Residential District to Zone LOD with a Land Use Designation of Limited Office District; and Providing for Severability and an Effective Date (Second Reading)
Presenter: Natalia Rosario, Planning Staff**

Councilmember Rice made a motion to approve the consent agenda on second reading. Councilmember Stille seconded the motion, which carried unanimously 7 to 0.

XI. Other Business

- A. FY15-16 Fraud Risk Assessment Report
Presenter: James Kennedy, Budget & Accounting Director**

Mr. Kennedy presented the item to City Council as follows:

“I am presenting the results of our annual fraud risk self-assessment. As you know, this practice is not made necessary by any particular problem or shortcoming of the City; it is simply one of our many routine efforts to ensure we are taking all reasonable steps to improve our management of City resources. The American Institute of Certified Public Accountants (AICPA) Statements on Auditing Standards (SAS) No. 99 and No. 112 require entities to conduct an annual fraud risk assessment and communicate the results with the governing body. Please be aware that these auditing standards require that the potential area of risk must be at a high level of the possibility in order for our financial statements to be materially misstated.

In preparation of the City’s upcoming FY 2015 - 2016 audit, departments were asked to conduct an assessment of their department for potential risk areas. An assessment request was sent to all departments, including over forty-three staff members. The goal is to identify fraud risks that have a more than remote

likelihood of occurring, and a more than inconsequential impact on the City's finances. These risks could be in loss of assets, lack of proper controls, or weaknesses. Generally Accepted Accounting Principles (GAAP) requires the City to maintain a system of internal controls to reduce the risk of fraud (misappropriation of assets). This assessment focuses on areas where there are potential risks and no existing mitigating internal controls.

Our purpose is to understand where fraud is most likely to occur so that the risk of fraud can be effectively controlled. A fraud risk assessment and internal controls do not guarantee that fraud will not occur.”

Mayor pro tem Anderson made a motion to accept the Fraud Risk Assessment Report. Councilmember Brown seconded the motion, which carried unanimously 7 to 0.

B. Spring Fling Committee Recommendations

Presenter: Mayor Junie White

Mayor White stated that he had asked that each councilmember recommend someone to serve on a Spring Fling Evaluation Committee. He explained that the committee was not formed to do away with Spring Fling, but to take a look at the event as a whole and offer suggestions for what should continue improvements, additions, deletions, etc. He asked councilmembers to get their recommendations to him or to Connie as soon as possible.

Councilmember Stille commented that in her previous comments, she was not suggesting that Spring Fling be discontinued, but that she thought it was a good idea to evaluate the event at this time.

Mr. Memmott reminded everyone that the committee would be subject to FOIA. He added that he anticipated that the committee would be able to conduct the evaluation and come back to Council with recommendations in early September with any necessary Council action at the first meeting in October.

XII. City Council Updates –

Councilmember Stille thanked staff for their hard work on the budget. She shared that “Ten at the Top” was conducting tours of upstate communities and that they would be in Spartanburg on June 22. She also expressed congratulations the recent graduates in Spartanburg and encouraged them to come back to Spartanburg to live.

Councilmember Brown shared she attended the play “Untitled Reconstruction” and participated in the circle discussion afterwards. She stated that actions of the KKK in this area were discussed. She clarified that she did not think that Spring Fling was for one group, but for the entire city and surrounding areas. She said that she did not want to do away with the event, but did think it would be good to have discussions about giving it a facelift to make sure it was a family friendly event.

Councilmember Henderson Myers shared that she participated in a Town Hall meeting at Majority Baptist Church Wednesday past. She encouraged everyone to get more involved in local government. She stated she also attended the Upstate Diversity Award Dinner, which was a great event. She shared that she attended the 100 Years Gala for Woodward Funeral Home, and expressed her appreciation for the many contributions

of the Woodward family to the Spartanburg community over the years. She shared that she had recently graduated from Leadership Spartanburg, that she had participated in a similar program in several other cities, and that Leadership Spartanburg was the best she had been a part of.

Councilmember Scalisi shared that she traveled with a group of 30 people with the Spartanburg Chamber of Commerce to Chattanooga, TN, which is considered a benchmark for the City of Spartanburg. She stated that Chattanooga officials brought in several speakers on subjects of innovation, diversity, downtown development, retaining talent, and poverty. She mentioned that discussion involved a broad look at the issues and challenges faced by both cities. She observed that Chattanooga is a larger city with more private money and foundations, and that they have both a city mayor and a county mayor. She shared that the discussions and observations were good, but that she appreciated the comment made that maybe the folks in Chattanooga could also learn from the many good things happening in the City of Spartanburg.

She advised that a new east side restaurant, Mother's, would be opening soon on Fernwood-Glendale Road and invited everyone to come and patronize the restaurant.

Councilmember Rice expresses congratulations to recent graduates, especially from Spartanburg High School. He shared that he, too, attended the 100 Years Woodward Funeral Home Gala and thanked the family for their contributions to the community. He invited everyone to Mary H. Wright Elementary School Field Day to be held for the first time at Stewart Park. He mentioned the June 11 Father's Day Initiative Event sponsored by Spartanburg Housing Authority and to be held at Wofford College. He shared that the event would strengthen bonds between men in our community and young males who will be community leaders of the future. He thanked Terril Bates, Executive Director for SHA for putting the event together. He mentioned that on May 25, everyone was hopeful that Don Beaty would be elected the next Chief Justice of the South Carolina Supreme Court.

Mayor pro tem Anderson stated that Don Beaty was running unopposed and would most certainly be elected to the Supreme Court. He added that he agreed that it would be a good idea to evaluate Spring Fling at this point. He thanked Staff for the many hours of hard work put into the event each year.

Mayor White thanked everyone for attending the meeting.

- XIII. Adjournment** – *Mayor pro tem Anderson made a motion to adjourn the meeting. Councilmember Brown seconded the motion, which carried unanimously 7 to 0.*



Connie S. McIntyre, City Clerk



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager

FROM: Natalia Rosario, Planning Staff

SUBJECT: Ordinance Accepting the Property Owned by the South Carolina Department of Transportation (SCDOT), to be purchased by Claude W. Burns III, and being located at the North West corner of East Blackstock road and Reidville Road, as a part and parcel of the City of Spartanburg and Declaring said Property Annexed to and a part and Parcel of the City of Spartanburg, said parcel to be Zoned B-3, General Business District upon Annexation.

DATE: June 13th, 2016

SUMMARY: On May 19th, 2016, the Planning Commission held a public hearing and reviewed an annexation and zoning request submitted by Claude W. Burns, III, prospective purchaser of the portion of land located at the northwest corner of Reidville Road and Blackstock Road, which is adjacent to the parcel numbered #6-20-16-072.00; Mr. Burns is also acting as agent on behalf of SCDOT. The proposed property, which has never been parceled is located partly in City limits and partly in the County, and is currently owned by SCDOT. The request is to fully annex the proposed parcel into the City of Spartanburg and to accept it with the zone of B-3: General Business District, in order for Mr. Burns to purchase the property, which will subsequently be developed as the site of an automotive dealership. The purchase of the property is contingent upon the request being approved.

The 2004 Comprehensive Plan is silent on the potential use of this property, as it has never been officially parceled out or entirely located within City limits. The area immediately surrounding it is envisioned as a General Activity Center, a zone which is meant to serve a regional and local market, and is to "...contain a wide variety of commercial, repair, service and office uses" with acceptable zoning categories listed as follows: LOD: Limited Office District, LC: Limited Commercial, B-1: Neighborhood Shopping District, and B-3: General Business District.

The Planning Commission held a public hearing on the proposal on May 19th, 2016. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and 2004 City Comprehensive Plan, the Planning Commission voted to recommend approval to annex and zone the requested property to B-3: General Business District.

PLANNING COMMISSION RECOMMENDATION: The request was endorsed by the Planning Commission on May 19th, 2016 by a vote of 5 to 0. Staff's recommendation concerning this application is explained in detail in the attached staff report to the Planning Commission.

ACTION REQUESTED:

Staff recommends that the City Council take the following actions:

- a) Approve the annexation of the property located at the North West corner of East Blackstock Road and Reidville Road.
- b) Designate the zoning for this property as B-3 (General Residential) upon annexation.

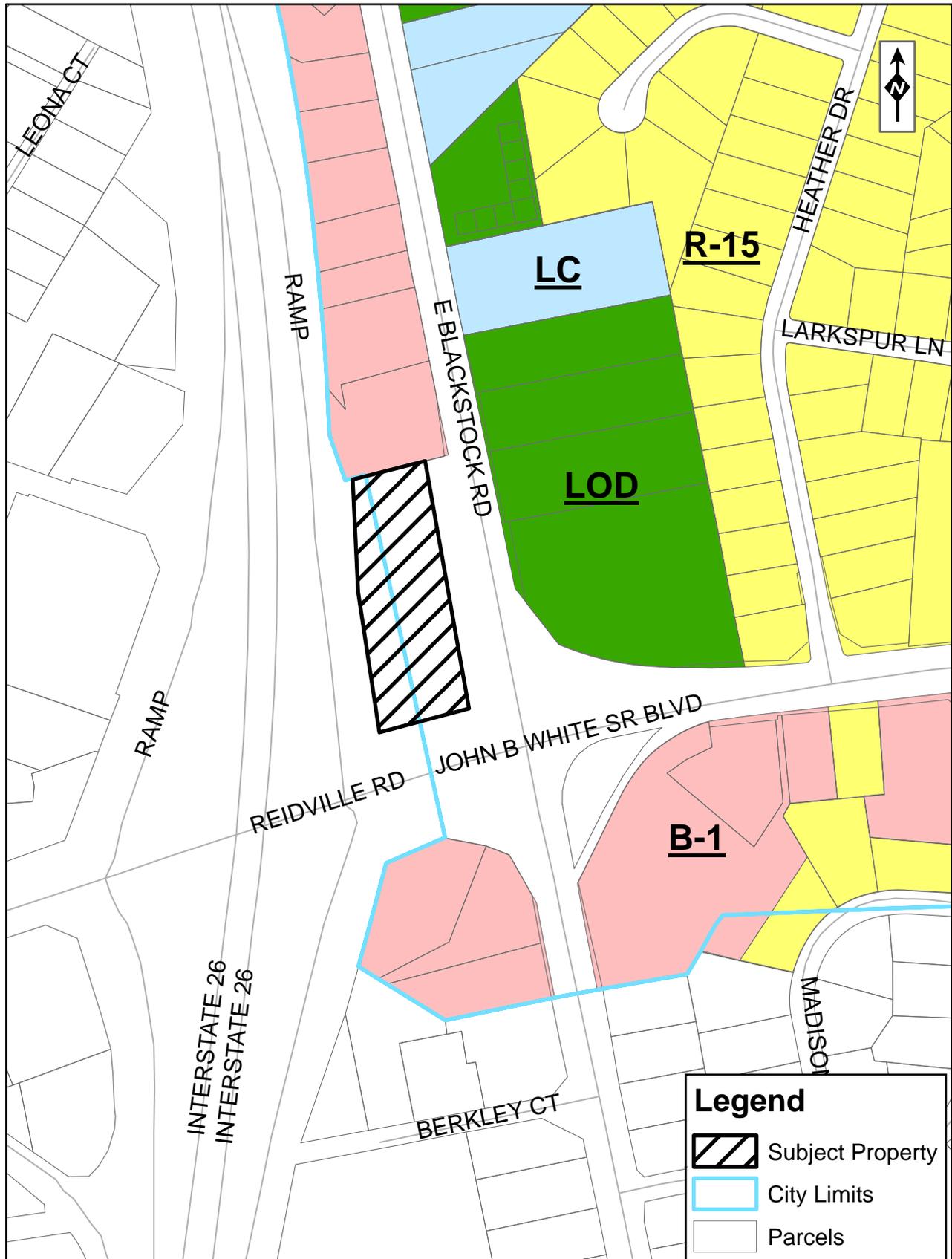
ADDITIONAL INFORMATION: Minutes from the May 19th, 2016 Planning Commission Meeting and Staff Report with attachments are included. In addition, enclosed is a proposed Ordinance in the event that Council approves the rezoning request.

BUDGET AND FINANCE DATA: N/A

Location Map

Property to be annexed
Zone B3

No Taxmap number or address currently



Legend

-  Subject Property
-  City Limits
-  Parcels

0 55110 220 Feet

 1 inch = 298 feet

Planning Commission Meeting - April 21st, 2016
 Council Chambers of City Hall - 5:30 P.M.

AN ORDINANCE

ACCEPTING THE PROPERTY OWNED BY SCDOT, UNDER CONTRACT TO BE PURCHASED BY CLAUDE W. BURNS, III., AND BEING LOCATED AT THE NORTHWEST QUADRANT OF EAST BLACKSTOCK ROAD ALONG THE NORTHERN EDGE OF SC ROUTE 296 (REIDVILLE ROAD) BETWEEN THE EASTERN EDGE OF ROUTE I-26, (EXIT 22, WESTBOUND LANE) AND THE WESTERN EDGE OF SC 295 (EAST BLACKSTOCK ROAD); AND THAT PORTION OF EAST BLACKSTOCK ROAD AND REIDVILLE ROAD ABUTTING SAID PROPERTY. PORTION OF SAID PROPERTY IS LOCATED IN THE COUNTY OF SPARTANBURG, AND PORTION LOCATED INSIDE CITY LIMITS; AND IS NOT PARCELED AND/OR ZONED. REQUEST IS FOR ANNEXATION OF THE PORTION OF PROPERTY IN COUNTY TO BE ANNEXED INTO CITY LIMITS AND THE REQUESTED ZONE OF ENTIRE PARCEL IS B-3 UPON ANNEXATION, AND IS FURTHER IDENTIFIED AS BEING THE PROPERTY (ADJACENT TO PROPERTY LOCATED ON SPARTANBURG COUNTY TAX MAP AS 6-20-16-072.00) AS A PART AND PARCEL OF THE CITY OF SPARTANBURG AND DECLARING SAID PROPERTY ANNEXED TO AND A PART AND PARCEL OF THE CITY OF SPARTANBURG. PROPERTY IS IN THE PROCESS OF BEING PARCELED, ADDRESSED, AND RECORDED WITH A TAX MAP NUMBER. THE PURCHASE OF THIS PROPERTY IS CONTINGENT UPON THE APPROVAL OF ANNEXATION WITH REQUESTED ZONE.

WHEREAS, the City of Spartanburg, on March 29, 2016, received a Petition, from Claude W. Burns, III, proposed buyer and agent, on behalf of SCDOT, Owner, requesting that the property described in the Petition be annexed to the City of Spartanburg; and

WHEREAS, the City Council of Spartanburg has caused an investigation to be made of said property and has found that said property is contiguous to the City of Spartanburg and that it would be in the best interest of the City of Spartanburg if said property be annexed hereto in accordance with Section 5-3-150 of the Code of Laws of South Carolina, 1976; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1: That the Petition of Claude W. Burns, III, proposed buyer and agent on behalf of SCDOT, dated March 29, 2016, for the annexation of the property hereinafter described to the City of Spartanburg be accepted.

Section 2: That the property hereinafter described is hereby declared annexed to the City of Spartanburg and a part and parcel of said City with full privileges accorded to and responsibilities required of said area.

Section 3: That said property is described as follows:

All that certain lot or parcel of land lying on the northwest quadrant of East Blackstock Road along the northern edge of SC Route 296 (Reidville Road) between the eastern edge of Route I-

26, (Exit 22, Westbound Lane) and the western edge of SC 295 (East Blackstock Road). For more information please refer to Attachment A.

Section 4: That upon annexation, the property shall be zoned as Zone B-3 (General Business District).

Section 5: This Ordinance shall be effective upon its adoption by the City Council of the City of Spartanburg, South Carolina.

DONE AND RATIFIED THIS ____ DAY OF _____, 2016.

Junie L. White, Mayor

ATTEST:

Connie S. McIntyre, City Clerk

APPROVED AS TO FORM:

Cathy H. McCabe, City Attorney

__/__/__ (First Reading)

__/__/__ (Second Reading)

Spartanburg City Planning Commission Meeting Minutes
Thursday, May 19, 2016

City Hall Council Chambers
Spartanburg, South Carolina

The City Planning Commission met in City Hall Council Chambers on Thursday, May 19, 2016, at 5:30 P.M. The following City Planning Commissioners attended this meeting: Jared Wilson, Howard Kinard, Bob Pitts, Wendell Cantrell, and Mike Epps. Board Members Nancy Hogan and James Jenkins were absent. Representing the Planning Department were Assistant City Manager Chris Story; Natalia Rosario, Planner III; and Julie Roland, Planning Department Administrative Assistant.

Roll Call

Mr. Wilson, the Chair, stated that notice of this meeting was posted and provided to the media 24 hours in advance as required by the Freedom of Information Act.

Mr. Wilson noted that five Planning Commissioners were currently present, constituting a quorum. Mr. Wilson went over the rules and procedures for conducting a public hearing.

Mr. Epps moved approval of the Agenda for the May 19, 2016 meeting, with second by Mr. Cantrell. The motion was unanimously approved by a vote of 5 to 0.

Disposition of the Minutes from the April 21, 2016 meeting of the Spartanburg City Planning Commission.

Mr. Cantrell moved approval of the April 21, 2016 meeting minutes as submitted, with second by Mr. Kinard. The motion was unanimously approved by a vote of 5 to 0.

Old Business – None.

New Business

Zoning Classification: Parcel adjacent to TMS#6-20-16-072.00 (portion of proposed parcel in County and portion of parcel in City Limits; and is located at the Northwest quadrant of East Blackstock Road along the northern edge of SC Route 296 (Reidville Road) between the Eastern edge of Route I-26, (Exit 22, Westbound Lane) and the Western Edge of SC 295 (East Blackstock Road). Parcel does not have a Tax Map Number and/or zoned at present time. Request is to annex portion of parcel in County into City Limits, and requested zone of entire parcel is B-3, General Business District upon annexation. Claude W. Burns, III, Petitioner. Purchase of the property is contingent upon the approval of the annexation with requested zone.

Ms. Rosario, Planner III, of the Planning Department came forward and was sworn; and she submitted the report the Planning Commissioners had previously received in their meeting packets, as well as the slides and presentation, and three drawings the petitioner had emailed to the office today, into evidence as Exhibit A. Ms. Rosario introduced the request to the Board Members, and said this was an annexation request for a portion of parcels adjacent to TMS#6-20-16-072.00 which had never been parceled out, and was owned by the SCDOT. She referenced a slide to indicate where the property was located; and said the petitioner would like to purchase the property, but in order to do so he needed to have it annexed and zoned.

Mr. Claude W. Burns, III. of 3256 Bridgewater Road, Rock Hill, SC came forward and was sworn; and he said he owned the Chevrolet/Cadillac Dealership in Rock Hill, SC. The proposed property was SCDOT property that was currently undeveloped, and he explained he would like to make a very nice used car business on the property. It will be a new building, paved lot, lighting like that of a new car lot; and he felt it would be a very nice addition to that side of town.

Ms. Rosario came forward again, and said the 2004 Comprehensive Plan was silent on the potential use of this lot, as it was never officially parceled out or ever located with City limits. The area immediately surrounding the property is envisioned as a General Activity Center, a zone "Intended to be a general commercial area, serving a neighborhood or regional market; to contain a wide variety of commercial,

repair, service and office uses". Ms. Rosario said the zoning categories listed as suitable for this zone include LOD, Limited Office District; LC, Limited Commercial District; B-1, Neighborhood Shopping District; and B-3, General Business District. She informed the Planning Commissioners it would be a large tax-based parcel coming into the City Limits. The property had been vacant for a good many years. She referenced a slide and pointed out that a large portion of the parcel was heavily wooded and would remain untouched. Slides were shown of the provisional survey of the property, as well as the three drawings the petitioner emailed today regarding proposed site plans and elevation drawings, which she explained if the request was approved that formal submittal of all plans would need to go through full Site Plan Review and comply with the City of Spartanburg Zoning Ordinance. Ms. Rosario concluded her presentation by saying the B-3 use was an appropriate zone, and Staff recommended Approval.

Planning Commission Questions:

- Mr. Kinard asked about the proposed footprint of the building. Mr. Burns said it was proposed to be about 3500 square foot.
- Mr. Kinard asked what the SCDOT used the property for. Ms. Rosario said she did not know.
- Mr. Epps felt like it was used for equipment.
- Mr. Epps asked about the ingress and egress of traffic for the property.
- Mr. Wilson asked regarding the way the petitioner had the building laid out on the lot, he assumed they might be reducing the existing curb cut.
- Mr. Burns said that was a controlled access, and the DOT had approved them to move the curb cut 60 feet and it would match up with the Cash n Go across the street, and that would be the egress, ingress. He would have an interior driveway to get to the corner where he would put the buildings. Mr. Burns explained at the present time he only planned to develop approximately an acre of the little over two acre parcel. He said they had been approved by the SCDOT to grade the right-of-way, and they planned to make it as attractive as they could.
- Mr. Kinard asked would there be any access to the property off of Reidville Road. Mr. Burns said there would not be.
- Mr. Pitts asked was there a power line right-of-way. Mr. Burns referenced a drawing and explained where all the utilities were located, and said that was probably why the property had not been purchased by anyone. Mr. Burns said that none of the utility locations would impact his use of the property. He said if he ever did get to the point where he could develop the entire site, the only thing he would need to do would be to move the gas lines.
- Mr. Kinard asked if Staff sent out letters to property owners regarding this request.
- Ms. Rosario said Staff sent out certified and regular mail letters, and had not heard back from anyone regarding the request.
- Mr. Kinard asked about the B-3 proposed uses allowed. Ms. Rosario explained. She said the reason the property needed B-3 zoning was due to the light car repair.
- Mr. Kinard asked was the adjoining property B-1. Ms. Rosario said it was.

Mr. Wilson opened the public hearing, and asked if anyone wished to speak in favor of, or against the request to come forward. No one came forward. Mr. Wilson closed the public hearing.

Planning Commission Deliberation:

- Mr. Wilson did not see anything that presented a hindrance or challenge; and felt it would definitely improve the property.
- Mr. Kinard said it was a very unique property and felt it would be a good income producing property.
- Mr. Epps agreed.

- Mr. Kinard asked were they voting on the zoning and annexation. Ms. Rosario said yes. It was mostly in the City Limits, with a portion being in the county; and she said none of it had never been parceled or zoned.
- Mr. Cantrell asked about the turning access onto the property. Mr. Burns said the SCDOT had him have a traffic analysis done; and he explained it would not be a problem. He said he had applied for a permit regarding an encroachment and DOT said it would be approved.
- Ms. Rosario said a formal site plan would also be reviewed by Jason Cisson with the SCDOT.

Mr. Kinard made a motion to approve the request as submitted to recommend it favorably to the Mayor and City Council; and he was seconded by Mr. Wilson. The motion was unanimously approved by a vote of 5 to 0.

Mrs. Roland said the request would go for another public hearing and First Reading by the Mayor and Council on June 13, 2016; and if approved on First Reading, it would go for Second Reading approval on June 27, 2016.

Site and Landscape Plans Approved since the April 21, 2016 Planning Commission Meeting

None were approved.

City Council Updates Since Last Meeting. of Planning Commission on April 21, 2016

Mrs. Roland went over the City Council updates that pertained to the Planning Commission since the last meeting on April 21, 2016 that were listed on the agenda.

Staff Announcements

- Mrs. Roland explained she gave all the Board Members a list of upcoming continued education trainings.
- Mrs. Roland said Mr. Jenkins term would be up as of 6/30/16, and she asked if anyone knew of someone that may want to serve on the Planning Commission to please let her know, and the Council would hear the Board vacancies and reappointment requests soon.

The meeting adjourned at 5:50 P.M.

Respectfully Submitted,

Jared Wilson, Chair

Minutes by Julie Roland, Administrative Assistant

AN ORDINANCE

TO PROVIDE FOR THE ADOPTION OF A CITY OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017

BE IT ORDAINED By the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

SECTION 1. In accordance with Sec. 2-119 of the Code of the City of Spartanburg 1988, there is hereby adopted for the fiscal period July 1, 2016 to June 30, 2017, an operating budget for the City of Spartanburg, South Carolina based on budget estimates of various funds as prepared by the City Manager and incorporated into the 2016 - 2017 budget document.

SECTION 2. The total revenues and expenditures for the fiscal period are estimated as follows:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$37,191,602	\$37,191,602
Enterprise Funds		
Airport Fund	\$ 1,294,633	\$ 1,294,633
Transit Fund	\$ 1,978,570	\$ 1,978,570
Parking Garage Fund	\$ 1,087,924	\$ 1,087,924
Storm Water Utility Fund	\$ 1,812,426	\$ 1,812,426
Special Revenue Funds		
Hospitality Tax Fund	\$ 4,548,742	\$ 4,548,742
Community Development Block Grant Fund	\$ 616,221	\$ 616,221
Federal HOME Fund	\$ 152,899	\$ 152,899
Multi-County Industrial Park Fund	\$ 1,106,800	\$ 1,106,800
Victim Assistance Fund	\$ 63,309	\$ 63,309
Accommodation Tax Fund	\$ 150,827	\$ 150,827
Debt Service Funds		
St. John-Daniel Morgan Tax Increment Financing Fund	\$ 655,500	\$ 655,500
Broad Street Tax Increment Financing Fund	<u>\$ 1,900,421</u>	<u>\$ 1,900,421</u>
TOTAL:	\$52,559,874	\$52,559,874

SECTION 3. Within each fund, the City Manager shall have the authority to transfer appropriated funds within any of the designated expenditure categories, and such transfers shall be entered on the books of the account of the City. Within each fund, the City Manager also shall have the authority to transfer funds across departmental accounts to implement salary adjustments and staff reorganization. The City Manager is authorized to approve job titles, pay grades, establish evaluation points, and make salary adjustments after review by the Human Resources Director and within the amounts appropriated within this budget.

SECTION 4. An official copy of the budget document containing detailed schedules which support the appropriations set forth in Section 2 above, shall be attested by the City Clerk and maintained as an official record of the offices of the City Manager, Budget Director, and City Clerk.

SECTION 5. The sums appropriated and set forth in the detailed schedules for personal services shall be paid in accordance with the current pay plan, or as shown in the budget for those positions not classified under the pay plan.

SECTION 6. All sums received by the City of Spartanburg from any source whatsoever, unless by law designated for some special fund or purpose, may be used in meeting disbursement for the General Fund, as described in Section 2 above.

SECTION 7. All fees, income, and funds not specifically allocated in the budget for the fiscal year beginning July 1, 2016, and ending June 30, 2017, shall become a part of the General Fund of the City of Spartanburg and shall be used for general corporate purpose of the City as may be authorized by the City Manager and City Council from time to time.

SECTION 8. The City Manager is authorized to make emergency expenditures from the Fund Balance for general corporate purpose of the City of Spartanburg in an amount not to exceed Ten Thousand and No/100 Dollars (\$10,000); PROVIDED, HOWEVER, any expenditures from the Contingency shall be reported to the City Council in writing.

SECTION 9. The City Manager is authorized to inform the County Tax Collector, or such other officer of the County as may be appropriate, to levy such ad valorem millage as will be reasonable and appropriate to provide the ad valorem revenue reflected in the approved budget.

SECTION 10. The City Manager is hereby authorized to arrange for the issuance of tax anticipation notes from time to time in anticipation of receipt of taxes by requesting bids for the issuance of such notes from such financial institutions as he shall determine. The aggregate amount of tax anticipation notes authorized here under to be issued by the City shall not exceed Three Million and No/100 Dollars (\$3,000,000). The notes shall be issued in compliance with State and Federal law. The notes are designated as qualified tax-exempt obligations under Section 265(b). The City Manager is authorized to award the notes to the financial institution offering the lowest rate of interest to the City and to name the Paying Agent for the issue without further action of the City Council. Upon the specific approval of City Council, the note shall be executed by the Mayor or the City Manager and be attested by the Municipal Clerk.

SECTION 12. The City Manager is authorized to approve all local, state, and federal grant awards.

SECTION 13. This Ordinance shall become effective July 1, 2016.

DONE AND RATIFIED In Council assembled this _____ day of June, 2016.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

___ / ___ / ___ (First Reading)

___ / ___ / ___ (Second Reading)



CITY OF SPARTANBURG, SC

**PROPOSED
BUDGET**

FY 2016 – 2017

FOR THE PERIOD OF:

JULY 1, 2016 – JUNE 30, 2017

Prepared by the: Budget & Accounting Division

June 2, 2016

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CITY OF SPARTANBURG
FY 2016 – 2017
BUDGET

Budget Overview

This proposed budget is guided by the recognition that the men and women of city departments are our primary resource. We must enable them to perform their important work efficiently and effectively and maximize the value of their time. To that end, we propose to absorb the employee medical benefit cost increases, absorb the retirement system cost increase, and provide a 2.5% cost of living increase in compensation. Those three steps will result in 2.0% net increase in take home pay for all city employees.

In addition to those personnel changes, other areas of expenditure increase include equipment, technology, unavoidable changes to our risk management costs, medical insurance and slight increases in police and fire.

This plan is enabled by General Fund revenue growth of 4%. The SC General Assembly's unwillingness to meet their statutory obligation to the local government fund remains a challenge for all SC local governments. The millage rate is proposed to stay at the current rate of 105.0 mils.

As detailed on the many pages to follow, collectively this budget reflects a responsible and balanced approach to meeting our city's challenges and continuing our community's progress.

EXPENDITURES

- Compensation

- 2.5% budgeted for a Cost-of-Living-Adjustment (COLA);
Approx. cost for a 1% = \$157,842; (General Fund)
Last COLA was 2.0% on July 1, 2015 (FY 2015 – 2016)

Employee Retirement Contribution Rates Increase:

- The SC Public Employee Benefit Authority (PEBA) has proposed an employee rate increase of .50% for both the SC Retirement System (SCRS) and the SC Police Officer's Retirement System (SCPORS) effective July 1, 2016; therefore, the net increase in gross pay would be 2.0%.

- Benefits

Employer Retirement Contribution Rates Increase:

- PEBA has proposed an employer contribution rate increase of .50% for the SCRS from 10.91% to 11.41; approx. cost \$48,986
- PEBA has proposed an employer contribution rate increase of .50% for SCPORS from 13.74% to 14.24%; approx. cost \$65,447

Health Insurance

- The City is budgeting a 10% increase from \$660 to \$704 per month per position for the employer's contribution for health insurance (medical & dental); approx. cost \$327,000. Part of this increase is required to correct a structural deficit in our Medical Insurance Fund.

Internal Service Fund

Equipment Replacement Fund

The proposed budget assumes fully funding of the Equipment Replacement Fund based on equipment replacement schedules, at \$1,356,197 (same as current year).

City of Spartanburg, South Carolina
FY 2016 - 2017 Operating Budget

General Fund
Summary of Revenues, and Expenditure Schedule

<u>REVENUES</u>	<u>2013 - 2014</u> <u>ACTUAL</u>	<u>2014 - 2015</u> <u>ACTUAL</u>	<u>2015 - 2016</u> <u>ADOPTED</u>	<u>2015 - 2016</u> <u>PROJECTED</u>	<u>2016 - 2017</u> <u>PROPOSED</u>	<u>%</u> <u>Change</u>
Property Taxes	14,017,494	14,558,288	14,648,025	14,465,855	14,983,926	2%
Fees, Licenses, and Permits	13,412,343	13,728,730	13,572,968	13,888,149	14,449,388	6%
Fines and Forfeitures	469,078	484,261	490,000	541,568	461,000	-6%
Intergovernmental Revenues	3,400,605	3,302,089	3,186,975	3,102,749	3,057,197	-4%
Charges for Services	1,878,702	1,904,381	1,820,183	1,767,142	1,782,106	-2%
Other Revenues	119,064	122,782	101,000	75,680	126,925	26%
Transfers In	1,300,935	1,575,064	2,079,663	2,079,663	2,331,060	12%
TOTAL REVENUE	<u>\$34,598,221</u>	<u>\$35,675,596</u>	<u>\$35,898,814</u>	<u>\$ 35,920,806</u>	<u>\$ 37,191,602</u>	<u>4%</u>
<u>EXPENDITURES</u>						
Policy and Management	4,032,962	4,707,618	4,797,140	4,711,975	4,836,990	1%
Non-departmental	2,891,546	3,571,773	2,677,192	3,709,692	2,760,096	3%
Finance Department	1,565,375	1,711,671	1,872,282	1,836,019	2,043,326	9%
Development Services	2,291,522	2,521,680	2,819,090	2,558,514	2,893,308	3%
Police Department	9,577,262	9,815,065	9,871,491	9,939,868	10,321,196	5%
Fire Department	4,949,873	5,131,163	5,056,413	5,059,833	5,273,689	4%
Public Services	6,339,174	6,289,740	6,480,056	6,017,512	6,705,590	3%
Community Services	2,182,721	2,197,617	2,325,150	2,134,875	2,357,407	1%
TOTAL EXPENDITURES	<u>\$33,830,435</u>	<u>\$35,946,327</u>	<u>\$35,898,814</u>	<u>\$35,968,288</u>	<u>\$37,191,602</u>	<u>4%</u>
	\$767,786	(\$270,731)	\$0	(\$47,482)	\$0	

City of Spartanburg, South Carolina
FY 2016 - 2017 Operating Budget

General Fund
Summary of Revenues, and Expenditure Schedule

Trend Analysis

REVENUES	2013 - 2014		2014 - 2015		2015 - 2016		2016 - 2017	
	ACTUAL	%	ACTUAL	%	ADOPTED	%	PROPOSED	%
Property Taxes	14,017,494	41%	14,558,288	41%	14,648,025	41%	14,983,926	40%
Fees, Licenses, and Permits	13,412,343	39%	13,728,730	38%	13,572,968	38%	14,449,388	39%
Fines and Forfeitures	469,078	1%	484,261	1%	490,000	1%	461,000	1%
Intergovernmental Revenues	3,400,605	10%	3,302,089	9%	3,186,975	9%	3,057,197	8%
Charges for Services	1,878,702	5%	1,904,381	5%	1,820,183	5%	1,782,106	5%
Other Revenues	119,064	0%	122,782	0%	101,000	0%	126,925	0%
Transfers In	1,300,935	4%	1,575,064	4%	2,079,663	6%	2,331,060	6%
TOTAL REVENUE	\$ 34,598,221	100%	\$ 35,675,596	100%	\$ 35,898,814	100%	\$ 37,191,602	100%
EXPENDITURES								
Policy and Management	6,924,508	20%	8,279,391	23%	7,474,332	21%	7,597,086	20%
Finance & Administrative Services	1,565,375	5%	1,711,671	5%	1,872,282	5%	2,043,326	5%
Development Services	2,291,522	7%	2,521,680	7%	2,819,090	8%	2,893,308	8%
Police Department	9,577,262	28%	9,815,065	27%	9,871,491	27%	10,321,196	28%
Fire Department	4,949,873	15%	5,131,163	14%	5,056,413	14%	5,273,689	14%
Public Services	6,339,174	19%	6,289,740	17%	6,480,056	18%	6,705,590	18%
Community Services	2,182,721	6%	2,197,617	6%	2,325,150	6%	2,357,407	6%
TOTAL EXPENDITURES	\$ 33,830,435	100%	\$ 35,946,327	100%	\$ 35,898,814	100%	\$ 37,191,602	100%
	767,786		(270,731)		-		-	

EXPENDITURE CATEGORY

Personnel Services	\$21,305,972	63%	\$22,164,636	62%	\$22,629,088	63%	\$23,453,044	63%
Operating Expenditures	9,662,453	29%	10,265,220	29%	9,953,022	28%	10,016,815	27%
Capital Outlay	1,037,884	3%	1,171,855	3%	1,433,067	4%	1,389,297	4%
Other Financing Uses	1,824,126	5%	2,344,616	7%	1,883,637	5%	2,332,446	6%
TOTAL EXPENDITURES	\$33,830,435	100%	\$35,946,327	100%	\$ 35,898,814	100%	\$37,191,602	100%

General Fund
Detailed Revenue Schedule

REVENUES	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016	2015 - 2016	2016 - 2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>PROPOSED</u>
Taxes:						
Real Estate - Current	\$11,798,848	\$12,334,814	\$12,688,817	\$12,964,531	\$12,775,255	\$13,155,025
Real Estate - Delinquent	503,218	490,068	532,891	450,000	450,000	480,000
Vehicle	954,596	1,192,612	1,336,580	1,233,494	1,240,600	1,348,901
Total Taxes	13,256,662	14,017,494	14,558,288	14,648,025	14,465,855	14,983,926
Fees, Licenses, and Permits:						
Business Licenses	5,286,909	5,300,939	5,424,687	5,445,000	5,769,201	5,795,000
Utility Franchise Fee	3,237,332	3,450,780	3,496,462	3,428,237	3,324,501	3,599,749
Communication Franchise Fee	56,831	56,831	56,831	56,831	57,831	57,831
Insurance Franchise Fee	3,803,048	3,915,874	4,149,414	3,950,000	3,950,000	4,190,908
Telecommunication Franchise Fee	352,634	343,944	270,885	310,700	251,808	292,700
Taxi & Chauffeur License	1,438	1,400	1,213	1,400	1,125	1,200
Animal License Fees and Penalties	2,305	2,798	2,809	2,800	2,422	3,000
Building Permits	170,231	187,891	191,938	220,000	345,301	290,000
Plan Review Fee	40,850	46,854	48,285	45,000	95,000	110,000
Electrical Permits	26,205	30,078	21,961	35,000	25,000	35,000
Plumbing Permits	15,423	18,281	15,018	24,000	17,000	20,000
HVAC Permits	20,023	29,330	23,837	25,000	21,000	25,000
Street Cut Permits	2,800	1,280	800	2,000	960	2,000
Inspections-Miscellaneous	22,536	26,063	24,590	27,000	27,000	27,000
Total Fees, Licenses, and Permits	13,038,564	13,412,343	13,728,730	13,572,968	13,888,149	14,449,388
Fines and Forfeitures:						
Criminal Fines	77,704	107,877	106,381	100,000	113,601	108,000
Traffic Fines	400,245	310,651	349,951	350,000	402,967	325,000
Parking Tickets	52,044	50,550	27,930	40,000	25,000	28,000
Total Fines and Forfeitures	529,993	469,078	484,261	490,000	541,568	461,000
Intergovernmental Revenues:						
Local Government Funds	799,823	798,466	798,466	911,127	791,466	791,466
General Government Funds	227,328	233,698	235,144	185,000	212,530	200,250
Accommodations Tax	33,298	35,133	32,741	34,289	34,289	32,922
Inventory Tax	694,796	694,796	694,797	694,796	694,796	694,796
Manufacturing Tax Reimbursement	6,476	6,176	6,426	5,763	5,763	5,763
Sunday Alcohol Sales	79,250	73,330	84,300	81,000	69,000	72,000
Water System Payments	1,400,000	1,200,000	1,100,000	1,000,000	1,000,000	1,000,000
GL & WC Insurance Recoveries	64,682	359,007	300,216	275,000	293,353	260,000
County Recreation Supplement	136	-	-	-	-	-
Total Intergovernmental Revenues	3,305,789	3,400,605	3,252,089	3,186,975	3,101,197	3,057,197

REVENUES	2012 - 2013 ACTUAL	2013 - 2014 ACTUAL	2014 - 2015 ACTUAL	2015 - 2016 ADOPTED	2015 - 2016 PROJECTED	2016 - 2017 PROPOSED
Charges for Services:						
District 6 & 7 School Guards	\$100,110	\$72,966	\$151,450	\$81,000	\$96,976	\$110,000
District 6 & 7 School Security	122,884	234,404	145,924	183,791	183,791	180,893
Public Safety Protection Service	27,949	26,529	40,653	25,800	30,820	30,800
Sanitation Service Charges	1,401,291	1,324,609	1,390,813	1,354,893	1,292,634	1,292,413
Fleet Charges	97,638	118,295	89,655	95,699	85,000	90,000
Miscellaneous Recreation Fees	178,479	101,899	85,885	79,000	77,921	78,000
Total Charges for Services	1,928,350	1,878,702	1,904,381	1,820,183	1,767,142	1,782,106
Other Revenues						
Cultural Recreation	27,500	27,500	27,500	27,500	27,500	27,500
Interest	9,758	7,657	11,332	9,500	16,135	12,000
Miscellaneous	73,399	81,907	131,949	62,000	31,597	85,425
Rents	1,000	2,000	2,000	2,000	2,000	2,000
Total Other Revenues	111,657	119,064	172,782	101,000	77,232	126,925
Sub Total	32,171,015	33,297,286	34,100,532	33,819,151	33,841,143	34,860,542
Other Financing Sources						
Transfer In / Hospitality Tax Fund	742,853	975,935	1,250,064	1,555,629	1,555,629	1,802,486
Transfer In / Storm Water Utility Fund	125,000	125,000	125,000	125,000	125,000	125,000
Transfer In / Broad Street TIF Fund	200,000	200,000	200,000	354,420	354,420	356,800
Transfer In / MCIP Fund	-	-	-	44,614	44,614	46,774
Total Other Financing Sources	1,067,853	1,300,935	1,575,064	2,079,663	2,079,663	2,331,060
GENERAL FUND TOTAL REVENUE	\$33,238,868	\$34,598,221	\$35,675,596	\$35,898,814	\$35,920,806	\$37,191,602

**City of Spartanburg, SC
Fiscal Year 2016 - 2017**

General Fund Operating Budget

	<u>2013-2014</u> <u>ACTUAL</u>	<u>2014-2015</u> <u>ACTUAL</u>	<u>2015-2016</u> <u>ADOPTED</u>	<u>2015-2016</u> <u>PROJECTED</u>	<u>2016-2017</u> <u>PROPOSED</u>
<u>Policy and Management</u>					
Mayor and Council	\$179,649	\$160,598	\$221,616	\$197,860	\$228,193
Boards and Commissions	1,850	1,850	2,909	1,850	2,909
City Attorney	328,774	337,716	355,316	324,774	358,050
Municipal Court	432,178	462,298	459,909	451,399	481,610
City Manager's Office	559,970	516,086	442,004	430,353	453,582
Non-Departmental	2,891,546	3,571,773	2,677,192	3,709,692	2,760,096
Communications & Marketing	337,792	366,585	312,229	310,673	318,602
Information Technology	983,838	1,575,599	1,790,882	1,733,433	1,785,598
Human Resources	299,456	336,128	382,417	352,042	399,800
Employee Development	171,046	200,352	163,500	162,897	167,559
Worker's Compensation	738,409	750,406	666,358	746,694	641,087
	<u>\$6,924,508</u>	<u>\$8,279,391</u>	<u>\$7,474,332</u>	<u>\$8,421,667</u>	<u>\$7,597,086</u>
<u>Finance & Administrative Services</u>					
Risk Management	\$493,421	\$605,945	\$732,249	\$740,752	\$817,348
Finance	733,877	748,818	802,598	787,900	818,076
Procurement and Property Management	206,088	221,879	201,537	170,073	207,021
Business License Code Enforcement	131,989	135,029	135,898	137,294	200,881
	<u>\$1,565,375</u>	<u>\$1,711,671</u>	<u>\$1,872,282</u>	<u>\$1,836,019</u>	<u>\$2,043,326</u>
<u>Development Services</u>					
Economic Development	335,544	299,917	351,453	272,844	353,698
City Engineering	289,740	275,113	206,090	189,725	205,622
Planning Department	146,469	183,907	282,282	117,395	279,636
Inspections	406,453	465,455	558,001	644,971	610,372
Parking Enforcement	132,415	133,194	143,919	88,612	133,034
Construction Management	154,478	158,125	155,256	158,843	161,858
Building Maintenance	826,423	1,005,969	1,122,089	1,086,124	1,149,088
	<u>\$2,291,522</u>	<u>\$2,521,680</u>	<u>\$2,819,090</u>	<u>\$2,558,514</u>	<u>\$2,893,308</u>

	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>PROPOSED</u>
<u>Police Department</u>					
Police Chief's Office	\$478,214	\$643,866	\$675,848	\$704,513	\$855,468
Technical and Support	996,208	678,474	695,742	621,110	703,091
Detention and Transport	26,333	37,537	54,501	10,498	28,858
Records	367,731	396,634	350,875	436,258	480,327
Animal Control	192,085	186,026	218,261	197,786	224,684
Law Enforcement Administration	300,955	284,606	354,342	330,142	371,815
Patrol	4,983,349	5,253,553	4,981,221	5,164,328	5,128,959
Criminal Investigations	1,857,497	1,872,528	1,782,370	1,857,197	1,844,688
Crime Prevention	307,738	393,721	617,676	547,010	536,737
School Crossing Guards	67,152	68,120	140,655	71,026	146,569
	<u>\$9,577,262</u>	<u>\$9,815,065</u>	<u>\$9,871,491</u>	<u>\$9,939,868</u>	<u>\$10,321,196</u>
<u>Fire Department</u>					
Fire Administration	573,848	642,941	701,523	688,890	703,902
Fire Suppression	4,376,025	4,488,222	4,354,890	4,370,943	4,569,787
	<u>\$4,949,873</u>	<u>\$5,131,163</u>	<u>\$5,056,413</u>	<u>\$5,059,833</u>	<u>\$5,273,689</u>
<u>Public Services</u>					
Public Services Administration	\$55,282	\$63,982	\$150,211	\$73,915	\$161,052
Grounds Maintenance	1,883,263	1,970,938	2,004,459	1,991,447	1,610,929
Traffic Services	1,220,511	1,207,813	1,081,950	1,037,912	1,237,620
Street Maintenance	346,395	319,041	366,327	366,865	443,032
Fleet Maintenance	1,993,221	1,844,763	1,973,608	1,616,017	1,852,150
Solid Waste	840,502	883,203	903,501	931,356	1,400,807
	<u>\$6,339,174</u>	<u>\$6,289,740</u>	<u>\$6,480,056</u>	<u>\$6,017,512</u>	<u>\$6,705,590</u>
<u>Community Services</u>					
Community Relations	377,947	434,543	424,224	436,598	438,277
Property Maintenance Inspections	208,597	220,362	238,398	244,615	241,266
Parks & Recreation Administration	355,258	346,482	343,982	338,139	349,684
Special Events	176,799	180,245	176,810	179,295	167,161
Recreation Centers	387,223	408,671	417,664	367,078	453,178
Parks	270,484	294,668	353,850	304,312	355,222
Aquatics	225,957	160,840	198,744	156,055	183,741
Athletics	180,456	151,806	171,478	108,783	168,878
	<u>\$2,182,721</u>	<u>\$2,197,617</u>	<u>\$2,325,150</u>	<u>\$2,134,875</u>	<u>\$2,357,407</u>
TOTAL GENERAL FUND	<u>\$33,830,435</u>	<u>\$35,946,327</u>	<u>\$35,898,814</u>	<u>\$35,968,288</u>	<u>\$37,191,602</u>

CITY OF SPARTANBURG, SC
FY 2016 - 2017 Operating Budget

General Fund
Detailed Expenditure Schedule

MAYOR & COUNCIL - 1101	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Expenditure Category	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Personnel Services	\$103,836	\$103,281	\$139,833	\$127,715	\$146,410
Operating Expenditures	75,813	57,317	81,783	70,145	81,783
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total	<u>\$179,649</u>	<u>\$160,598</u>	<u>\$221,616</u>	<u>\$197,860</u>	<u>\$228,193</u>

BOARDS AND COMMISSIONS
- 1102

Expenditure Category	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenditures	1,850	1,850	2,909	1,850	2,909
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total	<u>\$1,850</u>	<u>\$1,850</u>	<u>\$2,909</u>	<u>\$1,850</u>	<u>\$2,909</u>

CITY ATTORNEY - 1201

Expenditure Category	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Personnel Services	\$207,943	\$217,346	\$212,509	\$215,528	\$219,895
Operating Expenditures	120,831	120,370	142,807	109,246	138,155
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total	<u>\$328,774</u>	<u>\$337,716</u>	<u>\$355,316</u>	<u>\$324,774</u>	<u>\$358,050</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

MUNICIPAL COURT - 1202	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$347,421	\$364,203	\$365,359	\$369,981	\$384,140
Operating Expenditures	84,757	98,095	94,550	81,418	97,470
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$432,178</u>	<u>\$462,298</u>	<u>\$459,909</u>	<u>\$451,399</u>	<u>\$481,610</u>

CITY MANAGER - 1301

Expenditure Category					
Personnel Services	\$527,473	\$402,731	\$398,127	\$403,768	\$411,232
Operating Expenditures	32,497	113,355	43,877	26,585	42,350
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$559,970</u>	<u>\$516,086</u>	<u>\$442,004</u>	<u>\$430,353</u>	<u>\$453,582</u>

NON-DEPARTMENTAL - 8101

Expenditure Category					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenditures	1,073,716	1,260,907	793,555	1,411,055	427,650
Capital Outlay	-	-	-	-	-
Other Financing Uses	1,817,830	2,310,866	1,883,637	2,298,637	2,332,446
	<u>\$2,891,546</u>	<u>\$3,571,773</u>	<u>\$2,677,192</u>	<u>\$3,709,692</u>	<u>\$2,760,096</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

COMMUNICATIONS & MARKETING - 1401	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Expenditure Category	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Personnel Services	\$175,891	\$214,571	\$212,825	\$215,665	\$222,658
Operating Expenditures	160,471	152,014	99,404	95,008	95,944
Capital Outlay	1,430	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$337,792</u>	<u>\$366,585</u>	<u>\$312,229</u>	<u>\$310,673</u>	<u>\$318,602</u>

INFORMATION TECHNOLOGY

- 4301

Expenditure Category	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Personnel Services	\$198,527	\$411,722	\$491,465	\$475,377	\$447,048
Operating Expenditures	761,852	1,090,157	1,128,275	1,163,914	1,262,720
Capital Outlay	23,459	73,720	171,142	94,142	75,830
Other Financing Uses	-	-	-	-	-
	<u>\$983,838</u>	<u>\$1,575,599</u>	<u>\$1,790,882</u>	<u>\$1,733,433</u>	<u>\$1,785,598</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

HUMAN RESOURCES - 4401	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Expenditure Category	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Personnel Services	\$225,767	\$238,171	\$297,747	\$270,061	\$311,017
Operating Expenditures	72,718	96,861	83,451	80,762	87,564
Capital Outlay	971	1,096	1,219	1,219	1,219
Other Financing Uses	-	-	-	-	-
	<u>\$299,456</u>	<u>\$336,128</u>	<u>\$382,417</u>	<u>\$352,042</u>	<u>\$399,800</u>

EMPLOYEE DEVELOPMENT
- 4402

Expenditure Category	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Personnel Services	\$89,847	\$90,611	\$86,000	\$86,000	\$86,000
Operating Expenditures	81,199	109,741	77,500	76,897	81,559
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$171,046</u>	<u>\$200,352</u>	<u>\$163,500</u>	<u>\$162,897</u>	<u>\$167,559</u>

WORKER'S COMPENSATION
- 4403

Expenditure Category	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Personnel Services	\$69,472	\$72,242	\$73,338	\$74,289	\$76,682
Operating Expenditures	668,937	678,164	593,020	672,405	564,405
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$738,409</u>	<u>\$750,406</u>	<u>\$666,358</u>	<u>\$746,694</u>	<u>\$641,087</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

RISK MANAGEMENT - 1601	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenditures	493,421	605,945	732,249	740,752	817,348
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$493,421</u>	<u>\$605,945</u>	<u>\$732,249</u>	<u>\$740,752</u>	<u>\$817,348</u>

FINANCE - 1602

Expenditure Category					
Personnel Services	\$571,514	\$594,137	\$602,125	\$609,725	\$631,635
Operating Expenditures	161,430	153,628	199,302	177,004	185,270
Capital Outlay	933	1,053	1,171	1,171	1,171
Other Financing Uses	-	-	-	-	-
	<u>\$733,877</u>	<u>\$748,818</u>	<u>\$802,598</u>	<u>\$787,900</u>	<u>\$818,076</u>

**PROCUREMENT & PROPERTY
MANAGEMENT - 1604**

Expenditure Category					
Personnel Services	\$143,941	\$149,530	\$146,593	\$147,820	\$153,342
Operating Expenditures	58,968	68,760	50,952	18,261	49,372
Capital Outlay	3,179	3,589	3,992	3,992	4,307
Other Financing Uses	-	-	-	-	-
	<u>\$206,088</u>	<u>\$221,879</u>	<u>\$201,537</u>	<u>\$170,073</u>	<u>\$207,021</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

BUSINESS LICENSE ENFORCEMENT - 1611	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 PROJECTED	2016-2017 PROPOSED
Expenditure Category					
Personnel Services	\$121,931	\$127,095	\$123,424	\$127,515	\$188,727
Operating Expenditures	7,454	4,995	9,205	6,510	8,885
Capital Outlay	2,604	2,939	3,269	3,269	3,269
Other Financing Uses	-	-	-	-	-
	<u>\$131,989</u>	<u>\$135,029</u>	<u>\$135,898</u>	<u>\$137,294</u>	<u>\$200,881</u>

**ECONOMIC DEVELOPMENT
- 1802**

Expenditure Category					
Personnel Services	\$105,332	\$110,222	\$192,238	\$124,628	\$200,233
Operating Expenditures	230,212	189,695	159,215	148,216	153,465
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$335,544</u>	<u>\$299,917</u>	<u>\$351,453</u>	<u>\$272,844</u>	<u>\$353,698</u>

CITY ENGINEERING - 1810

Expenditure Category					
Personnel Services	\$207,920	\$210,766	\$152,890	\$157,489	\$160,065
Operating Expenditures	81,820	64,347	53,200	32,236	45,557
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$289,740</u>	<u>\$275,113</u>	<u>\$206,090</u>	<u>\$189,725</u>	<u>\$205,622</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

PLANNING DEPARTMENT	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
- 1812	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$117,277	\$129,044	\$245,714	\$79,338	\$245,854
Operating Expenditures	26,968	53,453	35,000	36,489	33,782
Capital Outlay	2,224	1,410	1,568	1,568	-
Other Financing Uses	-	-	-	-	-
	<u>\$146,469</u>	<u>\$183,907</u>	<u>\$282,282</u>	<u>\$117,395</u>	<u>\$279,636</u>

INSPECTIONS - 1814

Expenditure Category					
Personnel Services	\$365,118	\$357,069	\$506,541	\$512,047	\$550,203
Operating Expenditures	37,701	104,283	45,100	126,564	53,809
Capital Outlay	3,634	4,103	6,360	6,360	6,360
Other Financing Uses	-	-	-	-	-
	<u>\$406,453</u>	<u>\$465,455</u>	<u>\$558,001</u>	<u>\$644,971</u>	<u>\$610,372</u>

PARKING ENFORCEMENT

- 1816

Expenditure Category					
Personnel Services	\$127,310	\$127,105	\$134,269	\$83,237	\$123,720
Operating Expenditures	5,105	6,089	9,650	5,375	9,314
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$132,415</u>	<u>\$133,194</u>	<u>\$143,919</u>	<u>\$88,612</u>	<u>\$133,034</u>

CITY OF SPARTANBURG, SC
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Detailed Expenditure Schedule

CONSTRUCTION	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
MANAGEMENT - 1820	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$144,181	\$149,664	\$146,129	\$148,086	\$153,049
Operating Expenditures	10,297	8,461	9,127	10,757	8,809
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$154,478</u>	<u>\$158,125</u>	<u>\$155,256</u>	<u>\$158,843</u>	<u>\$161,858</u>

BUILDING MAINTENANCE
- 1822

Expenditure Category					
Personnel Services	\$195,810	\$280,669	\$316,805	\$320,644	\$331,725
Operating Expenditures	624,446	719,357	796,760	756,956	808,839
Capital Outlay	6,167	5,943	8,524	8,524	8,524
Other Financing Uses	-	-	-	-	-
	<u>\$826,423</u>	<u>\$1,005,969</u>	<u>\$1,122,089</u>	<u>\$1,086,124</u>	<u>\$1,149,088</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

POLICE CHIEF'S	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
OFFICE - 2110	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$374,518	\$488,818	\$529,415	\$633,024	\$665,304
Operating Expenditures	101,694	128,749	144,150	69,206	173,960
Capital Outlay	1,818	2,053	2,283	2,283	16,204
Other Financing Uses	184	24,246	-	-	-
	<u>\$478,214</u>	<u>\$643,866</u>	<u>\$675,848</u>	<u>\$704,513</u>	<u>\$855,468</u>

TECHNICAL & SUPPORT
ADMINISTRATION - 2121

Expenditure Category					
Personnel Services	\$490,494	\$348,709	\$355,994	\$348,364	\$360,297
Operating Expenditures	501,761	325,302	334,784	267,782	342,794
Capital Outlay	3,953	4,463	4,964	4,964	-
Other Financing Uses	-	-	-	-	-
	<u>\$996,208</u>	<u>\$678,474</u>	<u>\$695,742</u>	<u>\$621,110</u>	<u>\$703,091</u>

DETENTION TRANSPORT
- 2123

Expenditure Category					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenditures	24,182	35,108	51,800	7,797	26,157
Capital Outlay	2,151	2,429	2,701	2,701	2,701
Other Financing Uses	-	-	-	-	-
	<u>\$26,333</u>	<u>\$37,537</u>	<u>\$54,501</u>	<u>\$10,498</u>	<u>\$28,858</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

RECORDS - 2124	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$352,843	\$385,482	\$333,875	\$424,097	\$457,462
Operating Expenditures	14,888	11,152	17,000	12,161	22,865
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$367,731</u>	<u>\$396,634</u>	<u>\$350,875</u>	<u>\$436,258</u>	<u>\$480,327</u>

ANIMAL CONTROL - 2125

Expenditure Category					
Personnel Services	\$103,000	\$107,766	\$104,014	\$105,880	\$109,017
Operating Expenditures	85,232	76,195	104,055	81,714	101,060
Capital Outlay	3,853	2,065	10,192	10,192	14,607
Other Financing Uses	-	-	-	-	-
	<u>\$192,085</u>	<u>\$186,026</u>	<u>\$218,261</u>	<u>\$197,786</u>	<u>\$224,684</u>

LAW ENFORCEMENT

ADMINISTRATION - 2141

Expenditure Category					
Personnel Services	\$285,359	\$266,095	\$327,407	\$322,518	\$341,571
Operating Expenditures	15,596	18,511	26,935	7,624	30,244
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$300,955</u>	<u>\$284,606</u>	<u>\$354,342</u>	<u>\$330,142</u>	<u>\$371,815</u>

CITY OF SPARTANBURG, SC
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General Fund
Detailed Expenditure Schedule

PATROL - 2142	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$4,581,182	\$4,819,825	\$4,512,774	\$4,736,243	\$4,538,736
Operating Expenditures	181,056	200,842	200,000	159,638	206,956
Capital Outlay	214,999	229,736	268,447	268,447	383,267
Other Financing Uses	6,112	3,150	-	-	-
	<u>\$4,983,349</u>	<u>\$5,253,553</u>	<u>\$4,981,221</u>	<u>\$5,164,328</u>	<u>\$5,128,959</u>

CRIMINAL INVESTIGATIONS
- 2144

Expenditure Category					
Personnel Services	\$1,654,973	\$1,696,946	\$1,530,385	\$1,672,639	\$1,597,909
Operating Expenditures	154,510	117,668	187,245	119,818	174,878
Capital Outlay	48,014	57,914	64,740	64,740	71,901
Other Financing Uses	-	-	-	-	-
	<u>\$1,857,497</u>	<u>\$1,872,528</u>	<u>\$1,782,370</u>	<u>\$1,857,197</u>	<u>\$1,844,688</u>

CRIME PREVENTION - 2145

Expenditure Category					
Personnel Services	\$297,170	\$384,523	\$602,846	\$540,432	\$509,393
Operating Expenditures	10,568	9,198	14,830	6,578	27,344
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$307,738</u>	<u>\$393,721</u>	<u>\$617,676</u>	<u>\$547,010</u>	<u>\$536,737</u>

CITY OF SPARTANBURG, SC
FY 2016 - 2017 Operating Budget

General Fund
Detailed Expenditure Schedule

SCHOOL CROSSING GUARDS	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
- 2147	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$67,152	\$66,683	\$134,379	\$65,346	\$138,284
Operating Expenditures	-	1,437	6,276	5,680	8,285
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$67,152</u>	<u>\$68,120</u>	<u>\$140,655</u>	<u>\$71,026</u>	<u>\$146,569</u>

FIRE ADMINISTRATION - 2181

Expenditure Category					
Personnel Services	\$523,227	\$559,067	\$580,390	\$597,901	\$567,629
Operating Expenditures	44,912	73,864	110,000	79,856	124,273
Capital Outlay	5,709	10,010	11,133	11,133	12,000
Other Financing Uses	-	-	-	-	-
	<u>\$573,848</u>	<u>\$642,941</u>	<u>\$701,523</u>	<u>\$688,890</u>	<u>\$703,902</u>

FIRE SUPPRESSION - 2182

Expenditure Category					
Personnel Services	\$3,794,240	\$3,908,267	\$3,719,904	\$3,749,825	\$3,863,352
Operating Expenditures	354,456	334,979	360,000	346,132	434,975
Capital Outlay	227,329	244,976	274,986	274,986	271,460
Other Financing Uses	-	-	-	-	-
	<u>\$4,376,025</u>	<u>\$4,488,222</u>	<u>\$4,354,890</u>	<u>\$4,370,943</u>	<u>\$4,569,787</u>

CITY OF SPARTANBURG, SC
FY 2016 - 2017 Operating Budget

General Fund
Detailed Expenditure Schedule

PUBLIC SERVICES	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
ADMINISTRATION - 3101	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$47,647	\$51,833	\$134,561	\$62,223	\$145,947
Operating Expenditures	6,111	10,428	15,650	11,692	15,105
Capital Outlay	1,524	1,721	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$55,282</u>	<u>\$63,982</u>	<u>\$150,211</u>	<u>\$73,915</u>	<u>\$161,052</u>

GROUNDS MAINTENANCE
- 3102

Expenditure Category					
Personnel Services	\$1,260,203	\$1,296,235	\$1,338,358	\$1,368,415	\$1,044,709
Operating Expenditures	494,021	498,099	437,150	394,081	384,535
Capital Outlay	129,039	176,604	228,951	228,951	181,685
Other Financing Uses	-	-	-	-	-
	<u>\$1,883,263</u>	<u>\$1,970,938</u>	<u>\$2,004,459</u>	<u>\$1,991,447</u>	<u>\$1,610,929</u>

TRAFFIC SERVICES - 3104

Expenditure Category					
Personnel Services	\$408,286	\$383,470	\$387,481	\$298,999	\$396,621
Operating Expenditures	799,639	812,928	681,773	726,217	835,057
Capital Outlay	12,586	11,415	12,696	12,696	5,942
Other Financing Uses	-	-	-	-	-
	<u>\$1,220,511</u>	<u>\$1,207,813</u>	<u>\$1,081,950</u>	<u>\$1,037,912</u>	<u>\$1,237,620</u>

CITY OF SPARTANBURG, SC
FY 2016 - 2017 Operating Budget

General Fund
Detailed Expenditure Schedule

STREET MAINTENANCE	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
- 3105	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category					
Personnel Services	\$232,159	\$205,164	\$243,575	\$254,815	\$255,432
Operating Expenditures	63,670	77,334	97,545	86,843	133,722
Capital Outlay	50,566	36,543	25,207	25,207	53,878
Other Financing Uses	-	-	-	-	-
	<u>\$346,395</u>	<u>\$319,041</u>	<u>\$366,327</u>	<u>\$366,865</u>	<u>\$443,032</u>

FLEET MAINTENANCE - 3141

Expenditure Category					
Personnel Services	\$621,673	\$611,865	\$643,577	\$651,112	\$664,368
Operating Expenditures	1,365,511	1,227,857	1,326,200	961,074	1,183,951
Capital Outlay	6,037	5,041	3,831	3,831	3,831
Other Financing Uses	-	-	-	-	-
	<u>\$1,993,221</u>	<u>\$1,844,763</u>	<u>\$1,973,608</u>	<u>\$1,616,017</u>	<u>\$1,852,150</u>

SOLID WASTE - 3161

Expenditure Category					
Personnel Services	\$505,332	\$526,350	\$486,302	\$534,997	\$920,241
Operating Expenditures	58,635	72,356	101,000	80,160	219,195
Capital Outlay	276,535	284,497	316,199	316,199	261,371
Other Financing Uses	-	-	-	-	-
	<u>\$840,502</u>	<u>\$883,203</u>	<u>\$903,501</u>	<u>\$931,356</u>	<u>\$1,400,807</u>

**CITY OF SPARTANBURG, SC
FY 2016 - 2017 Operating Budget**

**General Fund
Detailed Expenditure Schedule**

COMMUNITY RELATIONS - 1501	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 PROJECTED	2016-2017 PROPOSED
Expenditure Category					
Personnel Services	\$309,960	\$374,826	\$372,790	\$381,878	\$388,495
Operating Expenditures	64,814	56,135	47,450	50,736	45,798
Capital Outlay	3,173	3,582	3,984	3,984	3,984
Other Financing Uses	-	-	-	-	-
	<u>\$377,947</u>	<u>\$434,543</u>	<u>\$424,224</u>	<u>\$436,598</u>	<u>\$438,277</u>

**PROPERTY MAINTENANCE
INSPECTIONS - 1503**

Expenditure Category					
Personnel Services	\$178,700	\$187,409	\$195,066	\$206,095	\$198,295
Operating Expenditures	27,684	30,454	40,553	35,741	39,914
Capital Outlay	2,213	2,499	2,779	2,779	3,057
Other Financing Uses	-	-	-	-	-
	<u>\$208,597</u>	<u>\$220,362</u>	<u>\$238,398</u>	<u>\$244,615</u>	<u>\$241,266</u>

**PARKS, RECREATION, &
SPECIAL EVENTS ADMIN - 5001**

Expenditure Category					
Personnel Services	\$160,722	\$166,840	\$170,459	\$172,217	\$173,721
Operating Expenditures	194,536	179,642	173,523	165,922	175,963
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$355,258</u>	<u>\$346,482</u>	<u>\$343,982</u>	<u>\$338,139</u>	<u>\$349,684</u>

**CITY OF SPARTANBURG, SC
FY 2016 - 2017 Operating Budget**

**General Fund
Detailed Expenditure Schedule**

SPECIAL EVENTS - 5009	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Expenditure Category	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Personnel Services	\$162,900	\$168,565	\$165,053	\$167,538	\$155,813
Operating Expenditures	13,899	11,680	11,757	11,757	11,348
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$176,799</u>	<u>\$180,245</u>	<u>\$176,810</u>	<u>\$179,295</u>	<u>\$167,161</u>

RECREATION CENTERS - 5010

Expenditure Category	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Personnel Services	\$319,452	\$340,569	\$340,664	\$294,135	\$356,258
Operating Expenditures	67,771	68,102	77,000	72,943	96,920
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$387,223</u>	<u>\$408,671</u>	<u>\$417,664</u>	<u>\$367,078</u>	<u>\$453,178</u>

PARKS - 5011

Expenditure Category	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Personnel Services	\$215,422	\$234,730	\$286,126	\$259,652	\$288,723
Operating Expenditures	52,888	51,130	64,995	41,931	63,770
Capital Outlay	2,174	2,454	2,729	2,729	2,729
Other Financing Uses	-	6,354	-	-	-
	<u>\$270,484</u>	<u>\$294,668</u>	<u>\$353,850</u>	<u>\$304,312</u>	<u>\$355,222</u>

**CITY OF SPARTANBURG, SC
FY 2016 - 2017 Operating Budget**

**General Fund
Detailed Expenditure Schedule**

AQUATICS - 5012	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
Expenditure Category	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Personnel Services	\$206,758	\$143,577	\$184,459	\$152,027	\$168,269
Operating Expenditures	17,589	17,263	14,285	4,028	15,472
Capital Outlay	1,610	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$225,957</u>	<u>\$160,840</u>	<u>\$198,744</u>	<u>\$156,055</u>	<u>\$183,741</u>
ATHLETICS - 5013					
Expenditure Category					
Personnel Services	\$106,089	\$90,843	\$105,303	\$66,621	\$103,563
Operating Expenditures	74,367	60,963	66,175	42,162	65,315
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
	<u>\$180,456</u>	<u>\$151,806</u>	<u>\$171,478</u>	<u>\$108,783</u>	<u>\$168,878</u>
GENERAL FUND TOTAL	\$33,830,435	\$35,946,327	\$35,898,814	\$35,968,288	\$37,191,602

CITY OF SPARTANBURG, SC
General Fund

Detailed Expenditure Schedule
Summary

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED
Expenditure Category Totals					
Personnel Services	\$21,305,972	\$22,164,636	\$22,629,088	\$22,615,906	\$23,453,044
Operating Expenditures	9,662,453	10,265,220	9,953,022	9,697,678	10,016,815
Capital Outlay	1,037,884	1,171,855	1,433,067	1,356,067	1,389,297
Other Financing Uses	<u>1,824,126</u>	<u>2,344,616</u>	<u>1,883,637</u>	<u>2,298,637</u>	<u>2,332,446</u>
	\$33,830,435	\$35,946,327	\$35,898,814	\$35,968,288	\$37,191,602

**CITY OF SPARTANBURG
GENERAL FUND
FY 2016 - 2017 BUDGET**

<u>Non-Departmental</u>	<u>FY 2013 / FY 2014 Adopted</u>	<u>FY 2014 / FY 2015 Adopted</u>	<u>FY 2015 / FY 2016 Adopted</u>	<u>FY 2016 / FY 2017 Adopted</u>	<u>Difference</u>
Salary Savings (Planned Credit)	(200,000)	(795,004)	(500,000)	(750,000)	(250,000)
Operational Savings	-	-	(100,000)	-	100,000
Planned Vacancies	(317,321)	-	-	-	-
Other	15,778	-	-	-	-
Contribution to the Pension Fund	800,000	800,000	850,000	900,000	50,000
Contribution to MASC ORBIT / GASB 45	115,000	119,000	123,000	100,000	(23,000)
Reservation for burying power lines	234,000	245,000	275,000	-	(275,000)
Rent for Wright Center	143,055	143,055	143,055	-	(143,055)
Lease for 440 Church Street	-	-	-	145,000	145,000
Arkwright Landfill post-monitoring	-	-	-	30,000	30,000
Norfolk Southern & CSX Annual leases	1,148	2,000	2,500	2,650	150
Transfer to Capital Projects Fund / Facilities Sinking Fund	220,000	220,000	220,000	220,000	-
Transfer to Capital Projects Fund / T.K. Gregg Rec. Facility Sinking Fund	100,000	100,000	100,000	100,000	-
Transfer to Capital Projects Fund / Demolition of Swim Center	100,000	-	-	-	-
Transfer to Capital Projects Fund / Quality of Life Enhancement	200,000	225,000	100,000	150,000	50,000
Transfer to Airport Enterprise Fund	165,000	165,000	165,000	250,000	85,000
Transfer to Transit Fund / Operating Subsidy	500,000	500,000	500,000	500,000	-
Transfer to Transit Fund / Bus Acquisition Grant Match	-	-	-	60,000	60,000
Transfer to Parking Enterprise Fund	50,000	50,000	-	-	-
Transfer to Debt Service Fund / 2010 GO Debt	533,319	533,319	533,369	532,826	(543)
Transfer to Debt Service Fund / Mary Black Loan (PIP)	-	154,512	216,292	216,293	1
Transfer to Debt Service Fund / ShoreTel Lease Payments	-	-	48,976	48,977	1
Transfer to Debt Service Fund / Spillman Technologies	-	-	-	154,350	154,350
Transfer to St. John Street TIF Fund / Debt Service	-	-	-	100,000	100,000
Totals	2,659,979	2,461,882	2,677,192	2,760,096	82,904

**CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2016 - 2017 Operating Budget**

Hospitality Tax Fund

Hospitality Tax Fund - 311

	2013-2014	2014-2015	2015-2016	2016-2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
Revenues				
Hospitality Tax	\$ 3,935,777	\$ 4,210,793	\$ 4,246,955	\$ 4,544,242
Sunday Alcohol Sales	7,090	5,400	6,000	500
Investment Earnings	1,355	2,337	1,800	4,000
	<u>\$ 3,944,222</u>	<u>\$ 4,218,530</u>	<u>\$ 4,254,755</u>	<u>\$ 4,548,742</u>
Expenditures				
Projects	\$ 608,860	\$ 558,866	\$ 567,500	\$ 600,000
Transfer Out / Capital Projects Fund	-	-	-	171,429
Transfer Out / General Fund	975,935	1,250,064	1,555,629	1,802,486
Transfer Out / Special Events Fund	76,200	76,200	76,200	-
Transfer Out / Parking Facilities Corp. Fund	538,020	538,020	538,020	-
Transfer Out / Airport Facilities Corp. Fund	211,980	211,980	211,980	-
Transfer Out / Debt Service Fund	1,346,545	1,306,289	1,305,426	1,974,827
	<u>\$ 3,757,540</u>	<u>\$ 3,941,419</u>	<u>\$ 4,254,755</u>	<u>\$ 4,548,742</u>
Fund Balance (Restricted)	1,549,447	1,826,558	1,826,558	1,826,558

Debt:	<u>Principal</u>	<u>Interest</u>	<u>Fiscal Agent Fees</u>	<u>Total</u>
(1) Refunding of Renaissance Park COPS	705,000	141,245	-	846,245
(2) Morgan Square Project / June 2005 COPS / Refunded	-	-	-	-
(3) Spartanburg Parking Facilities Corp. / Refunded	-	-	-	-
(4) Spartanburg Airport Facilities Corp. / Refunded	-	-	-	-
(5) Special Obligation Bonds 2016 (Taxable & Non)	855,000	273,582	-	1,128,582
	<u>1,560,000</u>	<u>414,827</u>	-	<u>1,974,827</u>

CITY OF SPARTANBURG, SC
Hospitality Tax
Funding Allocation

<u>Proposed Projects</u>	<u>FY 2013 - 2014 Year-to-Date Actual</u>	<u>FY 2014 - 2015 Year-to-Date Actual</u>	<u>FY 2015 - 2016 Adopted Budget</u>	<u>FY 2016 - 2017 Proposed Budget</u>
<u>Debt Services</u>				
1 Renaissance Conference Center	884,883	847,575	840,288	846,245
2 Morgan Square	293,333	290,685	289,409	-
3 C.C. Woodson, LLC / Purchase Reserve	171,429	171,429	171,429	-
4 C.C. Woodson, LLC / Lease Payments	48,000	48,000	48,000	-
5 Sptg. Parking Facilities Corp.	538,020	538,020	538,020	-
6 Sptg. Airport Facilities Corp.	211,980	211,980	211,980	-
7 Special Obligation Bonds, 2016	-	-	-	<u>1,128,582</u>
Sub-Total	<u>2,147,645</u>	<u>2,107,689</u>	<u>2,099,126</u>	<u>1,974,827</u>
<u>Capital Projects</u>				
8 SCC Downtown Campus / Evins Bldg.	150,000	150,000	150,000	150,000
9 T.K. Gregg Sinking Fund	-	-	-	<u>171,429</u>
Sub-Total	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>321,429</u>
<u>Transfers</u>				
9 Transfer to the General Fund	975,935	1,250,064	1,555,629	1,802,486
<u>Discretionary Funding to Community Events</u>				
10 Music on Main	10,200	10,200	10,200	-
11 Spring Fling	23,800	23,800	23,800	-
12 International Festival	32,000	32,000	32,000	-
13 College Town Initiative	12,000	12,000	12,000	-
14 Panther Party	6,120	6,120	6,200	-
15 Shrine Bowl of the Carolinas	28,000	28,000	28,000	-
16 Red , White and Boom	6,800	6,800	6,800	-
17 Partners for Active Living - Bike Town	20,400	20,400	21,000	-
18 Christmas Parade	2,800	2,500	5,000	-
19 Jazz on the Square	3,400	3,400	3,400	-
20 Wofford Homecoming	1,700	1,700	1,700	-
21 Spartanburg Memorial Auditorium	68,000	68,000	50,000	-
22 Convention & Visitor's Bureau	27,200	27,200	30,000	-
23 Hatcher Gardens - Operating	20,400	20,400	20,400	-
24 Hub Bub	120,000	120,000	70,000	-
25 Arts Partnership	34,000	34,000	75,000	-
26 Hub City Farmer's Market	6,800	6,800	15,000	-
27 Spartanburg Downtown Association	6,800	6,800	6,800	-
28 Spartanburg Area Conservancy, Inc.	3,400	3,400	15,000	-
29 Spartanburg Community College	50,000	-	-	-
30 West Main Artists Co-op	-	-	5,000	-
31 Unallocated	<u>140</u>	<u>146</u>	<u>12,700</u>	<u>450,000</u>
Sub-Total	<u>483,960</u>	<u>433,666</u>	<u>450,000</u>	<u>450,000</u>
GRAND TOTAL	3,757,540	3,941,419	4,254,755	4,548,742

**Hospitality Tax Funding
Recommendation for Next Fiscal Year
FY 2016 - 2017**

<u>Expenditure Categories:</u>	FY 2013 - 2014 Year-to-Actual <u>Actual</u>	FY 2014 - 2015 Year-to-Actual <u>Actual</u>	FY 2015 - 2016 Adopted <u>Budget</u>	FY 2016 - 2017 Proposed <u>Budget</u>	<u>%</u>
1. Debt Service	2,147,645	2,107,689	2,099,126	1,974,827	49%
2. Multi-year Capital Project Commitments:	150,000	150,000	150,000	321,429	4%
3. Transfer to General Fund	975,935	1,250,064	1,555,629	1,802,486	37%
4. Discretionary Funding to Community events, projects, and programs	<u>483,960</u>	<u>433,606</u>	<u>450,000</u>	<u>450,000</u>	<u>11%</u>
Totals	3,757,540	3,941,359	4,254,755	4,548,742	100%
 Revenues:					
Actuals / Proposed	3,944,222	4,218,530	4,254,755	4,463,803	
Fund Balance Appropriation (Source)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	3,944,222	4,218,530	4,254,755	4,463,803	
 Projected Fund Balance (Restricted)	 1,549,386	 1,826,557	 1,826,557	 1,741,618	

**Hospitality Tax
Discretionary Funding**

<u>Projects</u>	<u>FY 2015 - 2016 Adopted Budget</u>	<u>FY 2016 - 2017 Requested Budget</u>	<u>FY 2016 - 2017 Proposed Budget</u>
1 Music on Main	10,200	-	-
2 Spring Fling	23,800	-	-
3 International Festival	32,000	-	-
4 College Town Initiative	12,000	-	-
5 Shrine Bowl of the Carolinas	28,000	-	-
6 Red , White and Boom	6,800	-	-
7 Partners for Active Living / Bike Town	21,000	-	-
8 Christmas Parade	5,000	-	-
9 Jazz on the Square	3,400	-	-
10 Wofford College / Homecoming Celebration	1,700	-	-
11 Wofford College / Panther Party	6,200	-	-
12 Spartanburg Memorial Auditorium	50,000	-	-
13 Convention & Visitor's Bureau / Chamber	30,000	-	-
14 Hatcher Gardens - Operating	20,400	-	-
15 Hub Bub	70,000	-	-
16 Arts Partnership	75,000	-	-
17 Hub City Farmer's Market	15,000	-	-
18 Spartanburg Downtown Association	6,800	-	-
19 Spartanburg Area Conservancy, Inc.	15,000	-	-
20 West Main Artists Co-op	5,000	-	-
21 Spartanburg Downtown Cultural District	-	-	-
22 Hub City Writers Project	-	-	-
23 Ballet Spartanburg	-	-	-
24 Unallocated	<u>12,700</u>	<u>-</u>	<u>-</u>
TOTALS	450,000	-	-

**CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2016 - 2017 Operating Budget**

Special Revenue Funds

Community Development Block Grant

Fund 708

	2013-2014	2014-2015	2015-2016	2016-2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
Revenues				
Federal Grant	\$ 1,011,074	\$ 256,328	\$ 618,505	\$ 616,221
Sale of Property	-	-	-	-
Other	-	-	-	-
Loan Payments	3,653	852,971	-	-
	<u>\$ 1,014,727</u>	<u>\$ 1,109,299</u>	<u>\$ 618,505</u>	<u>\$ 616,221</u>
Expenditures				
Personnel Service	\$ 288,262	\$ 211,622	\$ 213,969	\$ 208,888
Projects	726,465	564,348	404,536	407,333
Transfer Out / Capital Projects Fund	-	333,329	-	-
	<u>\$ 1,014,727</u>	<u>\$ 1,109,299</u>	<u>\$ 618,505</u>	<u>\$ 616,221</u>

Annual Action Plan FY 2016 - 2017
Special Revenue Funds
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

<u>Adopted Projects</u>	<u>FY 2014 - 2015 Amended</u>	<u>FY 2015 - 2016 Adopted</u>	<u>FY 2016 - 2017 Adopted</u>	<u>%</u>
<u>Administration</u>				
Neighborhood Services Administration	92,024	102,024	102,247	
MWBE	42,500	5,000	-	
Choice Neighborhood Initiative - Northside	100,000	-	-	
	234,524	107,024	102,247	17%
<u>Projects</u>				
Acquisition of Property	65,192	50,000	-	
Brawley St. Infrastructure	166,564	-	-	
City Wide Demolition	141,000	101,181	-	
Economic Development	-	-	10,000	
Emergency Repair / Christmas in Action	50,000	50,000	-	
Fire Safety Comm. Assist	6,300	-	-	
Housing	-	-	175,000	
Housing Rehab	-	35,000	-	
Rehabilitation Admin + Code Admin	130,284	150,300	134,200	
Infrastructure Activity	-	35,000	20,000	
Neighborhood Pride Grant	25,000	-	-	
Northside Demolition	100,000	-	-	
Public Service (City Internal)	-	-	22,433	
Removal of Blight	-	-	82,341	
Stewart Park Activity Center	450,000	-	-	
	1,134,340	421,481	443,974	72%
<u>Public Services</u>				
Public Service Administration	-	5,000	70,000	
Art in Motion	1,550	-	-	
Bethlehem Community Center	5,098	10,500	-	
Big Brothers, Big Sisters	4,638	5,000	-	
Butterfly Foundation	7,500	-	-	
C.O.L.O.R.S.	5,385	8,000	-	
Drug Court	21,579	-	-	
Job Training	-	7,500	-	
Fair Housing	15,000	5,000	-	
Financial Literacy - Training	10,000	7,500	-	
First-time Homebuyers Training	10,000	-	-	
SAFE HOME Rape Crisis	5,950	7,000	-	
SC Legal Services	3,653	4,500	-	
Spartanburg Housing Authority	-	10,000	-	
Upstate Homeless Coalition	5,100	-	-	
Urban League - IDA	3,247	-	-	
Way To Wellville	-	20,000	-	
	98,700	90,000	70,000	11%
Total CDBG Expenditures	1,467,564	618,505	616,221	100%

**CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2016 - 2017 Operating Budget**

Special Revenue Funds

Federal HOME Program - Fund 210

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
Revenues				
Federal Grant	\$ 332,422	\$ 245,791	\$ 143,897	\$ 152,899
Sale of Property	44,416	-	-	-
Other	447	-	-	-
Loan Payments	2,781	2,049	-	-
	<u>\$ 380,066</u>	<u>\$ 247,840</u>	<u>\$ 143,897</u>	<u>\$ 152,899</u>
Expenditures				
Personnel Service	\$ 14,119	\$ 15,334	\$ 14,389	\$ 15,289
Projects	365,947	231,872	129,508	137,610
Transfer Out	-	-	-	-
	<u>\$ 380,066</u>	<u>\$ 247,206</u>	<u>\$ 143,897</u>	<u>\$ 152,899</u>

Annual Action Plan FY 2016 - 2017
Special Revenue Funds
FEDERAL HOME PROGRAM

<u>Adopted Projects</u>	FY 2014 - 2015 <u>Amended</u>	FY 2015 - 2016 <u>Adopted</u>	FY 2016 - 2017 <u>Adopted</u>	
Administrative - 10%	12,404	14,389	15,289	10%
Owner Occupied Rehab	116,723	100,730	-	
CHDO - Operating 5%	-	7,194	7,644	5%
Home Projects	-	-	129,966	85%
S. Housing Dev. Corp. (SHD) - CHDO 15%	22,787	21,584	-	
CHDO Set-Aside - Projects 15%	-	-	-	
S. Housing Dev. Corp. (SHD) - Projects	-	-	-	
Total Home Program Expenditures	151,914	143,897	152,899	100%
Total Consolidated Plan	\$1,619,478	\$762,402	\$769,120	

**CITY OF SPARTANBURG, SOUTH CAROLINA
2016 - 2017 Operating Budget**

Special Revenue Funds

Multi-County Industrial Park Fund - 380

	2013-2014	2014-2015	2015-2016	2016-2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
Revenues				
Property Tax	\$ 994,093	\$ 1,112,477	\$ 1,115,745	\$ 1,106,000
Miscellaneous	-	2,812	-	-
Investment Earnings	465	1,023	700	800
	<u>\$ 994,558</u>	<u>\$ 1,116,312</u>	<u>\$ 1,116,445</u>	<u>\$ 1,106,800</u>
Expenditures				
Operating Expenditures	\$ 580,471	\$ 709,086	\$ 781,831	\$ 770,026
Transfer Out / Parking Enterprise Fund	290,000	290,000	290,000	290,000
Transfer Out / General Fund	-	-	44,614	46,774
	<u>\$ 870,471</u>	<u>\$ 999,086</u>	<u>\$ 1,116,445</u>	<u>\$ 1,106,800</u>
Restricted Fund Balance	341,448	458,674	458,674	458,674

(1) For FY 2016 -2017 this includes \$40,000 for Economic Futures Group, \$16,650 for Upstate SC Alliance, \$5,150 for Chamber of Commerce, and \$66,000 for the National Development Council

**CITY OF SPARTANBURG, SOUTH CAROLINA
2015 - 2016 Operating Budget**

Special Revenue Funds

Victims Assistance Fund - 322

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
Revenues				
Victim Assistance	\$ 46,318	\$ 52,576	\$ 53,000	\$ 49,500
Victim Assistance Flat Fee	17,409	15,241	17,000	13,809
Sale of Property	6,895	-	-	-
	<u>\$ 70,622</u>	<u>\$ 67,817</u>	<u>\$ 70,000</u>	<u>\$ 63,309</u>
Expenditures				
Personnel Services	\$ 69,668	\$ 107,733	\$ 60,416	\$ 63,309
Operating Expenditures	21,631	13,051	9,584	-
Capital	-	-	-	-
Transfer Out / Miscellaneous Grant Fund	-	-	-	-
	<u>\$ 91,299</u>	<u>\$ 120,784</u>	<u>\$ 70,000</u>	<u>\$ 63,309</u>
Restricted Fund Balance	164,416	111,449	111,449	111,449

**CITY OF SPARTANBURG, SOUTH CAROLINA
2016 - 2017 Operating Budget**

Special Revenue Funds

Accommodation Tax Fund - 480

	2013-2014	2014-2015	2015-2016	2016-2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
Revenues				
Accommodation Tax	\$ 192,522	\$ 147,082	\$ 176,487	\$ 150,527
Investment Earnings	155	321	150	300
	<u>\$ 192,677</u>	<u>\$ 147,403</u>	<u>\$ 176,637</u>	<u>\$ 150,827</u>
Expenditures				
Projects	\$ 119,596	\$ 121,947	\$ 120,848	\$ 117,905
Transfer Out / General Fund	-	-	34,289	32,922
Transfer Out / Special Events Fund	16,000	17,500	21,500	-
	<u>\$ 135,596</u>	<u>\$ 139,447</u>	<u>\$ 176,637</u>	<u>\$ 150,827</u>
Unreserved Fund Balance	182,773	190,729	190,729	190,729

**Accommodations Tax
Tourism Related Funding
FY 2016 - 2017**

Organization Names	Project Name / Descriptions	FY 2015 - 2016 Adopted	FY 2016 - 2017 Requested	FY 2016 - 2017 Proposed
American's Clogging Hall of Fame	America's Clogging Hall of Fame Championship	\$ 3,000	\$ -	\$ -
Artists' Guild of Spartanburg	42nd Annual Juried Show	1,000	-	-
The Arts Partnership of Greater Spartanburg	Operational Support	12,000	-	-
Ballet Spartanburg	The Nutcracker	2,000	-	-
City of Spartanburg	Skating on the Square	2,500	-	-
City of Spartanburg	Spring Fling	7,000	-	-
City of Spartanburg	Red, White and Boom	6,000	-	-
City of Spartanburg	International Festival	6,000	-	-
Epsilon Beta Omega Chapter of AKA Sorority	Conference	770	-	-
Hatcher Garden and Woodland Preserve	Year Long Event	8,000	-	-
Hmong-American Association of SC	Hmong New Year	3,000	-	-
National Railway Historical Society	Hub City Railroad Museum	3,500	-	-
Spartanburg Art Museum	A Dyeing Art: Contemporary Textiles....	2,500	-	-
Spartanburg Convention & Visitors Bureau	Marketing & Sales Plan	27,230	-	-
Spartanburg County Historical Association	Repairs at Regional Museum	5,000	-	-
Spartanburg Memorial Auditorium	New Website	12,000	-	-
St. Nicholas Orthodox Church	Spartanburg Greek Festival	3,000	-	-
Wofford College	Panthers Training Camp Kick Off Party	5,500	-	-
		\$ 110,000	\$ -	\$ -

**CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2016 - 2017 Operating Budget**

Enterprise Funds

Airport Fund - 215

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
REVENUES					
Charges for Services	\$147,022	\$142,673	\$117,961	\$141,840	\$241,778
Other Revenues	9,614	11,635	29	5,000	7,000
Sale of Inventory	923,866	810,036	937,156	772,100	795,855
Federal Grant	1,510,539	819,981	1,872,062	-	-
State Grant	46,465	69,418	72,963	-	-
Transfer In / General Fund	224,132	275,374	285,535	165,000	250,000
Transfer In / Airport Facilities Corp. Fund	-	60,000	176,648	-	-
TOTAL REVENUES	<u>\$ 2,861,638</u>	<u>\$ 2,189,117</u>	<u>\$ 3,462,354</u>	<u>\$ 1,083,940</u>	<u>\$ 1,294,633</u>
EXPENSES					
Personal	\$404,817	\$331,914	\$335,130	\$347,305	\$341,508
Operating	1,090,811	942,902	955,772	736,635	953,125
Depreciation Expense	97,476	129,514	130,895	-	-
Transfer Out / S. Airport Facilities Corp.	-	-	82,000	-	-
TOTAL EXPENSES	<u>\$1,593,104</u>	<u>\$1,404,330</u>	<u>\$1,503,797</u>	<u>\$1,083,940</u>	<u>\$1,294,633</u>
Unrestricted Net Positions	(91,718)	(31,124)	(635,695)	-	-

Note: The Spartanburg Airport Facilities Corp. (SAFC) will be dissolved at the end of fiscal year. Due to its discontinuation all previous SAFC financial activity will now be recorded in the Airport Fund.

**CITY OF SPARTANBURG, SOUTH CAROLINA
2016 - 2017 Operating Budget**

Enterprise Fund

Transit Fund - 218

	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017
	ACTUAL	ACTUAL	ADOPTED	PROPOSED
REVENUES				
Charges for Services	\$ 262,446	\$ 240,264	\$ 235,000	\$ 228,000
Other Revenues	34,536	33,129	27,500	29,525
Federal Grant	710,050	671,564	1,027,714	1,046,113
State Grant	144,952	139,380	152,198	114,932
Transfer In / General Fund	500,000	500,000	500,000	560,000
TOTAL REVENUES	\$ 1,651,984	\$ 1,584,337	\$ 1,942,412	\$ 1,978,570
EXPENSES				
Personal	\$ -	\$ -	\$ -	\$ -
Operating	1,528,353	1,458,742	1,942,412	1,978,570
Depreciation Expense	473,533	457,656	-	-
Capital Outlay	4,865	-	-	-
TOTAL EXPENSES	\$ 2,006,751	\$ 1,916,398	\$ 1,942,412	\$ 1,978,570
Unrestricted Net Positions	36,571	635,697	635,697	635,697

**CITY OF SPARTANBURG, SOUTH CAROLINA
2016 - 2017 Operating Budget**

Enterprise Fund

Parking Fund - 225

	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017
	ACTUAL	ACTUAL	ADOPTED	PROPOSED
REVENUES				
Charges for Services	\$ 363,384	\$ 343,989	\$ 358,975	\$ 409,500
Other Revenues	58,151	13,907	15,100	20,000
Transfer In / General Fund	50,000	50,000	50,000	-
Transfer In / Broad Street TIF Fund	481,580	298,116	296,064	368,424
Transfer In / Mult-County Industrial Park Fund	290,000	290,000	290,000	290,000
TOTAL REVENUES	\$ 1,243,115	\$ 996,012	\$ 1,010,139	\$ 1,087,924
EXPENSES				
Personal	\$ 95,141	\$ 95,450	\$ 142,516	\$ 139,610
Operating	105,399	182,637	281,559	459,890
Principal Retirement	420,000	435,000	450,000	470,000
Interest Payment	69,580	53,116	36,064	18,424
Capital	127,448	46,736	-	-
Transfer Out / Parking Facilities Corp. Fund	50,000	100,000	100,000	-
TOTAL EXPENSES	\$ 867,568	\$ 912,939	\$ 1,010,139	\$ 1,087,924
Unrestricted Net Positions	1,220,219	1,303,292	1,303,292	1,303,292

Note: The Spartanburg Parking Facilities Corp. (SPFC) will be dissolved at the end of fiscal year. Due to its discontinuation all previous SPFC financial activity will now be recorded in the Parking Fund.

**CITY OF SPARTANBURG, SOUTH CAROLINA
2016 - 2017 Operating Budget**

Enterprise Fund

Storm Water Utility Fund - 229

	<u>2013 - 2014</u>	<u>2014 - 2015</u>	<u>2015 - 2016</u>	<u>2016 - 2017</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
REVENUES				
Charges for Services	\$ 1,631,758	\$ 1,637,620	\$ 1,567,870	\$ 1,610,478
Local Grants	-	215,000	-	-
Other Revenue	1,099	3,229	1,500	3,000
Fund Equity Appropriation	-	-	-	198,948
TOTAL REVENUES	<u><u>\$ 1,632,857</u></u>	<u><u>\$ 1,855,849</u></u>	<u><u>\$ 1,569,370</u></u>	<u><u>\$ 1,812,426</u></u>
EXPENSES				
Personnel	\$ 448,053	\$ 423,446	\$ 446,230	\$ 466,940
Operating	113,149	141,661	318,140	230,486
Capital Maintenance	604,860	816,861	680,000	680,000
Machinery & Equipment	-	-	-	310,000
Transfer Out / General Fund	125,000	125,000	125,000	125,000
TOTAL EXPENSES	<u><u>\$ 1,291,062</u></u>	<u><u>\$ 1,506,968</u></u>	<u><u>\$ 1,569,370</u></u>	<u><u>\$ 1,812,426</u></u>
Unrestricted Net Positions	1,067,907	821,199	821,199	821,199

Note:

Equipment request is a replacement of a vacuum truck for clearing storm drains.

**CITY OF SPARTANBURG, SOUTH CAROLINA
2016 - 2017 Operating Budget**

Debt Service Fund

St. John-Daniel Morgan Tax Increment Fund - 543

	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017
	ACTUAL	ACTUAL	ADOPTED	PROPOSED
REVENUES				
Property Taxes	\$ 338,037	\$ 455,593	\$ 440,000	\$ 355,500
Ground Lease	200,000	200,000	200,000	200,000
Garage Loan Payments	3,388,335	-	-	-
Transfer In / General Fund	-	136,173	-	100,000
Fund Balance	-	-	2,948	-
TOTAL REVENUES	\$ 3,926,372	\$ 791,766	\$ 642,948	\$ 655,500
EXPENDITURES				
Principal Retirement	\$ 3,470,000	\$ 450,000	\$ 465,000	\$ 480,000
Interest Payment	451,304	189,378	174,798	159,732
Fiscal Charges	24,436	2,400	3,150	2,400
Projects	-	15,598	-	13,368
Transfer Out / CDBG Fund	-	847,234	-	-
TOTAL EXPENDITURES	\$ 3,945,740	\$ 1,504,610	\$ 642,948	\$ 655,500
Fund Balance (Restricted)	714,681	1,837	1,837	1,837

**CITY OF SPARTANBURG, SOUTH CAROLINA
2016 - 2017 Operating Budget**

Debt Service Fund

Broad Street Tax Increment Fund - 545

	<u>2013 - 2014</u>	<u>2014 - 2015</u>	<u>2015 - 2016</u>	<u>2016 - 2017</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
REVENUES				
Property Taxes	\$ 2,154,914	\$ 2,085,307	\$ 2,020,000	\$ 1,900,421
TOTAL REVENUES	<u>\$ 2,154,914</u>	<u>\$ 2,085,307</u>	<u>\$ 2,020,000</u>	<u>\$ 1,900,421</u>
EXPENDITURES				
Principal Retirement	\$ 981,000	\$ 1,008,000	\$ -	\$ -
Interest Payment	49,128	24,898	-	-
Fiscal Charges	1,500	-	-	-
Projects	38,909	242,287	1,319,516	1,150,197
Transfer Out / Capital Projects Fund	12,353	654,948	-	-
Transfer Out / General Fund	200,000	200,000	354,420	356,800
Transfer Out / Special Events Fund	25,000	25,000	-	25,000
Transfer Out / Parking Enterprise Fund	481,580	298,116	346,064	368,424
TOTAL EXPENDITURES	<u>\$ 1,789,470</u>	<u>\$ 2,453,249</u>	<u>\$ 2,020,000</u>	<u>\$ 1,900,421</u>
Fund Balance (Restricted)	1,315,862	947,920	947,920	947,920

Transfer Out Notes:

- (1) \$356,800 to the General Fund (5th Year)
- (2) \$198,424 debt service for Magnolia Street Parking Garage
\$170,000 operational support for Parking Garage Fund

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Mayor & Council - 1101					
Mayor	1	1	1	1	-
Council	6	6	6	6	-
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>-</u>
 City Attorney - 1201					
City Attorney	1	1	1	1	-
Jury Trial Coordinator	1	1	1	-	(1)
Legal Assistant	1	1	1	2	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>-</u>
 Municipal Court - 1202					
Municipal Court Judge	1	1	1	1	-
Clerk of Courts	1	1	1	1	-
Courts Clerk	1	1	1	1	-
Senior Court Clerk	2	2	2	2	-
Ministerial Recorder (Part-time)	1	1	1	1	-
	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>-</u>
 City Managers Office - 1301					
Assistant City Manager	1	1	1	1	-
Research Analyst	0.6	-	-	-	-
City Clerk	1	1	1	1	-
City Manager	1	1	1	1	-
	<u>3.60</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>-</u>

POSITION CONTROL

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Communications & Marketing - 1401					
Intern (part-time)	1	-	-	-	-
Communications & Marketing Specialist	1	1	1	1	-
Communication Manager	1	1	1	1	-
Multi Media Content Producer	-	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	3	3	3	3	-
Information Technology - 4301					
Information Technology Manager	-	1	1	1	-
Network Administrator	1	1	2	1	(1)
PC Support Technician	2	2	-	-	-
Programmer Analyst / System Admin.	-	1	-	-	-
Research Analyst	-	1	1	-	(1)
Technical Associate	-	-	1	1	-
Tier 2 Desktop Support Technician	-	-	2	2	-
Tier 2 System Administrator	-	-	-	1	1
Telecommunications Coordinator	1	1	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	4	7	7	6	(1)
Human Resources - 4401					
Benefits Coordinator	1	-	-	-	-
Human Resource Director	1	1	1	1	-
Human Resource Generalist	-	1	1	1	-
Human Resource Technician	2	2	2	2	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	4	4	4	4	-
Worker's Compensation - 4403					
Worker's Comp & Safety Manager	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1	1	1	1	-

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Finance - 1602					
Accounting Manager	1	1	1	1	-
Accountant	1	1	1	1	-
Accounting Tech (Payroll)	1	1	1	1	-
Accounting Tech (Revenue)	1	1	1	1	-
Accounting Tech (Revenue) (Part-time)	-	1	1	1	-
Accounting Tech (AP/AR)	1	1	1	1	-
Budget & Accounting Director	1	1	1	1	-
Finance & Admin Svc Director	1	1	1	1	-
Administrative Assistant	1	1	1	1	-
MWBE Coordinator	1	-	-	-	-
Revenue Coordinator	1	1	1	1	-
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>	<u>-</u>
Procurement / Property Management - 1604					
Procurement & Risk Manager	1	1	1	1	-
Purchasing Assistant	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
Business License Code Enforcement - 1611					
Enforcement Supervisor	1	1	1	1	-
Enforcement Officer	1	1	1	1	-
Neighborhood Coordinator	-	-	-	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>1</u>

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Economic Development - 1802					
Economic Development Project Developer	1	1	1	1	-
Economic Development Director	1	1	1	1	-
	<hr/> 2	<hr/> 2	<hr/> 2	<hr/> 2	<hr/> -
Engineering - 1810					
Engineering Administrator	1	1	1	1	-
Engineering Inspector	2	2	1	1	-
	<hr/> 3	<hr/> 3	<hr/> 2	<hr/> 2	<hr/> -
Planning - 1812					
Planning Director	1	1	1	1	-
Planning Coordinator	1	1	1	1	-
Planner	1	1	1	1	-
Administrative Assistant	1	1	1	1	-
	<hr/> 4	<hr/> 4	<hr/> 4	<hr/> 4	<hr/> -
Inspections - 1814					
Administrative Assistant	1	1	1	-	(1)
Building Official	1	1	1	1	-
Inspector, Combination	4	4	1	1	-
Inspector, Combination II	-	-	2	2	-
Permit Clerk	1	1	1	2	1
Plans Reviewer	1	1	1	1	-
Senior Building Inspector	-	-	1	1	-
	<hr/> 8	<hr/> 8	<hr/> 8	<hr/> 8	<hr/> -

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Parking Enforcement - 1816					
Sr. Parking & Garage Control Officer	1	1	1	1	-
Parking Control Officer - Part-time	1	1	1	1	-
Project Manager (Downtown)	1	1	1	1	-
	<hr/> 3	<hr/> 3	<hr/> 3	<hr/> 3	<hr/> -
Construction Management - 1820					
Construction Inspector	-	1	1	1	-
Construction Project Manager	1	1	1	1	-
Engineering Inspector	1	-	-	-	-
	<hr/> 2	<hr/> 2	<hr/> 2	<hr/> 2	<hr/> -
Building Maintenance - 1822					
Building Maintenance Electrician	1	1	1	1	-
Building Maintenance Supervisor	1	1	1	1	-
Custodian	-	-	1	1	-
Facilities Maintenance Technician I	1	-	-	-	-
Facilities Maintenance Technician II	1	2	2	2	-
Facility Manager	-	-	1	1	-
Heating & Air Condition Technician	1	1	-	-	-
	<hr/> 5	<hr/> 5	<hr/> 6	<hr/> 6	<hr/> -

POSITION CONTROL

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Police Chief's Office - 2110					
Police, Chief	-	-	1	1	-
Public Safety Director	1	1	-	-	-
Police Lieutenant	1	1	2	2	-
Police, MPO / Patrol	-	-	-	1	1
Police Sergeant	2	2	1	2	1
Police Accreditation Manager - Part Time	1	1	1	1	-
Operations Analyst	1	1	1	1	-
Executive Assistant	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7	7	7	9	2
Technical Support - 2121					
Police, Major	1	1	1	1	-
Police, MPO / Sr Inv	-	-	-	1	1
Police, Sergeant	1	1	-	-	-
Police Property & Evidence Technician	2	2	2	2	-
Network Administrator	1	-	-	-	-
PC Support Technician	1	-	-	-	-
Transport / Court Security	1	1	1	1	-
Courtroom Security	1	1	1	1	-
Alarm Coordinator	1	1	1	-	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	9	7	6	6	-
Records - 2124					
Police, Public Safety Aide	-	-	-	1	1
Police, Public Safety Aide 1	1	1	1	-	(1)
Police, Public Safety Aide 2	3	3	2	3	1
Police, Public Safety Aide 3	-	-	1	-	(1)
Police, Public Safety Aide 4	2	2	1	3	2
Police, Records Manager	1	1	1	1	-
Police, Support Services Manager	-	-	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7	7	7	9	2

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Animal Control - 2125					
Police Animal Service Team Leader	1	1	1	1	-
Police Animal Control Technician	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
Law Enforcement Administration - 2141					
Police, Captain	1	1	-	-	-
Police, Colonel	1	1	-	-	-
Police, Criminal Intelligence Specialist	1	1	1	1	-
Police, Deputy Chief	-	-	1	1	-
Police, Lieutenant	1	-	-	-	-
Police, Major	-	-	1	1	-
Senior Victim Specialist	1	1	1	1	-
	<u>5</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>-</u>
Patrol - 2142					
Police, Lieutenant	4	4	4	4	-
Police, MPO/Patrol	12	13	16	13	(3)
Police, MPO/SR Inv	-	-	1	1	-
Police, PO I	6	3	11	10	(1)
Police, PO II	16	11	11	18	7
Police, Police Officer	8	18	12	12	-
Police, Sergeant	12	11	7	7	-
Police, SPO	22	24	18	13	(5)
	<u>80</u>	<u>84</u>	<u>80</u>	<u>78</u>	<u>(2)</u>

POSITION CONTROL

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Criminal Investigations - 2144					
Police, Narcotics Inspector	1	1	1	1	-
Police, Lieutenant	1	1	-	1	1
Police, Sergeant	2	1	4	3	(1)
Police, MPO/ Patrol	-	-	-	1	1
Police, MPO/ SR INV	12	12	7	7	-
Police, PO II	2	1	1	1	-
Police, SPO	7	6	9	9	-
Police, Captain	1	1	1	1	-
Police CID Assistant	1	1	1	1	-
Police Identification Technician	1	1	1	1	-
Police Forensic Technician 2	1	1	1	-	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	
	29	26	26	26	-
Crime Prevent - 2145					
Police, MPO / Crime Prevention	-	1	3	3	-
Police, MPO / Patrol	1	1	1	1	-
Police, PO II	-	-	1	-	(1)
Police, Sergeant	1	1	1	-	(1)
Police, SPO	3	2	4	4	-
	<hr/>	<hr/>	<hr/>	<hr/>	
	5	5	10	8	(2)
School Guards - 2147					
School Crossing Guards	12	9	9	9	-
	<hr/>	<hr/>	<hr/>	<hr/>	
	12	9	9	9	-

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Fire Administration - 2181					
Fire Assistant Chief	-	1	1	-	(1)
Fire Captain-Training	1	1	1	1	-
Fire Chief	1	1	1	1	-
Fire Marshal	1	1	1	1	-
Fire, Deputy Marshal	2	1	1	1	-
Fire, Sr. Deputy Marshal	-	1	1	1	-
Fire Apparatus Mechanic	1	1	1	1	-
Secretary II	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7	8	8	7	(1)
Fire Suppression - 2182					
Fire, Asst. Chief	3	2	2	2	-
Fire Captain	5	6	6	6	-
Fire Lieutenant	12	12	12	12	-
Fire Sergeant/ Engineer	23	24	24	21	(3)
Fire, Battalion Chief	3	3	3	3	-
Firefighter	8	8	11	18	7
Firefighter, Senior	15	13	10	6	(4)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	69	68	68	68	-

POSITION CONTROL

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Public Services Administration - 3101					
Director of Public Works	0.80	0.80	1	1	-
Secretary II	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	
	1.80	1.80	2	2	-
Grounds Maintenance - 3102					
Crew Leader	4	3	4	3	(1)
Crew Leader II	-	2	2	2	-
Environmental Services Manager	-	1	1	1	-
Grounds Maintenance, Groundskeeper	3	3	3	2	(1)
Grounds Maintenance Coordinator	-	1	1	1	-
Grounds Maintenance Supervisor	1	-	-	-	-
Grounds Maintenance Manager	1	-	-	-	-
Labor Supervisor	2	2	2	2	-
MEO I	1	2	2	1	(1)
MEO II	1	-	2	-	(2)
MEO III	9	9	5	-	(5)
Service Person	4	4	7	4	(3)
Spray / Irrigation Technician	-	-	1	1	-
Senior Service Person	1	1	1	4	3
Tree Cut Groundman	1	1	-	1	1
Tree Maintenance Specialist	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	
	29	30	32	23	(9)
Traffic Services - 3104					
Administrative Assistant	1	1	1	1	-
Senior / Lead Technician	1	1	1	1	-
Traffic Maintenance Supervisor	1	1	1	-	(1)
Traffic Maintenance Technician 1	-	-	1	-	(1)
Traffic Maintenance Technician 2	2	2	2	2	-
Traffic Maintenance Technician 3	2	2	1	2	1
Traffic Maintenance Technician 4	-	-	-	-	-
Traffic Senior Supervisor	-	-	-	1	1
	<hr/>	<hr/>	<hr/>	<hr/>	
	7	7	7	7	-

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Street Maintenance - 3105					
Engineering Inspector	-	-	1	1	-
Labor Supervisor	2	1	1	1	-
Manager, Street Maintenance	0.5	0.5	-	-	-
MEO I	1	-	-	-	-
MEO II	-	1	1	1	-
MEO III	1	2	2	2	-
Service Person	-	-	-	-	-
Senior Service Person	-	-	-	-	-
	<hr/> 4.50	<hr/> 4.50	<hr/> 5	<hr/> 5	<hr/> -
Fleet Maintenance - 3141					
Fleet Maintenance Manager	1	1	1	1	-
Foreman-Fleet	1	1	1	1	-
Mechanic I	1	1	1	1	-
Mechanic II	3	3	3	3	-
Mechanic III	2	2	2	2	-
Mechanic IV	1	1	1	1	-
Parts Clerk	1	1	1	1	-
Parts Supervisor	1	1	1	1	-
	<hr/> 11	<hr/> 11	<hr/> 11	<hr/> 11	<hr/> -
Solid Waste - 3161					
Labor Supervisor	-	-	1	2	1
MEO I	1	1	-	2	2
MEO II	-	-	1	6	5
MEO III	6	6	6	8	2
Recycling Labor Supervisor	-	-	-	-	-
Service Person	-	-	-	-	-
Solid Waste Coordinator	1	1	1	1	-
Sr. Service Person	3	3	2	1	(1)
	<hr/> 11	<hr/> 11	<hr/> 11	<hr/> 20	<hr/> 9

POSITION CONTROL

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Community Relations - 1501					
Community Services Coordinator	1	1	1	1	-
Community Services Director	1	1	1	1	-
Community Services Specialist	1	1	1	1	-
MWBE Coordinator	-	1	1	1	-
Neighborhood Coordinator	1	1	1	-	(1)
Research Analyst	-	-	-	1	1
	<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>-</u>
Property Maintenance Inspections - 1503					
Sr. Code Enforcement Officer	1	1	1	1	-
Code Enforcement Officer	1	1	1	1	-
Nuisance Enforcement Officer (part time)	2	2	2	2	-
Secretary II	1	1	1	1	-
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>-</u>
Parks & Recreation Admin - 5001					
Administrative Assistant	1	1	1	1	-
Field Supervisor - Part-time (Summer)	2	2	2	2	-
Program Assistant - Part-time (Summer)	-	-	-	-	-
Parks & Recreation Manager	1	-	-	-	-
Parks & Recreation Superintendent	-	1	1	1	-
Recreation Supervisor	0.50	0.50	0.50	0.50	-
Summer Employee - Part-time	-	-	-	-	-
	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>-</u>
Special Events - 5009					
Festival Coordinator	1	1	1	1	-
Special Events & Festival Manager	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Recreation Centers - 5010					
Playground Leaders - Part-time (Summer)	22	22	22	22	-
Playground Site Managers - Part-time (Summer)	3	3	3	3	-
Playground Site Director - Part-time (Summer)	1	1	1	1	-
Recreation Coordinator	-	-	-	3	3
Recreation Leader - Part-time - (Permanent)	7	6	6	6	-
Recreation Specialist	3	3	3	-	(3)
	<u>36</u>	<u>35</u>	<u>35</u>	<u>35</u>	<u>-</u>
Park - 5011					
Crew Leader	1	1	1	1	-
Operations Technician	-	-	1	1	-
Park Attendants	5	5	5	6	1
Park Manager	1	1	1	1	-
Recreation Coordinator	-	-	-	2	2
Recreation Leaders - Part-time	2	1	1	1	-
Recreation Specialist	1	1	1	-	(1)
Service Person	-	-	-	-	-
Service Person - Part-time	-	1	-	-	-
Skate Park Supervisor	1	1	1	-	(1)
Sr. Service Person	-	-	-	-	-
	<u>11</u>	<u>11</u>	<u>11</u>	<u>12</u>	<u>1</u>

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Aquatics - 5012					
Assistant Community Center Director	-	1	1	-	(1)
Life Guard - Head	1	1	-	-	-
Life Guard - Head (Part-time)	-	-	1	1	-
Life Guard - Water Fitness Instructor (Part-time)	3	1	1	1	-
Life Guard - Part-time	14	16	16	16	-
Pool Manager - Part-time	6	2	2	2	-
Recreation Coordinator	-	-	-	1	1
Recreation Supervisor	0.50	0.50	0.50	0.50	-
Sr. Service Person	1	-	-	-	-
Swim Instructor - Part-time	4	6	6	5	(1)
Swim Instructor - Part-time (Seasonal)	-	-	-	-	-
	<u>29.50</u>	<u>27.50</u>	<u>27.50</u>	<u>26.50</u>	<u>(1)</u>
Athletics - 5013					
Recreation Specialist	1	1	1	1	-
Recreation Supervisor	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
GENERAL FUND TOTAL POSITIONS	462.90	459.30	462.00	461.00	(1.00)
<hr/>					
Full Time Positions	373.90	378.30	381.00	380.00	(1.00)
Part Time Positions	<u>88.00</u>	<u>81.00</u>	<u>81.00</u>	<u>81.00</u>	<u>-</u>
Total Positions	461.90	459.30	462.00	461.00	(1.00)

POSITION CONTROL

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
Airport - Fund 215 (4101)					
Administrative Assistant	-	-	2	2	-
Air Field Maintenance Technician	-	-	-	-	-
Aircraft Maintenance Supervisor	-	-	-	-	-
Aircraft Mechanic I	2	2	-	-	-
Aircraft Mechanic II	-	-	-	-	-
Airport Director	1	1	1	1	-
Airport Flight Line Tech	3	2	3	3	-
Airport Flight Line Tech, (Part-time)	-	-	-	-	-
Airport Master Technician	3	2	2	2	-
Airport Sr. Flight Line Tech	1	1	-	-	-
Customer Service Manager	1	1	-	-	-
Airport Fund Total Positions	<u>11</u>	<u>9</u>	<u>8</u>	<u>8</u>	<u>-</u>
 Parking - Fund 225 (6020, 6021, 6022, 6023)					
Parking Manager	-	-	-	-	-
Parking Attendant (Part-time)	9	9	9	9	-
Parking Fund Total Positions	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>-</u>
 Storm Water Utility - Fund 229 (3108)					
Director of Public Works	0.2	0.2	-	-	-
Manager, Street Maintenance	0.5	0.5	-	-	-
Labor Supervisor	2	2	2	2	-
MEO I	-	1	2	2	-
MEO II	3	-	-	-	-
MEO III	3	4	3	3	-
Service Person	-	-	1	1	-
Sr. Service Person	1	2	1	1	-
Storm Water Manager	1	1	1	1	-
Storm Water Utility Fund Total Positions	<u>10.70</u>	<u>10.70</u>	<u>10</u>	<u>10</u>	<u>-</u>

POSITION CONTROL

	2013-2014	2014-2015	2015-2016	2016-2017	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
Community Development Block Grant (CDBG)					
Fund 708 (1800)					
Code Enforcement Officer	1	1	1	1	-
Construction Project Administrator	1	1	1	1	-
Housing Services Manager	1	1	-	-	-
Housing Services Specialist	1	1	1	1	-
Paralegal / Administrative Assistant	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
CDBG Fund Total Positions	5	5	4	4	-
Neighborhood Stabilization Program (NSP) Grant					
Fund 709 (1800)					
Neighborhood Services Coordinator	0.40	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NSP Fund Total Positions	0.40	-	-	-	-
Victim Assistance - Fund 322 (2154)					
Victims Specialist	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Victim Assistance Fund Total Positions	1	1	1	1	-
Grand Total	500.00	494.00	494.00	493.00	(1.00)



CITY OF SPARTANBURG, SC

ATTACHMENT - 1

FY 2016 - 2017 - FEE SCHEDULE

#	Fee Name	Fee Descriptions	Fee Amount	Calculation Basis	Department / Division	Collection Method	Collection Basis	Last Time Adjusted	Background of Fee
1	Hospitality Tax Delinquent Fee	Minimum late fee for delinquent Hospitality Tax payments	25.00	Flat fee	Finance / Revenue	Hospitality Tax Form	Monthly / Quarterly Annually	July 1, 2015	Effective July 1, 2015
2	Residential Garbage Fee	Residential Trash Pickup	108.00	Per Residential Unit	PW / Solid Waste	Property Tax Notice	Annually	July 1, 2014	Effective July 1, 2014 this fee increased from \$102 to \$108 Apartment complexes that have five or more units are exempt from this fee.
3	Residential Cart Fee	Additional Roll Cart	90.00	Per Additional Roll Cart	PW / Solid Waste	Finance / Invoice	Annually	June 30, 2008	Increased by 50% in June 2008
4	Commercial Garbage Rate	Commercial Garbage Pickup	40.56	Per Roll Cart	PW / Solid Waste	Finance / Invoice	Quarterly	June 30, 2008	Increased by 50% in June 2008
5	Eleemosynary Garbage Rate	Non-profit Garbage Pickup	65.57	Per Roll Cart	PW / Solid Waste	Finance / Invoice	Quarterly	June 30, 2008	Increased by 50% in June 2008
6	Garbage Stickers	Garbage Bag Stickers	0.78	Per Bag	PW / Solid Waste	Finance / Invoice	Transactional	June 30, 2008	Increased by 50% in June 2008
7	Residential Storm Water Utility Fee	Storm water Drainage Infrastructure	\$30 / \$42	Impervious surface area footprint 1640 sq.ft & < = \$30.00 footprint 1640 sq.ft & > = \$42.00	PW / Storm Water Maintenance	Property Tax Notice	Annually	May 10, 2010	First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems)
8	Non-Residential Storm Water Utility Fee	Storm Water Drainage Infrastructure	30.00	Per 2,000 sq. ft	PW / Storm Water Maintenance	Finance / Invoice	Semi-Annually	May 10, 2010	First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems)
9	Site Plan Review Storm Water	Storm Water Site Plan Review	Per Acre	Per Disturbed Acre Minimum Fee \$100	PW / Storm Water Maintenance	Permit	Transactional	May 10, 2010	First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems)

CITY OF SPARTANBURG, SC
ATTACHMENT - 2
FY 2016 - 2017 - FEE SCHEDULE

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>
1	Parking - Dunbar Street	Dunbar Street Parking Garage	25.00	Per Space	Parking Enterprise Fund	Finance / Invoice	Monthly
2	Parking - Kennedy Street	Kennedy Street Parking Garage	14.50	Per Space	Parking Enterprise Fund	Finance / Invoice	Monthly
3	Parking - Magnolia Street	Magnolia Street Parking Garage	25.00	Per Space	Parking Enterprise Fund	Finance / Invoice	Monthly
4	Parking Garage Fee	Hourly Parking	0.50	Per Hour	Parking Enterprise Fund	Parking Booths	Transactional
5	Parking Garage Fee	Daily Parking	4.00	Per Day	Parking Enterprise Fund	Parking Booths	Transactional
6	Fleet Maintenance	Fleet: fuel, parts, labor	Varies	Cost plus Mark Up	PW / Fleet Maintenance	Finance / Invoice	Monthly
7	Lot Cleaning Fee	Mowing of lot	Varies	Per Lot	Code Enforcement	Finance / Invoice	Per Need
8	Billboard Rent	Billboard parking Lot rent	2,000.00	Per Billboard	Communications & Marketing	Finance / Invoice	Semi-Annually
9	Copies of Court Records	Copies of tickets, documents, etc.	0.15	Per Copy	Municipal Court	Per Transaction	Transactional
10	Return Check Fee	All returned checks / NSF	30.00	Per Returned Check	Finance	Finance / Invoice	Transactional

CITY OF SPARTANBURG, SC
ATTACHMENT - 3
FY 2016 - 2017 - POLICE & FIRE FEE SCHEDULE

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Alarm User Registration Fee	Alarm System Registration	10.00	Per Alarm System	False Alarm Division	Crywolfe / Online	Annually	11/22/2004	According to Alarm Ordinance, if you have an alarm system (either burglar, fire or both) you have to register with the False Alarm Division.
2	Alarm Company Registration	Company Registration	25.00	Per Alarm Company	False Alarm Division	Crywolfe / Online	Annually	11/22/2004	According to the Alarm Ordinance, any contractor (service, install, and/or monitor) with the desire to do business within the City of Spartanburg, must register with the False Alarm Division.
3	False Alarm Fee	False Alarm Fees	-	1st or 2nd Chargeable False Alarm	False Alarm Division	Crywolfe / Online	Annually	11/22/2004	According to the Alarm Ordinance, this applies to any user of an alarm system installed in a home, apartment, building, structure, or facility within the City, whether monitored by an alarm company or not.
			50.00	3rd, 4th, & 5th Chargeable False Alarm					
			100.00	6th & 7th Chargeable False Alarm					
			200.00	8th & 9th Chargeable False Alarm					
			500.00	10th & Above Chargeable False Alarm					
4	Copy charge for incident/wreck reports	Charge for insurance companies and non-involved parties.	3.00	Per Report	Records Division	Per Transaction	Per report	2005	Fee was established to assist with cost for copy, research and mail expenses.
5	Charge for fingerprints.	Charge per fingerprint card.	5.00	Per Card	Records Division	Per Transaction	Per card	2005	Fee was established to assist with cost for supplies that must be maintained for fingerprinting.
6	Research fee.	Charge for research to provide large quantities of information or archived information that must be retrieved manually.	35.00	Per Hour for research time	Records Division	Per Transaction	Per Request	2005	Fee established to help defray cost for time and resources required to locate and access large amounts of archived information. This fee is rarely accessed.
7	Fire Protection	Fire protection outside city limits	200.00	Per Structure	Fire	Invoice	Annual		

CITY OF SPARTANBURG, SC
ATTACHMENT - 4
FY 2016 - 2017 - INSPECTION FEE SCHEDULE

<u>#</u>	<u>fee Name</u>	<u>fee Descriptions</u>	<u>fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of fee</u>
1	Construction Appeals	Construction Board of Adjustments	\$57.50	per appeal	Building Inspections	construction board of appeals application	upon request for variance	09/26/2006	initiated by the establishment of the City Building Department
2	Building Permits	commercial/residential building construction	\$40.00 min see fee schedule	construction valuation (labor & material cost)	Building Inspections	upon building permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
3	Certificate of Occupancy	for compliance inspection of A new or relocated business	\$40.00	flat fee per business location	Building Inspections	per certificate application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
4	Demolition Permits	demolition of any structure	Contract price or \$57.50 min	fee based valuation of project	Building Inspections	per demolition application submittal	initiated by the demolishing of any structure	09/26/2006	initiated by the establishment of the City Building Department
5	Electrical Permits	new electrical installations or alterations	\$40.00 min see fee schedule	dependent on amperage and branch circuits	Building Inspections	upon electrical permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
6	Mechanical Permits	new heating/ventilation or air conditioning installations or alterations	\$40.00 min see fee schedule	per equipment installed	Building Inspections	upon mechanical permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
7	Moved Structure Permits	any structure to be relocated in or out of City	\$115.00	per moved structure	Building Inspections	upon moved building permit application submittal	initiated by Moving of structure	09/26/2006	initiated by the establishment of the City Building Department
8	Site Grading Permits	land disturbance for construction	grading value or \$40.00 min	per site work valuation (labor & material cost)	Building Inspections	upon grading permit application submittal	initiated by construction or land disturbance	09/26/2006	initiated by the establishment of the City Building Department
9	Street Cut Permits	cutting streets for new utilities or alterations of existing utilities	\$40.00	flat fee per location	Building Inspections	upon street cut permit application submittal	initiated by construction or need for repairs	09/26/2006	initiated by the establishment of the City Building Department
10	Fire Alarms, suppression, sprinkler & underground main permits	installing any new fire systems or alterations to existing systems	\$40.00 min see fee schedule	per installation valuation (labor & material cost)	Building Inspections	upon fire permit application submittal	initiated by construction or need for alterations	09/26/2006	initiated by the establishment of the City Building Department
11	Plan Review Fees	plan submittal	1/2 of bldg permit fee or \$40.00 min	see building fee schedule	Building Inspections	upon submittal of plans for review and approval	initiated by plan submittal application	09/26/2006	initiated by the establishment of the City Building Department
12	Re-Inspection Fees	2nd & subsequent inspection trips to job site	\$40.00	flat fee per additional re-inspection	Building Inspections	upon not being ready or present for inspections	initiated by inspections	09/26/2006	initiated by the establishment of the City Building Department
13	Plumbing Permits	new plumbing installations or alterations	\$40.00 min see fee schedule	total fee dependent on fixture count	Building Inspections	upon plumbing permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department

CITY OF SPARTANBURG, SC
ATTACHMENT - 5
FY 2016 - 2017 - PLANNING FEE SCHEDULE

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Sign Permit Application	Fee charge for businesses to be able to put up a sign	Minimum of \$80.00	Total Contr. Value of job: (Mfg & Instl. Of sign)	Planning Department	Sign Permit Fee	Per Application	09/26/2006	Increased by 15% on September 25, 2006
2	Banner Permit Application	Fee charge for business to be able to put up a banner	\$80.00	2 Banners per Property for 90 days	Planning Department	Banner Permit Fee	Per Application	09/26/2006	Increased by 15% on September 25, 2006
3	Fence Permit Application	Fee charge for resident to put up put up a fence	Minimum of \$80.00	Total Contr. Value of fence	Planning Department	Fence Permit Fee	Per Application	09/26/2006	Increased by 15% on September 25, 2006
4	Encroachment Application	Fee charged for business to be able to put A-Frame sign on sidewalk	\$35.00	Per Business	Planning Department	Encroachment Permit Fee - Sign	Per Application		
5	Encroachment Application	Charge for business to set out table or tables	\$100.00	Per Business	Planning Department	Encroachment Permit Fee - Dining and other	Per Application		
6	Preliminary Plat Review	Preliminary Subdivision Plat Review	\$50.00	Per Subdivision	Planning Department	Prelim. Sub Rev. Fee	Per Application		
7	Final Plat Review	Final Review & Appvl of Subdivision	\$5.00	Per Subdivision	Planning Department	Final Plat Rev. Fee	Per Application		
8	Site Plan Review	Fee for Staff Review of Site Plan	Minimum of \$200.00	Depends on Total Contract Value of Job	Planning Department	Site Plan Review Fee	Per Application	09/26/2006	Increased from flat fee to a fee schedule based on the contract value on September 25, 2006
9	Landscape Plan Review	Fee for Staff to review Landscape Plan, if not submitted w/ site plan	Minimum of \$40.00	Depends on Total Contract Value of Job	Planning Department	Landscape Plan Review Fee	Per Application	09/26/2006	Increased from flat fee to a fee schedule based on the contract value on September 25, 2006

CITY OF SPARTANBURG, SC
ATTACHMENT - 6
FY 2016 - 2017 - PLANNING FEE SCHEDULE

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
10	Variance Application	Fee to file Variance Request to the Zoning Ordinance	\$50.00	Flat Fee	Planning Department	Variance Fee	Per Application	02/09/2004	Established for required advertising cost & mailing notices Amended by Council 02/09/2004
11	Special Exception Application	Fee to file Special Exception to the Zoning Ordinance	\$50.00	Flat Fee	Planning Department	Special Exception Fee	Per Application	02/09/2004	Established for required advertising cost & mailing notices Amended by Council 02/09/2004
12	Appeal Application	Fee to file an Appeal to the Zoning Ordinance	\$50.00	Flat Fee	Planning Department	Appeal Fee	Per Application	02/09/2004	Established for required advertising cost & mailing notices Amended by Council 02/09/2004
13	Single Family Rezoning Application	Charge to apply for a S.F. Rezoning to the Zoning Ordinance	\$100.00	Flat Fee	Planning Department	S-F Rezoning Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices Amended by Council 08/09/1999
14	Commercial Rezoning Application	Charge to apply for a Commercial Rezoning	\$150.00	Flat Fee	Planning Department	Commercial Rez. Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices Amended by Council 08/09/1999
15	Multi-Family Rezoning Application	Charge to apply for a Multi-Family	\$150.00	Flat Fee	Planning Department	Multi-Family Rez. Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices. Amended by Council on 08/09/1999
16	PDD Rezoning Application	Chg. To apply for a Planned Dev. District Rezoning	\$200.00	Flat Fee	Planning Department	Planned Dev. Dist. Rezoning Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices. Amended by Council on 08/09/1999
17	Zoning Ordinance	Chg for City Zoning Ordinance	\$20.00	Flat Fee	Planning Department	Fee to purchase a Zoning Ordinance	Per Book		Charge for printing of Zoning Ordinance & notebook cost
18	Zoning Map	Chg. For Zoning Map for City	\$4.00	Flat Fee	Planning Department	Fee to purchase color Zoning Map	Per Map		Charge for printing color map
19	Comprehensive Plan	Chg. For Comprehensive Plan	\$8.00	Flat Fee	Planning Department	Fee to purchase color Comp. Plan	Per Comp. Plan		Charge for printing color Comp. Plan
20	Zoning Verification Package	Chg. For Zoning Verification Pkg	\$50.00	Flat Fee	Planning Department	Fee for Package	Per Pkg		Charge for putting package together
21	Design Guidelines Book	Chg. For Design Guidelines BK	\$8.00	Flat Fee	Planning Department	Fee for Book	Per Book		Charge for copying each book

CITY OF SPARTANBURG, SC
ATTACHMENT - 7
FY 2016 - 2017 - PARKS & RECREATION FEE SCHEDULE

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Community Room Rental - Business	Per Hour Rental (2 hr. min.)	\$35 - \$75	Per Hour	Recreation Centers	Transactional	Contract / Agreement	03/20/2010	Original Fee
2	Community Room Rental - Non-Business	Per Hour Rental (2 hr. min.)	\$50 - \$75	Per Hour	Recreation Centers	Transactional	Contract / Agreement	03/20/2010	Original Fee
3	Swimming Pool (Private)	Per Hour Rental (2 hr. min.)	\$65	Per Hour	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
4	Adult Wellness Center Membership	Daily / Monthly / Yearly	\$5 / \$ 15 / \$135	Daily / Monthly / Yearly	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
5	Senior Citizen (55 & Over) Wellness Ctr Membership	Daily / Monthly / Yearly	\$2 / \$10 / \$100	Daily / Monthly / Yearly	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
6	Family (4 or more) Wellness Center Membership	Monthly / Yearly	\$20 / \$175	Monthly / Yearly	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
7	Ticketed Gymnasium Rental	Per Hour (2 hr. min.) Non-Athletic Event	\$100	Per Hour	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
8	Non-Ticketed Gymnasium Rental	Per Hour (2 hr. min.) Non-Athletic Event	\$75	Per Hour	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
9	Gymnasium-Sanctioned Tournament Rental	With Admissions (12 hour day)	\$350	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
10	Gymnasium-Sanctioned Tournament Rental	W/Out Admissions (12 hour day)	\$300	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
11	Gymnasium-Non-Sanctioned Tournament Rental	With Admissions (12 hour day)	\$450	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
12	Gymnasium-Non-Sanctioned Tournament Rental	W/Out Admissions (12 hour day)	\$400	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
13	Entire Facility (Private)	Certain Rooms Included	\$800	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee

CITY OF SPARTANBURG, SC
ATTACHMENT - 8
FY 2016 - 2017 - PARKS & RECREATION FEE SCHEDULE

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Center Meeting Rooms	Per Hour Rental (2 hr. min.)	\$35	Per Hour	P&R / Northwest Center	Transactional	Contract/Agreement	01/01/2005	Original Fee
2	Gymnasium Rental	Per Hour (2 hr. min.) Non-Athletic Event	\$75	Per Hour	P&R / Northwest Center	Transactional	Contract / Agreement	01/01/2005	Original Fee
3	Gymnasium-Sanctioned Tournament Rental	With or W/Out Admissions (12 hour day)	\$150	Per Day	P&R / Northwest Center	Transactional	Contract / Agreement	01/01/2005	Original Fee
4	Softball/Baseball Field Tournaments City Fields)	Per 12 Hour Day (Add'l hrs. \$35/2hr. Block)	\$150	Per Day	P&R / Parks	Transactional	Contract / Agreement	01/01/2005	Original Fee
5	Ball Field Lights Rental	Per 2 hour Block	\$25	Per 2 Hours	P&R / Parks	Transactional	Contract / Agreement	01/01/2005	Original Fee
6	Industrial League Basketball Team Entry Fee	Per Team	\$300	Per Team	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
7	Track - Individual Entry Fee	Track-Individual	\$65	Per Person	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
8	Baseball - Individual Entry Fee	Youth Baseball-Individual	\$15 / \$20	Per Person In-City / Out-of-City	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
9	Youth Basketball - Individual Entry Fee	Youth Basketball-Individual	\$15 / \$20	Per Person In-City / Out-of-City	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
10	Youth Football (Little League)-Individual Entry Fee	Youth Football (Little League Football)	\$35	District 7 Only	P&R / Athletics	Transactional	Contract / Agreement	07/01/2008	Original Fee

CITY OF SPARTANBURG, SC
ATTACHMENT - 9
FY 2016 - 2017 - PARKS & RECREATION FEE SCHEDULE

#	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	All Day Admission	In County 12 and under Mon. - Thurs.	\$1	Daily	Skate Park	Transactional	Contract/Agreement	06/01/2009	Original Fee
2	All Day Admission	In County - 12 and under Fri. - Sun.	\$2	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
3	All Day Admission	In County - 13 and older Mon. - Thurs.	\$2	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
4	All Day Admission	In County - 13 and older Fri. - Sun.	\$3	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
5	All Day Admission	Out of County - 12 and under Mon. - Thurs.	\$2	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
6	All Day Admission	Out of County - 12 and under Fri. - Sun.	\$3	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
7	All Day Admission	Out of County - 13 and over Mon. - Thurs.	\$3	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
8	All Day Admission	Out of County - 13 and over Fri. - Sun.	\$4	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
9	Yearly Pass	In County - 12 and under	\$30	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
10	Yearly Pass	In County - 13 and over	\$50	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
11	Yearly Pass	In County - Family Plan	\$80	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
12	Yearly Pass	Out of County - 12 and under	\$60	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
13	Yearly Pass	Out of County - 13 and over	\$60	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
14	Yearly Pass	Out of County - Family Plan	\$90	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
15	Birthday Party Rental	Private Birthday Party Rental	\$50	Hourly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee

CITY OF SPARTANBURG, SC
ATTACHMENT - 10
FY 2016 - 2017 - AIRPORT FEE SCHEDULE

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>
1	Hangar Rent / Monthly	T-Hangar	\$235	Set Fee
2	Hangar Rent / Monthly	Small Aircraft, Hangar A/B	\$235	Aircraft Size
3	Hangar Rent / Monthly	Small Aircraft, Hangar D	\$150	Aircraft Size
4	Hangar Rent / Monthly	Medium Aircraft, Hangar A/B	\$350	Aircraft Size
5	Hangar Rent / Monthly	Medium Aircraft, Hangar D	\$280	Aircraft Size
6	Hangar Rent / Monthly	Large Aircraft, Hangar A/B	\$525	Aircraft Size
7	Hangar Rent / Monthly	Large Aircraft, Hangar D	\$420	Aircraft Size
8	Hangar Rent / Monthly	Small Aircraft	\$35	Aircraft Size
9	Hangar Rent / Monthly	Medium Aircraft	\$50	Aircraft Size
10	Hangar Rent / Monthly	Large Aircraft	\$75	Aircraft Size
11	Tiedown / Monthly	Tiedown Monthly	\$45	Set Fee
12	Tiedown / Nightly	Tiedown / Nightly	\$10	Set Fee
13	Hangar Rent / Monthly	RC & A	\$1,050	
14	Hangar Rent / Monthly	Concept Management Corp.	\$600	
15	Hangar Rent / Annual	Johnson Development	\$45,702	\$.25/sq. ft.
16	Annual	Through The Fence - Airflow	\$600	
17	Call Out Fee	Fee for After Hours Service	\$150	
18	Catering Fee	Fee for providing catering service	20% of catering cost	
19	Courtesy Vehicle Fee	Fee for use of Courtesy Car	\$50	2 hour limit exceeded
20	Ground Power Unit Fee	Fee for providing GPU service	\$50	
21	Aviation Fuel	AvGas, 100LL, per gallon	\$5	Cost - \$3.05 / \$3.83
22	Aviation Fuel	Jet A with additive, per gallon	\$5	Cost - \$1.67 / \$2.99
23	Fuel Flowage Fee	Flowage Fee, Johnson	\$20,000	Flat rate, > 200,000 gal \$.10 / gal < 200,000 gal
24	Oil	Aero	\$4.50	Per Quart
25	Oil	Aero Shell 80 Mineral	\$4.50	Per Quart
26	Oil	Aero Shell 100W	\$5.50	Per Quart
27	Oil	Aero Shell 100 Mineral	\$7.83	Per Quart
28	Oil	Aero Shell 100 Plus	\$5.80	Per Quart
29	Oil	Aero Shell 15W-50	\$8.77	Per Quart
30	Oil	Exxon Turbo 2380	\$12.75	Per Quart
31	Oil	Phillips X/C 20W-50	\$4.50	Per Quart



REQUEST FOR CITY COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Mitch Kennedy, Community Services Director
SUBJECT: Donation of Property at 206 N. Forest Street
DATE: June 6, 2016

BACKGROUND:

Property located at 206 N. Forest Street (Block Map Sheet 7-12-09-234.00) is owned by Linda K. Ellis, Donald M. Copes, Annette Bright, and Phyllis Buhl and the owners wish to donate the property to the City. The property is located across the street from Miracle Hills. It is also in close proximity to other parcels owned by the City.

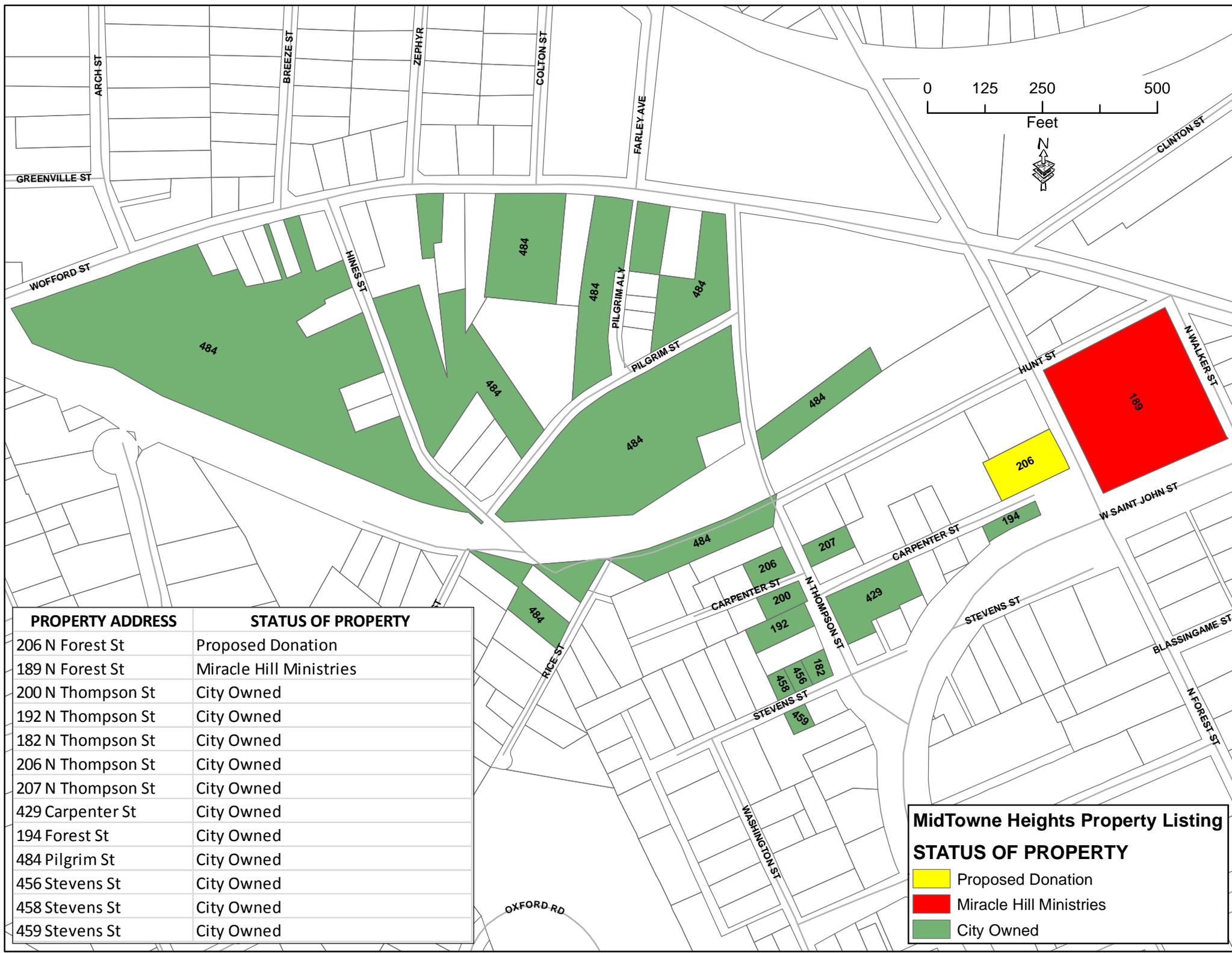
Staff recommends accepting the donation of the parcel.

ACTION REQUESTED:

Approval of Resolution accepting the donation of the property.

BUDGET & FINANCIAL DATA:

N/A.



PROPERTY ADDRESS	STATUS OF PROPERTY
206 N Forest St	Proposed Donation
189 N Forest St	Miracle Hill Ministries
200 N Thompson St	City Owned
192 N Thompson St	City Owned
182 N Thompson St	City Owned
206 N Thompson St	City Owned
207 N Thompson St	City Owned
429 Carpenter St	City Owned
194 Forest St	City Owned
484 Pilgrim St	City Owned
456 Stevens St	City Owned
458 Stevens St	City Owned
459 Stevens St	City Owned

MidTowns Heights Property Listing

STATUS OF PROPERTY

- Proposed Donation
- Miracle Hill Ministries
- City Owned

A RESOLUTION
APPROVING DONATION OF 206 N. FOREST STREET
(BLOCK MAP SHEET 7-12-09-234.00)

WHEREAS, the City of Spartanburg (the "City") in an effort to stabilize its neighborhoods has from time-to-time purchased or accepted donation of real property; and

WHEREAS, the City has determined that it is in the public interest to accept donation of 206 N. Forest Street, Block Map Sheet 7-12-09-234.00.

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Members of City Council of the City of Spartanburg, South Carolina, in Council assembled:

SECTION 1: Acceptance of the property located at 206 N. Forest Street from Linda K. Ellis, Donald M. Copes, Annette Bright, and Phyllis Buhl is hereby authorized.

SECTION 2: This Resolution shall become effective upon the date of enactment.

DONE AND RATIFIED This _____ day of June, 2016.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Tim Carter, Engineering Administrator
SUBJECT: Magnolia Street Improvements
DATE: June 7, 2016

BACKGROUND

Staff received bids for improvements to Magnolia Street between Dunbar and West Saint John Street. This project will improve storefront visibility, create additional public space, significantly improve pedestrian mobility between Morgan Square and the area north of Saint John Street near the Spartanburg County Courthouse, and will encourage additional redevelopment of the buildings that front this section of Magnolia Street.

The project includes the replacement and widening of the sidewalk (western side) and the construction of four “sidewalk patios.” These four widened sections of sidewalk will be approximately 24’ in width and 42’ in length and will have enhanced landscaping. We anticipate these spaces provide excellent opportunities for outdoor dining and public gathering space. The existing trees which are now located in the sidewalk and which impede pedestrian movement and limit storefront visibility will be removed. Replacement trees will be planted primarily around the “patio” spaces. No on-street parking will be lost as a result of the project.

If Council approves the project, staff plans to immediately authorize construction and anticipates project completion by the end of August. Staff has met with building owners and businesses located in the project area. They are supportive of the project.

The following bids were received:

Capitol Construction of the Carolinas, LLC (Spartanburg, SC)	\$ 148,380.00
Sossamon Construction (Gaffney, SC)	\$ 345,650.10

Staff has reviewed the bids received and the qualifications for each of these contractors and determined that Capitol Construction of the Carolinas, LLC is the responsive low bidder. Capitol has successfully performed work for the City. No bids were submitted from MWBE contractors.

ACTION REQUESTED:

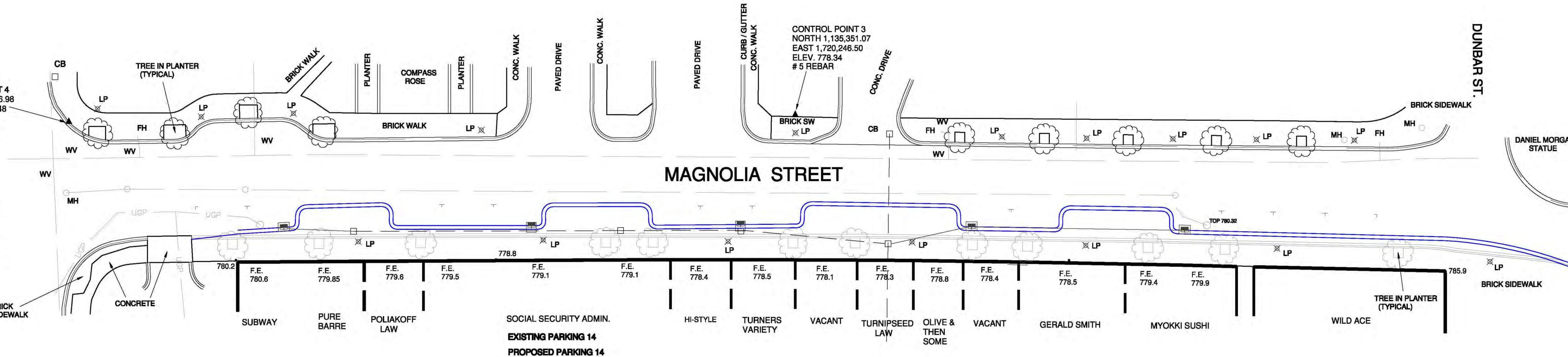
Allow staff to accept the bid from Capitol Construction of the Carolinas, LLC and authorize the City Manager to enter into a contract with Capitol Construction of the Carolinas, LLC for the project.

BUDGET AND FINANCE DATA:

\$148,380 Broad Street Tax Increment District Funds

CONTROL POINT 4
NORTH 1,135,616.98
EAST 1,720,119.48
ELEV. 781.51
MAGNAIL / TAG

ST. JOHN ST.
U.S. 29



MAGNOLIA STREET

DUNBAR ST.

DANIEL MORGAN
STATUE

BRICK SIDEWALK

CONCRETE

SUBWAY

PURE BARRE

POLIAKOFF
LAW

SOCIAL SECURITY ADMIN.
EXISTING PARKING 14
PROPOSED PARKING 14

HI-STYLE

TURNERS
VARIETY

VACANT

TURNIPSEED
LAW

OLIVE &
THEN
SOME

VACANT

GERALD SMITH

MYOKKI SUSHI

WILD ACE

TREE IN PLANTER
(TYPICAL)

BRICK SIDEWALK

TOP 780.32

778.8

785.9

780.2

F.E. 780.6

F.E. 779.85

F.E. 779.6

F.E. 779.5

F.E. 779.1

F.E. 779.1

F.E. 778.4

F.E. 778.5

F.E. 778.1

F.E. 778.3

F.E. 778.8

F.E. 778.4

F.E. 778.5

F.E. 779.4

F.E. 779.9



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager

FROM: Connie McIntyre, City Clerk/Clerk to Mayor and Council

SUBJECT: Declaration of Vacancies on City of Spartanburg Boards and Commissions

DATE: June 13, 2016

BACKGROUND: City Council annually reviews term expirations of individuals who are appointed by Council to serve on City of Spartanburg Boards and Commissions.

ACTION REQUESTED: Receive declaration of vacancies from the City Clerk. The attachment outlines the requirements of members of the board and/or commission.

BUDGET AND FINANCE DATA: N/A



Boards and Commissions 2016-17 Summary of Vacancies

Board of Architectural Design and Historic Review – 2 vacancies

Term: 3 years with no member serving more than two-(2) consecutive terms. Former members may be reappointed after the expiration of two-(2) years.

Purpose: The Board is responsible for administering and enforcing the provisions of the Architectural Design & Historic Review Ordinance of the City of Spartanburg dated March 6, 1995.

Membership: This is a nine-(9) member board comprised of persons who have demonstrated civic interest and have general knowledge of and interest in history and historic preservation. At least four-(4) members shall be citizens who are knowledgeable in one of the following disciplines: archeology, architecture, landscape architecture, American history, urban planning, engineering, environmental science, law, banking or real estate. A historian and professional architect will serve at all times. None of the voting members may hold any other public office or position in the City. **Members must be residents of the City of Spartanburg.**

Meetings: Second Thursday of every month at 5:30 p.m. in the City Council Chambers located at 145 West Broad Street, if business is received. **Compensation:** None

City Staff Contact: Chris Story, Assistant City Manager – 596-2712

Construction Board of Adjustments and Appeals – 4 vacancies

Term: 3 years

Purpose: To hear appeals from decisions of the Building Inspections Department and the Fire Division of the City of Spartanburg. The Board shall be comprised of 9 individuals with knowledge and experience in the technical codes such as design professionals, contractors or building industry representatives. Two such board members should consist of one member at large from the building industry and one member at large from the public.

Meetings: On-call as requested.

Compensation: None

City Staff Contact: Buddy Bush, Building Inspector – 596-2111

Design Review Board - 1 vacancy

Term: Members shall serve for terms of three (3) years. No member shall serve for more than two (2) consecutive terms. Attendance - A member's failure to attend three (3) consecutive meetings or fifty percent (50%) of regularly scheduled meetings in any twelve-(12) month period may result in a member being removed by Council from the Commission or Board.

Purpose: a)To make advisory opinions to the Planning Director (if requested) on all projects proposed for construction or alteration under the purview of this Code; b)To make final determinations on the compliance of all new construction applications in DT-6, along those frontages designated as Required Shopfront (Section 4.2), and for all lots 2 acres or greater; c)Design Review shall not be required for the following: 1)Interior alterations and changes in use; 2)Exterior alterations in the first or second layer that are considered maintenance or minor in nature and are otherwise compliant with this Code; 3)Exterior alterations not visible from the right-of-way; 4)Accessory structures in the third layer; 5)Expansions or alterations to parking in the third layer; 6)signs in accordance with this Code.

Membership: A five (5) member Board, which **members should be a resident of the City of Spartanburg or have a significant business interest in the City of Spartanburg.** The majority of the members of this board shall have an expertise in building design and construction (e.g. architecture, urban design, landscape architecture, construction).

Meetings: 1st Tuesday of every month at 5:30 p.m. if there is business. Special called meetings as needed.

Compensation: None

City Staff Contact: Chris Story, Assistant City Manager 596-2712

Planning Commission – 1 vacancy

Term: 4 years

Purpose: The Planning Commission reviews rezoning petitions, subdivision plats and text amendments to the Zoning Ordinance. The City Planning Commission prepares and updates the Comprehensive Plan of the City. **Members must be residents of the City of Spartanburg.**

Membership: The Board is composed of seven (7) members who are appointed by the City Council. Each member serves a four (4) year term.

Attendance - A member's failure to attend three (3) consecutive meetings or fifty percent (50%) of regularly scheduled meetings in any twelve-(12) month period may result in a member being removed by Council from the Commission or Board.

Meetings: The Planning Commission meets the third Thursday of each month at 5:30 p.m., if business is received

Compensation: None

City Staff Contact: Chris Story, Assistant City Manager 596-2712

Public Safety Committee – 1 vacancy (eligible for reappointment)

Term: 3 years

Purpose: To assist in development, promote, and support the programs and efforts of the Public Safety Department of the City of Spartanburg.

Membership: Twelve (12) members who **must be residents of the City.**

Meetings: First Monday of the month from September to May, as well as special meetings.

Compensation: None

City Staff Contact: Deputy Chief Jennifer Kindall, Public Safety – 596-2820

Storm Water Appeals Board – 3 vacancies

Term: 3 years

Purpose: The Storm Water Appeal Board shall hear and determine appeals (to a “stop work order” or permit revocation for particular projects) in a quasi-judicial capacity within thirty (30) days of the receipt of the Storm Water Manager’s notice or such other times as may be mutually agreed upon and will render a decision within ten (10) working days after the appeal has been heard.

Membership: Five (5) members **who must be residents of the City of Spartanburg.** Members should have knowledge of civil engineering, landscape architecture, architecture and/or land surveying.

Compensation: None

City Staff Contact: Jay Squires, Storm Water Manager – 596-2089

Zoning Board of Adjustments and Appeals – 2 vacancies (1 eligible for reappointment)

Term: 3 years

Purpose: Provides a forum for appeal for any persons that are aggrieved by the zoning administrator or are seeking a variance of special exception to the requirements of the zoning ordinance.

Membership: Seven (7) member board. **Members must be a resident of the City of Spartanburg.**

Meetings: Second Tuesday of each month at 5:15 p.m. in City Council Chambers, if business is received.

Compensation: None

City Staff Contact: Chris Story, Assistant City Manager – 596-2712