



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, December 12, 2016
5:30 p.m.**

- I. Moment of Silence**
- II. Pledge of Allegiance**
- III. Approval of the Minutes of the November 28, 2016, City Council Meeting**
- IV. Approval of Agenda of the December 12, 2016 City Council Meeting**
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Fire Department Update**
Presenter: Marion Blackwell, Fire Chief
- VII. Public Hearing**
 - A. Ordinance Accepting the Property Owned by Spartanburg County School District No. 7, and Being Located at 2252 East Main Street, and that Portion of East Main Street and Plainview Drive Abutting Said Property, and is Further Identified on Spartanburg County Tax Map as 7009-00-013.00 As A Part and Parcel of the City of Spartanburg and Declaring Said Property Annexed to and a Part and Parcel of the City of Spartanburg, and Requested Zone is GID, General Institutional District (First Reading)**
Presenter: Natalia Rosario, Planning Staff
- VIII. Ordinances**
 - A. To Authorize the Sale of a Portion of TMS 7-12-05-345.00 to the Northside Development Corporation (First Reading)**
Presenter: Ed Memmott, City Manager

- B. Authorizing the City Manager to Execute a Deed to Northside Development Group Conveying Property Located at 199 Raindrop Street, Block Map Number 7-12-05-292.00; 178 Raindrop Street, Block Map Number 7-12-05-279.00; 189 Milan Street, Block Map Number 7-12-05-273.00; and 181 Milan Street, Block Map Number 7-12-05-274.00 (First Reading)
Presenter: Martin Livingston, Neighborhood Services Director**

IX. Resolutions

- A. To Establish Hospitality Tax Grants Committee
Presenter: Chris Story, Assistant City Manager**
- B. Creating an Honorary Street Name Sign in Honor of Johnnye Code-Stewart for the Portion of Caulder Avenue from Hudson L. Barksdale Boulevard to Collins Avenue
Presenter: Will Rothschild, Communications Manager
Councilmember Rosalyn Henderson Myers**

X. Consent Agenda

- A. To Authorize a Purchase Option Agreement for Land Owned by the City of Spartanburg (Second Reading)
Presenter: Ed Memmott, City Manager**
- B. To Authorize an Exchange of Property Between Piedmont Interstate Fair, Inc. and the City of Spartanburg (Second Reading)
Presenter: Ed Memmott, City Manager**

XI. Other Business

- A. Approval of 2017 City Council Meeting Schedule
Presenter: Connie McIntyre, City Clerk**

XII. City Council Updates

XIII. Adjournment

** Non-Agenda Items*

City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.

**Agenda Items*

City Code Sec. 2-56. Addressing Council, Comments or Remarks to Council on Agenda Items Not Requiring Public Hearing. On agenda items not requiring a Public Hearing, please provide to the City Clerk prior to the opening of the meeting, your desire to speak on an agenda item. Remarks shall be limited to five (5) minutes and total remarks on any agenda item shall not exceed twenty (20) minutes.



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, November 28, 2016
5:30 p.m.**

**(These minutes are subject to approval at the
December 12, 2016 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Sterling Anderson, Councilmembers Jerome Rice, Erica Brown, Laura Stille and Rosalyn Henderson Myers. Councilmember Jan Scalisi was absent due to illness. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

I. Moment of Silence - observed

II. Pledge of Allegiance - recited

III. Approval of the Minutes of the November 14, 2016, City Council Meeting –
*Councilmember Brown made a motion to approve the minutes as received.
Councilmember Henderson Myers seconded the motion, which carried
unanimously 6 to 0.*

IV. Approval of Agenda of the November 28, 2016 City Council Meeting –
*Councilmember Stille made a motion to approve the agenda as received.
Councilmember Henderson Myers seconded the motion, which carried
unanimously 6 to 0.*

V. Public Comment - None

*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

VI. Ordinances

**A. To Authorize a Purchase Option Agreement for Land Owned by the City of
Spartanburg (First Reading)**

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to Council as follows:

“The City has sought redevelopment of land it owns near the Marriott Hotel and the Saint John Street Parking Garage for several years. In 2016, the City entered into an agreement with Jimmy Gibbs and Andrew Cajka (Gibbs/Cajka) to develop an office building on land adjacent to the Saint John Street Garage. This agreement also provided Gibbs/Cajka with certain development rights on city

owned property located immediately behind the Marriott Hotel. In spite of Gibbs/Cajka's best efforts, those agreements have now expired.

Staff is now recommending new terms for a purchase option with Gibbs/Cajka for two tracts on city owned land identified as Parcel A and B on the attachment. For Parcel A, the City will provide Gibbs/Cajka with an exclusive purchase option until December 31, 2017. The cost of the option is \$10.00. Should Gibbs/Cajka meet the terms and conditions of the purchase agreement, the cost of Parcel A will be \$10.00.

In order to execute the purchase option, by December 31, 2017, Gibbs/Cajka must obtain the approval of its building plans by the city's Design Review Board (DRB) for a building having a taxable value of not less than \$10 million. Should Gibbs/Cajka obtain DRB approval by December 31, 2017, the city will extend the purchase option until June 30, 2018 at no charge. The deadline for Gibbs/Cajka to commence construction of its building is June 30, 2018. The city will convey Parcel A to Gibbs upon issuance of a building permit for the project. If Gibbs fails to obtain a building permit by June 30, 2018, the purchase option shall terminate. Should Gibbs execute its option and commence construction by June 30, 2018, the city will relocate a portion of Silver Hill Street at its expense. Completion of the realignment of Silver Hill will coincide with the completion of the Gibbs office building.

Staff is also recommending new terms for a purchase option with Gibbs/Cajka, for the city owned property identified as Parcel B on the Attachment.

This purchase option would be subject to the following terms and conditions:

The cost of the option is \$10.00

The initial term of the option extends to December 31, 2017.

To execute the option, Gibbs must submit building plans and specifications that meet city DRB approval and provide the city with a written statement of its intent to start construction of an office, residential, mixed use, or hotel development having a total real estate value of not less than \$15 million.

Gibbs/Cajka, within six months of DRB approval, must receive issuance of a building permit for its construction. Upon issuance of a building permit for the project, the city will convey Parcel B to Gibbs/Cajka for \$10.00. Gibbs/Cajka may extend its purchase option by making the following payments to the city.

- A payment of \$25,000 by January 2, 2018 to extend the option to December 31, 2018

- A payment of \$50,000 by January 2, 2019 to extend the option to December 31, 2019
- A payment of \$75,000 by January 2, 2020 to extend the option to December 31, 2020
- A payment of \$100,000 by January 2, 2021 to extend the option to December 31, 2021

To extend the purchase option to December 31, 2022, Gibbs/Cajka, must make a payment to the city in an amount equal to the real property taxes due on a property having a value of \$15 million. This payment is due by January 2, 2022. The City will calculate the payment due based on a 6% assessment ratio and the total (all taxing entities) applicable millage rate for Parcel B in effect on September 1, 2021. The City will provide this calculation and an invoice for the payment by November 1, 2021. To extend the option beyond December 31, 2022, Gibbs must pay an annual payment calculated and billed as set forth in this Paragraph annually by January 2 of each subsequent year.

Gibbs/Cajka will pay real property taxes on its development based on building value and customary taxing practices. If, however, on January 1, 2023, total taxable real property value for Parcel B is less than \$15 million, Gibbs will make a supplemental payment to the city that when combined with the real property tax payment will equal the amount of real property tax payment that would have been paid on \$15 million real estate value.

Gibbs agrees to make the annual supplemental payment to the city until such time as the real property tax value for Parcel B is equal or greater than \$15 million. Gibbs will make any supplemental payments due to the city by January 2 annually starting January 2, 2024.

ACTION REQUESTED: Approval of an ordinance authorizing the city manager to enter into a purchase agreement as outlined above with Gibbs/Cajka.” *Mayor pro tem Anderson made a motion to approve the ordinance as presented on first reading. Councilmember Stille seconded the motion, which carried unanimously 6 to 0.*

B. To Authorize an Exchange of Property Between Piedmont Interstate Fair, Inc. and the City of Spartanburg (First Reading)

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to Council as follows:

“Council is aware of the Northside Development Group’s (NDG) interest in developing a child development center on the Northside. Over the past several months, the NDG has evaluated several possible locations for this center. Based on this evaluation, the NDG and its architects have determined that a parcel of land located on the northwest corner of the intersection of Howard Street and Franklin Avenue is the preferred location. This location offers close proximity to the Cleveland Academy of Leadership but will avoid significant disruption for

Cleveland Academy during construction. This site is owned by Piedmont Interstate Fair, Inc. (“Piedmont”).

When approached by NDG, Piedmont - while wanting to support the child development center - was not interested in an outright sale of the property. Piedmont instead wanted to determine if it would possible to exchange the property needed for the child development center for nearby property owned by the city.

Please refer to Attachment 1 which identifies the land owned by Piedmont and the city. For decades, the city has provided use of city owned land to Piedmont under the terms of a ground lease. After negotiations, city management and Piedmont have tentatively agreed to a property exchange and extension of the ground lease. Under the tentative agreement, Piedmont would swap two parcels identified as Piedmont Parcels 1 and 2 for City Parcel 1. Additionally, the city would extend the ground lease for City Parcel 2 for a period of seven years.

City staff has consulted with a real estate appraiser during these negotiations and believes the proposed exchange of properties is equitable. The ground lease extension for seven years is also reasonable and will provide both parties certainty regarding land availability for an extended period of time.

The child development center is a cornerstone project for the Northside Initiative. It will provide childcare for 160 children. Staff believes that the proposed exchange of properties is needed to advance development of the child care center and is requesting Council approval.

ACTION REQUESTED: Approval of an ordinance authorizing the city manager to execute documents necessary to accomplish the exchange of properties necessary to facilitate the development of the Northside Child Development Center.”

Councilmember Stille made a motion to approve the ordinance as presented on first reading. Councilmember Brown seconded the motion, which carried unanimously 6 to 0.

VII. Resolutions

A. For the Purchase of TMS 7-12-05-345.00 Needed for the Construction of The Butterfly Creek Daylighting and Linear Park Projects **Presenter: Ed Memmott, City Manager**

Mr. Memmott presented the item to Council as follows:

“Council has previously authorized the purchase of an approximately 4 acre portion of TMS 7-12-05-345.00 needed for the daylighting of Butterfly Creek and construction of the Butterfly Creek Linear Park. After extensive negotiations with the property owner, staff has reached a tentative agreement to purchase TMS 7-12-05-345.00 in its entirety for \$500,000. The approximately 2.5 acre portion of

the parcel not utilized for creek daylighting and linear park will be held for future redevelopment.

Staff is requesting approval of a Resolution authorizing the purchase of TMS 7-12-05-345.00 for \$500,000.

BUDGET: \$200,000 in Airport project funding (creek mitigation).

\$300,000 in Northside Project funding.”

Mayor pro tem Anderson made a motion to approve the resolution as presented. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0.

B. Authorizing the City Manager to Execute The Collaborative Partnership Agreement – Northside and Highland Development

Presenter: Martin Livingston, Neighborhood Services Director

Mr. Livingston presented the item to Council as follows:

“As part of the Northside Transformation Plan, the City of Spartanburg, Spartanburg Housing Authority (SHA), and the Northside Development Group (NDG) issued a request for proposals to select a developer for the Northside and Highland Development. The Collaborative Partnership of the three organizations facilitated the selection of a developer along with residents and partner organizations from the Northside and Highland neighborhoods. The Collaborative Partnership Agreement details the activities of each partner during the pre-development phase of the process. The City is not expected to be a party to the final development, but may provide assistance in the infrastructure process. The agreement is subject to approval by the Spartanburg Housing Authority and the Northside Development Group as well.

ACTION REQUESTED: Staff is requesting approval of the resolution allowing the City Manager to execute the Collaborative Partnership Agreement for the Northside and Highland Development.”

Councilmember Rice made a motion to approve the resolution as presented.

Councilmember Stille seconded the motion, which carried unanimously 6 to 0.

VIII. Consent Agenda

- A. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #7-21-03-007.01, Located on 241 Cedar Springs Road, that is an Approximately 5.32 acre Piece of Property that has Been Unoccupied for the Past Three Years (and Was Formerly the Ellen Hines Smith Girl’s Home), Which is Currently Zoned R-6, with a Land Use Designation of General Residential District to Zone B-1, with a Land Use Designation of Neighborhood Shopping District, in Order to Increase the Marketability of the Property. Chamlee Loscuito, CEO, on Behalf of Hope Center for Children, Owner (Second Reading)**
Presenter: Natalia Rosario, Planner III

- B. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #7-12-14-251.00 Located on 151 Beta Club Way, Which is Currently Split-Zoned R-6/LOD, with a Land Use Designation of General Residential District and Limited Office District to Zone LOD, in Order to Have the Property All One Zone, and Be Able to Construct Additional Office Space and Storage Facilities at their Current Headquarters Location. Bobby Hart, Chief Operations Officer, National Beta Club, Owner (Second Reading)
Presenter: Natalia Rosario, Planner III**
- C. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #7-12-08-109.00 Located on 589 E. Main Street, Which is Currently Split-Zones LOD/R/8, With a Land Use Designation of Limited Office District and General Residential District to Zone R-6 With a Land Use Designation of General Residential District, In Order to Allow for the Development of the Property to Historic Standard for a Multi-Unit Residential Use. Joe Lauer, President, Clerestory Projects Group, Agent, on Behalf of William T. Johnson, Vice President for Finance and Administration, Converse College, Owner (Second Reading)
Presenter: Natalia Rosario, Planner III**
- D. Authorizing the Issuance and Sale Of Not Exceeding \$5,000,000 Tax Increment Refunding Bonds (Saint John-Daniel Morgan Redevelopment Project Area), Series 2017, of the City of Spartanburg, South Carolina, for the Purpose of Refunding a Portion of the City's Outstanding Tax Increment Bond (Saint John-Daniel Morgan Redevelopment Project Area), Series 2010; Delegating the Authority to the Mayor or City Manager to Determine Certain Matters with Respect to the Bonds; Prescribing the Form and Details of the Bonds; Limiting the Payment for the Disposition of the Proceeds There; and Other Matters Relating Thereto.
Presenter: Chris Story, Assistant City Manager**

Councilmember Henderson Myers made a motion to approve the consent agenda on second reading. Mayor pro tem Anderson seconded the motion, which carried unanimously 6 to 0.

IX. Other Business

- A. Purchase of Fire Engine
Presenter: Marion Blackwell, Fire Chief**

Chief Blackwell presented the item to Council as follows:

“Over the past year, the Fire Department has researched and prepared a bid specification for (1) Fire Engine to serve the needs of our citizens and city. The proposed engine will provide fire suppression for primary response in the Hillcrest area of the city with secondary response to all other areas of the city.

This Fire Engine is a replacement for a 1990 Fire Engine that needs to be removed from service after 26 years of service. The bid document was prepared by a committee of driver/operators under the direction of Asst. Chief Balmer. The bid document was reviewed and approved by Chief Blackwell.

The City’s Procurement and Property staff received one bid on October 25, 2016 (proposal# 1314-08-20-01) one Fire Engine to be delivered to City Hall. No M.W.B.E. responded.

Company	Amount
Spartan Fire Apparatus	\$735,659
Prepay Discount	(\$22,759)
Total	\$712,900

ACTION REQUESTED: The Fire Department requests approval to purchase one (1) Fire Engine from Spartan Fire Apparatus, in accordance with proposal number 1314-08-20-01.

BUDGET AND FINANCIAL DATA: The Engine is funded \$550,000 through the Capital Lease approved by Council earlier this year and \$162,900 through the Equipment Replacement Fund.”

Mayor pro tem Anderson made a motion to approve the purchase as requested. Councilmember Rice seconded the motion, which carried unanimously 6 to 0.

B. Development Agreement for 174 East Main Street

Presenter: Chris Story, Assistant City Manager

Mr. Story presented the item to Council as follows:

“174 East Main Street, located at the intersection of E. Main and Liberty Street at Denny’s Plaza, once housed the Aug W. Smith Department Store and later housed the Bishop Furniture Store. It has been underutilized for years. For several reasons, including its size and location at a strategically important corner, City staff has considered it a high priority for adaptive reuse.

For several months, city staff has been working with Blue Wall REII, LLC, a South Carolina corporation in purchasing the building with intentions to undertake substantial interior and exterior renovations and new construction to accommodate 46 upscale apartment units and ground level storefront businesses. These improvements will bring additional life and activity to a long vacant corner, adding new residents, new businesses and job creation. The project is eligible to be considered for a Special Assessment for Rehabilitated Historic Property as described in state code. After a thorough review of project finances and

renovation plans, we believe five years of special assessment is a necessary and appropriate financial incentive to facilitate this project.

We recommend that you authorize the City Manager to execute the attached development agreement.”

Councilmember Rice made a motion to approve the request as presented.

Councilmember Stille seconded the motion, which carried 5 to 1. Councilmember Henderson Myers voted against the motion.

C. Development Agreement for 318 Wofford Street

Presenter: Chris Story, Assistant City Manager

Mr. Story presented the item to Council as follows:

“Local realtor Tudi Holmes is seeking to renovate 318 Wofford Street and convert the long vacant building into professional offices. This project would significantly improve the appearance of an important artery and hopefully increase momentum for redevelopment in that area. The attached development agreement contains authorization for a grant of \$20,000 to offset a portion of the cost of the project. We recommend your approval.”

Mayor White made a motion to approve the development agreement as requested. Councilmember Stille seconded the motion, which carried unanimously 6 to 0.

X. City Council Updates -

Councilmember Stille shared that she attended the National League of Cities in Pittsburg the past week. She said she brought back several great ideas to share with Council and staff. She stressed issues discussed at NLC regarding a countrywide opioid epidemic. She stated that she felt the city should assess where we are and do what we need to do to stay ahead of the problem. She reminded everyone that “Dickens of a Christmas” had been moved to Thursday, December 1 due to predicted bad weather.

Councilmember Henderson Myers shared that she also attended the NLC conference and expressed appreciation to the city for sending her. She described a tour of “The Hill”, which was a depressed area that has been brought back with multi-use housing, playgrounds designed by residents in the neighborhoods, startup businesses, etc.

Councilmember Brown also attended the NLC conference. She shared that she was most impressed with “incubator space” kitchens where investors create kitchens and rotate aspiring chefs every 18 months, a project similar to the “Artist in Residence” program in the city. She also mentioned the opioid epidemic and the need to not “turn a blind eye to the problem”.

Mayor pro tem Anderson shared that he thought we had much to be thankful for and expressed his gratitude to city staff for their efforts in all that is happening in the city.

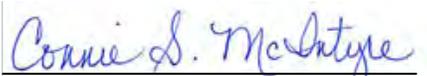
XI. Executive Sessions – *Mayor pro tem Anderson made a motion to adjourn to Executive Session for the reasons stated. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0. Council adjourned to Executive Session at 6:22 p.m.*

- A. **Executive Session Pursuant to Section 30-4-70 (a) (5) of the South Carolina Code to Discuss Matters Relating to Encouraging New Investment in the City**
- B. **Executive Session Pursuant to Section 30-40-70 (a) (2) of the South Carolina Code to Receive Legal Advice Relating to a Contractual Matter**

Council may take action on matters discussed in Executive Session after exiting Executive Session.

Council reconvened at 7:15 p.m. Mayor White stated that discussion was held with no decisions made.

- XII. **Adjournment – Councilmember Rice made a motion to adjourn the meeting. Mayor pro tem Anderson seconded the motion, which carried unanimously 6 to 0. The meeting adjourned at 7:17 p.m.**



Connie S. McIntyre, City Clerk



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager

FROM: Natalia Rosario, Planning Staff

SUBJECT: Annexation and rezoning of property located at 2252 East Main Street, Tax Map Parcel # 7-09-00-013.00. Spartanburg County School District 7, Owner.

DATE: December 12th, 2016

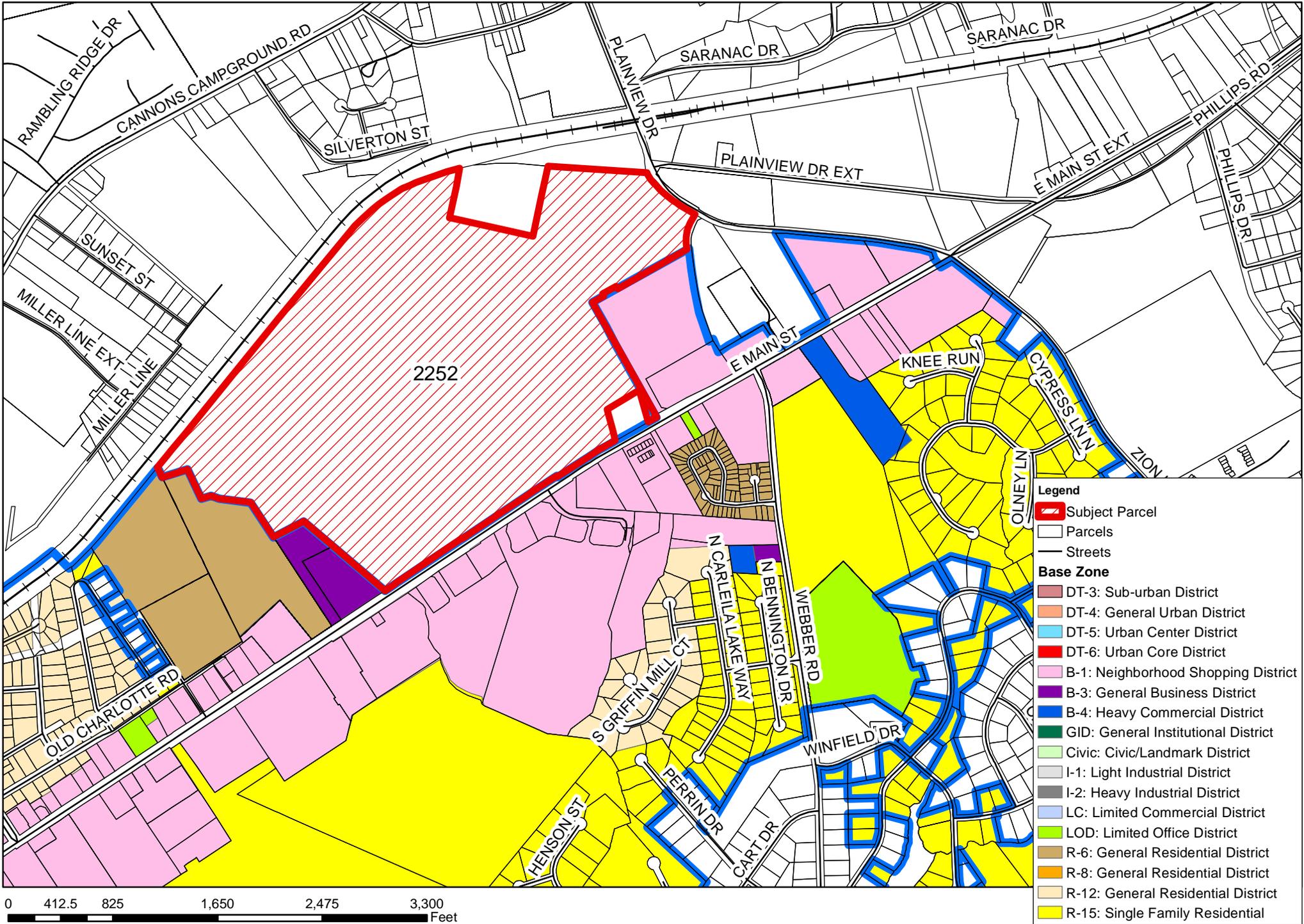
SUMMARY: On Thursday, November 17th, the Planning Commission held a public hearing and reviewed an annexation and rezoning request submitted by Dr. Russell W. Booker, Agent, on behalf of Spartanburg School District 7, Property Owner, to annex parcel #7-09-00-013.00 into the City of Spartanburg and to zone said parcel as GID: General Institutional District. The owner seeks to develop this site as the new campus for Spartanburg High School.

The 2004 Comprehensive Plan does not speak on the proposed future use and zoning of this parcel, as it has never been located within City Limits. However, the immediately surrounding area is envisioned as a General Activity Center which calls for a range of uses and zones, and defined as "...a general commercial area, serving a neighborhood or regional market; to contain a wide variety of commercial, repair, service and office uses", to consist of the zones LOD: Limited Office District, LC: Limited Commercial, B-1: Neighborhood Shopping District, and B-3: General Commercial District. GID: General Institutional District for the use of the property as a school campus is a fitting and complementary use district for the proposed use and scale of the corridor, and will not negatively impact the surrounding area.

PLANNING COMMISSION RECOMMENDATION: The request was endorsed by the Planning Commission on November 17th, 2016 by a vote of 6 to 0. Staff's recommendation concerning this application is explained in detail in the attached staff report to the Planning Commission.

ADDITIONAL INFORMATION: Minutes from the November 17th, 2016 Planning Commission Meeting and Staff Report with attachments are included. In addition, enclosed is a proposed Ordinance in the event that Council approves the rezoning request.

BUDGET AND FINANCE DATA: N/A



0 412.5 825 1,650 2,475 3,300 Feet

AN ORDINANCE

ACCEPTING THE PROPERTY OWNED BY SPARTANBURG COUNTY SCHOOL DISTRICT NO. 7, AND BEING LOCATED AT 2252 EAST MAIN STREET, AND THAT PORTION OF EAST MAIN STREET AND PLAINVIEW DRIVE ABUTTING SAID PROPERTY, AND IS FURTHER IDENTIFIED ON SPARTANBURG COUNTY TAX MAP AS 7-09-00-013.00 AS A PART AND PARCEL OF THE CITY OF SPARTANBURG AND DECLARING SAID PROPERTY ANNEXED TO AND A PART AND PARCEL OF THE CITY OF SPARTANBURG, AND REQUESTED ZONE IS GID, GENERAL INSTITUTIONAL DISTRICT.

WHEREAS, the City of Spartanburg, on October 27, 2016, received a Petition, from Russell W. Booker, Superintendent on behalf of Spartanburg County School District No. 7, Owner, requesting that the property described in the Petition be annexed to the City of Spartanburg; and

WHEREAS, the City Council of Spartanburg has caused an investigation to be made of said property and has found that said property is contiguous to the City of Spartanburg and that it would be in the best interest of the City of Spartanburg if said property be annexed hereto in accordance with Section 5-3-150 of the Code of Laws of South Carolina, 1976; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1: That the Petition of Spartanburg County School District No. 7, dated September 7, 2016, for the annexation of the property hereinafter described to the City of Spartanburg be accepted.

Section 2: That the property hereinafter described is hereby declared annexed to the City of Spartanburg and a part and parcel of said City with full privileges accorded to and responsibilities required of said area.

Section 3: That said property is described as follows:

All that tract or parcel of land lying and being in Spartanburg County, South Carolina, being more particularly described as follows:

The County Block Map Number of the above tract of land is 7-09-00-013.00. (See attached plat and deed marked as Attachment A).

Section 4: That upon annexation, the property shall be zoned as Zone GID (General Institutional District).

(continued)

Section 5: This Ordinance shall be effective upon its adoption by the City Council of the City of Spartanburg, South Carolina.

DONE AND RATIFIED THIS ____ DAY OF _____, 2017.

Junie L. White, Mayor

ATTEST:

Connie S. McIntyre, City Clerk

APPROVED AS TO FORM:

Cathy H. McCabe, City Attorney

___/___/___ (First Reading)

___/___/___ (Second Reading)

STATE OF SOUTH CAROLINA)
)
COUNTY OF SPARTANBURG) BEFORE THE CITY COUNCIL
) OF
) SPARTANBURG, SOUTH CAROLINA

In Re:)
)
Spartanburg County School District No. 7,)
)
) PETITION FOR ANNEXATION
)
)
)
PETITIONER)

Your Petitioner respectfully alleges:

1. That the Petitioner is the owner of the property hereinafter described and is authorized under the laws of the State of South Carolina to Petition the City Council of Spartanburg for the annexation of the property hereinafter described to the City of Spartanburg.

2. That your Petitioner owns the property described herein and as is more fully shown on the Map attached hereto and made a part hereof; that said property is contiguous to the City of Spartanburg; that this Petition is submitted for the purpose of asking the City Council of Spartanburg to accept said Petition and pass an Ordinance declaring said property annexed to the City of Spartanburg subject to all of the duties and liabilities of properties within said municipality and entitled to all protection and privileges furnished by said municipality to other areas and residents.

3. That said Petition is filed pursuant to and in accordance with Section 5-3-150 of the Code of Laws of South Carolina, 1976, as amended.

4. That the property sought to be annexed is owned by the Petitioner indicated and is described as follows:

Tax Map Parcel No.: 7-09-00-013.00

177.25 Acres – 2252 E. Main Street

5. That the property is owned as set forth in Paragraph Four and no other person, firm or corporation owns an interest in said property to be annexed.

WHEREFORE, City Council is asked to accept the Petition for annexation and pass its Ordinance declaring that the within described property is annexed to the City of Spartanburg and shall be part and parcel of said City.

IN THE PRESENCE OF:

SPARTANBURG COUNTY SCHOOL DISTRICT NO. 7

Thomas D. White
(Witness)

By Russell W Booker
Russell W. Booker

Sam E. Hogan
(Witness)

Its: Superintendent

SWORN to before me this 7th
day of Sept, 2016.

Wukie Dutech
Notary Public for South Carolina
My Commission Expires: 3/15/2021

***Spartanburg City Planning Commission Meeting Minutes
Thursday, November 17, 2016***

*City Hall Council Chambers
Spartanburg, South Carolina*

The City Planning Commission met in City Hall Council Chambers on Thursday, November 17, 2016, at 5:30 P.M. The following City Planning Commissioners attended this meeting: Jared Wilson, Howard Kinard, Wendell Cantrell, Bob Pitts, Mike Epps, and Dr. Phillip Stone, II. Nancy Hogan was absent. Representing the Planning Department were Natalia Rosario, Planner III and Julie Roland, Planning Department Administrative Assistant. Chris Story, Assistant City Manager was also present.

Roll Call

Mr. Wilson, the Chair, stated that notice of this meeting was posted and provided to the media 24 hours in advance as required by the Freedom of Information Act.

Mr. Wilson noted that six Planning Commissioners were present, constituting a quorum. Mr. Wilson went over the rules and procedures for conducting a public hearing.

Mr. Cantrell moved approval of the Agenda for the November 17, 2016 meeting, with second by Dr. Stone. The motion was unanimously approved by a vote of 6 to 0.

Disposition of the Minutes from the October 20, 2016 meeting of the Spartanburg City Planning Commission.

Dr. Stone said a correction needed to be made to the minutes regarding page five, under Board Deliberation regarding his comment be changed to read when he was on the HARB Neighborhood Association Board instead of the HARB Board. Mrs. Roland said she would amend the minutes.

Dr. Stone then moved that the minutes from the October 20, 2016 meeting be approved as amended, and he was seconded by Mr. Epps. The motion was unanimously approved by a vote of 6 to 0.

Old Business – None.

New Business

Zoning Classification – Annexation Request received from Russell W. Booker, Superintendent, on behalf of Spartanburg County School District No. 7, Property Owner. The property is located at 2252 East Main Street, and further identified on Spartanburg County Tax Map Sheet #7-09-00, Parcel 013.00. The parcel is unzoned, and the requested zone is GID, with a Land Use Designation of General Institutional District upon annexation.

Ms. Natalia Rosario, Planner III came forward and was sworn, and she submitted the meeting packets the Planning Commissioners had previously received in their meeting packets, as well as the slides and presentation into evidence as Exhibit A. She introduced the case to the Planning Commissioners and informed them the proposed property was approximately 177.25 acres in size and was the proposed new site of Spartanburg High School, and they wished for the site to receive City services. Ms. Rosario explained the school may not use the entire parcel; and they might see some out-parcels along the East Main corridor at some time in the future for a change of zoning if they were to be developed. The requested zone was GID, General Institutional District. Ms. Rosario said Staff is satisfied that the uses allowed under the GID will not negatively impact the character of the East Main Street corridor, and will compliment and be complimented by the already existing uses along the East Main Street corridor. She said the lot was currently vacant, and that any future development will require the submittal and review of a site plan which will be required to meet all South Carolina State and City of Spartanburg development regulations. Slides were shown of the location map, aerial, proposed parcel and surrounding properties in order to better illustrate the request.

Board Questions:

- Mr. Cantrell referenced a slide and asked where the Home Depot was located on the map. Ms. Rosario explained where Home Depot, the O'Reilly's Automotive that was now located inside the City limits,

and where the new storage facility was located, as well as where the proposed Lidl Grocery Store would be located.

- Mr. Kinard had a question regarding a cut-out on the back side of the parcel on the location map.
- Assistant City Manager Chris Story said that was a single family residence.

Mr. Wilson asked if the applicant was present.

Assistant City Manager Chris Story informed the Planning Commissioners he had talked with the applicant today and told them it would not be necessary that they attend the meeting.

Mr. Wilson opened the public hearing and asked anyone present who wished to speak to come forward.

- Ms. Elaine Brackett came forward and said she had received a letter in the mail; and she explained her property was adjoining the proposed property and ran parallel to the railroad. She said she had a house on Cannons Camp Ground Road and some land on Silverton Street.
- Mr. Kinard asked Ms. Brackett if she needed an explanation of what was being requested.
- Ms. Brackett said yes.
- Mr. Kinard explained; and asked if she had any opposition. She said she did not.

Mr. Wilson asked anyone else who wished to speak or had any questions to come forward. No one else came forward.

Mr. Wilson closed the public hearing.

Board Questions/Deliberation:

- Mr. Pitts asked Ms. Rosario regarding a statement she made earlier in the evening regarding some possible commercial development along the corridor.
- Ms. Rosario explained she did not know that for sure; but because of the size of the parcel there may be some commercial or residential development in the future along the corridor; if the School District did not use all of the parcel for the School.
- Mr. Cantrell felt like there would probably be some commercial development.
- Dr. Stone felt GID was the appropriate zoning category for the school.

Mr. Wilson made a motion to approve the zoning classification and annexation as presented by Staff; and he was seconded by Dr. Stone. The motion was approved by a vote of 6 to 0.

Site and Landscape Plans Approved since the October 20, 2016 Planning Commission Meeting

- Hillcrest Self Storage - 1455 Fernwood Glendale Road.
- Claude Burns Automotive - 250 E. Blackstock Road.
- Mary Black - Cedar Springs.

City Council Updates Since the Last Meeting of the Planning Commission on October 20, 2016

Ms. Rosario went over the City Council updates that pertained to the Planning Commission since the last meeting on October 20, 2016 listed on the agenda.

Staff Announcements

There were no Staff Announcements.

The meeting adjourned at 5:47 P.M.

Respectfully Submitted,

Jared Wilson, Chair

Minutes by Julie Roland, Administrative Assistant



REQUEST FOR CITY COUNCIL ACTION

TO: Mayor and Members of City Council

FROM: Ed Memmott, City Manager

SUBJECT: Authorization to Sell Portion of TMS 7-12-05-345.00 to the Northside Development Corporation

DATE: December 7, 2016

BACKGROUND: TMS 7-12-05-345.00 is located at the northwest corner of the Howard and College Street intersection. Attachment 1 shows the location of the property. The City has entered into an agreement to purchase this parcel for \$500,000. Approximately 3.85 acres of the parcel will be used for the Butterfly Creek Daylighting and Linear Park Project. The remaining 2.68 acres of the parcel has frontage on Howard and College Streets and is well suited for development. In order to offset a portion of the costs to acquire the site and to further Northside redevelopment, staff is recommending the sale of the 2.68 acre portion of the site to the Northside Development Corporation (NDC) for \$300,000. Attachment 2 shows how the parcel will be subdivided. The NDC intends to develop the site in a manner that is consistent with the Northside Transformation Plan.

ACTION REQUESTED: Approval of an ordinance authorizing the sale of a portion of TMS 7-12-05-345.00 to the Northside Development Corporation for \$300,000.

BUDGET: \$300,000 in sales proceeds will offset expenses associated with purchase of the property.

AN ORDINANCE

**TO AUTHORIZE THE SALE OF A PORTION OF TMS 7-12-05-345.00 TO THE
NORTHSIDE DEVELOPMENT CORPORATION**

WHEREAS, the City has committed substantial funding and effort to advance various key Northside projects that will have positive impact on the citizens of Spartanburg and will help to transform the Northside; and

WHEREAS, the City acquired TMS 7-12-05-345.00 so that it could proceed with the Butterfly Creek Daylighting and Linear Park project; and

WHEREAS, a portion of TMS 7-12-05-345.00 is not needed for the Butterfly Creek Daylighting and Linear Park Project; and

WHEREAS, the remaining portion of TMS 7-12-05-345.00 is well suited for future development; and

WHEREAS, the City has and is partnering with the Northside Development Corporation to further Northside Redevelopment which is consistent with the Northside Transformation Plan; and

WHEREAS, the Northside Development Corporation is a 501 (c) (3) nonprofit organization created to foster the comprehensive redevelopment of the City's Northside; and

WHEREAS, the City has determined that it is in the best interest of the Northside redevelopment effort to sell the remaining portion of TMS 7-12-05-345.00 to the Northside Development Corporation; and

WHEREAS, the Northside Development Corporation has agreed to purchase the portion of TMS 7-12-05-345.00 from the City for \$300,000

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1. The City Manager is authorized to execute various documents necessary to sell a portion of TMS 7-12-05-345.00 to the Northside Development Corporation for \$300,000.

DONE AND RATIFIED this ____ day of _____, 2016.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

___/___/___ 1st Reading

___/___/___ 2nd Reading



Milan St

Farley Ave

College St

Millbond Rd

Howard St

Manning St

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REFERENCES

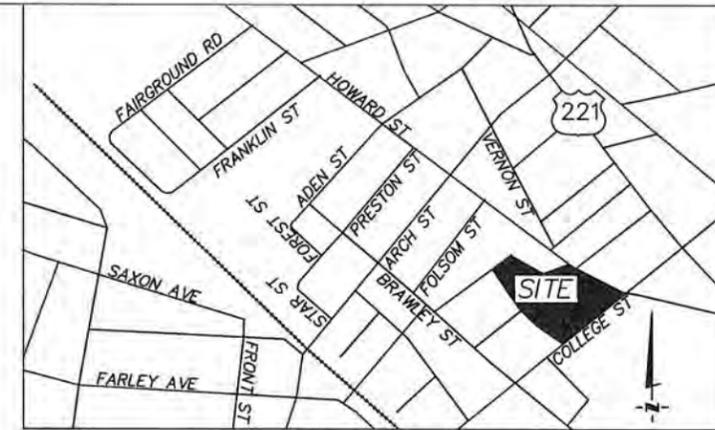
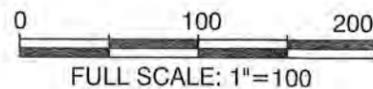
1. PLAT BOOK 149 PAGE 227.
2. PLAT BOOK 31 PAGE 30.
3. PLAT BOOK 31 PAGE 280.
4. PLAT BOOK 153 PAGE 334.
5. PLAT BOOK 124 PAGE 409.
6. PLAT BOOK 48 PAGE 412.
7. PLAT BOOK 130 PAGE 886.
8. PLAT BOOK 104 PAGE 238.
9. PLAT BOOK 156 PAGE 965.
10. PLAT BOOK 159 PAGE 50.
11. PLAT BOOK 170 PAGE 855.
12. PLAT BOOK 2 PAGE 22.
13. PLAT BOOK 9 PAGE 52.
14. PLAT BOOK 17 PAGE 185.
15. DEED BOOK 84D PAGE 745.
16. DEED BOOK 100 PAGE 822.
17. DEED BOOK 100B PAGE 560.
18. SCDOT DOCKET#42.2001.8

LEGEND

- IRON PIN FOUND
- CALCULATED POINT
- POWER POLE
- FENCE
- TREE LINE
- ELEC. TRANSFORMER
- LIGHT POLE
- OVER HEAD ELEC.
- SIGN
- SANITARY SEWER LINE
- CONSERVATION EASEMENT AREA

NOTES:

1. BOUNDARY SURVEY IS BASED ON EXISTING PHYSICAL EVIDENCE AND EXISTING CONDITIONS OBSERVED ON DATE OF SURVEY.
2. NO ABSTRACT TITLE, NOR TITLE COMMITMENT, OR RESULTS OF TITLE SEARCH WERE FURNISHED TO THE SURVEYOR. PROPERTY MAY BE SUBJECT TO RECORDED OR UNRECORDED EASEMENTS OR RESTRICTIONS NOT OBSERVED.
3. SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT SURVEYED OR EXAMINED OR CONSIDERED AS PART OF THIS SURVEY. NO EVIDENCE OR STATEMENT IS MADE CONCERNING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONDITIONS, CONTAINERS OR FACILITIES THAT MAY AFFECT THE USE OR DEVELOPMENT OF THIS PROPERTY.
4. ALL PROPERTY CORNERS ARE #5 REBAR SET UNLESS NOTED OTHERWISE.
5. ALL IMPROVEMENTS NOT SHOWN.
6. TAX MAP NUMBER 7-12-05-345.00



LOCATION MAP

Line Table		
LINE #	LENGTH	DIRECTION
L1	30.61'	N54°13'27"E
L2	47.10'	S54°08'49"W
L3	164.70'	N54°32'31"E
L4	29.49'	N70°13'46"W
L5	37.18'	N54°32'31"E
L6	51.23'	S50°31'36"E
L7	96.13'	S50°31'36"E
L8	99.14'	S51°16'46"E



PARCEL 1
116,637 SQ. FT.
2.68 ACRES

PARCEL 2
167,735 SQ. FT.
3.85 ACRES

I HEREBY CERTIFY TO THE CITY OF SPARTANBURG ITS SUCCESSORS AND ASSIGNS THAT:

I HEREBY STATE THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS OF PRACTICE MANUAL FOR SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN; THIS LOT IS SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, OR RESTRICTIONS OF RECORD.

Karl E. Alewine 10/31/16
 KARL E. ALEWINE
 S.C. PROFESSIONAL LAND SURVEYOR NO. 22740

WK DICKSON
 community infrastructure consultants
 Transportation + Water Resources
 Urban Development + Geomatics
 1320 Main Street, Suite 400
 Columbia, SC 29201
 (t) 803.786.4261
 (f) 803.786.4263
 www.wkdickson.com



DATE: OCTOBER 18, 2016
 BOUNDARY PLAT PREPARED FOR
THE CITY OF SPARTANBURG
 OF
 GREENVILLE BRANCH MITIGATION PROJECT
6.53 ACRES
 CITY OF SPARTANBURG, SPARTANBURG COUNTY, SOUTH CAROLINA

PROJ. DATE: 10/19/16
 PRINCIPAL: TM
 PROJ. MGR.: KEA
 TECH: KEA
 PLOT DATE: 10/20/2016

DRAWING NUMBER:
1 of 1
 PROJ. NO.:
 20150070.00.CA



REQUEST FOR CITY COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Martin Livingston, Neighborhood Services Director
SUBJECT: Transfer of Property – Northside Catalyst Area
DATE: December 12, 2016

BACKGROUND:

As part of the Northside Transformation Plan, the City of Spartanburg has in certain instances partnered with non-profit developers to build housing in the community. Staff is requesting approval to transfer property to the Northside Development Group (NDG) for the development of housing in the Northside community. The City in a partnership with the Northside Development Group and the Spartanburg Housing Authority (SHA) has engaged a developer to develop the sites. The properties are being transferred for a potential development that would occur in the community. The development will be consistent with the Northside Transformation Plan and is consistent with the Collaborative Partnership Agreement approved by Council at the November 28, meeting. It may be necessary for the NDG to clear title on these properties.

Property Address	Tax Map Number	Property Type	Sale Amount
199 Raindrop Street	7-12-05-292.00	Vacant Lot	1,100.00
178 Raindrop Street	7-12-05-279.00	Vacant Lot	100.00
189 Milan Street	7-12-05-273.00	Vacant Lot	100.00
181 Milan Street	7-12-05-274.00	Vacant Lot	100.00

ACTION REQUESTED: Staff is requesting approval for the sale of the three (6) properties to the Northside Development Group for \$1,400. The City Manager would execute a deed to transfer ownership of the property.

BUDGET AND FINANCIAL DATA: Sale of property.

ORDINANCE

AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED TO NORTHSIDE DEVELOPMENT GROUP CONVEYING PROPERTY LOCATED AT 199 RAINDROP STREET, BLOCK MAP NUMBER 7-12-05-292.00; 178 RAINDROP STREET, BLOCK MAP NUMBER 7-12-05-279.00; 189 MILAN STREET, BLOCK MAP NUMBER 7-12-05-273.00; AND 181 MILAN STREET, BLOCK MAP NUMBER 7-12-05-274.00.

BE IT ORDAINED by the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1. Approve and authorize the sale of 199 Raindrop Street, Block Map Sheet 7-12-05, Parcel 292.00 to Northside Development Group for \$1,100.00.

Section 2. Approve and authorize the sale of 178 Raindrop Street, Block Map Sheet 7-12-05, Parcel 279.00 to Northside Development Group for \$100.00.

Section 3. Approve and authorize the sale of 189 Milan Street, Block Map Sheet 7-12-05, Parcel 273.00 to Northside Development Group for \$100.00.

Section 4. Approve and authorize the sale of 181 Milan Street, Block Map Sheet 7-12-05, Parcel 274.00 to Northside Development Group for \$100.00.

Section 5. The City Manager is authorized to sign necessary documents to execute this transaction.

Section 6. This Ordinance shall become effective upon the date of enactment.

DONE AND RATIFIED this ____ day of December, 2016.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

___ / ___ / ___ 1st Reading

___ / ___ / ___ 2nd Reading



REQUEST FOR COUNCIL ACTION

TO: Spartanburg City Council
FROM: Chris Story, Assistant City Manager
SUBJECT: Resolution Establishing Hospitality Grants Committee
DATE: December 8, 2016

Last year, City Council appointed an ad-hoc committee of Council members to make recommendations for improving the process by which discretionary grants from the Hospitality Tax fund are made. Their recommendations were discussed with City Council last year. A number of their recommendations have already been implemented administratively. Council action is necessary to implement their recommendation to establish a committee to annually review applications and recommend a slate of grant allocations to City Council for approval.

The attached resolution formally establishes this committee and specifies its duties and composition. We recommend your approval. We hope to have the committee appointed and functioning soon to allow them adequate time to prepare for their important task in the Spring.

Please let us know if you have any questions.

RESOLUTION

TO ESTABLISH HOSPITALITY TAX GRANTS COMMITTEE

WHEREAS, in 2015 the City Council of the City of Spartanburg established an ad-hoc committee of Councilmembers to identify ways of improving the process by which discretionary grants are selected and awarded from Hospitality Tax funds; and

WHEREAS, the ad-hoc committee presented its findings in early 2016; and

WHEREAS, many of the committee's recommendations have been implemented administratively; and

WHEREAS, a component of the ad-hoc committee's recommendation is the establishment of a standing committee with duties as described below.

NOW THEREFORE, BE IT RESOLVED By the Mayor and Members of the Council of the City of Spartanburg in Council assembled:

Section 1. The City Council hereby establishes a Hospitality Tax Grants Committee charged with reviewing grant applications and annually presenting a recommended slate of grant allocations to the City Council, if any such allocations are considered.

Section 2. The Committee will be composed of seven members as follows.

- A. The Mayor will appoint two rotating members of City Council to one year terms on the committee.
- B. The Council will approve the appointment of five City residents to serve three year terms on the committee. The terms of the initial board will be staggered so that all members will not rotate off at the same time.

Section 4. Vacancies shall be filled by City Council by City policy as designated by City Resolution of June 9, 2003.

Section 5. This resolution supercedes any previous conflicting resolutions or policies regarding the administration of the Hospitality Tax fund.

Section 6. The Hospitality Tax Grants Committee may adopt additional rules, policies and procedures to assist the body in its function, provided such additional rules do not conflict with this Resolution, state law, federal law or any Ordinance of the City.

Section 7. This body shall be subject to the South Carolina Freedom of Information Act pursuant to § 30-4-100, et. seq., S.C. Code of Laws, which requires business be discussed in public including discussion of agenda items and voting. Executive or closed sessions shall only be permitted in accordance with the provisions of the Freedom of Information Act.

Section 8. Effective Date. This Resolution shall be effective upon adoption.

This Resolution adopted this _____ day of _____, 2016.

Junie L. White, Mayor.

ATTEST:

Connie S. McIntyre, City Clerk

APPROVED AS TO FORM:

Cathy Hoefer McCabe, City Attorney



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Will Rothschild, Communications Manager
SUBJECT: Resolution for Honorary Street Name for Johnnye Code-Stewart
DATE: December 12, 2016

The city's Honorary City Street Signs ordinance provides City Council with an avenue to recognize and honor local citizens who, in the determination of City Council, deserve to be honored for their significant contributions to the city. An honorary street naming does not officially change the name of a street, but does add the honorary name to the existing street signage.

In accordance with the policy, Johnnye Code-Stewart has been nominated by Councilmember Rosalyn Henderson Myers. Code-Stewart was a longtime community educator, civic leader, and was a member of Spartanburg County Council at the time of her death in 2008. She was first elected to County Council in 1991.

The honorary street naming for Ms. Code-Stewart would be for the portion of Caulder Avenue from Hudson L. Barksdale Boulevard to Collins Avenue. The honorary name would be Johnnye Code-Stewart Avenue.

RESOLUTION

**CREATING AN HONORARY STREET NAME SIGN IN HONOR OF
JOHNNYE CODE-STEWART ON CAULDER AVENUE**

Whereas, the City Council approved a policy for honorary City street signs in 2014;

Whereas, the City's honorary street sign program is a means to honor individuals who have made significant contributions to the City as determined by City Council;

Whereas, this honorary street sign shall not be identified on any official maps prepared or maintained by the City government or County government;

Whereas, Johnnye Code-Stewart was a longtime educator and community leader in Spartanburg;

Whereas, Ms. Code-Stewart served on Spartanburg County Council from 1991 until her death in 2008;

Whereas, Ms. Code-Stewart has been nominated for the City's honorary street sign program by City Councilmember Rosalyn Henderson Myers;

Whereas, all property owners adjacent to the proposed segment of Caulder Avenue have been notified of the proposed honorary name;

Whereas, the City Council has determined that this honorary street name will be to the benefit of the citizens and the City of Spartanburg;

NOW, THEREFORE, THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF SPARTANBURG, IN COUNCIL ASSEMBLED DO HEREBY RESOLVE:

1. Brown honorary street name signs reading Johnnye Code-Stewart Avenue be installed on Caulder Avenue at Hudson L. Barksdale Avenue and Collins Avenue.
2. This Resolution shall become effective immediately upon its enactment.

DONE AND RATIFIED THIS 12th DAY OF DECEMBER 2016.

Junie L. White, Mayor

ATTEST:

Connie McIntyre, City Clerk

APPROVED AS TO FORM:

Cathy H. McCabe, City Attorney





REQUEST FOR COUNCIL ACTION

TO: Ed Memmott
FROM: Connie McIntyre, City Clerk
SUBJECT: 2017 City Council Meeting Schedule
DATE: December 7, 2016

BACKGROUND:

Near the end of each calendar year, City Council establishes the meeting schedule for the upcoming year. The attached document is a proposed 2017 City Council meeting schedule.

ACTION REQUESTED: Approval of the 2017 City Council meeting schedule.

2017 City Council Meeting Schedule

January	February	March
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April	May	June
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July	August	September
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October	November	December
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

City Council Meetings – 5:30 p.m.
City Council Chambers

City Hall Holidays (Offices Closed)

2017 NLC Congressional City Conference/Washington, DC

March 11 – 15, 2017

2017 NLC City Summit/Charlotte, NC

November 15 – 18, 2017