



**City Council Meeting  
City Council Chambers  
145 West Broad Street  
Spartanburg, SC  
Monday, May 11, 2015  
5:30 p.m.**

**(These minutes were approved at the  
May 26, 2015 City Council meeting.)**

- I. Moment of Silence - observed**
- II. Pledge of Allegiance - recited**
- III. Approval of the Minutes of the April 27, 2015 City Council Meeting –**  
*Councilmember Rice made a motion to approve the minutes as received.  
Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.*
- IV. Approval of Agenda of the May 11, 2015 City Council Meeting –**  
*Councilmember Scalisi made a motion to approve the agenda as received. Mayor pro  
tem Brown seconded the motion, which carried unanimously 7 to 0.*
- V. Public Comment - none**  
\*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Presentations**
  - A. Presentation of Proclamation Recognizing Memorial Poppy Day**  
**Presenter: Mayor Junie White**  
*Mayor White presented the proclamation to Mrs. Geneva Padgett from American  
Legion Post 28. Mrs. Padgett presented Council with Memorial Day Poppies.*
  - B. Presentation of Proclamation Recognizing Teenage Pregnancy Prevention  
Month**  
**Presenter: Mayor Junie White**  
*Mayor White presented the proclamation to several teens representing the Youth  
Action Board of Spartanburg County.*
- VII. Public Hearing**
  - A. Ordinance to Amend the City of Spartanburg, South Carolina Zoning  
Ordinance, by Amending Section 206, Changes to District Boundaries,  
Specifically Parcel #7-08-16-083.00 Located on “0” Heywood Avenue, at the  
Corner of Heywood Avenue and Beverly Road, Which is Zoned R-12, with a  
Land Use Designation of General Residential District to Zone R-6, with a  
Land Use Designation of General Residential District in Order to Relax the**

**Setbacks in Order to Build a New House that Would be in Compliance with the Zoning Ordinance, from Michael S. Lowe, LandHorse, Agent on behalf of Randy Henson, Owner (First Reading)**

**Presenter: Josh Henderson, Planning Coordinator**

**Mr. Henderson** presented the item to City Council as follows:

“On April 16, 2015, the Planning Commission held a public hearing and reviewed a rezoning request submitted by Mike Lowe, LandHorse, on behalf of Randy Henson, Owner, to rezone parcel 7-08-16-083.00 from Zone R-12/General Residential District to R-6/General Residential District, in order to relax the setbacks in order to build a new house that would be in compliance with the Zoning Ordinance.

While the proposed R-6 zoning classification is not consistent with the 2004 Comprehensive Plan which has specified Limited Activity Center for the property in question, it is compatible with surrounding uses which are still mostly residential. Since most of the surrounding properties consist of residential properties, the proposed zone change will not deter from the nature of the Future Land Use element of the Comprehensive Plan

The Planning Commission held a public hearing on the proposal on April 16, 2015. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and 2004 City Comprehensive Plan, the Planning Commission voted to recommend approval of the request to City Council for the rezoning of the parcel from R-12 to R-6.

PLANNING COMMISSION RECOMMENDATION: The request was endorsed by the Planning Commission on April 16, 2015 by a vote of 4 to 1. Staff’s recommendation concerning this application is explained in detail in the attached staff report to the Planning Commission.”

*Mayor White* opened the Public Hearing asking if there was anyone to speak in favor of or in opposition to the proposed rezoning.

*Hearing neither, Councilmember Reeder* made a motion to close the public hearing. Councilmember Scalisi seconded the motion, which carried unanimously 7 to 0.

*Councilmember Scalisi* made a motion to approve the rezoning ordinance as presented on first reading. Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

**VIII. Ordinance**

- A. Providing for the Issuance and Sale of Water System Refunding Revenue Bonds of the City of Spartanburg, South Carolina, in One or More Series, in an Aggregate Principal Amount Not to Exceed Forty Million Five Hundred Thirty Thousand Dollars (\$40,530,000); and Other Matters Relating Thereto (First Reading)**

**Presenter: Cathy McCabe, City Attorney**

“The Commissioners of Public Works (CPW) must obtain City approval for the issuance of any debt and has requested approval of a bond issuance of up to a maximum of \$40,530,000. Proceeds from this debt issue will allow the CPW to

refund other outstanding debt. The City of Spartanburg has no obligation or financial exposure associated debt obligations of the CPW.

A representative from the CPW will be in attendance and will answer any questions.

ACTION REQUESTED: Provide City approval for issuance of \$40,530,000 in bond debt by the CPW.”

*Councilmember Reeder made a motion to approve the ordinance as requested on first reading. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.*

## **IX. Other Business**

### **A. Approval to Purchase One Fire Safety Trailer**

#### **Presenter: Marion Blackwell, Fire Chief**

**Chief Blackwell** introduced Brad Hall who presented the item to City Council as follows:

“Over the past 10 plus years, the Fire Department has utilized a fire safety trailer extensively for educating our children throughout the city. The trailer has been utilized at each elementary school, annual fire department open house and various special events such as Spring Fling, Home Depot Customer appreciation days, etc. The current trailer has a life expectancy of 10 years and is becoming outdated in its utility. A new Fire Safety Trailer would provide a more modern educational delivery system to not only children, but adults also. Through multimedia and real props, children and adults can experience fire & injury prevention, severe weather scenarios, heated doors & smoke to simulate fire conditions, along with a kitchen stage to simulate actions taken in a fire situation. The proposed trailer has a wheel chair ramp and hearing impaired smoke detectors to provide an educational experience at all of our citizens. The GSA contract document was reviewed and approved by city procurement.

This is a Woman-Owned Small Business as certified by GSA.

Mobile Concepts by Scotty \$90,675.63

GSA Schedule 23V: GS-30F-0012T, Schedule 84: GS-07F-0456T

ACTION REQUESTED: The Fire Department requests approval to purchase one (1) Fire Safety Trailer from Mobile Concepts by Scotty, in accordance the GSA Contract.

BUDGET AND FINANCIAL DATA: The Fire Safety Trailer is funded through the Equipment Replacement Fund at \$51,000, a \$25,000 grant from J.M Smith Foundation and a \$15,200 grant from the Spartanburg Regional Foundation.”

*Mayor pro tem Brown made a motion to award the bid for a fire safety trailer for the Fire Department as requested. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.*

### **B. Authorizing the City Manager to Contract for Parks and Recreation Signage Production Services**

#### **Presenter: Will Rothschild, Communications Manager**

**Mr. Rothschild** presented the item to City Council as follows:

“As part of the \$2.5 million Parks and Recreation Capital Improvement Plan that City Council approved in 2013, funding was committed to overhaul signage at City parks and recreation facilities. The new signage system will be consistent with the City’s established branding and style guidelines, and will address a number of objectives, including:

- 1. Clearly communicate to all stakeholders that these amenities are City quality-of-life investments.
- 2. Establish a signage system/family that is scalable, simple and flexible for future uses and expansion.
- 3. The family of signs will include a variety of sizes and scales to address a range of signage needs, from simple facility name signs to rules signs to wayfinding/directional signs.

The City solicited bids for fabrication of 41 parks and recreation facility signs, according to the specifications of the signage system and the identified signage needs at each facility. The City received two bids:

1. Complete Signs, Dothan, AL	\$43,960.00
2. Poblacki Co. Inc., Morrisville, NC	\$46,543.56

No MWBEs submitted bids.

**ACTION REQUESTED:** Authorization for the City Manager to enter into a contract with Complete Signs of Dothan, AL, for the production and delivery of 41 Parks and Recreation facility signs.

**BUDGET AND FINANCE DATA:**  
\$43,960 from the Parks and Recreation Capital Improvement Plan budget.

*Councilmember Anderson made a motion to approve the award of contract as requested. Councilmember Scalisi seconded the motion, which carried unanimously 7 to 0.*

**C. Annual Declaration of Vacancies on City of Spartanburg Boards and Commissions**

**Presenter: Connie McIntyre, City Clerk**

**Ms. McIntyre** stated the following:

“City Council annually reviews vacancies on City of Spartanburg Boards and Commissions. The initial phase of this process is the public declaration by the City Clerk of the vacancies.

Applications for vacancies will be accepted through June 12, 2015 with the goal of City Council to vote on appointments and/or reappointments during the June 22, 2015 City Council meeting.

The application and the vacancies on each Board or Commission are posted on the City’s website. The information is also available upon request to the City Clerk.”

The vacancies are as follows:

Accommodations Tax Advisory Committee – 4 vacancies – 3 (EFR)

Airport Advisory Committee – 1 vacancy

Board of Architectural Design & Historic Review (HARB) – 3 vacancies

Bicycle and Pedestrian Committee – 2 vacancies

Civil Service Commission – 2 vacancies

Construction Board of Adjustments and Appeals – 2 vacancies – (1 EFR)

Housing Authority – 2 vacancies – 2 (EFR)

Housing Board of Adjustment and Appeals – 2 vacancies

Minority and Women Business Enterprise Program – 5 vacancies – 4 (EFR)

Public Safety Committee – 5 vacancies – (2 EFR)

Storm Water Appeals Board – 3 vacancies

Zoning Board of Adjustments and Appeals – 3 vacancies - (1 EFR)

*City Council received the report as information.*

#### **D. Budget Worksession**

**Presenter: Chris Story, Assistant City Manager**

**Mr. Story** presented the following for discussion:

“At the upcoming City Council meeting, we will present information on several of the key considerations shaping out in the budget this year. This will be an informal worksession aimed at addressing any questions and welcoming any discussion among the council on several important budget elements including:

- Projected equipment replacement needs and costs and status of equipment replacement fund
- Funding to the city’s legacy pension system
- Employee benefit costs, particularly health insurance

We will focus on these three topics this week. Also, we will present a proposed agenda and plan for the special session on discretionary grants to be held June 1. (Detailed slides of information on the above subjects are available upon request.) Regarding the allocation of Hospitality Tax (HTax) funds, Mr. Story stated that a worksession had tentatively been scheduled for June 1 when applicants requesting the HTax would come before council and make presentations. A binder with all the information would be provided to Council prior to the meeting for review. Applicants would be given 10 minutes, 6 minutes for presentation and 4 minutes for questions from Council. He added that all City of Spartanburg groups would be grouped for separate consideration. Mr. Story presented a proposed schedule of 16 entities that would present at the meeting on June 1.

After extensive discussion of how the process should flow, the following motions were presented:

**Councilmember Scalisi** made a motion that a committee be appointed to come back with recommendations for a process, policy and procedure for awarding HTax for budget year FY2017 to answer back to council on a certain date, at least by October with recommendations, at least by October. Mayor pro tem Brown seconded the motion, which carried unanimously 7 to 0.

**Councilmember Scalisi** made a motion that the council recommends that the current applicants for FY2016 HTax fund not exceed \$450,000 and that the recommendations go forth as they have in the past with staff recommendations for Council approval. Councilmember Reeder seconded the motion.

After extensive discussion of Councilmember Scalisi's motion that was seconded by Councilmember Reeder, **Councilmember Anderson** made a motion to reconsider Councilmember Scalisi's motion and divide it into two parts. First, that the amount of HTax be limited to \$450,000, second, he "did not agree that we (council) are going to give it to the staff to come back to us (council) with a list of who you (staff) approve and recommend to us." Councilmember Rice seconded the motion. The vote was 5 to 2 against the motion. Councilmembers Rice and Anderson voted for the motion. Mayor White, Mayor pro tem Brown, and Councilmembers Reeder, Scalisi and Stille voted against the motion.

**City Manager Memmott** asked for clarity of what Council expected of staff.

After extensive discussion by Council and counsel of Ms. McCabe,

**Councilmember Reeder** made a motion that two worksessions be held (May 26 and June 1) for the applicants requesting HTax funding to come before council to present the basis for their requests. Notebooks with the information from the applicants will be provided to council the week before the meeting on May 26. Mayor pro tem Brown seconded the motion, which carried unanimously 7 to 0.

## **X. City Council Updates**

**Councilmember Stille** commended everyone involved in the very successful Spring Fling weekend.

**Councilmember Anderson** shared that he attended a National Day of Prayer service at the Seventh Day Adventist Church and enjoyed the time spent with the participants.

**Councilmember Scalisi** shared that she had judged the Cribbs Kitchen's Burger Cook-off and that the winner "The Barnyard" would be on the menu at Cribbs for a year.

**Councilmember Reeder** thanked everyone who helped him "get out of jail" when he was "locked up" by the Muscular Dystrophy Association.

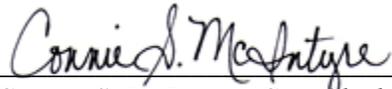
**Councilmember Rice** shared that Spartanburg High School would hold its graduation on May 22. He mentioned that the 1000 ft. water slide would be in town on May 23 and invited everyone to "Slide the City".

**Mayor pro tem Brown** reminded everyone of the Luna Blanc pop up picnic event on Saturday, May 16.

She mentioned the Art Walk to be held on May 21, and she thanked city staff and volunteers for their hard work during Spring Fling.

**XI. Adjournment –**

*Mayor pro tem Brown made a motion to adjourn the meeting. Councilmember Reeder seconded the motion, which carried unanimously 7 to 0. The meeting adjourned at 7:45 p.m.*

A handwritten signature in cursive script that reads "Connie S. McIntyre". The signature is written in black ink and is positioned above a horizontal line.

*Connie S. McIntyre, City Clerk*