



**City Council Meeting
City Council Chambers
145 West Broad Street
Monday, April 23, 2012**

**(These minutes were approved at the
May 14, 2012 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Cate Ryba, Councilmembers Linda Dogan, Jan Scalisi, W. Sterling Anderson II, Robert Reeder, and Jerome Rice. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act.

I. Moment of Silence

II. Pledge of Allegiance - recited

III. Approval of Minutes of the April 9, 2012 City Council Meeting –
Mayor pro tem Ryba made a motion to approve the minutes as received. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.

IV. Approval of Agenda of the April 23, 2012 City Council Meeting -
Councilmember Dogan made a motion to approve the agenda as received. Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

V. Public Comment - none
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

VI. Presentation

A. Proclamation Honoring Older South Carolinians

Presenter: Mayor Junie White

Mayor White presented the proclamation to Nancy Aker who was at the meeting representing the Older South Carolinians group.

VII. Resolutions

A. Approving the City to Enter into a Ground Lease and Agreement with the Greenville Chapter National Railway Historical Society for the Purpose of Allowing the Location of a Caboose at the Magnolia Street Station

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to City Council as follows:

“On April 9th Mayor and Council were given a briefing by the City Manager on a request from the Greenville Chapter of the National Railway Historical Society to place a Caboose at the depot site located on Magnolia Street. A caboose was offered

for donation to the Railroad Museum. The museum group wants to refurbish the caboose, place it on the grounds of the Magnolia Street Station, and then make the caboose available for tours and events and provide space for an operating toy train. Staff has conducted preliminary due diligence on this proposal and consulted with Mr. Martin Meek to determine if locating a caboose on the grounds of the depot would present any historic concerns. Mr. Meek advised that he supported the concept and suggested a location on the site. Staff also consulted with Craig Lewis of the Lawrence Group. Mr. Lewis was instrumental in developing the Downtown Master Plan. Mr. Lewis concurred with the location suggested by Mr. Meek and indicated that he believed the placement of a caboose at the recommended level would be positive and that it would help invigorate this section of Magnolia Street. Based on this work, staff is supportive of relocating the caboose to the station. The Hub City Railroad Museum has asked staff whether the City would financially support the project. Management is recommending that the City commit minor financial assistance for curb stops and paint striping for parking and not to exceed \$1,000. Staff is requesting approval of a resolution to authorize the City to enter into a ground lease and agreement with the Greenville Chapter National Railway Historical Society for the purpose of allowing the location of a caboose at the Magnolia Street Station.

BUDGET AND FINANCIAL DATA: Provide minor financial assistance for curb stops and paint-striping for parking in an amount of not more than One Thousand Dollars (\$1,000).”

After discussion, Councilmember Dogan made a motion to approve the resolution as requested. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.

B. Changing the Name of Piedmont Street to Lawrence Johnson, Sr. Lane
Presenter: Joshua T. Henderson, Planner

Mr. Henderson presented the item to City Council as follows:

“On February 9, 2012, Wes Corrothers, Neighborhood Services Director, on behalf of the Forest Park Neighborhood Association, Applicant, sent in a request to rename Piedmont Street to Lawrence Johnson, Sr. Lane. This newly reconstructed street is one block long, and is between High Street and Everett Street, just south of Collins Avenue, in the Forest Park Development. At the present time there are no homeowners on the street, and the proposed street name was approved by the County E-911 Coordinator.

Planning Commission and Staff Recommendations: The request was endorsed by the Planning Commission on March 15, 2012.

Staff and the Planning Commission recommend that the City Council approve the requested Street Name Change by Resolution.”

After discussion, Councilmember Reeder made a motion to approve the resolution as requested. Councilmember Scalisi seconded the motion, which carried unanimously 7 to 0.

C. Allocating FY2012-2013 Community Development Block Grant (CDBG) and HOME Funds

Presenter: Wes Corrothers, Neighborhood Services Director

Mr. Corrothers presented the item to City Council as follows:

“Due to public notice and grant submission deadlines as set by the US Department of Housing and Urban Development, staff must make its CDBG and HOME expenditure recommendations and ask for Council’s approval outside of the city’s regular

budgeting process. To meet these submission deadlines, staff has prepared its recommended FY13 Community Development Block Grant (CDBG) and HOME funding budget. The expected FY13 CDBG grant is \$624,113 which is an approximately 8 percent reduction from the FY12 grant amount. In addition to the grant amount, staff anticipates \$30,000 in CDBG program income from repayment of prior year home rehabilitation loans. Combined staff anticipates total CDBG funding of \$654,113.

A HOME grant of \$155,889 is expected for FY13. This is a 50% reduction from FY12 grant amount. An overview of recommended funding is provided below. The budget is attached.

CDBG Administrative, Service Delivery, and Code Enforcement Expenses -

Funding for these activities is recommended at \$275,820 reflecting a 7% reduction.

CDBG Project Expenses - Funding of \$288,003 is recommended, a reduction of 14 percent from the previous year.

CDBG Public Service Funding – Under CDBG regulations, a maximum of \$93,212 (15%) of annual grant and program income can be budgeted for public service programs. Staff is not recommending any changes from the FY12 public service funding. There is no recommendation for new funding commitments or increases for any of the organizations.

HOME Program Funding – Staff is recommending administrative funding of \$7,795 in administrative funding for the Spartanburg Housing Development Corporation (“SHD”). SHD meets the HUD requirements as Community Housing Development Organization (“CHDO”) and is eligible for administrative funding not to exceed 5% of the HOME grant. Additionally, staff is recommending \$126,369 in project funding for housing redevelopment activities in the Beaumont Village and South Converse Street neighborhoods. Staff anticipates that these funds would be made available under the terms of specific development agreements that will be developed and executed with SHD. Staff is recommending \$21,725 for Housing Services administrative costs.

Proper public notices and meetings were held earlier this year in accordance with HUD regulations for this allocation. Throughout the year, staff has monitored organizations that received FY12 public service funding. Each of the programs funded are meeting program objectives and providing services consistent with their funding request and contracts. Staff is requesting City Council’s approval of the funding Resolution for FY13 CDBG and HOME funds.

BUDGET & FINANCIAL DATA: CDBG and HOME Funds available on or about July 1, 2012.” The recommended allocations are listed below:

CDBG AND HOME 2012-2013

<u>CDBG Program</u>	<u>FY2011-2012</u>	<u>REQUESTED</u>	<u>Proposed Budget FY2012-2013</u>
<u>CDBG Administration</u>			
Code Enforcement Administration	44,800		46,009
Neighborhood Services Administration	58,540		45,172
Rehabilitation Administration	193,641		184,639
Subtotal	296,981		275,820
<u>Projects</u>			
Code Enforcement Demolition	104,506		135,703
Emergency Repair	15,000		20,000
Fair Housing (+26K County FY10-11)**	10,000		7,500
Fire Safety Comm. Assist	7,000		7,000
Homeownership Resource Center - SHD	48,000		48,000
Land Banking - City Wide	105,136		50,000
MWBE	7,500		7,500
Neighborhood Pride Grant	31,000		15,000
Beaumont Mill Pilot Repair	10,000		0
Subtotal	338,142		288,003
<u>Public Service Agencies</u>			
Art in Motion	2,117	3,000	2,117
Bethlehem Community Center	5,098	6,200	5,098
Big Brothers, Big Sisters	4,638	9,569	4,638
Butterfly Foundation	2,550	40,000	2,550
Christmas in Action - Administrative	10,200	15,000	10,200
Christmas in Action - Project	15,300	25,000	15,300
C.O.L.O.R.S.	5,385	10,000	5,385
Drug Court	24,352	30,000	24,352
Operation Restoration - NEW	-	27,000	-
Stroble Glaucoma - NEW	-	40,000	-
SAFEHOME Rape Crisis	5,950	7,000	5,950
SC Legal Services	3,653	4,500	3,653
Upstate Homeless Coalition	5,100	12,000	5,100
Urban League - IDA	3,247	25,000	3,247
Total Public Service	87,590	264,269	90,290
Public Service 15% Maximum equals -	108,407		93,212
Total CDBG Expenditures	\$ 722,713.00		\$ 654,113.00

<u>HOME Program</u>	FY2011-2012	Budget FY2012-2013
Habitat for Humanity	39,727	0
Northside Redevelopment	172,364	0
SRDC CHDO - Admin 5%	17,900	0
SRDC CHDO - Set Aside - Project	75,000	0
SHD CHDO - Admin 5%	0	7,795
BEAUMONT VILLAGE/S. CONVERSE ST. - Projects	0	126,369
Neighborhood Serve HOME Admin	0	21,725
Total Home Expenditures	304,991	155,889
 Total CDBG & HOME Budget	 \$1,027,704.00	 \$ 810,002.00

After discussion, Councilmember Dogan made a motion to approve the resolution as requested. Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

D. To Set Forth the City’s Intent to Build a New Community Center to Replace the Current TK Gregg Recreation Center and Authorize Closing of the Existing TK Gregg Center

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to City Council as follows:

“Staff is seeking direction from Council regarding the TK Gregg Recreation Center. Council is aware that staff has previously recommended closing of the existing center. As part of this recommendation to close TK Gregg, staff also recommended several measures to move forward with plans to build a new community center. Staff has developed a proposed Resolution that sets forth what we believe is a tangible action plan for the replacement of the existing center. Staff acknowledges the difficult transition and disruption of service associated with closing of the existing center but believes that city residents, including Northside residents, are ultimately best served by focusing the city’s limited resources and energy on building a replacement facility as part of the Northside Initiative.

Staff is requesting approval of a Resolution that sets forth the City’s intent to build a new community center to replace the existing TK Gregg Center and authorizes staff to proceed with closing of the existing center.

BUDGET AND FINANCIAL DATA: No net effect on City budget. Resolution, if approved, would direct City Management to include \$100,000 in FY13 funding for the TK Gregg Community Center replacement fund. This \$100,000 would be offset by reductions in the operating budget.”

After extensive discussion, Councilmember Scalisi made a motion to approve the resolution as requested. Councilmember Anderson seconded the motion. The motion carried 5 to 2. Mayor White, Mayor pro tem Ryba, and Councilmembers Scalisi, Rice and Anderson voted in favor of the motion. Councilmembers Dogan and Reeder voted against the motion.

VIII. Consent Agenda

A. Authorizing the City of Spartanburg (The “City”) to Enter into an Amended Agreement with Wyoming Associates Inc. for Use of Land at the Spartanburg Downtown Memorial Airport (Second Reading)

Presenter: Ed Memmott, City Manager

Councilmember Dogan made a motion to approve the ordinance as requested on second reading. Mayor pro tem Ryba seconded the motion, which carried unanimously 7 to 0.

IX. Other Business

A. 3rd Quarter FY12 Budget Report

Presenter: James Kennedy, Budget and Accounting Director

Mr. Kennedy presented the report highlighting the following:

“The quarterly budget report provides City Council with summary financial information for all funds as of the end of the third quarter (July 1, 2011 – March 31, 2012).

General Fund Revenues

As of March 31, 2012 revenues are in line with projections. Please be mindful that the City’s largest revenue sources (i.e. property taxes, business license tax, franchisee fees, and insurance tax) are not collected until the third and fourth quarters. Staff is projecting a shortfall in one major revenue category for this fiscal year. Staff is projecting a shortfall of 20% in delinquent property taxes.

General Fund Expenditures

At the end of the quarter expenditures were in line with projections at 72% of budget. Third quarter personnel cost were slightly less than budgeted expenditures. Actual personnel cost were \$15,044,903 and operating cost were \$8,537,501 for the third quarter. The adopted budget includes a “planned credit” of \$375,000 for the full fiscal year. At the end of the third quarter staff projects approximately \$586,972 of the planned credit (salary savings) had been realized. As of the end of the quarter the General Fund has advanced the Medical Insurance Fund \$512,407.44, compared to \$184,777.69 one year ago.

General Fund Revenue Potential Shortfall

(\$221,330) Delinquent Real Estate Property Taxes

General Fund Expenditures Savings

\$300,000 Worker’s Compensation Insurance (SCMIT)

\$78,670 Projected Difference

Hospitality Tax Fund

Year-to-date collections at the end of the third quarter represent eight months of payments (July 2011 – February 2012). Please be aware that Hospitality taxes are due the 20th of the following month. Collections at the end of the quarter were at 72% of budgeted revenues which is in line with projections. Collection trend analysis provides us with a positive outlook. Third quarter collections represent an 8.00% increase compared to one year ago. Hospitality Tax expenditures are in line with projections. Please be aware that most of our expenditures from this fund are one-time payments or transfers.

City Council received the report as information.

X. City Council Updates

Councilmember Scalisi commended everyone involved with the “Purpose Built Communities” event held the previous week. She also mentioned the City’s press conference on recycling and the positive feedback she had received.

Councilmember Rice commented on the bravery of Robert Cheeks, a first year officer with Public Safety, who received the “Outstanding Officer of the Year” award at the Public Safety Banquet the previous Thursday.

He also mentioned that he and Mayor White attended the ribbon cutting of the QuikTrip on West Main Street.

Mayor pro tem Ryba commented that when she did her “ride along” with Public Safety it was with Officer Cheeks.

She also reminded everyone of the SRMC Classic Criterion on Friday, May 4, 2012, as well as the B-Cycle Relay Race on the course with a City team competing against teams from the Freewheelers, Milliken, and SRMC.

Councilmember Anderson commended Officer Robert Cheeks, mentioning that he had worked with him when Councilmember Anderson was City Prosecutor a year or so ago. He thank all Public Safety Officers for their “life on the line” efforts for all City residents. He shared that he thought the Northside event at Cleveland Elementary was an amazing and encouraging gathering of individuals who want to see improvement in that area of the City. He stated again that he was excited about the opportunities at the Downtown Airport. He also mentioned that next Wednesday was Administrative Assistant’s Day and suggested that everyone show their appreciation to their assistants.

Councilmember Reeder shared he attended the opening of the Park Hills Elementary Early Learning Center and presented the award the City received at the event for their support. He shared that he would be starting the women’s bike race on Friday at the SRMC Criterion and invited everyone to come.

Councilmember Dogan invited everyone to serve the Soup Kitchen whenever possible. She expressed her approval of the Northside Initiative and the hope it brings to that area in her district. She thanked City Staff and others for their efforts on this project. She thanked everyone who expressed their condolences to her during the passing of her brother-in-law.

Mayor White mentioned the QuikTrip opening and invited everyone to visit that location. He also commended the QuikTrip company for their community involvement.

He also shared that May 12 is National Train Day and invited everyone to an event at the Magnolia Street Depot.

Mr. Memmott commended City Staff for efforts in several areas to move the City forward.

XI. Adjournment –

Councilmember Reeder made a motion to adjourn the meeting. Councilmember Dogan seconded the motion, which carried unanimously 7 to 0.



Connie S. McIntyre, City Clerk