

**DO YOU NEED A COPY OF A POLICE REPORT?
DO YOU NEED A SET OF FINGERPRINTS?
DO YOU NEED TO SPEAK TO A POLICE OFFICER?**

SPARTANBURG PUBLIC SAFETY DEPARTMENT

Address: 145 W. Broad St. (At City Hall – Church St. / Broad St.)

Phone: 864-596-2035 (Non-Emergency)

Window Hours:

Monday-Friday 6 A.M. to 2 A.M.

Saturday, Sunday, & Holidays 7 A.M. to 2 A.M.

Fingerprinting:

Monday-Friday 8 A.M. to 5 P.M. (Closed between 1:30 PM – 3:00 PM)

The Spartanburg Public Safety Department's Record Section is the centralized storage and processing area for all records and information relating to Public Safety activities, including criminal reports and accident reports. Public Safety Aides at Records assist officers, other agencies, and the public. In addition, the public may respond to Records in order to speak to a police officer and/or report an incident.

The Records Section is located on the first floor of Public Safety at City Hall located at 145 W. Broad St. (corner of S. Church St. and Broad St). Parking is on the east side of City Hall. Follow signs to the main entrance or after 5 P.M., come to the back entrance to Public Safety and ring the door bell.

Copies of police reports

No Charge for Individuals involved in the incident

\$3.00 for each Incident/Accident Report

Fingerprints

\$5 cash for each set (residents and non- residents) – Cards provided.

