

Christmas Market Information Fee: \$25

**Tuesday, December 1, 2015
6-9 pm**

- Dickens of a Christmas is Spartanburg's "official" kickoff of the holiday season. An estimated 10,000 people flood the streets to get into the holiday spirit and enjoy the festivities.
- A large tent is set up for the Christmas Market, with tables (2 each) under it for vendors. The large tent will accommodate approximately 12 artists. Only handmade items are allowed under the Christmas Market tent. (No commercial vendors.) The Market is beside the Denny's Tower, where the tree lighting takes place.
- IF you have your own tent (and lights) and would rather set it up next to the large tent, this is acceptable too.



- Retail and Commercial exhibitors will be considered on a case by case basis. If accepted, vendors must set up their own tent (adjacent to the large tent.)
- Dickens of a Christmas is a rain or shine event. No refunds will be made in the event of rain. If inclement weather becomes too severe, Public Safety will be responsible for making the final determination on the continuance of the event.
- Artists are strongly encouraged to dress in Victorian attire.

All Applications Must Include the Following:

- Check or Money Order (or indication that fee was paid online)
- Electricity Requirements

Make Checks Payable to: City of Spartanburg

Send Completed Application to:

City of Spartanburg
Attn: Tracy Ballew
PO Box 1749
Spartanburg, SC 29304

**or scan and email to:
tballew@cityofspartanburg.org**

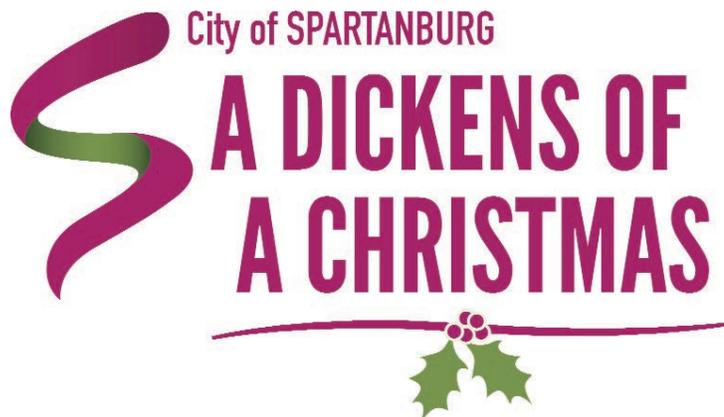
Important Dates:

November 16
Application due

November 23:
Event detail packet mailed.

December 1:
Dickens of a Christmas
6 pm - 9 pm





**Christmas Market
Application**

Tuesday, December 1, 2015

\$25 Fee

Business Name: _____ Contact Person _____

Address _____

City _____ State _____ Zip _____

Phone # _____ email address: _____

LIST ITEMS THAT WILL BE SOLD IN THE MARKET

1. _____ 2. _____

3. _____ 4. _____

This is for publicity purposes only - doesn't have to be all inclusive.

_____ I want to be under the large tent - with 2 tables. (this option gives you limited space)

_____ I want to set up my own 10x10 tent. (This option includes space only. Exhibitor must bring own tent, weights for tents, tables, chairs, etc.)

Method of Payment

\$25 - My Check is enclosed for my booth space

\$25 - I paid by Credit Card online (www.cityofspartanburg.org)

Signature _____ Date _____

The undersigned agrees that if accepted to participate, they will comply with all policies, procedures and regulations included with this application, and agree to be bound by and comply with all those documents. The undersigned understands that Dickens of a Christmas staff and executive volunteers are responsible for making final decisions with regard to the event operations and agrees to abide by their decisions. It is further agreed that the undersigned releases the City of Spartanburg, Dickens of a Christmas, and any agents or representatives of these groups from any responsibility for theft, damage or loss.

Print Name

Signature

SC Tax ID Number (If applicable)

Date

Electrical Needs

All power for Dickens of a Christmas vendors is supplied through generators that the City rents. The quantity and sizes of generators the city rents is completely based on the needs of individual vendors. It is for this reason that you must complete this form **very carefully**. We will only be prepared to handle the amount of power you have indicated on this form. Each booth will be inspected to prevent circuit overload. Any equipment not listed is subject to removal.

_____ **I do not need power.**

_____ **I need power.** (please complete the following)

What kind of Equipment/Things do you require power for?

