



City of Spartanburg Planning Department
Variance Supplemental Application Form

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Name of Development _____

Section Number(s) of the Ordinance from which a Variance(s) is requested _____

Describe completely and specifically the requested Variance _____

Explain briefly why the Variance is requested _____

ALL OF THE FOLLOWING ITEMS MUST BE ATTACHED in order for this application to be complete.

- A typed narrative that explains How and Why the requested Variance meets All of the criteria of the Zoning Ordinance Section 603.3 (A) (2), (see attached copy). Criteria for Approval of Variances.
Notarized written certification, signed by the owner(s) of record of the property, that the owner(s) consent to the request for a Variance. Certification is not necessary if the owner is the applicant.
A sealed site plan to scale that clearly illustrates the requested Variance in relation to the affected site and to the surrounding parcels and uses. A reproducible copy of this plan, no larger than 11" x 17", must be submitted. In addition, please include a CD with the plan in PDF format.

Filing Fee- \$50.00

For Official Use Only
Date Received _____ Time _____
Accepted by _____ Master Tracking Number _____

