



**WHAT'S THE FLING ALL ABOUT?** Spring Fling is more than just your average street fest - it's music, arts, crafts, food, children's activities, & special attractions galore. Entertainment abounds as four festival stages feature dozens of local, regional, & national entertainers. A Food Court with 30 concessionaires offers everything from turkey legs to funnel cakes. The Market Place presents a shopping lovers paradise as more than 100 booths offer unique and one of a kind items for sale. The Community Showcase area features local non-profits sharing their message & garnering support from a large audience. There's a HUGE Family Fun Zone with rides, inflatables and tons of wallet-friendly activities. Special Attractions include a Professional Bicycle Race, Car Shows, a Cornhole Tournament, and much more! Spring Fling is also a perfect opportunity for local businesses to gain exposure and/or sell their goods.

**A LITTLE HISTORY:** Spring Fling began in 1979 as "an opportunity to get people out after being boxed up all winter" and to bring people back downtown. The festival had a budget of about \$5,000 and was one day. Downtown merchants fell into the swing of things by taking to the sidewalks with special values on merchandise. The first Spring Fling was labeled as "a frolicsome success!"

**WHEN IS THE FLING?** Fri, April 26: 5-10 pm; Sat, April 27: 10am-9 pm; Sun, April 28: Noon-6 pm.

**ATTENDANCE:** Spring Fling hosts tens of thousands of people annually during the three-day event. An estimated 115,000 people converge on the streets of Downtown Spartanburg to celebrate this annual rite of Spring! While Spartanburg residents make up the largest group of people attending the festival, visitors from all over the Upstate enjoy the festival.





## Retail Vendor Application (2-Day Vendor)

April 27 & 28, 2019

Dear Retail Exhibitors:

You are invited to submit an application for the 2019 Spring Fling festival. It is scheduled for the last weekend in April in downtown Spartanburg, SC. Examples of vendors who are considered "Retail" include non-handmade clothing items, gift shop items, vitamins, cookware, sunglasses, baseball caps, etc. "Franchises" such as 31 Gifts, Tupperware, Pampered Chef, etc. also fall into this category.



Our Retail vendors are set up Saturday and Sunday only at Spring Fling. Saturday hours are 10 am to 7 pm and Sunday hours are 12 pm - 6 pm. You will receive additional information about set up when you receive your confirmation package mid April.

### Application Deadlines and Fees:

- **Applications are due February 8, 2019.** After this date, applications will still be accepted (if space is available) but the fees will increase.
- **\$20 non-refundable application fee**

If you have questions or need additional information, please don't hesitate to give us a call. We can be reached by telephone at 864-596-2976 (Monday through Friday, 9 AM until 5 PM) or by email at: [grodriguez@cityofspartanburg.org](mailto:grodriguez@cityofspartanburg.org) (Galia Rodriguez). Thank you for your interest in Spring Fling. We look forward to receiving your application.

### All Applications Must Include the Following:

- \$20 Non-Refundable Application Fee
- Vendor Space Fee (check, money order, or credit card)
- Electricity Requirements (with associated fees)
- Pictures of vendor set up/or items for sale

Checks Made Payable to: **City of Spartanburg**

### Mail Completed Applications to:

City of Spartanburg  
Spring Fling  
P.O. Box 1749  
Spartanburg, SC 29304

### Important Dates:

**February 8:** Application due

**April 1:** Deadline for cancellation to receive booth fee refund minus \$50. **No refunds after this date.**

**April 12:** Space assignments, maps, unloading pass mailed

**April 27-28:** Spring Fling Festival

# SPRING FLING POLICIES AND PROCEDURES

## Application Deadline and Fee

To ensure variety and eliminate repetition, Spring Fling reserves the right to limit the number of vendors allowed that provide similar products or services. This will be determined on a first come-first served basis. Although the deadline for applications is February 8th, booth space fills up quickly. All Spring Fling Applications must be accompanied by a \$20 non refundable application fee. **Should vendor not be accepted, all fees (minus the application fee) will be returned promptly.**

## WE ARE SMOKE FREE

Spring Fling is a SMOKE-FREE event. Exhibitors are not allowed to smoke inside their booth space. Smoking is only allowed outside the perimeters of the Spring Fling footprint.

## RAIN OR SHINE EVENT

Spring Fling is a rain or shine event. No refunds will be made in the event of rain. Exhibitors are responsible for their own booth's rain protection. If inclement weather becomes too severe, the Spring Fling Committee will be responsible for making the final determination on the continuance of the event.

## TAXES & FEES

All Exhibitors selling tangible personal property are required to register with the State of South Carolina Department of Revenue for the purpose of reporting and paying sales tax at the rate of 6%. For more information on a temporary festival license please contact the SC Department of Revenue at 864-241-1200. Note: **The City of Spartanburg does not require Spring Fling vendors to purchase a Business License** (the fee you pay to participate in the festival is in lieu of a Business License.)

## BOOTH SPACE

Spring Fling provides space only. All set-up is the responsibility of exhibitors, including tents, tables, chairs, etc. **All tents must be firmly secured with a minimum of 40 lbs. weighted per pole.** (More information will be provided in the confirmation package mailed out prior to the festival.)

## VENDOR PARKING

Spring Fling does not offer reserved vendor parking. There is however, parking in the Downtown Spartanburg area around the festival site. **Power hook-ups are not provided** in any parking areas, or for any storage vehicles on or off-site. If you have a supply vehicle that will require power, you must bring your own generator.

## BREACH OF POLICIES

Spring Fling may, at its election, terminate the Policies, Procedures and Requirements Agreement between Spring Fling and the vendor at any time upon breach of these policies and the accompanying contract. Upon termination, Spring Fling may choose to retain any booth rental fees paid by the vendor.





# RETAIL VENDOR APPLICATION

APRIL 27 & 28

**NOTE: This space is for Saturday & Sunday Only**

Sat. Hours: 10 am-9 pm (you may close at 7pm if you chose to); Sun: 12-6 pm

**DEADLINE: FRI, FEBRUARY 8, 2019**

Booth Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

## Fees for Spartanburg County Residents:

**Price Before** February 8, 2019

- 10' x 10' - \$175
- 20' x 10' - \$350

**Price After** February 8, 2019

- 10' x 10' - \$200
- 20' x 10' - \$375

## Out of County/Out of State Fees:

**Price Before** February 8, 2019

- 10' x 10' - \$200
- 20' x 10' - \$400

**Price After** February 8, 2019

- 10' x 10' - \$225
- 20' x 10' - \$425

**Do You Need Electricity?**    \_\_\_ Yes    \_\_\_ No

If yes, complete the Electrical Worksheet. 110/15 amp plug - **\$25 each**

**NOTE: All booths in the 2-day area staying open until 10pm will need power for lights.**

Please describe what you will be selling:

**Total Entry Fees**

\$ \_\_\_\_\_ Vendor Space Requested

\$ \_\_\_\_\_ Electricity Costs

\$ 20.00 Application Fee

\$ \_\_\_\_\_ **Total Fees Enclosed**

**Method of Payment**

I enclosed a Check or Money Order for all fees     I paid my fees with a online at [www.spartanburgspringfling.com](http://www.spartanburgspringfling.com)

I understand that this is an application and NOT A CONTRACT. Completing this application does not mean automatic acceptance into the festival. Spring Fling reserves the right to decide which applications to accept.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**THE CITY OF SPARTANBURG WAIVER AND RELEASE FOR SPRING FLING PARTICIPATION  
IMPORTANT: THIS IS A LEGAL DOCUMENT**

In consideration for being allowed to participate as a vendor in the above noted event (herein after "Event"), the undersigned hereby agrees that they will comply with and be bound by all of the policies, procedures, rules, laws, and regulations for the Event, including, but not limited to the policies, procedures, rules, laws, and regulations (herein after "Event Policies") set forth in the application accompanying this document, state law, and the Code of the City of Spartanburg. Furthermore, the undersigned agrees that if any of the Event Policies are violated, they will forfeit their fees paid to participate in the Event and they will leave the Event immediately. Additionally, the undersigned acknowledges that staff members of the City of Spartanburg (herein after "Staff") and those volunteers who have been designated by Staff as having the authority to make final decisions regarding the event (herein after "Executive Volunteers") are responsible for making final decisions with regard to the Event operations and the undersigned hereby agrees to abide by their decisions and obey their instruction.

**WAIVER AND RELEASE**

I, FOR MYSELF AND MY HEIRS AND ASSIGNS, BY MY SIGNATURE BELOW, HEREBY AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE CITY OF SPARTANBURG, ITS EMPLOYEES, OFFICERS, AGENTS AND/OR CONTRACTORS FOR AND AGAINST ANY AND ALL DAMAGES, LOSSES, SUITS, LIABILITY AND/OR CAUSES OF ACTION RESULTING FROM PROPERTY DAMAGE, AND/OR FROM PERSONAL INJURY, INCLUDING DEATH, OF MYSELF OR OTHERS ARISING OUT OF OR IN ANY WAY CONNECTED WITH MY PARTICIPATION IN THE EVENT, EXCEPT TO THE EXTENT THAT SUCH DAMAGE OR INJURY IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY OF SPARTANBURG AND COVENANT NOT TO SUE OR TAKE ACTION AGAINST THE CITY OF SPARTANBURG, ITS EMPLOYEES, OFFICERS, AGENTS AND/OR CONTRACTORS EXCEPT AS SET OUT HEREIN. I FURTHER PERMIT THE CITY OF SPARTANBURG TO USE PHOTOGRAPHS OF MYSELF FOR THE CITY OF SPARTANBURG PUBLICITY.

I UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING THIS WAIVER AND RELEASE AND SIGN IT VOLUNTARILY. THIS WAIVER AND RELEASE ALSO BINDS MY HEIRS AND ASSIGNS.

I FURTHER ACKNOWLEDGE AND AGREE THAT THIS WAIVER AND RELEASE SHALL BE CONSTRUED TO BE AS BROAD AND INCLUSIVE AS PERMITTED BY LAW AND THAT IF ANY PROVISION OR PORTION OF IT IS HELD TO BE INVALID BY A COURT OF COMPETENT JURISDICTION, THE REMAINDER SHALL REMAIN IN FULL FORCE.

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

# Electrical Needs Worksheet for Spring Fling

Exhibitor Name \_\_\_\_\_

All power for Spring Fling vendors is supplied through generators that the City rents. The quantity and sizes of generators the city rents is completely based on the needs of individual vendors. It is for this reason that you must complete this form **very carefully**. We will only be prepared to handle the power you have indicated on this form. List all electrical equipment you will be using.



**Reminder: If you plan to stay open on Saturday until 9 pm you will need power for lights in your booth.**

What specifically will you be plugging in? (List each thing. **Note: A power strip is not “one thing.” If you have a power strip, with 4 plugs on it - please list it as such.**) Also, if you have anything that has an “unusual” plug, please include a picture of it. If you want to avoid a power fee for lights, try battery operated lights.


Based on the above information,

I need \_\_\_\_\_ 110/15 amp plug(s) at a cost of **\$25 each**      Total \$ \_\_\_\_\_  
how many?

Please make sure this information is accurate! You will only have the plugs you request.