Boards and Commissions
2018-19 Summary of Vacancies

Accommodations Tax Advisory Committee – 2018-19 – No vacancies

Airport Advisory Committee – 2018-19 - 1 vacancy
1 member is willing to serve again.
Term: 3 years
Purpose: The Airport Advisory Committee provides advice to the City Airport Director, City Manager and City Council on issues affecting the Airport.
Membership: A five (5) member board with each serving a three (3) year term.
Meetings: as called
Compensation: none
Contact: Terry Connorton, Airport Director – 580-5004

Alcohol & Drug Abuse Commission – 2018-19 - No vacancies

Board of Architectural Design and Historic Review – 2018-19 - 3 vacancies
3 members are willing to serve again
Term: 3 years with no member serving more than two (2) consecutive terms. Former members may be reappointed after the expiration of two (2) years. Members must be residents of the City of Spartanburg.
Purpose: The Board is responsible for administering and enforcing the provisions of the Architectural Design & Historic Review Ordinance of the City of Spartanburg dated March 6, 1995. This is a nine-(9) member board comprised of persons who have demonstrated civic interest and have general knowledge of and interest in history and historic preservation. At least four-(4) members shall be citizens who are knowledgeable in one of the following disciplines: archeology, architecture, landscape architecture, American history, urban planning, engineering, environmental science, law, banking or real estate. A historian and professional architect will serve at all times. None of the voting members may hold any other public office or position in the City. Members must be residents of the City of Spartanburg.
Meetings: If business is received, the Board meets the second Thursday of every month at 5:30 p.m. in the City Council Chambers located at 145 West Broad Street
Compensation: None
City Staff contact: Natalia Rosario, Planner III – 596-2071

Bicycle and Pedestrian Committee – 2018-19 – 4 vacancies
2 members are willing to serve again
Term: 3 years
Purpose: The City Council shall appoint as members of the Bicycle and Pedestrian Committee seven (7) persons who should be a resident or have a significant business interest in the City of Spartanburg. The majority of the members of the committee shall have knowledge of urban planning, trails and greenways, active living, exercise science, or other comparable skill sets as determined by Council to be appropriate.
Duties of the committee would include: (a) Conducting quarterly meetings with senior city staff; (b) assisting City in developing a process for prioritization of bicycle/pedestrian projects that are financially feasible, enjoy broad based support, and which recognize the necessity to partner with organizations such as SPATS, SCDOT, private foundations, schools, and local businesses; (c) Review and assess planned
public improvement projects and provide recommendations to incorporate bicycle and pedestrian features where feasible; (d) Assist the City in marketing and promotion of existing bicycle and pedestrian infrastructure; (e) Assist the City in organizing events to promote bicycle and pedestrian activity; (f) Assist the City in recognizing local businesses that incorporate bicycle and/or pedestrian infrastructure or activities into their projects or programs; (g) Provide recommendations to City on opportunities to leverage and connect new development projects via bicycle and/or pedestrian projects; (h) Pedestrian improvements; (i) Make an annual report to City Council on bike/ped activities, recognition; (j) Assist the City in developing and measuring benchmarks for bicycling and walking in the City; (k) Review and comment on changes to zoning, development code, comprehensive plan, and other long-term planning and policy documents as they relate to bicycle and pedestrian activity and safety including any updates to the Spartanburg County Bicycle and Pedestrian Master Plan.

Meetings: Every other month at a designated location. Dates vary.
Compensation: None
Contact: Ned Barrett, Trails Coordinator, Partners for Active Living (PAL) 598-9638. The City of Spartanburg has a partnership with PAL (a local non-profit organization) to provide staff support for this committee.

Civil Service Commission – 2018-19 – No vacancies

Construction Board of Adjustments and Appeals – 2018-19 – 3 vacancies
2 members can serve again. 1 member will term out.
Term: 3 years
Purpose: To hear appeals from decisions of the Building Inspections Department and the Fire Division of the City of Spartanburg. The Board shall be comprised of individuals with knowledge and experience in the technical codes such as design professionals, contractors or building industry representatives. Two (2) such board members should consist of one member at large from the building industry and one member at large from the public.
Meetings: On-call as requested.
Compensation: None
City Staff contact: Buddy Bush, Building Inspector – 596-2111

Design Review Board – 2018-19 – No vacancies

Hospitality Tax Committee 2018-19 – No vacancies

Housing Authority – 2018-19 - 1 vacancy
1 member is willing to serve again
Term: 5 years
Purpose: To operate the City Housing Authority, including but not limited to the making of rules, regulations, filing applications for and constructing facilities as approved by City Council in accordance with State Law (Sec. 31-3-340 of State Code)
Membership: Four (4) members shall be residents of the City of Spartanburg, with one of these members being a tenant in a residence owned by the Authority. The other three (3) members are not required to be residents of the City of Spartanburg, but if possible, should represent a major Spartanburg County employer, a higher education facility and a foundation interested in the goals of the Spartanburg Housing Authority.
Meetings: Second Wednesday of each month at 5:30 p.m.
Compensation: None
City Staff contact: Ed Memmott, City Manager 596-2394
Minority and Women Business Enterprise Program Advisory Committee – 2018-19 – 5 vacancies
Term: 3 years
**Purpose:** To increase business with Minority and Women owned businesses in construction projects, professional service contracts and in the purchase of commodities and products with the City of Spartanburg.
**Membership:** Five to seven members appointed by City Council
**Meetings:** The committee is required to meet at least quarterly with additional meetings as needed.
**Compensation:** None
City Staff contact: Natasha Pitts, MWBE Coordinator – 596-3449

Planning Commission – 2018-19 – 1 vacancy
1 member will term out
Term: 4 years
**Purpose:** The Planning Commission reviews rezoning petitions, subdivision plats and text amendments to the Zoning Ordinance. The commission also prepares and updated the Comprehensive Plan of the City.
Members must be residents of the City of Spartanburg.
**Meetings:** Third Thursday of each month at 7:00 p.m.
**Compensation:** None
City Staff contact: Natalia Rosario, Planner III 596-2071

Public Safety Committee – 2-18-19 - 5 vacancies
4 members can serve again. 1 member does not want to serve again.
Term: 3 years
**Purpose:** To develop, promote, and support the programs and efforts of the Public Safety Department of the City of Spartanburg. Members must be residents of the City.
**Meetings:** First Monday of the month from September to May, as well as special meetings.
**Compensation:** None
City Staff contact: Col. Jennifer Kindall, Public Safety – 596-2820

Storm Water Appeals Board – 2018-19 - No vacancies

Zoning Board of Adjustments and Appeals – 2018-19 - 3 vacancies
2 members are willing to serve again. 1 member will term out.
Term: 3 years
**Purpose:** Provides a forum for appeal for any persons that are aggrieved by the zoning administrator or are seeking a variance of special exception to the requirements of the zoning ordinance. Members must be a resident of the City of Spartanburg.
**Meetings:** Second Tuesday of each month at 5:15 p.m. in City Council Chambers, unless there is no business.
**Compensation:** None
City Staff contact: Natalia Rosario, Planner III – 596-2071
### Boards and Commissions
#### 2018 - 19 Summary of Vacancies

<table>
<thead>
<tr>
<th>Committee</th>
<th>Vacancies</th>
<th>Willing to Serve Again</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
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</tr>
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</tr>
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<td>Termed out/need applicant</td>
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</tbody>
</table>