

public improvement projects and provide recommendations to incorporate bicycle and pedestrian features where feasible; (d) Assist the City in marketing and promotion of existing bicycle and pedestrian infrastructure; (e) Assist the City in organizing events to promote bicycle and pedestrian activity; (f) Assist the City in recognizing local businesses that incorporate bicycle and/or pedestrian infrastructure or activities into their projects or programs; (g) Provide recommendations to City on opportunities to leverage and connect new development projects via bicycle and/or pedestrian projects; (h) Pedestrian improvements; (i) Make an annual report to City Council on bike/ped activities, recognition; (j) Assist the City in developing and measuring benchmarks for bicycling and walking in the City; (k) Review and comment on changes to zoning, development code, comprehensive plan, and other long-term planning and policy documents as they relate to bicycle and pedestrian activity and safety including any updates to the Spartanburg County Bicycle and Pedestrian Master Plan.

Meetings: Every other month at a designated location. Dates vary.

Compensation: None

Contact: Ned Barrett, Trails Coordinator, Partners for Active Living (PAL) 598-9638. The City of Spartanburg has a partnership with PAL (a local non-profit organization) to provide staff support for this committee.

Civil Service Commission – 2018-19 – ~~No vacancies~~

Construction Board of Adjustments and Appeals – 2018-19 – 3 vacancies

2 members can serve again. 1 member will term out.

Term: 3 years

Purpose: To hear appeals from decisions of the Building Inspections Department and the Fire Division of the City of Spartanburg. The Board shall be comprised of individuals with knowledge and experience in the technical codes such as design professionals, contractors or building industry representatives. Two (2) such board members should consist of one member at large from the building industry and one member at large from the public.

Meetings: On-call as requested.

Compensation: None

City Staff contact: Buddy Bush, Building Inspector – 596-2111

Design Review Board – 2018-19 – ~~No vacancies~~

Hospitality Tax Committee 2018-19 – ~~No vacancies~~

Housing Authority – 2018-19 - 1 vacancy

1 member is willing to serve again

Term: 5 years

Purpose: To operate the City Housing Authority, including but not limited to the making of rules, regulations, filing applications for and constructing facilities as approved by City Council in accordance with State Law (Sec. 31-3-340 of State Code)

Membership: **Four (4) members shall be residents of the City of Spartanburg, with one of these members being a tenant in a residence owned by the Authority.** The other three (3) members are not required to be residents of the City of Spartanburg, but if possible, should represent a major Spartanburg County employer, a higher education facility and a foundation interested in the goals of the Spartanburg Housing Authority.

Meetings: Second Wednesday of each month at 5:30 p.m.

Compensation: None

City Staff contact: Ed Memmott, City Manager 596-2394

Minority and Women Business Enterprise Program Advisory Committee – 2018-19 – 5 vacancies

Term: 3 years

Purpose: To increase business with Minority and Women owned businesses in construction projects, professional service contracts and in the purchase of commodities and products with the City of Spartanburg.

Membership: Five to seven members appointed by City Council

Meetings: The committee is required to meet at least quarterly with additional meetings as needed.

Compensation: None

City Staff contact: Natasha Pitts, MWBE Coordinator – 596-3449

Planning Commission – 2018-19 – 1 vacancy

1 member will term out

Term: 4 years

Purpose: The Planning Commission reviews rezoning petitions, subdivision plats and text amendments to the Zoning Ordinance. The commission also prepares and updated the Comprehensive Plan of the City.

Members must be residents of the City of Spartanburg.

Meetings: Third Thursday of each month at 7:00 p.m.

Compensation: None

City Staff contact: Natalia Rosario, Planner III 596-2071

Public Safety Committee – 2-18-19 - 5 vacancies

4 members can serve again. 1 member does not want to serve again.

Term: 3 years

Purpose: To develop, promote, and support the programs and efforts of the Public Safety Department of the City of Spartanburg. **Members must be residents of the City.**

Meetings: First Monday of the month from September to May, as well as special meetings.

Compensation: None

City Staff contact: Col. Jennifer Kindall, Public Safety – 596-2820

Storm Water Appeals Board – 2018-19 - No vacancies

Zoning Board of Adjustments and Appeals – 2018-19 - 3 vacancies

2 members are willing to serve again. 1 member will term out.

Term: 3 years

Purpose: Provides a forum for appeal for any persons that are aggrieved by the zoning administrator or are seeking a variance of special exception to the requirements of the zoning ordinance. **Members must be a resident of the City of Spartanburg.**

Meetings: Second Tuesday of each month at 5:15 p.m. in City Council Chambers, unless there is no business.

Compensation: None

City Staff contact: Natalia Rosario, Planner III – 596-2071



Boards and Commissions 2018 - 19 Summary of Vacancies

Airport Advisory Committee	1 vacancy Willing to serve again
Board of Architectural Design and Historic Review	3 vacancies 3 willing to serve again
Bicycle and Pedestrian Committee	4 vacancies 2 willing to serve again
Construction Board of Adjustments and Appeals	3 vacancies 2 willing to serve again
Spartanburg Housing Authority	1 vacancy Willing to serve again
Minority and Women Business Enterprise Program Advisory Committee	5 vacancies 1 willing to serve again
Planning Commission	1 vacancy Termed out/need applicant
Public Safety Committee	5 vacancies 4 willing to serve again
Zoning Board of Adjustments and Appeals	3 vacancies 2 willing to serve again