



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, February 24, 2014
5:30 p.m.**

**These minutes were approved at the
March 17, 2014 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Jan Scalisi, Councilmembers Cate Ryba, Erica Brown, Jerome Rice, Robert Reeder, and W. Sterling Anderson were in attendance. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

I. Moment of Silence – observed.

II. Pledge of Allegiance – recited.

III. Approval of the Minutes of the February 10, 2014 City Council Meeting
Councilmember Rice made a motion to approve the minutes as received.
Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.

IV. Approval of Agenda of the February 24, 2014 City Council Meeting
Mayor pro tem Scalisi made a motion to approve the minutes as received.
Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

V. Public Comment - none

*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

VI. Ordinances

A. Authorizing the City to Quitclaim Deed Property to the Housing Authority of the City of Spartanburg (Second Reading)

Presenter: Mitch Kennedy, Community Services Director

Mr. Kennedy presented the item to City Council as follows:

“At the February 10 meeting, Council gave first reading approval of an Ordinance to authorize signing of a quitclaim deed to the Housing Authority of the City of Spartanburg (“SHA”). SHA and City staff members have engaged in additional discussions on this matter and now want to include all Cammie Claggett parcels in the quitclaim deed. If approved by Council, this will simply clear up was a clerical error in how this property was listed in records at Spartanburg County.

Mr. Harry Byrd, SHA Executive Director, will provide Council with a full briefing on redevelopment plans for Cammie Claggett in March.

Staff is requesting second reading approval of an Ordinance approving a quitclaim deed of the Cammie Claggett property to the Housing Authority of the City of Spartanburg.”

Councilmember Rice made a motion to approve the ordinance as presented on second reading. Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

**B. Ordinance to Create a Policy for Honorary City Street Signs (Second Reading)
Presenter: Ed Memmott, City Manager**

Mr. Memmott presented the item to City Council as follows:

“Staff has made modifications to the proposed Ordinance to establish an honorary street naming program. These changes are included (in bold type) in the Ordinance included in this agenda packet. Staff is proposing additional language to clarify Council’s intent that honorary naming should be limited to individuals who have made substantial community contributions. Additionally, the proposed Ordinance has been amended to prevent honorary naming of any streets which are officially named after an individual and to prevent duplicative honorary naming of the same section of any street. Otherwise the proposed Ordinance is in the same form as presented to Council for first reading.

Staff is requesting second reading consideration of an Ordinance to create an honorary street naming program.

BUDGET AND FINANCIAL DATA: Less than \$1,000 per year in expenses associated with this program.”

Councilmember Rice made a motion to approve the ordinance as presented on second reading. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.

**C. Authorizing Refinancing of Certificates of Participation Series 2010 (Renaissance Park Conference Center) (First Reading)
Presenter: Dennis R. Locke, Finance Director**

Mr. Locke presented the item to City Council as follows:

“We believe that there is potential to achieve significant savings by refinancing the Certificates of Participation Series 2010 (Renaissance Park Conference Center). This action would not increase the amount of these obligations or their duration – it would simply allow us to pay less interest over the remaining term. The following ordinance will provide authorization for us to proceed with a full competitive market offering of the proposed refinancing transaction. The process would be completed over the next six weeks after which we will know the actual amount of savings achieved.”

VII. Other Business

**A. Award of Bid for Brandywine Lane Culvert Improvement Project
Presenter: Jay Squires, Storm Water Manager**

Mr. Squires presented the item to City Council as follows:

“Staff received bids for the Brandywine Lane Culvert Improvement Project on February 4, 2014. This project consists of removal and replacement of approximately 108 feet of storm drainage pipe from under Brandywine Lane near the intersection with Mountainbrook Lane. A second component of this project consists of removal and replacement of 36 feet of storm drainage pipe from under Brandywine Lane.

The following bids were submitted:

McAbee Contracting, Inc. (Inman, S.C.)	\$25,246
P.A.R. Grading & Hauling, Inc. (Spartanburg, S.C.)	\$48,218
Raby Construction Co. (Greenville, S.C.)	\$51,729.63
Larry Green Grading, Inc. (Lyman, S.C.)	\$53,041.08
Martin & Son Contracting, Inc. (Spartanburg, S.C.)	\$56,640
Upstate Grading & Engineering, Inc. (Spartanburg , S.C.)	\$100,970

Staff has reviewed the bids and the qualifications for each of these contractors. Based on that review, staff has determined that, McAbee Contracting, Inc is the responsive low bidder. No bids were submitted from MWBE certified contractors. It is anticipated that it will take 30 days (depending on weather) to complete this project. Staff will give neighborhood residents advance notice using door hangers and mailers. A portion of Brandywine Lane will be closed during construction for safety reasons. A detour route will be in place for convenience while the segment of road is closed. Staff is requesting that City Council allow staff to accept the bid from McAbee Contracting, Inc. and authorize the City Manager to enter into a contract with, McAbee Contracting, Inc. for the completion of the project. BUDGET AND FINANCE DATA: \$ 25,246 from the Storm Water Utility fund will be used to complete the project.”

Mayor pro tem Scalisi made a motion to approve the award of bid to McAbee Contracting, Inc. of Inman, SC in the amount of \$25,246. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.

B. Award of Bid for Hillbrook Drive II Culvert Improvement Project

Presenter: Jay Squires, Storm Water Manager

Mr. Squires presented the item to City Council as follows:

“Staff received bids for the replacement of a culvert on Hillbrook Drive. This project consists of removal and replacement of approximately 60 feet of storm drainage pipe from the 200 block of Hillbrook Drive.

The following bids were submitted:

McAbee Contracting, Inc. (Inman, S.C.)	\$25,496
Larry Green Grading, Inc. (Lyman, S.C.)	\$36,961.50
P.A.R. Grading & Hauling, Inc. (Spartanburg, S.C.)	\$37,780
Martin & Son Contracting, Inc. (Spartanburg, S.C.)	\$45,530
Upstate Grading & Engineering, Inc. (Spartanburg , S.C.)	\$122,700

Staff has reviewed the bids and the qualifications for each of these contractors. Based on that review, staff has determined that, McAbee Contracting, Inc is the responsive low bidder. No bids were submitted from MWBE certified contractors. It is anticipated that it will take 30 days (depending on weather) to complete this project.

Staff will give neighborhood residents advance notice using door hangers and mailers. A portion of Hillbrook Drive will be closed during construction for safety reasons. A detour route will be in place for convenience while the segment of road is closed. Staff is requesting that City Council allow staff to accept the bid from McAbee Contracting, Inc. and authorize the City Manager to enter into a contract with, McAbee Contracting, Inc. for the completion of the project. BUDGET AND FINANCE DATA: \$ 25,496 from the Storm Water Utility fund will be used to complete the project.”

Councilmember Anderson made a motion to approve the award of bid to McAbee Contracting, Inc., Inman, SC in the amount of \$25,496 as requested. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.

C. Runway Extension and Runway Safety Area (RSA)

Presenter: Darwin Simpson, Airport Director

Mr. Simpson presented the item to City Council as follows:

“For many years, the City has sought to improve the facilities and infrastructure at the Downtown Memorial Airport. A major emphasis has been given to improving the safety area at the north end of the runway. The Federal Aviation Administration (“FAA”) has indicated that it will provide funding to the City to construct a runway safety area, a runway extension, and runway resurfacing over the next few years. These improvements will allow the airport to serve larger aircraft and improve the economic impact the airport provides to the Spartanburg Community.

Staff wants to brief Council on this project.

BUDGET AND FINANCE DATA: 95% of project costs will be funded by the FAA and the South Carolina Aeronautics Commission. The City will be responsible for funding 5% of project costs. Total project costs over the next 2-3 years could total approximately \$14 million resulting in a local match of approximately \$700,000 as the work progresses. The City Manager and Assistant City Manager will be prepared to brief Council on options to fund the local match.”

City Council received the update as information.

VIII. City Council Updates –

Councilmember Rice reminded everyone that Wrestler Rick Flair would be at the auditorium on Friday night.

Councilmember Ryba mentioned the success of “Start Up Weekend”, an opportunity for women and students working on business ideas, and entrepreneurial ideas. Hub-Bub and Ironyard collaborated on the event.

Mayor pro tem Scalisi congratulated everyone who participated in “Start Up Weekend”. She also mentioned that television personality and reporter Anderson Cooper was at Wofford to do a story on Chaser the dog at Wofford for “60 minutes”.

She also mentioned the Spartanburg Soars kite exhibit at the Chapman Cultural Center. She stated that there would be a community kite flying event held on Sunday, March 23 at the Chapman Center. She also mentioned that she would be traveling to ACOG the following Friday to receive a report on Gangs in the upstate.

Councilmember Anderson mentioned he attended and enjoyed the 50th Anniversary event celebrating Spartanburg Community College. He shared that the Woodland Heights

Neighborhood Association would meet the following Monday.

Councilmember Brown thanked Mr. Memmott and the Public Services staff for their hard work during the recent snow storm.

Councilmember Reeder shared there would be an event on Thursday at CC Woodson to discuss grants that are available for neighborhoods.

Mr. Memmott reminded everyone of the City Council Retreat on Saturday, March 1 from 9:00 a.m. until 3:00 p.m. in the Boardroom of the Spartanburg County Foundation.

Mayor White thanked everyone for attending the meeting.

- IX. Adjournment** – *Mayor pro tem Scalisi made a motion to adjourn the meeting. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0, and the meeting adjourned at 6:10 p.m.*



Connie S. McIntyre, City Clerk