



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, July 14, 2014
5:30 p.m.**

I. Moment of Silence

II. Pledge of Allegiance

III. Approval of the Minutes of the June 23, 2014 City Council Meeting

IV. Approval of Agenda of the July 14, 2014 City Council Meeting

V. Public Comment

*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

VI. Special Presentation from 2014 SAIYL Program

Presenter: Kathy Hill, Community Services Coordinator

VII. Ordinance – Public Hearing

A. To Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #7-21-03-077.01 – Located on 241 Cedar Springs Road, which is Currently Zoned R-6 with a Land Use Designation of General Residential District) to Zone GID with a Land Use Designation of General Institutional District, and Providing for Severability and an Effective Date (First Reading)

Presenter: Josh Henderson, Planning Coordinator

VIII. Resolutions

A. To Approve the City to Enter into a Ground Lease Agreement with Saint Matthew's Episcopal Church for the Purpose of a Neighborhood Park in the West Side of Spartanburg

Presenter: Kim Moultrie, Parks and Recreation Superintendent

IX. Other Business

- A. Traffic Signal Installation at Intersection of Dupre Drive and Fernwood Drive
Presenter: Tim Carter, Engineering Administrator**
- B. Award of Bid for 2014 Annual Street Resurfacing
Presenters: Tim Carter, Engineering Administrator**
- C. Approval of Applicants for Boards and Commissions – Bicycle and Pedestrian Committee, HARB, Housing Authority, Public Safety, SADAC, and Zoning Board of Adjustment and Appeals
Presenter: Connie McIntyre, City Clerk**

X. City Council Updates

XI. Executive Session to Discuss a Potential Economic Development Project

XII. Adjournment

** City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.*



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, June 23, 2014
5:30 p.m.**

**(These minutes are subject to approval at the
July 14, 2014 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Jan Scalisi, Councilmembers Cate Ryba, Erica Brown, Robert Reeder, Jerome Rice, and Sterling Anderson were in attendance. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

- I. Moment of Silence - observed**
- II. Pledge of Allegiance - recited**
- III. Approval of the Minutes of the June 9, 2014 City Council Meeting –**
Councilmember Reeder made a motion to approve the minutes as received.
Councilmember Rice seconded the motion, which carried unanimously 7 to 0.
- IV. Approval of Agenda of the June 23, 2014 City Council Meeting –**
Mayor White made a motion to approve the agenda as received. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.
- V. Public Comment – David Garson, 23 Glen Eagle Place, Spartanburg,** came forward to introduce his new business, Friends and Co., located at 307 West Main St., to Council. He shared that it would be a restaurant and retail space and should open in 6 weeks.
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Special Recognition of City Retirees Judy Harper/School Crossing Guard and Willie Norton/Fire Lieutenant**
Presenter: Mayor Junie White
Mayor White presented retirement plaques to Ms. Harper and Mr. Norton and thanked them for their many years of dedicated service to the City.

VII. Consent Agenda

- A. Ordinance to Confirm Eligibility of the Former Beaumont Mill for the State of South Carolina Textiles Communities Redevelopment Tax Credits (Second Reading)**
Presenter: Chris Story, Assistant City Manager
- B. Ordinance Accepting the Property Owned by Mary K. Randall and Being Located at 207 Brian Court, and that Portion of Brian Court Abutting Said Property, and is Further Identified on Spartanburg County Tax Map as 7-13-04-088.00 as a Part and Parcel of the City of Spartanburg and Declaring Said Property Annexed to and a Part and Parcel of the City of Spartanburg (Second Reading)**
Presenter: Joshua T. Henderson
- C. Ordinance to Authorize a Parks Improvements Assistance Agreement Between the City of Spartanburg and the Mary Black Foundation (Second Reading)**
Presenter: Chris Story, Assistant City Manager

Mayor pro tem Scalisi made a motion to approve the Consent Agenda as received. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.

VIII. Other Business

- A. Award of Contract for Demolition of Sunshine Inn**
Presenter: David Cook, Construction Project Manager

Mr. Cook presented the item to City Council as follows:

“Staff solicited bids for the demolition of Sunshine Inn. This work will consist of asbestos and lead base paint abatement, demolition of the structure, preparing the site and planting of grass. Bids were received from:

NEO Corporation	Canton NC	107,500
Wrecking Corp of America	Duluth Ga.	128,000
Demteck LLC.	Spartanburg SC	136,171
Clear Site Industrial LLC	Charlotte NC	143,525
TOA, LLC	Norcross Ga	147,000
Complete Demolition	Carrollton Ga	162,000
Eastern Environmental Inc.	Hampstead NC	189,962
D H Griffin Wrecking Co. Inc.	Duncan SC	199,000
Carolina Wrecking Inc.	Columbia SC	225,700
Abatech Services, Inc.	Snellville Ga	283,600

One bid (Abatech) was submitted by MWBE. After reviewing contractor qualifications, staff is recommending award to Neo Corporation.

Staff is requesting City Council authorize the City Manager to enter into contract with Neo Corporation for the demolition of the Sunshine Inn.

BUDGET AND FINANCIAL DATA: \$107,500 in funds budgeted for Sunshine Inn demolition.”

Councilmember Brown made a motion to approve the award of contract as requested to NEO Corporation in the amount of \$107,500. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.

B. Briefing on the “Way to Wellville” National Competition

Presenters: Chris Story, Assistant City Manager

Kathy Dunleavy, CEO of the Mary Black Foundation

Mr. Story introduced Ms. Dunleavy, who reviewed the information below with Council:



FOR IMMEDIATE RELEASE
June 2, 2014

CONTACT: Rick Brush
rick@hiccup.co, 860-712-2242

SPARTANBURG Named Semifinalist in National “Way to Wellville” Competition

One of 16 Communities Selected by Esther Dyson-backed Nonprofit

Spartanburg has been selected as one of 16 semifinalists in The Way to Wellville, a national competition to find five communities to compete over five years for the greatest improvement in five measures of health. The initiative is sponsored by HICcup (www.hiccup.co), a nonprofit founded by angel investor Esther Dyson to encourage community-led innovation that results in healthier people and places.

HICcup's six-person advisory board selected the 16 semifinalists from a highly competitive field of 42 community applications received from 24 states. Semifinalist communities will now submit full proposals by June 27 detailing their vision and plans for the next five years.

"It sounds trite, but it is extremely difficult to choose," said Ms. Dyson. "The number and quality of applications is a testament to the exceptional places and dedicated leaders eager to make a difference in the health of their communities."

"We are delighted to be a part of the team working on this competition", stated Kathy Dunleavy, CEO of the Mary Black Foundation. "The city, Spartanburg Regional, USC Upstate, the Iron Yard, and others have come together to formulate a plan to not only be selected, but to significantly improve the health outcomes of our community in five years".

After reviewing semifinalist proposals, the HICcup advisory board will select a smaller number of finalist communities for site visits in July and early August. The selection will

www.HICcup.co / June 2, 2014 / page 1

culminate in mid-August with the announcement of five Wellville communities to compete in the five-year contest. The Wellville Five will attend the Next Step to Wellville conference, September 16-18, 2014, in Tampa, Florida, to kick off the five-year effort.

The five communities that earn a spot in the five-year contest will receive support from HICcup and a network of partners in the areas of health data/measurement, consumer- and community-based health solutions, and innovative health financing strategies. The effort will measure the impact of coordinated, community-wide initiatives, while creating new models and markets for the production of health.

"The idea behind The Way to Wellville is not just to make a measurable difference in five places, but to design and deliver a comprehensive approach to health that can be replicated broadly," said Rick Brush, CEO of HICcup. "Together with our Wellville partners, five communities will point the way to better health and financial sustainability."

The 16 semifinalists for The Way to Wellville contest are:

- Athens County, OH
- Clatsop County, OR
- Clinton County, NY
- Columbus, IN
- Garden City, KS
- Greater Muskegon, MI
- Jackson, TN
- Lake County, CA
- Lynchburg, VA
- Niagara Falls, NY
- Oxford County, ME
- Scranton, PA
- Spartanburg, SC
- Starkville, MS
- Wilkes County, NC
- Winona, MN

About HICcup

HICcup stands for Health Initiative Coordinating Council. It is a nonprofit supported since mid-2013 through charitable contributions from Esther Dyson, in-kind resources, and extensive field research and development among a growing group of guiding organizations, partners and communities. HICcup is fiscally sponsored by New Venture Fund (www.newventurefund.org). Additional partners, funders and collaborators are encouraged to visit www.HICcup.co and contact rick@hiccup.co.

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www.HICcup.co / June 2, 2014 / page 2

Council received the report as information.

C. Approval of Applicants for Airport Advisory Committee, Alcohol & Drug Abuse Commission, Civil Service Commission, Construction Board of Adjustments and Appeals, and Spartanburg Memorial Auditorium Commission Applicants

Presenter: Connie McIntyre, City Clerk

Ms. McIntyre presented the following for Council consideration:

Airport Advisory Committee:

Mayor pro tem Scalisi made a motion to waive the rules and appoint Bradley Grant Calhoun, Terence T. Connorton, and to reappoint Charles J. Hodge to the Airport Advisory Committee. Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

Alcohol and Drug Abuse Commission:

Mayor pro tem Scalisi made a motion to waive the rules and appoint Julia Tyesa McClary to

the Alcohol and Drug Abuse Commission. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.

Civil Service Commission

Mayor pro tem Scalisi made a motion to waive the rules and reappoint Helen D. Bennett to the Civil Service Commission. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.

Construction Board of Adjustment and Appeals

Mayor pro tem Scalisi made a motion to waive the rules and appoint Harry Clayton and Stephen Parks, and to reappoint Kenya T. Trenthem to the Construction Board of Adjustment and Appeals. Councilmember Brown seconded the motion, which carried unanimously 7 to 0.

Spartanburg Memorial Auditorium Commission

Mayor pro tem Scalisi made a motion to waive the rules and reappoint Tammy E. Whaley, and to appoint Alan Duesterhaus to the Auditorium Commission. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.

Design Review Board

Councilmember Reeder made a motion to waive the rules and reappoint Michael Henthorn, Bill Joslin, Tipton Pitts, and Robert Richardson to the Design Review Board. Councilmember Ryba seconded the motion, which carried unanimously 7 to 0.

Planning Commission

Councilmember Anderson made a motion to waive the rules and reappoint Wendell Cantrell to the Planning Commission. Councilmember Brown seconded the motion, which carried unanimously 7 to 0.

IX. City Council Updates –

Councilmember Rice thanked everyone involved in the Focus on Fathers event held the Saturday before Father’s Day. He shared there would be other events in the future. He mentioned the Spartanburg High School Football Camp partnership with the City, and an All Sports Camp for girls.

Councilmember Anderson shared he had eaten at Wild Aces on Sunday and had a great experience. He thanked staff for working on mini parks for the west side.

Councilmember Brown mentioned the Fun in the Park event at Chapel St. Park on June 25, and a games and crafts event at Duncan Park on June 30.

Councilmember Ryba mentioned the “Love Where You Live” event at RJ Rockers that drew 500 or so people, and how exciting it was to see all that is going on in our City. She also shared that it was the last week for the Artists in Residence at Hub-Bub and that 3 of the artists were staying in Spartanburg. She also shared that it was her last week as Executive Director of Hub-Bub as she was opening her own business in Downtown.

Mayor pro tem Scalisi shared she was excited about the “Way to Wellville” competition, and commented that the strength in the City’s private/public partnerships enabled application for awards/designations of that kind. She reminded everyone of the Red, White and Boom celebration on July 4 from 6:00 to 10:00 at Barnet Park.

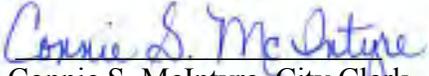
She mentioned that she met Dave Garson when he first came to town and had tasted items on the menu that were very good. She thanked him for choosing the city to open his restaurant.

Councilmember Reeder also thanked Mr. Garson for choosing to locate his business in downtown Spartanburg. He shared that the Juneteenth event the previous weekend was

great. He echoed Councilmember Rice's comments on the Focus on Fathers event.
Mr. Memmott introduced the Chamber of Commerce's new President & CEO Allen Smith.

X. Adjournment –

Councilmember Ryba made a motion to adjourn the meeting. Mayor pro tem Scalisi seconded the motion, which carried unanimously 7 to 0. The meeting adjourned at 6:15 p.m.


Connie S. McIntyre, City Clerk



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager

FROM: Joshua T. Henderson, Planning Coordinator

SUBJECT: Rezoning of a property located at 241 Cedar Springs Road, Craig Jacobs, Spencer Hines Properties, on behalf of Hope Center for Children, Owner.

DATE: July 14, 2014

SUMMARY: On June 19, 2014, the Planning Commission held a public hearing and reviewed a rezoning request submitted by Craig Jacobs, Spencer Hines Properties, on behalf of Hope Center for Children (formerly the Ellen Hines Smith Girl's Home), Owner, to rezone parcel 7-21-03-007.01 from Zone R-6/General Residential District to GID/General Institutional District, in order to allow the owner the opportunity to develop the property as either another group home of some type or another institutional type use. The use of the property as a group home is permitted by right under the zoning classification of GID.

The Planning Commission held a public hearing on the proposal on June 19, 2014. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and 2004 City Comprehensive Plan, the Planning Commission voted to recommend approval of the request to City Council for the rezoning of the parcel from R-6 to GID.

PLANNING COMMISSION RECOMMENDATION: The request was unanimously endorsed by the Planning Commission on April 17, 2014. Staff's recommendation concerning this application is explained in detail in the attached staff report to the Planning Commission.

ADDITIONAL INFORMATION: Minutes from the June 19, 2014 Planning Commission Meeting and Staff Report with attachments are included. In addition, enclosed is a proposed Ordinance in the event that Council approves the rezoning request.

BUDGET AND FINANCE DATA: N/A

AN ORDINANCE

ORDINANCE TO AMEND THE CITY OF SPARTANBURG, SOUTH CAROLINA ZONING ORDINANCE AND COMPREHENSIVE PLAN LAND USE ELEMENT, BY AMENDING SECTION 206, CHANGES TO DISTRICT BOUNDARIES, SPECIFICALLY PARCEL #7-21-03-007.01 – LOCATED ON 241 CEDAR SPRINGS ROAD, WHICH IS CURRENTLY ZONED R-6 WITH A LAND USE DESIGNATION OF GENERAL RESIDENTIAL DISTRICT) TO ZONE GID WITH A LAND USE DESIGNATION OF GENERAL INSTITUTIONAL DISTRICT, AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Spartanburg now finds that, upon further review, it is in the public interest that the land use designation for the parcel identified on the Official Zoning Map of the City of Spartanburg, South Carolina, dated August 6, 1973, as amended, by changing the zone of Parcel Number 007.01 as shown on Spartanburg County Block Map Sheet 7-21-03, from R-6, General Residential District to Zone GID, General Institutional District; and

WHEREAS, this zoning change would be compatible with surrounding land uses and neighborhood character, would not be detrimental to the public health, safety and welfare, and, further, would be in conformance with the Comprehensive Plan; and

WHEREAS, the Planning Commission held a public hearing on June 19, 2014, at which time a presentation was made by staff and an opportunity was given for the public to comment on the rezoning request; and

WHEREAS, the Planning Commission, after consideration of the staff report, public comments, and the criteria set forth in Section 605 of the Zoning Ordinance, subsequently voted at that meeting to recommend to City Council that the rezoning request be approved as recommended by City Staff.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1. Amendment. That the official zoning map of the City of Spartanburg, as referenced by Section 206 of the Zoning Ordinance, be, and the same hereby amended as follows:

- The Lot currently identified as 007.01 on Spartanburg County Block Map Sheet 7-21-03, shall be now designated as GID, General Institutional District.

Section 2. Severability. If any section, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. Effective Date. This Ordinance shall be effective upon its adoption by the City Council of the City of Spartanburg, South Carolina.

DONE AND RATIFIED THIS _____ DAY OF _____, 2014.

Junie L. White, Mayor

ATTEST:

Connie S. McIntyre, City Clerk

APPROVED AS TO FORM:

Cathy H. McCabe, City Attorney

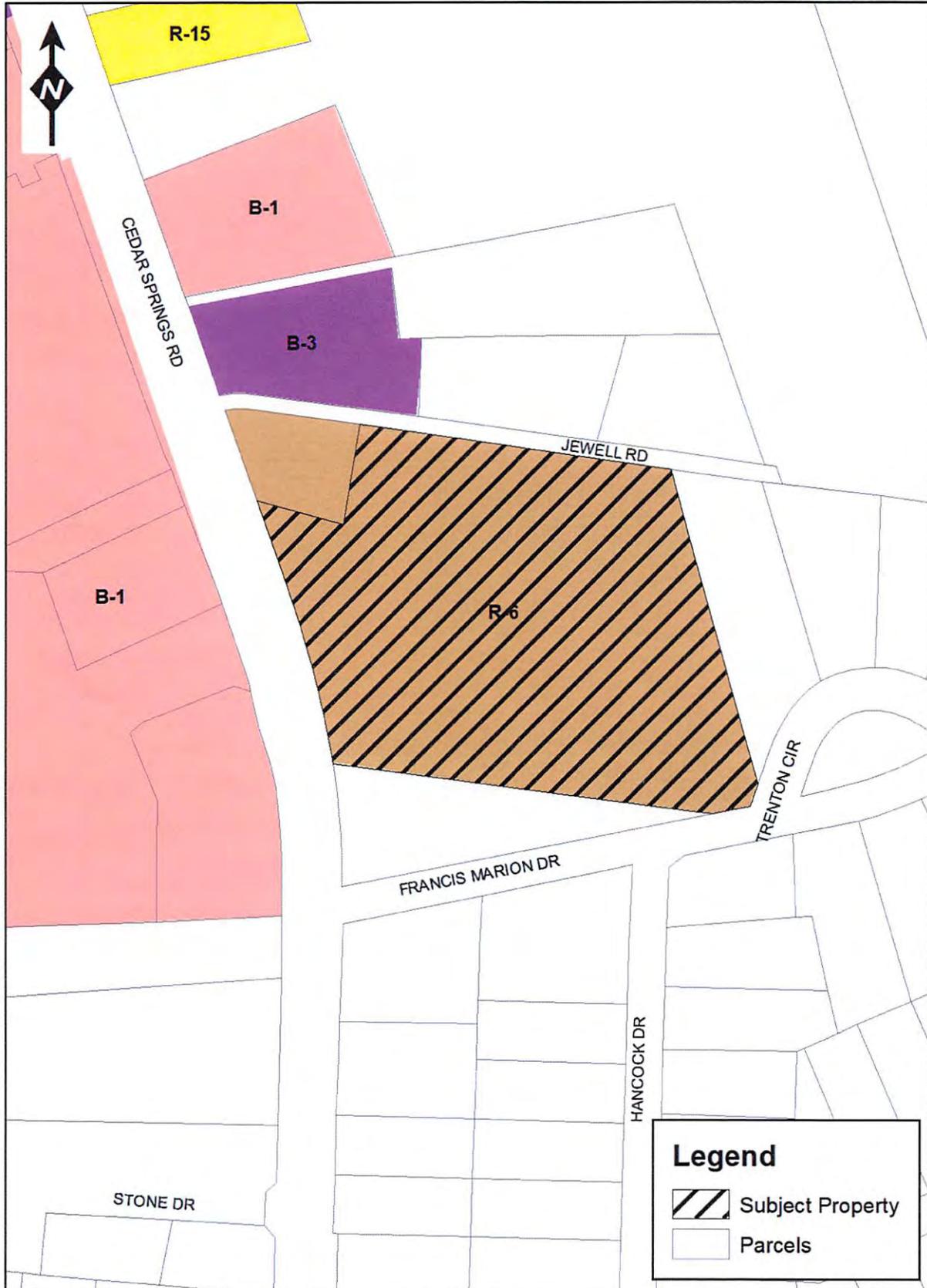
___/___/___ (First Reading)

___/___/___ (Second Reading)

Location Map

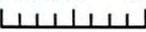
RZC 14 11-03
241 Cedar Springs Rd.

Planning Department
596-2068



Legend

-  Subject Property
-  Parcels

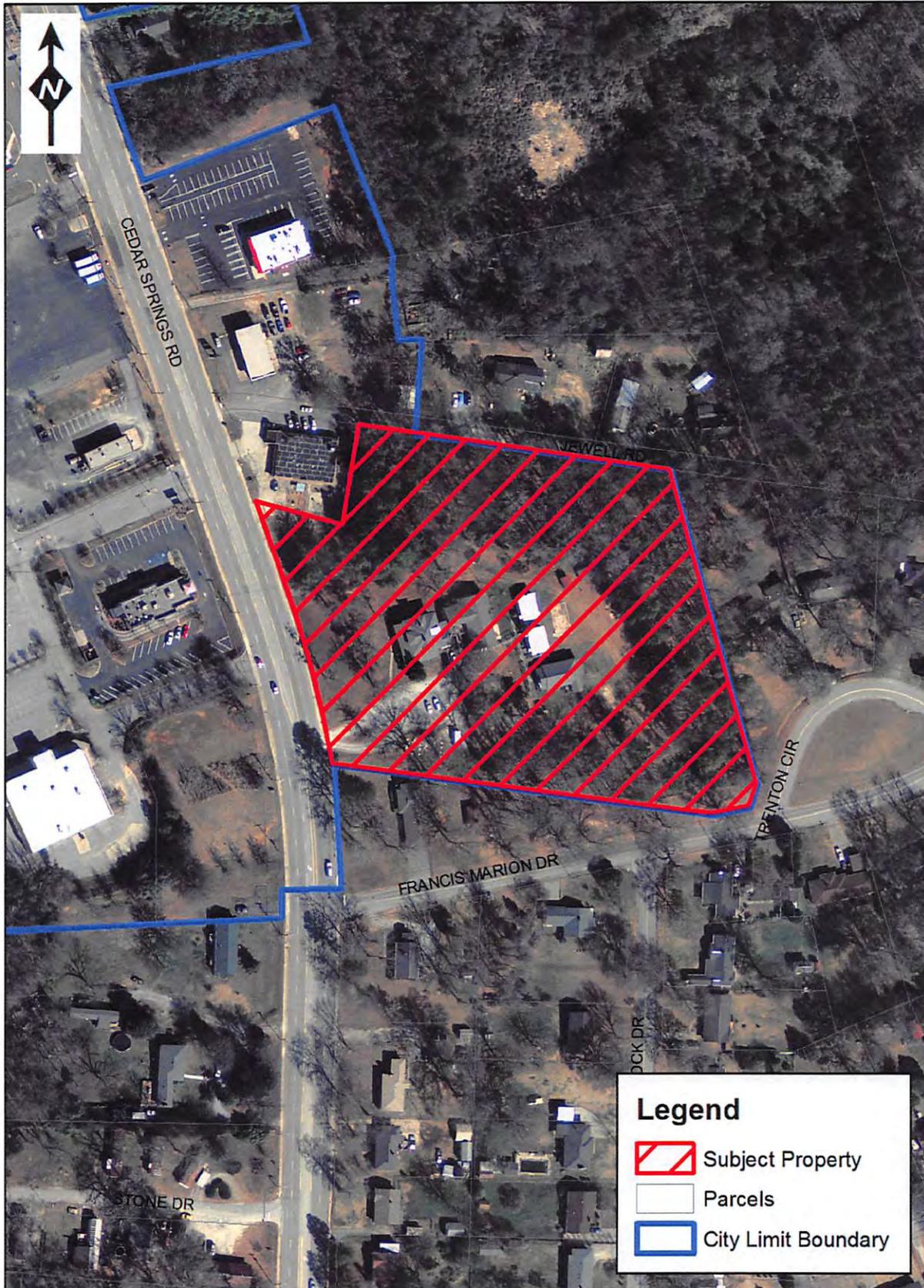
0 37.575 150 Feet

1 inch = 191 feet

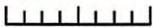
Planning Commission Meeting - June 19, 2014
Council Chambers of City Hall - 5:30 P.M.

Location Map

RZC 14 11-03
241 Cedar Springs Rd.

Planning Department
596-2068



0 37.575 150 Feet

 1 inch = 191 feet

Planning Commission Meeting - June 19, 2014
 Council Chambers of City Hall - 5:30 P.M.

City of Spartanburg, Planning Department
 J. Henderson 5-30-14

Spartanburg City Planning Commission Meeting Minutes
Thursday, June 19, 2014

City Hall Council Chambers
Spartanburg, South Carolina

The City Planning Commission met in City Hall Council Chambers on Thursday, June 19, 2014, at 5:30 P.M. The following City Planning Commissioners attended this meeting: Nancy Hogan, Wendell Cantrell, Richard Letchworth, Bob Pitts, James Jenkins, and Howard Kinard. Mr. Harakas was absent. Representing the Planning Department were Joshua Henderson, Planning Coordinator, Julie Roland, Administrative Assistant, and William C. Corbett, Intern. Assistant City Manager Chris Story also attended the meeting.

[Editor's Note: A Pre-Agenda meeting was held at 5:00 P.M. in the City Manger's Conference Room, where they were briefed on one rezoning request, and they had discussion regarding nominations and election of new Chair and Vice-Chair which had not yet been done.]

Roll Call

Ms. Hogan, Acting Chair, stated that notice of this meeting was posted and provided to the media 24 hours in advance as required by the Freedom of Information Act.

Ms. Hogan noted that six Planning Commissioners were currently present, constituting a quorum. Ms. Hogan went over the rules and procedures for conducting a public hearing.

Mr. Letchworth moved approval of the Agenda for the June 19, 2014 meeting, with second by Mr. Cantrell. The motion was unanimously approved by a vote of 6 to 0.

Disposition of the Minutes from the April 17, 2014 meeting of the Spartanburg City Planning Commission

Mr. Cantrell moved approval of the April 17, 2014 meeting minutes as submitted, with second by Mr. Jenkins. The motion was unanimously approved by a vote of 6 to 0.

Old Business – None.

New Business

REZONING REQUEST – TMS#7-21-03, 007.01. Located at 241 Cedar Springs Road. Zone R-6, General Residential District to Zone GID, General Institutional District, in order for the new Owner to be able to develop the property as either another group home of some type or another institutional type use. Criag Jacobs, Agent on behalf of Hope Center for Children, (formerly the Ellen Hines Smith Girl's Home, Owner.

Mr. Joshua Henderson, Planning Coordinator came forward and was sworn, and submitted the information the Planning Commissioners had previously received via email in their meeting packets, as well as the slides and presentation into evidence as Exhibit A. He said this was for property located at 241 Cedar Springs Road, located south of the intersection of Southport Road and Cedar Springs Road; which was currently zoned R-6, General Residential District, and the requested zone that was originally advertised in the newspaper of B-1, had since been amended to a more restricted zone of GID, General Institutional District, from Craig Jacobs, of Spencer Hines Properties, Agent on behalf of Hope Center for Children, Owner. The primary purpose for the Zoning Map Amendment is to allow the owner the opportunity to develop the property as either another group home of some type, or another institutional type use. Mr. Henderson said the parcel is approximately 5.32 acres in size; and currently contains a group home facility that is no longer in operation at this location that is approximately 2,976 sq. ft. in size. There are also some additional buildings that are both attached and detached to the primary structure. The primary structure was constructed c. 1920, according to the Spartanburg County Assessor's information. Staff conducted a Feasibility Inspection on May 14, 2014, and that report and Staff's comments are attached to report. Mr. Henderson explained the property was not located in the City Limits until it went through an annexation on September 8, 1993, and had been brought in as R-6 upon annexation. At its current zoning the property is very limited to its permitted commercial uses.

Mr. Craig Jacobs of Spencer Hines Properties, Agent on behalf of Hope Center for Children came forward and was sworn; and said he was the real estate agent representing the sellers. He informed the Board Members the property was formerly owned by the Ellen Hines Smith Girl's Home, and had been combined with the Hope Center for Children. He explained to the Board Members that Zone R-6 allowed for the property to be used as a pre-school, day care center, non-transient borders, etc. and was very limited in what could be put there. They felt the best use for the property would be to continue as some type of group home facility; and in order to do that they were asking to rezone the property as GID.

Planning Commission Questions:

- Ms. Hogan asked Mr. Jacobs if they had anyone interested in the property. Mr. Jacobs said they have a few people interested, but there was no contract as of yet.
- Mr. Cantrell asked Mr. Jacobs about some of the buildings on the property. Mr. Jacobs explained there was the main house, and there were some portable units behind the main house that had been used for class rooms, and another smaller structure used for participants and programs.
- Mr. Letchworth asked Mr. Jacobs would the property need to be upgraded and changed before any other group type home could go in. Mr. Jacobs explained there would need to be some upgrades to the property, but nothing major. He further explained if there were to be more than sixteen residents in the main house; a sprinkler system would have to be installed. However, a group of sixteen or less would not require a sprinkler system.
- Mr. Henderson agreed; however, the parking lot would need to be upgraded.
- Mr. Cantrell asked about the number of bathrooms. Mr. Jacobs said there were two sets of big bathrooms that contained two or three stalls and sinks; and three other full baths in the main house.
- Ms. Hogan asked how long the property had been the Girl's home. Ms. Chamlee Loscuito, Chief Executive Officer of the Hope Center for Children said since 1981.

Mr. Henderson came forward again and showed slides of the aerial map, location map, as well as slides of the entire property and surrounding areas in order to better illustrate the request. He went over the most recent traffic count according to the SCDOT, as well as the surrounding zoning classifications. Mr. Henderson explained to the Board Members in 2012, City Council voted to remove the allowance in the Zoning Ordinance for Group Homes in the R-6 zoning classification. When the property was annexed into the City Limits, the use of a girl's home was already in use, and therefore was conforming to the ordinance at that time. It was also in compliance with the 2004 Comprehensive Plan with regards to the zoning classification of R-6; however, since this allowance was removed from the ordinance it no longer complies with the 2004 Comprehensive Plan.

[Editor's Note: the report included the following list of criteria for the Commission to consider when reviewing a rezoning request and Staff's analysis of those criteria:

1. *Consistency (or lack thereof) with the Comprehensive Plan* – The purpose of the GID/General Institutional District, as described in the City of Spartanburg Zoning Ordinance, is “established solely for institutions. It was intended that this district will develop in a manner that will insure compatibility with residential neighborhoods.” The proposed future use of a group home is a permitted use under the Use Table of the City of Spartanburg Zoning Ordinance.

The 2004 Comprehensive Plan has specified Medium Density Residential for the property in question. Medium Density Residential is intended for primarily single family, cluster homes, and low intensity multifamily residential usage, with a density of four to eight units per acre. Also, the recommended zoning classifications for this land use category are R-12/General Residential District, R-8/General Residential District, R-8 SFD/General Residential District with a Single Family District overlay, & R-6/General Residential District.

In September 2012, City Council voted to remove the allowance in the Zoning Ordinance for Group Homes in the R-6 zoning classification. When the property was annexed into the City Limits, use of a girls' home was already in use, and therefore was conforming to the ordinance at that time. It was also in compliance with the 2004 Comprehensive Plan with regards to the zoning classification of R-6; however, since this allowance was removed from the ordinance, it no longer complies with the 2004 Comprehensive Plan.

2. *Compatibility with the present zoning and conforming uses of nearby property and to the character of the neighborhood* – The property is surrounded by a mix of commercial and residential uses both inside the City Limits and outside the City Limits. The proposed GID zone will allow for various institutional style uses that are compatible with the surrounding uses.
3. *Suitability of the property affected by the amendment for uses permitted by the district that would be made applicable by the proposed amendment* – Staff conducted a Feasibility Inspection on this property for the reuse of it as a group home. Upon inspection of the property, it appears that it meets the parking requirement of either one space per each employee in the largest work shift, plus one per each five clients or fraction thereof, or if the clients may not own vehicles, then one space per 600 sq. ft. of gross floor area. If the use requires additional parking, then it will have to meet the requirements as just stated. Due to the fact that the property is no longer able to use the non-conforming allowance, the parking lot must be brought up to current code which will require the parking lot to be paved and all parking spaces identified by striping. This will also require curb and gutter, additional parking lot landscaping, and street frontage landscaping all meeting the requirements of the ordinance. It is also possible that additional bufferyard requirements would need to be met for the south side of the property abutting the residential use. This could require a 6' tall privacy fence with some additional landscaping such as canopy trees, understory trees, evergreen/conifer trees, and shrubs. A landscape plan will be required showing the parking spaces, landscape, bufferyard, and any necessary on-site water detention that is required from the City Storm Water Manager.
4. *Marketability of the property affected by the amendment for uses permitted by the district applicable to the property at the time of the proposed amendment* – The marketability of the property would increase with the zoning change. The zoning change will allow for a wider range of institutional uses instead of the allowances under the R-6 permitted uses.
5. *Availability of sewer, water and stormwater facilities generally suitable and adequate for the proposed use* – Both water and sanitary sewer services are available to this site.]

STAFF RECOMMENDATION

The proposed zoning map amendment is consistent with neighboring properties along Cedar Springs Road, but not with the Comprehensive Plan due to the fact that a Group Home is not allowed under the residential use as it previously was when the Comprehensive Plan was adopted. Staff is of the opinion that the proposed zone change will not cause an adverse impact on surrounding properties with regards to possible uses allowed under the GID zoning classification. Therefore based on the information provided, Staff recommends approval of the proposed zoning map amendment, as presented, from R-6 to GID.

Planning Commission Questions:

- Mr. Letchworth referenced the aerial slide, and asked Mr. Henderson about properties located in the county of Spartanburg. Mr. Henderson explained that all of the properties surrounding the proposed property were located in the county.
- Mr. Jenkins asked if there were more than sixteen people, regarding the parking. Mr. Henderson said it depended on what kind of group home it would be; and he referenced from the Zoning Ordinance for a group home, one space per each employee in the largest work shift, plus one per each five clients or fraction thereof; if clients may not own vehicles, one space per 600 sq. ft. of gross floor area. Regarding a Drug and Alcohol Treatment Center regarding parking, one space per two beds and one space per staff member. Mr. Henderson also explained the City Stormwater Manager would also need to review to make sure it met all the City Requirements.
- Ms. Hogan asked Mr. Henderson what uses would be allowed in the GID zone. Mr. Henderson said very few commercial uses were permitted under GID; that a bus shelter was the only commercial use permitted under GID; with most uses centering around assisted living facility, children's home or shelter, church, club or lodge, college or university, community center, condominiums, convent and monastery, day care center, kindergarten (child or adult), drug and alcohol treatment center, emergency medical service station, fraternity or sorority (off campus), government buildings, group home, gymnasium, institutional (also health club), hospital, library live/work uses, museum, nursing home or convalescent center, park, athletic field, botanical garden, playground, public or private,

public utility transmission and distribution lines, transmission stations, substations, electric transmission towers, water tanks, water towers, and telephone exchange, but not service or storage yards, no cellular or personal communication services communication towers, residential, single-family, patio home and condominium, residential, two family dwellings, school, elementary, junior high or high school, school, trade, vocational, or business, theater, indoor or outdoor, and/or artistic programs and events (excluding motion picture theaters).

Ms. Hogan opened the public hearing and asked anyone who wished to speak in favor of the request to come forward.

- Mr. Roger Canthea of 2024 Holly Street, Charlotte, N.C. came forward and informed the Board Members he was one of the interested parties in purchasing the property; and explained that he and his wife wished to move from Charlotte, N.C. and purchase and live on the property and house homeless veterans.

Board Questions and Comments:

- Mr. Letchworth asked Mr. Canthea if this was something he was familiar with doing. Mr. Canthea said it was, and he had been talking with people in Charlotte.
- Mr. Jenkins felt it was a great idea, and well needed.
- Mr. Cantrell asked Mr. Canthea if he had financing lined up. Mr. Canthea explained he had everything lined up ready to go if given the opportunity.
- Mr. Kinard asked Mr. Canthea if he already had one of these in operation. Mr. Canthea said he did not; but explained if he purchased the property he would use the two back buildings as classrooms, primarily for drug and alcohol treatment of homeless veterans.
- Mr. Jenkins asked Mr. Canthea if his plan was to treat and help homeless veterans get back into society. Mr. Canthea said yes, and explained he was a member of Charlotte Works, and makes connections to get veterans working again. He explained he had people he wanted to put on staff that would teach truck driving, computer skills, and had also talked to the community college.
- Ms. Bea Dillard of 1065 Maryland Avenue came forward and said her property was at the corner, next to the proposed property that she previously operated as a day-care facility. Her question was regarding the type of buffer that would be used; and she was concerned with the safety of the children. Mr. Henderson explained a Bufferyard 3 would be required; and if there was a fifty foot area of vegetation that no fence would be required. If they needed to remove trees, that City Staff and their certified Arborist would need to look at them to make sure the intent of the ordinance was met.
- Mr. Theodore Brewton came forward and said he was an adjacent property owner. His concerns were safety of the children and seniors, as well as he had problems in the past with trees and limbs falling from the proposed property onto his property and he has had to replace the fence due to damage himself. He also asked would the individuals be monitored.
- Mr. Robert Canthea explained the veterans would be monitored, but would be allowed to come and go as they pleased. He further explained that he did not allow any alcohol or drugs on the premises, and everyone would be periodically drug tested, etc. in order to remain in the home.
- Mr. Henderson explained Staff could not set foot on private property and remove trees; however, the property owner could ask Staff to visit the property in order to point out any unsafe trees that needed to be removed, that Staff would make sure nothing was removed that was not warranted.
- Mr. Jacobs said he would be happy to work with the property owner and list any trees that were unsafe.
- Mr. Henderson asked Mr. Jacobs to give him a call and he would have the City's Tree Assessor go out with them to the sight.
- Ms. Fredericka Wilson of 247 Cedar Springs Road came forward and said her property was adjacent to the proposed property and was in the county. Her family has owned her property for sixty years; and she explained when the Girl's Home was located at the proposed site, it was a real night-mare.

She informed the Board Members that from 10:00 PM in the evenings until 4:00 AM the next morning fire trucks would come out with flashing lights and police cars would be called out; and it was hard for a senior person to get sleep with all of that going on. She expressed her opposition to the request and felt like it should be put in another community.

- Mr. Gerald Keil a member of the Local Attachment came forward and informed the Board Members he has a private business that deals with veterans. He was in support of the request and felt the community needed some place for veterans that were homeless. He said there were a lot of other homeless people in Spartanburg, even women and their children; and many of them felt safer staying under a bridge, because they did not trust the current system. Mr. Keil also informed the Board Members that Mr. Canthea that spoke earlier, who wished to open the proposed facility, had the credentials and experience to deal with the homeless veterans and also any drug and alcohol problems. He was a veteran who was willing to give back to the community.
- Mr. Cantrell asked if there was a contract for the property. Mr. Jacobs said as of yet there was no valid contract.
- Mr. Theodore Brewton asked about any other groups that had expressed interest in the property. Mr. Jacobs said he had received interest from the Charles Lee Center, an alcohol and drug abuse facility out of Florence, S.C., as well as an organization that worked with abused and battered women.
- Mr. Letchworth asked would it be possible for a restaurant to go on the property. Mr. Jacobs said no.
- Ms. Bea Dillard that spoke earlier came forward again that formerly ran the Christian Day School and said she had now retired, but had a wonderful tenant on the property that was great with the children; and expressed she was concerned with the children's safety.
- Mr. Jenkins asked Mr. Canthea regarding safety, if he was allowed to purchase the property for the homeless veterans, what would the property owner do to ensure safety of the children and other residents in the area. Mr. Canthea explained he and his staff would have the final say on who is admitted to the home, and there would be strict rules, including curfews, required testing, and requirements by the Veterans Administration. Mr. Canthea said if the community had any concerns that he would address them personally. No drugs or alcohol would be allowed on the premises. Smoking cigarettes would be allowed in designated places outside.
- Ms. Chamblee Loscuito, Executive Director of Hope Center for Children came forward and said that she, along with her 21 Board Members were in approval of this request. She said they felt the property should continue to serve in a group home capacity for homeless veterans who really needed the help. Ms. Loscuito reiterated the fact that there was not currently any signed contract, and there were several groups looking at the property.
- Ms. Wilson who spoke earlier came forward again and said she was against the request.

Ms. Hogan asked anyone else who wished to speak in favor or in opposition of the request to come forward. No one else came forward. Ms. Hogan closed the public hearing.

Planning Commission Discussion:

- Mr. Letchworth asked Mr. Henderson if Staff had recommended approval since there was no signed contract, and that any of the groups interested that did get the contract would have to go through the process to make sure all of the City requirements were met. Mr. Henderson said that was correct. Mr. Henderson also said the feasibility study that was previously performed, was for a group home; and that Mr. Jacobs had been given the report results and was fully aware of all requirements that would need to be met.
- Ms. Hogan said this property had a group home on it for a very long time; and it really would not be like it was a change of use. The property had been vacant for a while and since that time there had been a change in the zoning ordinance that did not allow the group home to continue, even if it was the girl's home.

Mr. Letchworth made a motion to approve the request as presented by Staff with the contingency that whoever purchases the property worked very closely with City Staff to make sure that all requirements were met.

Discussion of Motion:

- Mr. Kinard asked was there a way to structure that. Mr. Letchworth said he did not know other than the fact that it would have to come back through the City for follow up on everything.

The motion was seconded by Mr. Kinard. The motion was unanimously approved by a vote of 6 to 0.

Mr. Henderson informed Mr. Jacobs the request would now be advertised to go to the July 14, 2014 City Council meeting where it would have another public hearing and a First Reading. Any rezoning requests require two readings of Council.

Site and Landscape Plans Approved

- Ingles Gas Station – 1900 S. Pine St.

Other Business:

Discussion of proposed 2013 Excellence in Design Awards.

Mr. Henderson explained to the Board Members he had asked the Building Official, Buddy Bush for a list of all applicable projects that received a certificate of occupancy in 2013; and said that he and his intern would be working on that as soon as they had something from the Building Department.

Election of Officers for the 2014/2015 Calendar Year.

Mr. Letchworth made a motion to appoint Ms. Hogan as Chair of the Planning Commission, and Mr. Kinard as Vice Chair; and he was seconded by Mr. Jenkins. There were no other nominations. The motion was unanimously approved by a vote of 6 to 0.

City Council Updates (FYI) Since Last Mtg. of Planning Commission on April 17, 2014 Mtg:

Mr. Henderson went over the updates from City Council that pertained to the Planning Commission since the April 17, 2014 Planning Commission Meeting as follows:

- May 12, 2014 Council Mtg: First Reading Approval of Rezoning Request at 579 W. Main St. Zone B-3 to Zone LOD. May 27, 2014 received Second Reading Approval from Mayor and Council.
- May 12, 2014 Council Mtg: First Reading Approval of Rezoning Request at 201 Cedar Springs Rd. Zone R-15 to Zone LOD. May 27, 2014 received Second Reading Approval from Mayor and Council.

Staff Announcements

- Mrs. Roland informed the Planning Commissioners that Mr. Cantrell's first term would be coming up for consideration for reappointment on 6/30/14; and he had completed his form to be considered for reappointment for the Mayor and Council.
- Mrs. Roland informed Mr. Letchworth she would send him an email copy of the current continued education training so far that had been scheduled for this year.

The meeting adjourned at 6:40 P.M.

Respectfully Submitted,

Nancy Hogan, Chair

Minutes by Julie Roland, Administrative Assistant



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Kim Moultrie, Parks and Recreation Superintendent
SUBJECT: Proposed Park Improvements – Saint Matthew’s Lane
DATE: July 11, 2014

BACKGROUND: Over the past few weeks, staff has reached a tentative agreement with Saint Matthew’s Episcopal Church for the development of a City park on property owned by the church. Please see Exhibit 1 for the general location of the proposed park. Exhibit 2 provides a more precise location of the proposed playground on the Saint Matthew’s property. Staff believes this location would be very accessible and convenient to citizens residing in the nearby Wadsworth Hills subdivision and Westgate Pines Apartments.

Under the agreement being proposed to Council, the City would enter into a 10 year ground lease of the park area. The full ground lease is provided as Exhibit 3. After 10 years the lease would renew annually unless terminated by either party. The park would be open to the public and function as all other City parks. Staff believes the ground lease to be in its final form, but it will require formal approval by the church vestry. We understand consideration by the vestry will occur on Monday, July 14. Assuming that the ground lease is approved by both parties, the City would purchase and pay for the installation of playground equipment. Total costs for improvements are estimated at \$51,080 as detailed in Exhibit 4. The City would have responsibility for maintenance of the grounds (of the lease area) and playground equipment as set forth in the ground lease.

ACTION REQUESTED: To move forward with this proposed project, staff is requesting approval of the attached Resolution. The Resolution will authorize the City Manager to enter into a ground lease with Saint Matthew’s. Additionally, the Resolution will authorize the expenditure of \$51,080.27 funds from the \$400,000 budgeted for Westside park improvements and authorize purchase of the playground equipment from Cunningham Recreation in accordance with its bid submitted to US Communities Purchasing Alliance.

BUDGET AND FINANCE DATA: \$51,080 estimated costs paid from Westside park improvements funds.

A RESOLUTION

TO APPROVE THE CITY TO ENTER INTO A GROUND LEASE AGREEMENT WITH SAINT MATTHEW'S EPISCOPAL CHURCH FOR THE PURPOSE OF A NEIGHBORHOOD PARK IN THE WEST SIDE OF SPARTANBURG.

WHEREAS, the City as part of its City-wide park initiative, by and through its Council, has authorized park and recreation improvements in the west side portion of the City; and

WHEREAS, Saint Matthew's Episcopal Church ("Saint Matthew's") is interested in partnering with the City by leasing a portion of its property at 101 Saint Matthew's Lane to the City for the City to provide a neighborhood park (the "Park"); and

WHEREAS, the City plans to install park improvements including, but not limited to, the equipment, landscaping, signage and other amenities; and

WHEREAS, Saint Matthew's has reviewed and approved the park improvements.

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Members of Council of the City of Spartanburg, in Council assembled:

Section 1. To authorize the City Manager to enter into a Ground Lease Agreement with Saint Matthew's to lease a portion of 101 Saint Matthew's Lane needed for the location of a neighborhood park in substantially the same form as the proposed Ground Lease Agreement attached hereto.

Section 2. To authorize the expenditure of \$51,080.27 of the budgeted \$400,000 Westside park improvements funds.

Section 3. To authorize the purchase of playground equipment from Cunningham Recreation.

Section 4. This Resolution shall become effective immediately upon its enactment.

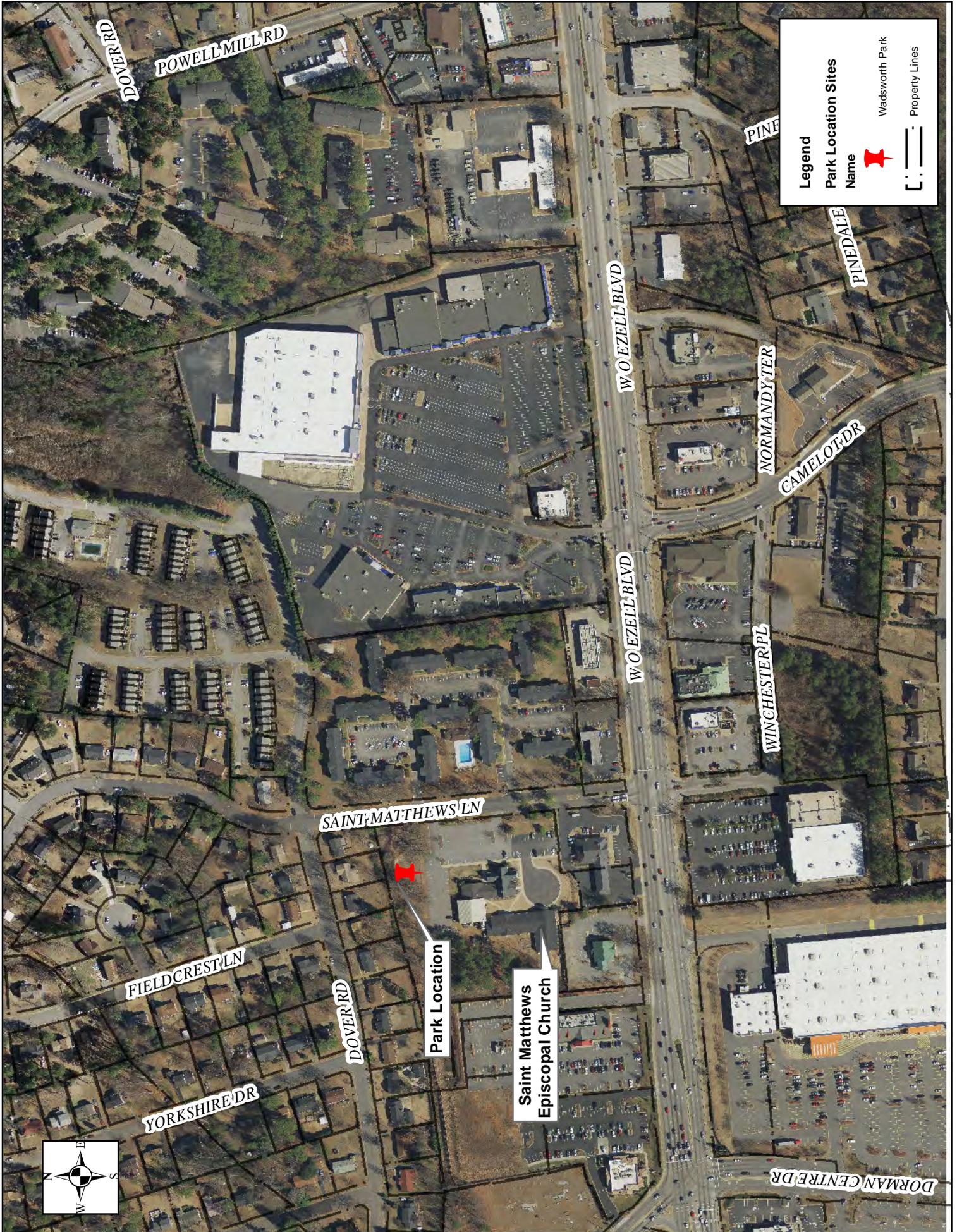
DONE AND RATIFIED this _____ day of _____, 2014.

Junie L. White, Mayor.

ATTEST:

Connie S. McIntyre, City Clerk.

Exhibit 1



3. Seven (7) recycled plastic park benches.
4. One (1) 5-bike in-ground mount bike rack.
5. Four (4) recycled plastic picnic tables.
6. Four (4) perforated steel trash receptacles.
7. Signage with City standard park rules and information and additional signage informing the public that the park is for public use.
8. Landscape to include:
 - a. Site work per Exhibit A with the mutual understanding that the City will adjust appropriately to enhance public visibility and aesthetics.
 - b. Clearing vegetation along property line including, but not limited to, removal of any low-hanging tree limbs.
 - c. Purchase and placement of shrubs and mulching along the north property line to preclude unwelcomed foot traffic.

B. Surface Material

The City will install engineered wood fiber fall surface around and under all equipment per product specifications. All remaining areas will be grass.

C. Trash Pickup

The City will empty the trash receptacles twice a week and roll carts will be picked up weekly with schedule adjustments made during higher usage months.

D. Maintenance

The City will maintain all equipment. The City will perform Park site inspections weekly and will inspect all equipment monthly.

E. Access

As a passive park, the Park will remain open from dawn until dusk seven days a week. The City may provide limited programs at its sole discretion.

F. Parking Lot

The City will provide a one-time striping of the parking lot and will designate handicapped parking spaces.

G. Marketing

The City will provide marketing of the Park including, but not limited to, press releases, a grand opening, a half-page ad in the Spartanburg Herald newspaper and information on the City's website.

H. Insurance

The City will provide:

- Commercial General Liability for bodily injury and property damage, with limits of \$1 million per occurrence \$2 million aggregate.
- Workers' compensation coverage, as required by state law.

4. Obligations of Saint Matthew's:

A. Removal of Fence.

Saint Matthew's will remove the fence that is currently on the property and may dispose of it as Saint Matthew's wishes.

B. Notification

Saint Matthew's will notify the City as soon as possible of any Park issues such as, but not limited to, disrepair or vandalism of Park improvements.

C. Insurance

Saint Matthew's will provide General Liability Insurance for bodily injury and property damage, with limits of \$1 million per occurrence \$2 million aggregate.

5. As to Both Parties:

A. Termination

After the initial 10-year lease, this Agreement may be terminated by either party at any time prior to its expiration for any reason upon sixty (60) days written notice to the other party. If Saint Matthew's terminates the Agreement, the City, at its sole discretion, may remove the Equipment and Saint Matthew's must restore the property. If the City terminates the Agreement, the City, at its sole discretion, may remove the Equipment and City will restore the property with permanent grassing.

B. Entire Agreement

This Agreement constitutes the entire understanding between the parties.

C. Amendments

This Agreement may not be modified, nor may compliance with any of its terms be waived, except by written instrument executed and approved in the same manner as this Agreement.

D. Notice

Notice is considered having been made by first-class mail to the following addresses.

Saint Matthew's: Saint Matthew's Episcopal Church
Attn.: Robert L. Brown, Rector
101 Saint Matthew's Lane
Spartanburg, SC 29301

City: City of Spartanburg
Attn.: Ed Memmott, City Manager
Post Office Drawer 1749
Spartanburg, SC 29304

IN WITNESS WHEREOF, the parties have executed as of the date first above written by the undersigned duly authorized representatives of the parties.

SAINT MATTHEW'S EPISCOPAL CHURCH

(Witness)

By: _____
Robert L. Brown, Rector

(Witness)

By: _____
Clerk

By: _____
Senior Warden

CITY OF SPARTANBURG

(Witness)

By: _____
Ed Memmott, City Manager

(Witness)

Exhibit 4

Westside Park
St. Matthews Park Location

Park Improvements

Item	Description	Unit	Qty.	Unit Price	Total
<i>1 Hardscape</i>					
a.	Playground Equipment	L.S.	1	\$ 36,050.27	\$36,050.27
b.	Site Work	L.S.	1	2,500.00	2,500.00
c.	Landscape	L.S.	1	2,000.00	2,000.00
d.	Park Benches & Installation	Ea.	7	480.00	3,360.00
e.	Bicycle Rack	Ea.	1	370.00	370.00
f.	Picnic Tables	Ea.	4	850.00	3,400.00
g.	Trash Receptacles	Ea.	4	470.00	1,880.00
h.	Rules signage				1,520.00
Total Cost					\$51,080.27



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager

FROM: Tim Carter, Engineering Administrator

SUBJECT: Traffic Signal Installation at Intersection of Dupre Drive and Fernwood Drive

DATE: July 3, 2014

BACKGROUND

The intersection of Dupre and Fernwood Drives is currently served by a flashing warning signal. Over the past several months, city staff has worked with representatives from South Carolina Department of Transportation (“SCDOT”) and Spartanburg County School District 7 to evaluate options to upgrade the signalization of this intersection. Please see Exhibit 1 for the location of this proposed signal.

Based on an engineering assessment, it was determined that traffic volumes at this intersection warrant the installation of traffic signals to fully control this intersection. The upgrades recommended at this intersection include traffic signals, pedestrian controls and signals, installation of sidewalk from Beechwood to Dupre, and crosswalk pavement markings. SCDOT accepted the assessment and approved the improvements. After receiving SCDOT approval, staff sought funding from the Spartanburg County Transportation Committee. On May 1, the CTC technical committee recommended approval to the CTC Policy Committee. Staff anticipates full CTC approval on July 17.

Subject to this final CTC approval, staff is requesting Council authorization for the City Manager to enter into a contract with MCH & Sons Contracting, LLC for the signal installation at a cost of \$107,000. MCH is the on-call signal contractor for SCDOT. Under its procurement code, the City has the option to “piggy back” on the contract pricing of SCDOT. See Exhibit 2 for detailed costs for signal installation.

In addition to the installation of the signal, sidewalk, curb and gutter, and other miscellaneous work associated with the project will be performed by other contractors. This other work will total approximately \$76,000 and will be awarded to multiple contractors based on quotes of various elements of the project. None of these other contracts will exceed \$25,000 and do not require Council approval. A full listing of this work is attached as Exhibit 3.

ACTION REQUESTED:

Subject to approval of the full CTC, authorize staff to enter into contract with MCH and Sons Contracting, LLC for the installation traffic signals at the intersection of Dupre and Fernwood Drives in the amount of \$107,126.41.

BUDGET AND FINANCE DATA:

\$ 107,126.41 Signal Installation

\$ 76,062.03 Other Work

\$ 183,188.44 Total Expenditures

Funded by CTC and County Road Fee.



Location of Traffic Signal

S 390

DUPRE DR

GREENGATE LN

ALSTON DR

S 494

FERNWOOD DR

BEECHWOOD DR

PINEVILLE RD

Exhibit 2

MCH & Sons Contracting, LLC

316 Argoe Road
Pelion SC 29123

Estimate

Date	Estimate #
5/16/2014	101303-03

Name / Address
City of Spartanburg 189 John B White Sr. Blvd Spartanburg, SC 29304

			Project
			201402-04
Description	Qty	Cost	Total
Ferwood Drive @ Dupre Drive			
Mobilization, 36+ Miles from District Elec./Signal Shop	1	626.26	626.26
Mob of Mat, 251 + Miles Between Material & Worksite	1	405.75	405.75
Traffic Control Primary Road per Work Order(10% of cost of work order)	1	9,738.76	9,738.76
Fur & Inst 1" Sch 80 PVC Conduit (Trenched or Riser)	650	8.76	5,694.00
Fur & Inst 2" Sch 80 PVC Conduit (Trenched or Riser)	950	11.28	10,716.00
Fur & Inst 3" Sch 80 PVC Conduit (Trenched or Riser)	200	13.16	2,632.00
Fur & Inst #14 Copper Wire 4-Conductor, Black	1,100	1.57	1,727.00
Fur & Inst #14 Copper Wire 8-Conductor, Black	1,300	2.19	2,847.00
Fur & Inst #14 Copper Wire 4-Conductor, Grey	2,100	1.68	3,528.00
Furnish & Install Fiber Optic Cable (Single Mode)	2,000	1.85	3,700.00
Furnish & Install Fiber Optic Interconnect Center	2	1,200.00	2,400.00
Furnish & Install Gator Patch	2	1,507.06	3,014.12
Fur & Inst #14 Copper Wire 1-Cond Loop Wire	3,200	0.31	992.00
Sawcut for Detector Loops	1,100	5.97	6,567.00
Fur & Inst Elec Serv for Traf Sig (Comp w/Riser/Meter/Disc Sw)	1	626.26	626.26
Fur & Inst 13"x24"x18"D Elec Flush UG Enclosure-SplBx-HD	4	344.44	1,377.76
Fur & Inst 17"x30"x26"D Elec Flush UG Enclosure-HndBx-HD	1	375.77	375.77
Fur & Inst 3/8" Galv Steel Cable for Span Wire	275	5.01	1,377.75
Install 10' Pedestrian Pedestal pole and Base	3	250.00	750.00
Install 1-Way 3-Sect (R(12') Y(12') Y(8')) Traffic Signal	7	219.20	1,534.40
Furnish & Install Backplates with 2" Yellow Reflective Border	7	121.72	852.04
Furnish & Install 1-Way 1-Section Pedestrian Signal Head	4	558.28	2,233.12
Fur & Inst Pedestrian Push Button Sta Assembly With Sign	4	250.00	1,000.00
Removal, Salvage & Disposal of Existing Traf Sig Equip	1	438.38	438.38
Fur & Inst Flat Sheet, Type III, Fixed Size & Msg Sign (Shoulder Mtd)	84	18.00	1,512.00
Fur & Inst Flat Sheet, Type VIII or IX, Size Determined by Msg (Overhead)	7.5	22.00	165.00
		Total	

Customer Signature _____

Exhibit 2

MCH & Sons Contracting, LLC

316 Argoe Road
Pelion SC 29123

Estimate

Date	Estimate #
5/16/2014	101303-03

Name / Address
City of Spartanburg 189 John B White Sr. Blvd Spartanburg, SC 29304

			Project
			201402-04
Description	Qty	Cost	Total
Fur & Inst 28' Steel Strain Pole, Pole Bands and Hardware	3	4,000.00	12,000.00
Install Foundation for Steel Strain Pole	3	2,098.01	6,294.03
Furnish & Install 2070L Local Controller* With Software	1	6,500.00	6,500.00
Fur & Inst 332 Base Mounted Cab Assembly** (Does not incl Foundation)	1	9,000.00	9,000.00
Furnish & Install Concrete Cabinet Foundation	1	1,002.01	1,002.01
striping	1	5,500.00	5,500.00
		Total	\$107,126.41

Customer Signature _____

Exhibit 3

Fernwood Drive Traffic Signal Traffic Signal and Sidewalk Improvements

Intersection of Dupre Drive & Beechwood Drive

Item	Description	Unit	Qty.	Unit Price	Total
1	Demolition Asphalt, Concrete, Bricks, & Debris Ect.	L.S.	1	\$ 2,500.00	\$2,500.00
2	Clearing Grubbing within R/W	L.S.	1	\$ 500.00	\$500.00
3	Unclassified Excavation	C.Y.	55	\$ 22.00	\$1,210.00
4	Borrow Excavation	C.Y.	55	\$ 22.00	\$1,210.00
5	Grading	S.Y.	111	\$ 5.00	\$555.00
6	Fine Grading	S.Y.	72	\$ 4.00	\$288.00
7	Stone Under Curb & Gutter	Tons	20	\$ 31.00	\$620.00
8	24" Curb & Gutter	L.F.	230	\$ 25.00	\$5,750.00
9	4" Concrete Sidewalk	S.Y.	150	\$ 48.00	\$7,200.00
10	ADA Curb Ramp With Detectable Warning Surface	Ea.	5	\$ 1,600.00	\$8,000.00
11	Crosswalk Markings and Signing	Ea.	2	\$ 3,500.00	\$7,000.00
12	Permanent Grassing	Ac.	0.2	\$ 1,800.00	\$360.00
13	Straw or Hey Mulch	Ac.	0.2	\$ 1,800.00	\$360.00
14	Fertilizer (Nitrogen)	Lb.	20	\$ 1.00	\$20.00
15	Fertilizer (Phosphoric Acid)	Lb.	20	\$ 1.00	\$20.00
16	Fertilizer (Potash)	Lb.	20	\$ 1.00	\$20.00
17	Agricultural Granular Lime	L.b	385	\$ 0.40	\$154.00
18	Construction Entrance	S.Y.	70	\$ 15.00	\$1,050.00
19	Sediment Tubes for Ditch Checks	L.F.	30	\$ 12.00	\$360.00
20	Silt Fence	L.F.	180	\$ 3.00	\$540.00
21	Replace / Repair Silt Fence	L.F.	100	\$ 1.50	\$150.00
22	Removal of Silt Fence	L.F.	180	\$ 1.25	\$225.00
23	Permanent Construction Signs	S.F.	232	\$ 6.00	\$1,392.00
24	Construction Stakes, Lines & Grades	Ea.	1	\$ 1,200.00	\$1,200.00
25	Traffic Control	Ea.	1	\$ 5,000.00	\$5,000.00
26	Bond & Insurance	Ea.	1	\$3,426.30	\$3,426.30
27	Mobilization	L.S.	1	\$4,911.03	\$4,911.03
Sub Total					\$54,021.33
Design and Engineering				14%	\$7,562.99
Field Engineering				14%	\$7,562.99
10% Contingency					\$6,914.73
Total Estimate for Project					\$76,062.03



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Tim Carter, Engineering Administrator
SUBJECT: 2014 Annual Street Resurfacing
DATE: July 3, 2014

BACKGROUND

Staff received bids for the 2014 Street Resurfacing Project on June 24, 2014. Please see attached listing of streets which were previously approved by Council for repaving. This project consists of approximately 6,350 tons of surface Type C Asphalt, 5,355 square yards of full depth patching, and 23,000 square yards milling.

The following bids were submitted:

Ashmore Bros. Inc. (Greer, SC)	\$ 715,931.58
Panagakos Asphalt Paving (Greenville, SC)	\$ 753,003.42

The low bid from Ashmore Bros. Inc. is slightly lower than staff's estimate and, barring unforeseen circumstances, should allow the completion of all of the streets approved for resurfacing by Council. Staff has reviewed all bid information and has determined that Ashmore Bros. Inc. is the responsive low bidder. No bids were submitted from MWBE certified contractors.

ACTION REQUESTED:

Allow staff to accept the bid from Ashmore Bros. Inc. and authorize the City Manager to enter into a contract with Ashmore Bros. Inc. for the completion of the project.

BUDGET AND FINANCE DATA:

\$ 350,000.00 County Transportation Committee Funds (CTC)
\$ 365,931.58 from the Spartanburg County Road Fee Funds

City of Spartanburg

Street Resurfacing 2014- 2015 Road List

Street Name	Beginning	End	OCI	Length	Width	Sq. Yd. Milling	Sq. Yd. FDP	Est. Quantity	Asphalt Price	Milling Price	FDP Price	Asph. Price	Est. Total
N. Carleila Lake Way	Rockbrook Blvd.	Cul-de-sac	47	840	24	1213.33	180.00	220.50	80.00	4246.67	5400.00	17640.00	\$ 27,286.67
S. Carleila Lake Way	Rockbrook Blvd.	Cul-de-sac	45	810	24	1170.00	200.00	212.63	80.00	4095.00	6000.00	17010.00	\$ 27,105.00
Knee Run	Cypress View	Cul-de-sac	20	570	24	823.33	150.00	149.63	80.00	2881.67	4500.00	11970.00	\$ 19,351.67
Comley St.	High St.	Cul-de-sac	30	640	27		200.00	189.00	80.00	0.00	6000.00	15120.00	\$ 21,120.00
Carson St.	Crecent Ave.	Ansel St.	40	1175	27	1697.22	100.00	346.99	80.00	5940.28	3000.00	27759.38	\$ 36,699.65
Ansel St.	S. Church St.	End of Street	38	620	18	0.00	0.00	122.06	80.00	0.00	0.00	9765.00	\$ 9,765.00
Oakleaf Dr.	Briarwood Rd.	Briarcliff Rd.	20	780	21	0.00	200.00	179.16	80.00	0.00	6000.00	14332.50	\$ 20,332.50
Amherst Dr.	Ardmore Rd.	Amherst Dr.	25	2350	32	3394.44	0.00	822.50	80.00	11880.56	0.00	65800.00	\$ 77,680.56
Olney Ln.	Cypress Creek Dr.	Cul-de-sac	20	600	24	866.67	200.00	157.50	80.00	3033.33	6000.00	12600.00	\$ 21,633.33
Cypress View	Cypress Creek Dr.	Cul-de-sac	18	710	24	1025.56	0.00	186.38	80.00	3589.44	0.00	14910.00	\$ 18,499.44
S. Liberty St.	Lee St.	E. Main St.	40	1375	26	1986.11	200.00	391.02	80.00	6951.39	6000.00	31281.25	\$ 44,232.64
Kearse Ct.	Sloans Grove Rd.	Cul-de-sac	30	400	24	577.78	150.00	105.00	80.00	2022.22	4500.00	8400.00	\$ 14,922.22
Boyd St.	Connecticut Ave.	Mills Av.	36	1070	29	1545.56	150.00	339.39	80.00	5409.44	4500.00	27151.25	\$ 37,060.69
Cambridge Cir.	S. Converse St.	Harvard Dr.	20	1100	22	0.00	100.00	264.69	80.00	0.00	3000.00	21175.00	\$ 24,175.00
Gable Ct.	Fernwood Glendale Rd.	Cul-de-sac	35	1300	26	1877.78	0.00	369.69	80.00	6572.22	0.00	29575.00	\$ 36,147.22
Butternut Rd.	Houndsear Trl.	Cul-de-sac	40	1100	24		500.00	288.75	80.00	0.00	15000.00	23100.00	\$ 38,100.00
Houndsear Trl.	Butternut Rd.	Cul-de-sac	42	480	24		600.00	126.00	80.00	0.00	18000.00	10080.00	\$ 28,080.00
Carolina Ave.	S. Church St.	Peronneau St.	24	650	33	938.89	500.00	234.61	80.00	3286.11	15000.00	18768.75	\$ 37,054.86
Peronneau St.	Carolina Ave.	W. Columbia St.	28	370	20	534.44	375.00	80.94	80.00	1870.56	11250.00	6475.00	\$ 19,595.56
W. Columbia Ave.	Peronneau St.	S. Church St.	25	650	30	938.89	400.00	213.28	80.00	3286.11	12000.00	17062.50	\$ 32,348.61
Patillo Ct.	S. Pine St.	End of Street	31	450	17		0.00	83.67	80.00		0.00	6693.75	\$ 6,693.75
Hart St.	E. Columbia Ave.	Cul-de-sac	35	450	18	650.00	0.00	88.59	80.00		0.00	7087.50	\$ 7,087.50
E. Columbia Ave.	S. Church St.	Liberty St.	38	800	30	1155.56	400.00	262.50	80.00		12000.00	21000.00	\$ 33,000.00
Saint James Dr.	Cornelius Rd.	Savoy St.	37	2800	22		400.00	673.75	80.00		12000.00	53900.00	\$ 65,900.00
Pennell Dr.	Heywood Ave.	Hammermill Holy	45	900	24	1300.00	350.00	236.25	80.00		10500.00	18900.00	\$ 29,400.00

21695.56 5355.00 6344.46

Total 2014 Paving List \$733,271.88

Amount Requested from CTC \$350,000.00
Amount to be funded by Road Fee \$383,271.88

Alcohol and Drug Abuse Commission - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	Email
Ms.	Catherine	G.	Dedmon	1177 Partridge Road	Spartanburg, SC	29302	Retired		585-9994	6/28/2004/reappt. 6/22/09	June-09 thru June-14	Jun-14	WF	served maximum terms	
Rabbi	Yossi	J.	Liebowitz	192 Winfield Drive	Spartanburg, SC	29307	Rabbi/Temple B'nai Israel	582-2001	579-0908	Orig. 6/30/08	June-08 thru June-13	Jun-13	WM	does not want to be reappointed	ezrabbi@aol.com
Mr.	Robert		Porter	284 Alexander Ave.	Spartanburg, SC	29306	Parent Facilitator/ District 7 Schools		542-2166	Appt. 6/30/08	June-08 thru June-13	Jun-13	MM	attendance issues/ineligible	robertwp@peoplepc.com
Dr.	Larry	L.	Ware	1303 Pine Crest Road	Spartanburg, SC	29307	Physician	577-9970	582-5893	Orig. 6/30/08	June-08 thru June-13	Jun-13	WM	does not want to be reappointed	larry@skyllymedical.com
Ms.	Cynthia	J.	Cash	103 Marion Court	Cowpens, SC	29330	RN-SRMC	560-0261	406-0077	Orig. 1/27/14	Jan-14 thru June-19	Jun-19	WF		ccash@srhs.com



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: SADAC (Alcohol and Drug Abuse Commission)

CITY RESIDENT: YES NO SEX: (M) F RACE: W

NAME: Ralph DANIEL

ADDRESS: 309 Lanham Cir. Spartanburg 29307
Street City, State, Zip Code

BUSINESS PHONE: _____ HOME PHONE: 680-1757 EMAIL: _____

OCCUPATION: SEMI-RETIRED FROM THE LANDSCAPING & NURSERY

EMPLOYER: BUSINESS SELF - Former educator @ Charles Lea

OTHER VOLUNTEER OR CIVIC ACTIVITIES: First Presbyterian Church, substitute teaching at the Charles Lea Center

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? AFTER BEING SELF-EMPLOYED FOR 35 yrs. - it would be informative to see how certain governmental agencies operate

RECOMMENDED BY: Junie White

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?
YES NO IF YES, PLEASE LIST: _____

DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

Board of Architectural Design and Historic Review - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	EMAIL
Mr.	Thomas	A.	Belenchia	1340 Pinecrest Rd.	Spartanburg, SC	29302	Attorney	699-9801		6/22/2009/r eappt. 7/9/11 2	June-12 thru June-15	June-15	WM		tab@abizlaw.com
Mr.	Michael		Chewning	362 Mills Avenue	Spartanburg, SC	29302	Architect/ McMillan Pazdan Smith	585-5678	621-7163	6/28/2010/r eappt. 7/8/13	June-13 thru June-16	June-16	WM		mchewning@mcmillanpazdandansmith.com
Mr.	George	T.	Fain	222 Holly Drive	Spartanburg, SC	29301	Adjunct Prof. History/ USC Upstate	503-5797	574-6694	8/22/2011 to fill the unexpired term of Ashley Fly/reappt.	June-12 thru June-15	June-15	WM		gfain2@aol.com
Ms.	Carolyn		Schoepf Harrison	1430 Maryland Avenue	Spartanburg, SC	29307	Event Planner	414-0262	685-8018	8/22/11	Aug-2011 thru June-14	June-14	WF	application received for reappointment	schoepfc@bellsouth.net
Ms.	Jessie Ruth		Littlejohn	PO Box 1267 284 Macon Avenue	Spartanburg, SC	29304	Retired Realtor		573-5086	6/30/2008/r reappt. 8/22/11	Aug-2011 thru June-14	June-14	MF	served maximum terms	jrlittlejohn@charter.net
Mr.	Donnie	L.	Love, Jr.	608 Otis Blvd.	Spartanburg, SC	29302	Architect/ McMillan Smith & Partners	585-5678	542-9582	6/30/2008/r reappt. 8/22/11	Aug-2011 thru June-14	June-14	WM	served maximum terms	dlove@mcmillansmith.com
Mr.	Lewis		Settle	480 Sloan St.	Spartanburg, SC	29302	Retired		585-6793	6/22/2009/r eappt. 7/9/11 2	June-12 thru June-15	June-15	WM		lsettle@bellsouth.net
Mr.	David		Stokes	203 W. Hampton Ave.	Spartanburg, SC	29306	Systems Administrator/ Professional Computer Software Services, Inc.	578-1038	582-1817	6/30/2008/r reappt. 8/22/11	Aug-2011 thru June-14	June-14	WM	resigned 12/30/13	dstoked13@hotmail.com
Dr.	R. Phillip		Stone, II	246 S. Spring St.	Spartanburg, SC	29306	Historian/Archivist - Wofford College	597-4313	515-9984	6/28/2010/r eappt. 7/8/13	June-13 thru June-16	June-16	WM		stonerp@wofford.edu
<p>Donnie Love- Chairman Josh Henderson - City Staff Contact - 596-2069</p>															



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: HARB

CITY RESIDENT: YES NO SEX: M RACE: W

NAME: Sarah Love

ADDRESS: 608 Otis Boulevard, Spartanburg, SC 29302
Street City, State, Zip Code

BUSINESS PHONE: 680-2882 HOME PHONE: 542-9562 EMAIL: loved@charter.net

OCCUPATION: Special Education Teacher

EMPLOYER: South Carolina Virtual Charter School

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Founder and Director of Matthew Loves Books, a nonprofit operating in Upstate hospitals, Spartanburg County First Steps board member, Tutor and Reading Group Instructor at Pine Street School, District 7 Gifted Education parent committee member

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I have an interest in historic architecture. I would like to contribute to the preservation of our city's historic neighborhoods.

RECOMMENDED BY: Donnie Love

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

5/12/2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

SARAH POWER LOVE

608 OTIS BOULEVARD, SPARTANBURG, SOUTH CAROLINA 29302
864.542.9562 LOVED@CHARTER.NET

OBJECTIVE

A position on the HARB

EXPERIENCE

1999–2006 Boiling Springs Junior High School Inman, SC

Self-contained teacher for emotionally disabled students

- Designed self-contained program.
- Planned and executed lessons in all subject areas.
- Developed and maintained IEPs for all students in my program.
- Collaborated with the resource department to align all math and reading instruction and curriculum to the South Carolina standards for grade levels 1 – 8.
- Mapped all reading and math instruction to match IEP objectives.
- Mentored induction year teacher.

2006–2008 Boiling Springs Junior High School Inman, SC

Part-time resource teacher

- Implemented a new program for diploma track resource students.
- Collaborated with other special and regular education teachers to plan and execute lessons.
- Developed and maintained IEPs for all students on my caseload using Excent.
- Designed instructional delivery model for certificate track resource students.

2008-present St. Paul's United Methodist Preschool Spartanburg, SC

Preschool teacher

- Found/developed curriculum.
- Implemented new curriculum program.
- Planned and delivered lessons.
- Researched best practices for preschool instruction.
- Conducted staff development for certification purposes.

2011-present South Carolina Virtual Charter School Columbia, SC

Resource Teacher

- Collaborated with other special and regular education teachers to plan and support student success.
- Developed and maintained IEPs for all students on my caseload using Excent.

- Tracked students' progress and grades.
- Delivered weekly lessons in reading and writing and well as hosted supplemental sessions to address student concerns and weaknesses.
- Communicated with parents and learning coaches to facilitate learning in the virtual environment.

OTHER RESPONSIBILITIES

- Served on School Improvement Council
- Chaired Red Carpet Committee
- SACS committee
- Summer school instructor
- After school alternative program instructor
- Odyssey lab
- Curriculum development
- ADEPT evaluator
- Co-taught regular education English class
- Co-chair Zig the Pig fundraiser – raised more money than any school in the program's history.
- Co-chair Make It Happen fundraiser – raised over \$7,500 for Anchor House, Spartanburg Children's Shelter.

EDUCATION

- | | |
|---|------------------|
| Converse College | Spartanburg , SC |
| <ul style="list-style-type: none"> ▪ B.A., Special Education, LD, EH and Politics, <i>magna cum laude</i> ▪ M.A., Special Education, <i>summa cum laude</i> ▪ Masters+30, Elementary Education | |

COMMUNITY INVOLVEMENT

- Volunteer coach for multiple soccer and t-ball teams for children 5 and under at the YMCA
- Weekly reading group instructor at Pine Street Elementary School for Kindergarteners
- Tutor
- Book fair coordinator for preschool age children
- Founder/Director of Matthew Loves Books a program to distribute books to NICU patients and families
- Spartanburg County First Steps Board Member

- Spartanburg District 7 Gifted Education Parent Committee Board Member

PRESENTATIONS AND PUBLICATIONS

- 2011 Charleston County School District, Presenter at CCSD Early Literacy Conference
- 2011 South Carolina Early Childhood Association Conference, Presenter at Regional Conference
- 2011 South Carolina Center for Child Care Career Development, Certified Trainer
- 2012 Professional Development Training, Spartanburg Weekday School
- 2012 Professional Development Training, St. Paul's Preschool
- 2012 South Carolina Charter School Conference, presenter
- 2013 South Carolina Association of Teacher Educators Conference, Round Table Discussion Leader
- 2013 Diversity Conference University of South Carolina Upstate, presenter
- 2013 i-Manager's Journal on School Educational Technology, article published
- 2014 Council for Exceptional Children Conference, Presenter
- 2014 Diversity Conference University of South Carolina Upstate, presenter
- 2014 Spartanburg School District 7, Presenter



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: BOARD OF ARCHITECTURAL DESIGN + HISTORIC REVIEW

CITY RESIDENT: YES NO SEX: M F RACE: WHITE

NAME: MATTHEW MANLEY, AICP

ADDRESS: 500 8 CONVERSE ST SPARTANBURG, SC 29806
Street City, State, Zip Code

BUSINESS PHONE: (864) 398-4278 HOME PHONE: (864) 201-8941 EMAIL matthewemanley@yahoo.com

OCCUPATION: HEALTHY EATING / ACTIVE LIVING PROGRAM SPECIALIST

EMPLOYER: MARY BLACK FOUNDATION

OTHER VOLUNTEER OR CIVIC ACTIVITIES: - MEMBER OF SOUTH CONVERSE NEIGHBORHOOD ASS.

- Trees Coalition Volunteer - BIKE / PED COMMISSION

- PAL Childhood Obesity Task Force - Active Living Subcommittee, Healthy Eating Subcommittee (Chair), Trails Leadership Committee

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I have served on a Historic Preservation Commission; in the past, I also have a Masters Degree in City + Regional Planning with a Certificate in Urban Design. I am also an AICP.

RECOMMENDED BY: KATHY DUNLEAVY - PRESIDENT, MARY BLACK FOUNDATION

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: Attend BIKE / PED COMMISSION MEETINGS

6/17/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Architectural Design and Historic Review Board

CITY RESIDENT: YES NO SEX: M F RACE: caucasian

NAME: Thomas Koenig

ADDRESS: 503 Sherwood Circle, Spartanburg SC 29302
Street City, State, Zip Code

BUSINESS PHONE: 864 585 6990 HOME PHONE: 864 237 4564 EMAIL: tkoenig@agekmedia.com

OCCUPATION: Communication Designer, Photographer, Photojournalist

EMPLOYER: Self Employd

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Boardmember at the North Spartanburg Rotary Club,

ALS Foundation of South Carolina, in the past offical photographer for the National Park in Cowpens

I have protrayed Spartanburg in pictures for the Spartanburg Visitors Guide and several event for mor than 10 years

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I am interested in the community that I call home for 17 years
For years I have been interested in Spartanburgs great history and in the visual appearance and image of the city I call home
and to serve on this board would be a big honor for me.

RECOMMENDED BY: _____

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

06/17/2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: **Connie S. McIntyre, City Clerk**
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

Bicycle and Pedestrian Committee - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Mr.	C. Mack		Amick	525 Glendalyn Avenue	Spartanburg, SC	29302	Retired Health Care Administrator/ Practicing RN	706-5640	585-0604	Appt. 8/22/11	Aug-11 thru June 14	Jun-14	WM	eligible
Ms.	Elizabeth	J.	Brady	227 Clifton Avenue	Spartanburg, SC	29302	Attorney/Parker Poe Adams & Bernstein	253-6109	431-3130	Appt. 8/22/11	Aug-11 thru June 14	Jun-14	WF	eligible
Mr.	Randy		Cooksey	539 S. Irwin Avenue	Spartanburg, SC	29306	Property Manager/Home Inspector	864-621-2662	864-621-2662	Appt. 10/24/2011/ reappt. 7/9/12	June-12 thru June 15	Jun-15	WM	
Mr.	Matt		Holiday	257 Club Meadows Court	Spartanburg, SC	29302	Auctioneer/ Holiday Auctions	357-5672	583-1944	Appt. 8/22/11/ reappt. 7/9/12	June-12 thru June 15	Jun-15	WM	
Mr.	Paul		LeFrancois	1810 Hillcrest Blvd.	Spartanburg, SC	29307	College Professor/ Limestone College	488-4527	585-9531	Appt. 8/22/11	Aug-11 thru June 14	Jun-14	WM	eligible
Mr.	Steven	E.	Hyatt	217 Holly Drive	Spartanburg, SC	29301	Supply Chain Coordinator- SRMC	560-6642	415-5990	Appt. 1/27/14	Jan-14 thru June 17	Jun-17	WM	
Ms.	Monique		Watson	354 Marion Avenue	Spartanburg, SC	29306	Family Therapist	205-7660	205-7660	Appt. 8/22/11/ Reappt. 7/8/13	July-13 thru June 16	Jun-16	MF	
<p>Contact - Ned Barrett- Partners for Active Living - 598-9638 nbarrett@active-living.org</p>														



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: BICYCLE / PEDESTRIAN COMMISSION

CITY RESIDENT: YES NO SEX: M F RACE: CAUC

NAME: CECIL M. (MACK) AMICK

ADDRESS: 525 GLENDALYN AVE., SPARTANBURG SC 29302
Street City, State, Zip Code

BUSINESS PHONE: 864-706-5640 HOME PHONE: 864-706-5640 EMAIL: MACKAMICK@CHARTER.NET

OCCUPATION: RETIRED BUT ACTIVE RN LICENSURE

EMPLOYER: NA

OTHER VOLUNTEER OR CIVIC ACTIVITIES: ON STAFF PRIVILEGES @ ST. LUKE'S FREE MEDICAL CLINIC

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I AM RE-REQUESTING RE-APPT: I AM AN ACTIVE BICYCLE / PEDESTRIAN COMMUTER & ENTHUSIAST AND ENJOY CONTRIBUTING TO MY COMMUNITY IN THIS CAPACITY.

RECOMMENDED BY: NED BARRETT, PAL

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?
YES NO IF YES, PLEASE LIST: _____

6-18-14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Bicycle and Pedestrian Committee

CITY RESIDENT: YES NO SEX: M (F) RACE: white

NAME: Elizabeth J Brady

ADDRESS: 227 Clifton Avenue Spartanburg SC 29302
Street City, State, Zip Code

BUSINESS PHONE: 253-6109 HOME PHONE: 431-3130 EMAIL bradyelizabeth@gmail.com

OCCUPATION: attorney

EMPLOYER: Parker Pol Adams & Bernstein, LLP

OTHER VOLUNTEER OR CIVIC ACTIVITIES: member of Carolina Cycling
Association's womens development committee, Treasurer for
Tree-falls

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I am interested in
continuing to serve on this committee to continue to try to impact the
increase of pedestrian/cycling efforts in the City of Spartanburg.

RECOMMENDED BY: _____

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

June 22, 2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



CITY OF SPARTANBURG
SOUTH CAROLINA

Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: BICYCLE AND PEDESTRIAN COMMITTEE

CITY RESIDENT: YES NO SEX: M F RACE: WHITE

NAME: BRYAN BURNETT

ADDRESS: 540 PALMETTO STREET SPARTANBURG, SC, 29302
Street City, State, Zip Code

BUSINESS PHONE: - HOME PHONE: 404-680-0369 EMAIL: pbryanburnett@gmail.com

OCCUPATION: GUIDANCE COUNSELOR

EMPLOYER: SPARTANBURG SCHOOL DISTRICT 7 - EP TODD

OTHER VOLUNTEER OR CIVIC ACTIVITIES: SPARTANBURG HIGH SCHOOL JV GOLF COACH FOR LAST 6 YEARS

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I LOVE SPARTANBURG AND WANT TO BE MORE INVOLVED IN MAKING IT BETTER THAN IT ALREADY IS. I GREW UP HERE SO I'VE ALWAYS FELT

RECOMMENDED BY: JEROME RICE THAT I OWE THE CITY MY TIME AND EFFORTS TO MAKE IT BETTER FOR MY FAMILY AND

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS? THE CITY RESIDENTS.

YES NO IF YES, PLEASE LIST: _____

4/28/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: BICYCLE & PEDESTRIAN COMMISSION

CITY RESIDENT: YES NO SEX: M F RACE: WHITE

NAME: PAUL LEFRANCOIS

ADDRESS: 1810 HILLCREST BLVD, SPARTANBURG, SC 29307
Street City, State, Zip Code

BUSINESS PHONE: 488-4527 HOME PHONE: 978-2300 EMAIL: plefrancois@limestone.edu

OCCUPATION: COLLEGE PROFESSOR

EMPLOYER: LIMESTONE COLLEGE

OTHER VOLUNTEER OR CIVIC ACTIVITIES: BOD - PALMETTO CYCLING COALITION
BOD - FREEMASONS OF SPARTANBURG
CHAIR - OVERMOUNTAIN VICTORY TRAIL COMMITTEE

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? PROMOTE
ACTIVE-LIVING IN THE SPARTANBURG COMMUNITY

RECOMMENDED BY: _____

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

6/23/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

Housing Authority 2014-2015

State Regulated (Sec. 31-3-340 of State Code)

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Ms.	Suzanne	B.	Cole	102 Greenbriar Road	Spartanburg, SC	29302	Attorney/Collins Lacy PC	282-9102	285-4732	6/22/09	June-09 thru June-14	Jun-14	WF	eligible
Mrs.	Kittie Collins		Tullis	488 Webber Road	Spartanburg, SC	29307	Owner/Collins Funeral Home & Liberty Bonding Co.	583-7782	978-2192	6/28/10	June-10 thru June-2015	Jun-15	MF	
Mr.	Thomas	A.	Lounds, Jr.	235 St. Matthews Lane	Spartanburg, SC	29301	Retired			Appt. 9/12/11 to fill the unexpired term of Dr. Frances L. Hardy	Sept.-11 thru June-14	Jun-14	MM	eligible
Dr.	Charles		Love	200 Oakmont Dr.	Boiling Springs, SC	29316	Educator/ USC Upstate	503-5577	599-6723	11/26/07 to fill unexpired term of Dr. Reginald Avery who resigned effective 12/31/07	June-09 thru June-14	Jun-14	MM	moved to Charlotte
Ms.	Irene		Sims	592 Vernon Street	Spartanburg, SC	29303	Retired-SRMC	598-6134	585-2752	reappt. 6/22/09	June-09 thru June-14	Jun-14	MF	served two terms
Mr.	Mac		Hogan	171 Hilltop Rd.	Spartanburg, SC	29302	SVP - Certus Bank	573-9214	266-8283	Appt. 8/26/13	August-13 thru June-18	Jun-18	WM	machogan@certusbank.com
Mr.	Chris		Steed	25 Olney Lane	Spartanburg, SC	29307	Non-Profit Executive/United Way of the Piedmont	582-7556	316-1852	6/22/09	June-09 thru June-14	Jun-14	WM	moving to Gaffney
City Staff Contact - Ed Memmott-596-2026														



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Spartanburg Housing Authority

CITY RESIDENT: YES NO SEX: M **F** RACE: White

NAME: Suzanne B. Cole

ADDRESS: 102 Greenbriar Rd. Spartanburg SC 29302
Street City, State, Zip Code

BUSINESS PHONE: 515-9922 HOME PHONE: 363-8350 EMAIL: suzy@cacsp.org

OCCUPATION: Executive Director / Attorney

EMPLOYER: Children's Advocacy Center of Spartanburg, Cherokee + Union

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Girl Scouts Emerald Circle co-chair, 2010-2011; Girl Scouts Women of Distinction Committee, 2013, 2014; SHA Board of Commissioners, 2009-present; SHA Property Co., Board Chair, 2013-present; First Presbyterian Church, confirmation leader, 2013-2014.

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I want to serve a second term because I am committed to resolving the issues surrounding Mary Wright Center.

RECOMMENDED BY: Chris Steed

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: SHA Board of Commissioners

5/21/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcityre@cityofspartanburg.org



**CITY OF
SPARTANBURG**
SOUTH CAROLINA

Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Housing Authority

CITY RESIDENT: YES ___ NO X SEX: M (F) RACE: white

NAME: Molly Talbot-Metz

ADDRESS: 210 Heathwood Dr. Spartanburg SC 29307
Street City, State, Zip Code

BUSINESS PHONE: 573-9500 HOME PHONE: 494-0865 EMAIL: mmetz@maryblackfoundation.org

OCCUPATION: VP of Programs

EMPLOYER: Mary Black Foundation

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Northside Development Corporation,
ex officio member ; Business ; Professional Women ; Leadership
Spartanburg Board of Regents

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? Safe and affordable

housing is a critical component for a healthy & vibrant community.
Through my personal and professional experiences, I have become passionate
about this issue in Spartanburg.

RECOMMENDED BY: Mayor White

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES ___ NO X IF YES, PLEASE LIST: _____

6/27/2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Spartanburg Housing Authority _____

CITY RESIDENT: YES NO

SEX: Female RACE: Black

NAME: Brenda Thomas

ADDRESS: 11 Hanover St. Apt 99 Spartanburg, SC 29306 _____
Street City, State, Zip Code

BUSINESS PHONE: N/A _____ CELL PHONE: 864-208-5822 EMAIL: bythomas2121@yahoo.com

OCCUPATION: Part-time Cleaning / Seeking Full Time Employment _____

EMPLOYER: M.A.A.S. Cleaning Services _____

OTHER VOLUNTEER OR CIVIC ACTIVITIES: SHA Vice President of the Camp Croft Resident Council, Site Manager for Camp Croft After School Learning Center, Mentoring of children in the community and neighborhood, and assisting residents in the neighborhood computer lab

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I am interested in playing a part in how the Housing Authority manages their business and I think it will also be a good community involvement opportunity which I can highlight on my resume as well. _____

RECOMMENDED BY: Valerie Forsberg SHA Community and Supportive Services Manager _____

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST:

DATE: 6/13/14

Brenda Thomas

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

Brenda Thomas

111 Hanover Place, Apt 99

Spartanburg, SC 29306

Personal Background

Single Mother of one Daughter, age 18

Lived in Public Housing since 2009

Excellent communication skills

Works well in a team

Good Computer Skills

Employment

Current:

Camp Croft Resident Council Vice President

Site Manager for Camp Croft After School Learning Center

M.A.A.S. Cleaning Services - part time cleaning help

Previous:

AmeriCorps Volunteer 2012-2013

Ryan's Family Steak House 2004-2008

Education

Spartanburg Community College - Some Accounting

Spartanburg High School - High School Diploma

Leadership

Archibald Rutledge Resident Council President

Assists Residents in Computer Lab

Mentors children at Camp Croft



SPARTANBURG
HOUSING AUTHORITY
WWW.SHASC.ORG

June 13, 2014

Harry Byrd, Jr.
Executive Director
201 Caulder Ave., Suite A
Spartanburg, SC 29306

Dear Mr. Byrd,

I am writing to you to express my interest and desire to be a member of the Spartanburg Housing Authority's Board of Commissioners. I understand that it is a five year term from 2014 – 2016 and I am willing to fulfill this responsibility. I also understand that should I move out of a Spartanburg Housing Authority neighborhood, I would be asked to resign my position.

Please see the attached document for my application for the position. Feel free to contact me at 864-208-5822 if you have any questions or need any more information. Thank you for this opportunity!

Sincerely,



Brenda Thomas
Camp Croft Courts #99



201 CAULDER AVENUE, SPARTANBURG, SC 29306
PHONE: 864.598.6000 FAX: 864-598-6155
INFO@SHASC.ORG



EQUAL HOUSING OPPORTUNITY
TTY# 1-800-735-8583





Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: SPARTANBURG HOUSING AUTHORITY

CITY RESIDENT: YES NO

SEX: M F

RACE: AFRICAN AMERICAN

NAME: THOMAS A. LOUNDS, JR.

ADDRESS: 235 ST. MATTHEWS LANE, SPARTANBURG, SC 29301
Street City, State, Zip Code

BUSINESS PHONE: N/A HOME PHONE: 864 574-2883 EMAIL: TLOUNDS@BELLSOUTH.NET

OCCUPATION: RETIRED

EMPLOYER: SEE ABOVE

OTHER VOLUNTEER OR CIVIC ACTIVITIES: SPARTANBURG MENTAL HEALTH ADVISORY BOARD

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? ENJOY THE WORK/SERVICE

RECOMMENDED BY: EXISTING BOARD AND EXECUTIVE DIRECTOR

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

5/27/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Spartanburg Housing Authority

CITY RESIDENT: YES NO SEX: M F RACE: Caucasian

NAME: THOMAS DANIEL WHITE, Sr.

ADDRESS: 307 S. GRIFFIN MILL CT., SPARTANBURG, SC 29307
Street City, State, Zip Code

BUSINESS PHONE: 596.8405 HOME PHONE: 578.8712 EMAIL: tdwhite1954@bellsouth.net
tdwhite@spartan.org

OCCUPATION: Assistant Superintendent

EMPLOYER: Spartanburg County School District Seven

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Spartanburg Lions Club, Trees Coalition Board of Directors, Westminster Presbyterian Church

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? To improve the quality of life for residents of the City of Spartanburg and Spartanburg County

RECOMMENDED BY: Mayor Terrie White; Mr. Mitch Kennedy

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?
YES NO IF YES, PLEASE LIST: _____

3/27/2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

Public Safety Committee - 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.
Mr.	James	S.	Bittner	108 Runnymede Lane	Spartanburg, SC	29301	Spring Coiler/Duer/ Carolina Coil Inc.	706-7599	576-9709	1/28/2008/ reappt. 10/24/11	Oct.-2011 thru June 2014	Jun-14	WM.	served max terms
Mr.	Max	Todd	Bridges	321 Earl Drive	Spartanburg, SC	29301	Paramedic Training and Quality Coordinator with EMS/SRMC	596-2800	576-6752	1/28/2008/ reappt. 10/24/11	Oct.-2011 thru June 2014	Jun-14	WM	served max terms
Ms.	Sallie	Ann	Burnett	272 Holly Drive	Spartanburg, SC	29301	Meeting Planner/ICM A	541-8678	266-8877	Appt. 7/23/12	June-12 thru June-15	Jun-15	WF	
Ms.	Garrow	H.	Crowley	1315 Pinecrest Rd.	Spartanburg, SC	29302	Travel Agent/Gateway Tours	585-7390	583-3544	7/13/2009/ reappt. 7/9/12	June-12 thru June-15	Jun-15	WF	
Ms.	Jennifer		Evins	563 N. Church St.	Spartanburg, SC	29303	Marketing	680-3630	582-5109	6/30/2008/ reappt. 10/24/11	Oct.-2011 thru June 2014	Jun-14	WF	served max terms
Ms.	Witney	E.	Fisher	245 Carlisle Street	Spartanburg, SC	29306	Asst. Dean of Students-Converse College	596-9027	285-0585	09/12/11	Sept.-11 thru June-14	Jun-14	WF	eligible for reappt.
Mr.	Chip		Johnson	604 Glendalyn Avenue	Spartanburg, SC	29302	Assistant Principal/Polk County Schools	828-894-2215	864-529-7485	10/24/11	Oct.-2011 thru June-2014	Jun-14	WM.	eligible for reappt.
Mr.	James	L.	Chambers III	203 Quartermaster Road	Spartanburg, SC	29301	Retired School District 7		864-494-9867 Cell	07/08/13	7/8/13 - 6/30/16	Jun-16	MM	
Ms.	Tina		Lyon	4 MacFarlane Ct.	Spartanburg, SC	29302	Homemaker cell	680-8744	585-7274	Appt. 7/9/12	June-12 thru June-15	Jun-15	WF	
Unfilled Vacancy														Unfilled Vacancy
Unfilled Vacancy														Unfilled Vacancy
Col. Jennifer Kindall	- City Staff Contact (596-2820)													



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Public Safety Committee

CITY RESIDENT: YES NO SEX: M F RACE: African American

NAME: Cassandra Lindsey-Williams

ADDRESS: 744 Asherville Hwy. Spartanburg, SC 29303
Street City, State, Zip Code

BUSINESS PHONE: (203) 715-6466 HOME PHONE: (203) 715-6466 EMAIL: cassandra@casandra969.com

OCCUPATION: Systems Analyst / Project Manager

EMPLOYER: Harris ERP

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Member of the Northside Residents Association

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? _____

RECOMMENDED BY: Mitch Kennedy

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

6/24/2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Public Safety Committee

CITY RESIDENT: YES NO SEX: M F RACE: AA

NAME: Branden Lybrand

ADDRESS: 695 Howard St APT 10A Spartanburg SC
Street City, State, Zip Code

BUSINESS PHONE: _____ HOME PHONE: 864.376.2200 EMAIL: brlybrand@gmail.com

OCCUPATION: Field Organizer

EMPLOYER: SC Democratic Party

OTHER VOLUNTEER OR CIVIC ACTIVITIES: 3rd Vice Chair of Spartanburg Democratic party Tutor for grad candidates,

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I have lived under the Housing Authority and worked for them in the past and I would like to use this position to give insight to others who have not lived in this system.

RECOMMENDED BY: Jerome Rice

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?
YES NO IF YES, PLEASE LIST: _____

5/13/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



CITY OF
SPARTANBURG
SOUTH CAROLINA

Boards and Commissions Nominee Form

(Please print or type information)

Public Safety Committee

BOARD/COMMITTEE: _____

CITY RESIDENT: YES NO

SEX: M F

RACE: White

NAME: Brad Wright

ADDRESS: 220 Colburn Drive Spartanburg, SC 29302
Street City, State, Zip Code

BUSINESS PHONE: _____ HOME PHONE: 357 3462 EMAIL: brwright08@gmail.com

OCCUPATION: Cook

EMPLOYER: Delaney's Irish Pub

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Hub City Bookstore, Spthg
Human Society, Upstate Forever, Spartanburg County
Historical Association, Mobile Meals

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? To promote healthy
living and to work to make Spthg more like a walk friendly
which will also help to increase local economic growth

RECOMMENDED BY: Ned Barrett

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

5/13/14
DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org

Board of Zoning Appeals- 2014-2015

Prefix	First Name	MI	Last Name	Address	City & State	Zip	Bus/ Occup.	Bus. Phone	Home Phone	Date of Appt.	Term	Term Exp.	Bal. Info	Eligibility for reappt.	EMAIL
Mr.	Jim		Davis	116 Eastwood Circle	Spartanburg, SC	29302	Director of Marketing/ Allegra Print	585-2598 5259	828-817-5259	08/26/13	Aug.-13 thru June-16	Jun-16	WM		jim@allegraspartanburg.com
Mr.	David	L	Drum	209 N. Lanford Rd.	Spartanburg, SC	29301	Retired from City of Spartanburg/paralegal	680-4615	576-9470	Appt. 7/9/12	June-12 thru June-15	Jun-15	WM	resigned 7/9/14	dave4146@ATT.net
Mr.	Marshall		Irby	214 Fisher Avenue	Spartanburg, SC	29301	HVAC Contractor		576-0940	Appt. 9/12/11	June-11 thru June 14	Jun-14	MM	eligible for reappt.	irbyhvacc214@aol.com
Mr.	David	Scott	Lewis	432 Lucerne Drive	Spartanburg, SC	29302	Autocad Operator/Project Manager/GPN Architecture	583-2215	504-4991	10/28/13	Oct.-13 thru June-16	Jun-16	WM		dlewis@ggnarcht.com
Mr.	Joshua		Lonon	213 Beechwood Dr.	Spartanburg, SC	29302	Real Estate Attorney/London Law Firm LLC	327-1764	978-8886	Appt. 7/23/12	June-12 thru June-15	Jun-15	WM		ilonon@lononlawfirm.com
Ms.	Shelley	Hi.	Robbins	789 Glendalyn Ave.	Spartanburg, SC	29302	Project Coordinator/Upstate Forever	327-0090	582-9269	Appt. 6/30/08/reappt.9/12/11	June-11 thru June 14	Jun-14	WF	served max terms	shelley.robbins@yahoo.com
Mr.	Aaron		Ryba	657 Maple St.	Spartanburg, SC	29302	Architect	585-5678	921-8930	6/22/2009/reappt.7/9/12	June-12 thru June-15	Jun-15	WM		aaronryba@yahoo.com
EX-OFFICIO MEMBER:															
Mr.	Ed		Memmott	P.O. Drawer 1749	Spartanburg, SC	29304	City of Spartanburg	596-2394							
Josh Henderson- City Staff Contact (596-2069)															



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Board of Zoning Appeals

CITY RESIDENT: YES (circled) NO SEX: M (circled) F RACE: Black

NAME: Marshall Kby

ADDRESS: 214 Fishers Ave Street City, State, Zip Code

BUSINESS PHONE: Cell 921-5134 HOME PHONE: 576-0940 EMAIL: kbyhvac.214@aol.com

OCCUPATION: Retired Heating & Air

EMPLOYER:

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Chairman of Trustee Board Mt. Moriah Baptist Church, President Pineview Hills Neighborhood Assoc.

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? To be available to serve the City in any capacity that I can.

RECOMMENDED BY: Previously served on City Boards

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS? YES NO (checked) IF YES, PLEASE LIST:

5-30-14 DATE

Return via FAX to (864) 596-2313 or MAIL to: Connie S. McIntyre, City Clerk City of Spartanburg PO Drawer 1749 Spartanburg, SC 29304