



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, July 28, 2014
5:30 p.m.**

- I. Moment of Silence**
- II. Pledge of Allegiance**
- III. Approval of the Minutes of the July 14, 2014 City Council Meeting**
- IV. Approval of Agenda of the July 28, 2014 City Council Meeting**
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Special Presentation – Proclamation for National Night Out**
Presenter: Mayor Junie White
- VII. Special Presentation – Police Department Uniforms**
Presenter: Colonel Jennifer Kindall
- VIII. Other Business**
 - A. Award of Bid for Cameron Drive Culvert Improvement Project**
Presenter: Jay Squires, Storm Water Manager
 - B. Parking Agreement – Pediatric Clinic in Broadwalk Building**
Presenter: Ed Memmott, City Manager
 - C. CC Woodson Playground Partnership**
Presenter: Mitch Kennedy, Community Services Director
 - D. Approval of Applicants for Boards and Commissions – Airport Advisory Committee, SADAC, Zoning Board**
Presenter: Connie McIntyre, City Clerk

E. Introduction of New Mobile App
Presenter: Will Rothschild, Communications and Marketing Manager

IX. City Council Updates

X. Adjournment

** City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.*



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, July 14, 2014
5:30 p.m.**

**(These minutes are subject to approval at the
July 28, 2014 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Jan Scalisi, Councilmembers Cate Ryba, Erica Brown, Robert Reeder, and Jerome Rice. Sterling Anderson was absent due to illness. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

- I. Moment of Silence - observed**
- II. Pledge of Allegiance - recited**
- III. Approval of the Minutes of the June 23, 2014 City Council Meeting –**
Councilmember Reeder made a motion to approve the minutes as received.
Councilmember Ryba seconded the motion, which carried unanimously 6 to 0.
- IV. Approval of Agenda of the July 14, 2014 City Council Meeting –**
Councilmember Rice made a motion to approve the agenda as received.
Councilmember Reeder seconded the motion, which carried unanimously 6 to 0.
- V. Public Comment - None**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Special Presentation from 2014 SAIYL Program**
Presenter: Kathy Hill, Community Services Coordinator
Students of the 2014 SAIYL program shared the many experiences they had during the summer as they learned about the City and County.
- VII. Ordinance – Public Hearing**
 - A. To Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #7-21-03-077.01 – Located on 241 Cedar**

Springs Road, which is Currently Zoned R-6 with a Land Use Designation of General Residential District) to Zone GID with a Land Use Designation of General Institutional District, and Providing for Severability and an Effective Date (First Reading)

Presenter: Josh Henderson, Planning Coordinator

Mr. Henderson presented the item to City Council as follows:

“On June 19, 2014, the Planning Commission held a public hearing and reviewed a rezoning request submitted by Craig Jacobs, Spencer Hines Properties, on behalf of Hope Center for Children (formerly the Ellen Hines Smith Girl’s Home), Owner, to rezone parcel 7-21-03-007.01 from Zone R-6/General Residential District to GID/General Institutional District, in order to allow the owner the opportunity to develop the property as either another group home of some type or another institutional type use. The use of the property as a group home is permitted by right under the zoning classification of GID.

The Planning Commission held a public hearing on the proposal on June 19, 2014. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and 2004 City Comprehensive Plan, the Planning Commission voted to recommend approval of the request to City Council for the rezoning of the parcel from R-6 to GID.

PLANNING COMMISSION RECOMMENDATION: The request was unanimously endorsed by the Planning Commission on April 17, 2014.”

Mayor White opened the Public Hearing.

He asked if there was anyone to speak in favor of the rezoning request.

Craig Jacobs, Spencer Hines Properties, and Chamlee Loscuito, Chief Executive Officer of the Hope Center for Children spoke in favor of the rezoning.

Bea Dillard, Fredrika Wilson, and Cathy Miller spoke against the rezoning.

After discussion, Mayor White made a motion to approve the rezoning as presented. Councilmember Ryba seconded the motion. The vote was 1 to 5 and the motion failed. Mayor White voted in favor of the rezoning. Mayor pro tem Scalisi and Councilmembers Ryba, Brown, Rice and Reeder voted against the rezoning.

VIII. Resolutions

A. To Approve the City to Enter into a Ground Lease Agreement with Saint Matthew’s Episcopal Church for the Purpose of a Neighborhood Park in the West Side of Spartanburg

Presenter: Kim Moultrie, Parks and Recreation Superintendent

Ms. Moultrie presented the item to City Council as follows:

“Over the past few weeks, staff has reached a tentative agreement with Saint Matthew’s Episcopal Church for the development of a City park on property owned by the church. Please see Exhibit 1 for the general location of the proposed park. Exhibit 2 provides a more precise location of the proposed playground on the Saint Matthew’s property. Staff believes this location would be very accessible and convenient to citizens residing in the nearby Wadsworth Hills subdivision and Westgate Pines Apartments.

Under the agreement being proposed to Council, the City would enter into a 10 year ground lease of the park area. The full ground lease is provided as Exhibit 3. After

10 years the lease would renew annually unless terminated by either party. The park would be open to the public and function as all other City parks. Staff believes the ground lease to be in its final form, but it will require formal approval by the church vestry. We understand consideration by the vestry will occur on Monday, July 14. Assuming that the ground lease is approved by both parties, the City would purchase and pay for the installation of playground equipment. Total costs for improvements are estimated at \$51,080 as detailed in Exhibit 4. The City would have responsibility for maintenance of the grounds (of the lease area) and playground equipment as set forth in the ground lease.

ACTION REQUESTED: To move forward with this proposed project, staff is requesting approval of the attached Resolution. The Resolution will authorize the City Manager to enter into a ground lease with Saint Matthew's. Additionally, the Resolution will authorize the expenditure of \$51,080.27 funds from the \$400,000 budgeted for Westside park improvements and authorize purchase of the playground equipment from Cunningham Recreation in accordance with its bid submitted to US Communities Purchasing Alliance.

BUDGET AND FINANCE DATA: \$51,080 estimated costs paid from Westside park improvements funds.”

After discussion, Councilmember Reeder made a motion to approve the resolution as presented. Councilmember Ryba seconded the motion, which carried 6 to 0.

IX. Other Business

A. Traffic Signal Installation at Intersection of Dupre Drive and Fernwood Drive Presenter: Tim Carter, Engineering Administrator

Mr. Carter presented the item to City Council as follows:

“The intersection of Dupre and Fernwood Drives is currently served by a flashing warning signal. Over the past several months, city staff has worked with representatives from South Carolina Department of Transportation (“SCDOT”) and Spartanburg County School District 7 to evaluate options to upgrade the signalization of this intersection. Please see Exhibit 1 for the location of this proposed signal.

Based on an engineering assessment, it was determined that traffic volumes at this intersection warrant the installation of traffic signals to fully control this intersection. The upgrades recommended at this intersection include traffic signals, pedestrian controls and signals, installation of sidewalk from Beechwood to Dupre, and crosswalk pavement markings. SCDOT accepted the assessment and approved the improvements. After receiving SCDOT approval, staff sought funding from the Spartanburg County Transportation Committee. On May 1, the CTC technical committee recommended approval to the CTC Policy Committee. Staff anticipates full CTC approval on July 17.

Subject to this final CTC approval, staff is requesting Council authorization for the City Manager to enter into a contract with MCH & Sons Contracting, LLC for the signal installation at a cost of \$107,000. MCH is the on-call signal contractor for SCDOT. Under its procurement code, the City has the option to “piggy back” on the contract pricing of SCDOT. See Exhibit 2 for detailed costs for signal installation.

In addition to the installation of the signal, sidewalk, curb and gutter, and other miscellaneous work associated with the project will be performed by other contractors.

This other work will total approximately \$76,000 and will be awarded to multiple contractors based on quotes of various elements of the project. None of these other contracts will exceed \$25,000 and do not require Council approval. A full listing of this work is attached as Exhibit 3.”

ACTION REQUESTED: Subject to approval of the full CTC, authorize staff to enter into contract with MCH and Sons Contracting, LLC for the installation traffic signals at the intersection of Dupre and Fernwood Drives in the amount of \$107,126.41.

BUDGET AND FINANCE DATA:

\$ 107,126.41	Signal Installation
\$ 76,062.03	<u>Other Work</u>
\$ 183,188.44	Total Expenditures

Funded by CTC and County Road Fee.”

After discussion, Councilmember Reeder made a motion to approve the project as presented. Councilmember Rice seconded the motion, which carried unanimously 6 to 0.

B. Award of Bid for 2014 Annual Street Resurfacing

Presenters: Tim Carter, Engineering Administrator

Mr. Carter presented the item to City Council as follows:

“Staff received bids for the 2014 Street Resurfacing Project on June 24, 2014. Please see attached listing of streets which were previously approved by Council for repaving. This project consists of approximately 6,350 tons of surface Type C Asphalt, 5,355 square yards of full depth patching, and 23,000 square yards milling. The following bids were submitted:

Ashmore Bros. Inc. (Greer, SC)	\$ 715,931.58
Panagakos Asphalt Paving (Greenville, SC)	\$ 753,003.42

The low bid from Ashmore Bros. Inc. is slightly lower than staff’s estimate and, barring unforeseen circumstances, should allow the completion of all of the streets approved for resurfacing by Council. Staff has reviewed all bid information and has determined that Ashmore Bros. Inc. is the responsive low bidder. No bids were submitted from MWBE certified contractors.

ACTION REQUESTED: Allow staff to accept the bid from Ashmore Bros. Inc. and authorize the City Manager to enter into a contract with Ashmore Bros. Inc. for the completion of the project.

BUDGET AND FINANCE DATA:

\$ 350,000.00	County Transportation Committee Funds (CTC)
\$ 365,931.58	from the Spartanburg County Road Fee Funds”

After discussion, Councilmember Brown made a motion to approve the award of bid to Ashmore Bros. Inc. in the amount of \$715,931.58. Mayor pro tem Scalisi seconded the motion, which carried unanimously 6 to 0.

C. Approval of Applicants for Boards and Commissions – Bicycle and Pedestrian Committee, HARB, Housing Authority, Public Safety, SADAC, and Zoning Board of Adjustment and Appeals

Presenter: Connie McIntyre, City Clerk

Council took the following actions:

*Councilmember Reeder made a motion to waive the rules and appoint **Ralph Daniels to the Alcohol and Drug Abuse Commission**. Councilmember Rice seconded the motion, which carried unanimously 6 to 0.*

*Councilmember Rice made a motion to waive the rules and reappoint **Mack Amick, Elizabeth Brady, and Paul LaFrancois to the Bicycle and Pedestrian Committee**. Councilmember Rice made a motion to waive the rules and appoint **Thomas Koenig, Sarah Love and Matthew Manley to the HARB**. Councilmember Ryba seconded the motion, which carried unanimously 6 to 0.*

*Councilmember Reeder made a motion to waive the rules and reappoint **Marshall Irby to the Board of Zoning Appeals**. Councilmember Rice seconded the motion, which carried unanimously 6 to 0.*

*Mayor pro tem Scalisi made a motion to waive the rules and reappoint **Suzanne Cole and Thomas Lounds, and to appoint Molly Talbot-Metz, Brenda Thomas, and Thomas White to The Housing Authority**. Councilmember Brown seconded the motion, which carried unanimously 6 to 0.*

*Mayor White made a motion to waive the rules and appoint **Cassandra Lindsey-Williams, Brandon Lybrand, and Brad Wright to the Public Safety Committee**. Mayor pro tem Scalisi seconded the motion, which carried unanimously 6 to 0.*

X. City Council Updates

Councilmember Rice commended the Parks and Recreation Department for their great summer programs and encouraged all to visit the City's recreation centers.

Councilmember Brown encouraged everyone to take part in the Chapman Cultural Center's "Cultural Counts" events. She shared that they were listed on the CCC website.

Councilmember Reeder shared that he would be St. Paul, Minnesota July 23 – 27 at the 2014 NLC Summer Policy Forum. He stated that he would be sharing the City's success on the south and north sides of town.

Mayor pro tem Scalisi mentioned restaurants recently opened downtown: Renato's, Coffee Café and Deno's. She reminded everyone of the "Kill the Frog" event during the Art Walk from 5:30 to 8:00 on Thursday. She shared that the Harvest Park was moving along, and that the Brawley St. housing project was progressing and very attractive. She stated that she was glad to see the Sunshine Motel coming down, and the demolition of the old Thai restaurant property on West Main.

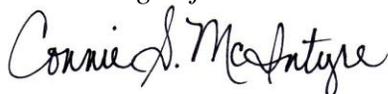
XI. Executive Session to Discuss a Potential Economic Development Project –

Mayor pro Scalisi made a motion to adjourn to Executive Session for the reason stated. Councilmember Reeder seconded the motion, which carried unanimously 6 to 0. Council adjourned to Executive Session at 6:40 p.m.

Council reconvened at 7:14. Mayor White stated that discussion was held with no decisions made.

XII. Adjournment - Councilmember Reeder made a motion to adjourn the meeting.

Mayor pro tem Scalisi seconded the motion, which carried unanimously 6 to 0. The meeting adjourned at 7:15 p.m.



Connie S. McIntyre, City Clerk



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Jay Squires, Storm Water Manager
SUBJECT: Cameron Drive Culvert Improvement Project
DATE: July 23, 2014

BACKGROUND

Staff received bids for the replacement of a culvert under Cameron Drive. This project consists of removal and replacement of approximately 140 feet of storm drainage pipe from under Cameron Drive, between Sycamore Court and Juniper Court.

The following bids were submitted:

Martin & Son Contracting, Inc. (Spartanburg, S.C.)	\$126,837
Larry Green Grading, Inc. (Lyman, S.C.)	\$139,474.60

Staff has reviewed the bids and the qualifications for each of these contractors. Based on that review, staff has determined that, Martin & Son Contracting, Inc. is the responsive low bidder. No bids were submitted from MWBE certified contractors. It is anticipated that it will take 45 days (depending on weather) to complete this project. Staff will give neighborhood residents advance notice using door hangers and mailers. A portion of Cameron Drive will be closed during construction for safety reasons. A detour route will be in place for convenience while the segment of road is closed.

ACTION REQUESTED:

Allow staff to accept the bid from Martin & Son Contracting, Inc. and authorize the City Manager to enter into a contract with, Martin & Son Contracting, Inc. or the completion of the project.

BUDGET AND FINANCE DATA:

\$ 126,837 from the Storm Water Utility fund will be used to complete the project.



REQUEST FOR COUNCIL ACTION

TO: Mayor and Members of City Council
FROM: Ed Memmott, City Manager
SUBJECT: Parking Agreement – Pediatric Clinic in Broadwalk Building
DATE: July 18, 2014

BACKGROUND: Johnson Development has reached an agreement with Greenville Health System to develop a pediatric clinic in the Broadwalk Building in downtown Spartanburg. This clinic will accept patients receiving Medicaid benefits.

To facilitate this project, Johnson Development has asked that the City provide 30 parking spaces in Kennedy Street Garage for clinic patient parking at no charge to clinic patients.

Given the community benefit of this project, I am requesting Council authorization to make available the requested parking at no charge to the patients. These parking spaces would only be available for parent-patient parking only. Parking for clinic employees would be available at the public rate of \$14.50 per month. The City would retain the option to reduce the number of reserved patient parking spaces should there be insufficient utilization of the spaces assigned.

ACTION REQUESTED: Authorization for staff to make available 30 parking spaces in the Kennedy Street Garage for clinic patient parking in the Kennedy Street Garage at no charge.

BUDGET AND FINANCE DATA: The Kennedy Street Garage has significant unused capacity. The provision of the parking proposed would let the City assist in bringing a much needed resource to the Spartanburg Community.



REQUEST FOR CITY COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Mitch Kennedy, Community Services Director
SUBJECT: CC Woodson Playground Partnership
DATE: July 24, 2014

BACKGROUND:

The City of Spartanburg's Parks and Recreation Department has been presented with a unique partnership opportunity with Select Health of South Carolina to build a new playground at C.C. Woodson Community Center. Select Health is the oldest and largest private administrator of Medicaid in South Carolina, and is part of the AmeriHealth Caritas Family of Companies, a national leader in health care solutions for the underserved. AmeriHealth, as part of its corporate mission, periodically funds community health initiatives. The C.C. Woodson site was selected from a long list of potential sites in the Upstate. The Site Selection Committee was impressed with the programming at C.C. Woodson, and the City's commitment to parks and recreation, as evidenced by the work on the athletic field and additional parking. Representatives from The Marcus Lattimore Foundation participated in the site selection.

The terms of the partnership include: 1) The City would be responsible for all site preparation and construction of walks/paths/retaining wall to make the playground fully accessible (Staff estimates these cost at \$25,000). 2) Select Health and the City would host a community input meeting for the youth to participate in design of the playground. 3) Select Health would purchase and install the new playground (estimates on cost to purchase/install: \$60,000 - \$80,000).4) The playground would be installed to the rear of CC Woodson building near the pool.

Staff has identified funds within our current Park Improvement Capital Budget to cover the cost of the site improvements (\$25,000).

ACTION REQUESTED:

Approve the use of \$25,000 in park improvement funds for the site improvements at the Proposed C.C. Woodson Playground

BUDGET AND FINANCIAL DATA:

Neighborhood Park Improvement Capital Project GP1270



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Airport Advisory Council

CITY RESIDENT: YES NO SEX: M F RACE: white

NAME: Hamp Lindsey

ADDRESS: 1122 Edisto Drive Spartanburg, SC 29307
Street City, State, Zip Code

BUSINESS PHONE: 864-585-3127 HOME PHONE: 573-9191 EMAIL: Hamp@EatatWade.com

OCCUPATION: Self Employed

EMPLOYER: Wade's Restaurant

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Spartanburg CUR Board, Spartanburg Pilots Assoc
Board, St Paul United Methodist Finance Committee,
SC Restaurant Association, Clemson Rutland Institute
for Ethics Board

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I believe that the
downtown airport is vitally important to the economic
health of the community, which ultimately impacts everyone

RECOMMENDED BY: Darwin Simpson

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST: _____

July 16, 2014
DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk
City of Spartanburg
PO Drawer 1749
Spartanburg, SC 29304
Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Alcohol and Drug Abuse Commission (SADAC)

CITY RESIDENT: YES NO X SEX: M F RACE:

NAME: DR. JEAN P. BLACKLEY

ADDRESS: 1109 SHORES BROOK RD. Spartanburg, SC 29301

BUSINESS PHONE: 864-582-2817 ext. 1301 HOME PHONE: 864-596-5548 EMAIL: jblackley@myrhc.org

OCCUPATION: INTERIM CEO personal home: jpb921@att.net

EMPLOYER: Regenesys Health Care, Inc.

OTHER VOLUNTEER OR CIVIC ACTIVITIES: Leadership Spartanburg Alumni Association, Former Board Member-Urban League, Strategic Planning Committee Member & Finance Focus Group Chairperson-Majesty Baptist Church; Former Board Chair-3yrs-New Day Club House

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? To provide guidance from an HR/Admin. perspective in carrying out the duties of the Alcohol and Drug Abuse Commission (SADAC)

RECOMMENDED BY: Mayor's Office

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO X IF YES, PLEASE LIST:

07/14/2014 DATE

Return via FAX to (864) 596-2313. MAIL or Email to:

Connie S. McIntyre, City Clerk City of Spartanburg PO Drawer 1749 Spartanburg, SC 29304 Email: cmcintyre@cityofspartanburg.org



Boards and Commissions Nominee Form

(Please print or type information)

BOARD/COMMITTEE: Zoning and Appeals Board

CITY RESIDENT: YES NO SEX: M F RACE: Cau

NAME: Don N Bramblett

ADDRESS: 185 Mills Avenue Spartanburg, SC 29302

BUSINESS PHONE: (864) 590-7442 HOME PHONE: Same EMAIL: donnb185@att.net

OCCUPATION: electrician

EMPLOYER: self

OTHER VOLUNTEER OR CIVIC ACTIVITIES: participated in community activities in Spartanburg area for over 30 years. Eastway Park Neighborhood Ass'n, Clifton Improvement Ass'n (founder), Volunteer Arbitrator, SCDIS and 7th Solicitor's office

WHY ARE YOU INTERESTED IN SERVING ON THIS BOARD? I believe in the regulatory process when population density reaches a certain level. Years of experience in construction and codes

RECOMMENDED BY: Mayor Timmie White

DO YOU PRESENTLY SERVE ON OTHER GOVERNMENTAL BOARDS OR COMMISSIONS?

YES NO IF YES, PLEASE LIST:

July 23, 2014 DATE

Return via FAX to (864) 596-2313. MAIL or Email to: Connie S. McIntyre, City Clerk City of Spartanburg PO Drawer 1749 Spartanburg, SC 29304 Email: cmcintyre@cityofspartanburg.org



SUMMARY REPORT TO CITY COUNCIL

TO: Mayor and Members of City Council

FROM: Will Rothschild, Communications Manager

SUBJECT: New citizen mobile app

DATE: July 28, 2014

BACKGROUND: The Communications and Marketing staff would like to update council on a new mobile app that will provide citizens with a new platform to communicate with the City.