



**City Council Meeting  
City Council Chambers  
145 West Broad Street  
Spartanburg, SC 29306  
Monday, April 23, 2018  
5:30 p.m.**

**(These minutes were approved  
at the May 14, 2018 City Council meeting.)**

**City Council met this date with the following Councilmembers present: Mayor Junie White, Mayor pro tem Jerome Rice, Councilmembers Sterling Anderson, Max Hyde, Alan Jenkins, and Ruth Littlejohn. Councilmember Erica Brown was absent due to a foot injury during a charity basketball game. City Manager Ed Memmott and Interim City Attorney Larry Flynn were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.**

**I. Moment of Silence – observed**

**II. Pledge of Allegiance - recited**

**III. Approval of the Agenda of the April 23, 2018 City Council Meeting –**  
*Mayor pro tem Rice made a motion to approve the agenda. Councilmember Littlejohn seconded the motion, which was unanimously approved 6 to 0.*

**IV. Public Comment – listed below**

*\*Citizen Appearance forms are available at the door and should be submitted to the City Clerk*

- 1. Wesley Hammond, 640 Crystal Dr., Spartanburg, SC**, voiced his concerns and those of the Citizen Advisory Council, regarding litter. He offered several options for litter control suggested by the CAC.
- 2. Evelyn Blakley, 628 South Irwin Avenue, Spartanburg, SC**, voiced her concerns regarding litter problems in the city.
- 3. Tommy Richardson, 130 Prospect Avenue, Spartanburg, SC**, voiced his concerns regarding litter problems in the city.
- 4. Deborah Brown, 185 E. Victoria Rd., Spartanburg, SC**, voiced her concerns regarding litter problems in the city.
- 5. Todd Carlisle, 200 S. Park Dr., Spartanburg, SC**, spoke to compel Council to reconsider the residential rental property registry.

**V. Proclamation Declaring May 2018 as Older South Carolinians Month**

**Presenter: Mayor Junie White**

*Mayor White presented the proclamation to Ms. Nancy Eaker and MPO Randy Hardy, who are both volunteers for the AARP Chapter in the upstate.*

**VI. Proclamation Declaring May 2018 as Bike Month**

**Presenter: Mayor Junie White**

*Mayor White presented the proclamation to Ned Barrett, Trails Coordinator for Partners for Active Living and Luke Perkins, Chairman of the City Bicycle and Pedestrian Commission.*

**VII. Bicycle and Pedestrian Commission Update**

**Presenter: Ned Barrett, Trails Coordinator for Partners for Active Living**

*Ned Barrett and Luke Perkins updated Council on activities of the Bicycle and Pedestrian Commission. They announced that Spartanburg had again been awarded the Bronze Bicycle Friendly Community Award in the fall of 2017. They outlined some of the things that could be done to achieve the Silver award.*

*Council received the report as information.*

**VIII. Ordinances**

**A. Authorizing the City Manager to Execute a Deed to Roscoe Calvert Conveying Property Located at 301 Arch Street, Block Map Number 7-12-05-065.00 (First Reading)**

**Presenter: Martin Livingston, Neighborhood Services Director**

*Mr. Livingston presented the item to Council as follows:*

*“Mr. Roscoe Calvert, the owner of property at 581 Brawley Street and 593 Brawley Street is interested in receiving as a donation city owned property located at 301 Arch Street (Tax Map Number:7-12-05-065.00). This parcel is approximately 0.122 acre in size and is a remnant from property acquired for development of the Butterfly Creek project. The remnant parcel is adjacent to property owned by Mr. Calvert.*

*Mr. Calvert is willing to maintain the property in accordance with the City’s nuisance and property maintenance requirements. Mr. Calvert will pay the closing cost and legal fees associated with the transfer of the property. Staff recommends donation of the remnant property to Mr. Calvert.*

*ACTION REQUESTED: First reading approval of an ordinance conveying TMS 7-12-05-06.00 to Roscoe Calvert.*

*BUDGET AND FINANCIAL DATA: Donation of property.”*

*Mayor pro tem Rice made a motion to approve the ordinance as presented on first reading. Councilmember Jenkins seconded the motion, which carried unanimously 6 to 0.*

**IX. Public Hearing**

**A. Resolution Regarding the Issuance by The Public Finance Authority of its Multifamily Housing Revenue Bonds, In One, or More Series, in the Principal Amount of Not Exceeding \$22,000,000, for the Purpose of Defraying the Costs of Acquiring Certain Multi-family Affordable Housing Facilities Located in the City; and other Related Matters**

**Presenter: Ed Memmott, City Manager**

**Mr. Memmott** presented the item to Council as follows:

“From time-to-time, City Council is asked to conduct a public hearing associated with bond financing of various projects or purchases located in the City. Staff was informed a few weeks ago about the possible sale of Crescent Hills Apartments located at 108 Pineneedle Drive. The prospective buyer of Crescent Hills is seeking bond financing through the Public Finance Commission of the State of Wisconsin. Under various requirements associated with the bond issuance, the local jurisdiction (the City of Spartanburg) is required to hold a public hearing regarding the proposed financing. The City assumes no liability for the debt issue.

Notice of the public hearing was provided in the April 6 edition of the Spartanburg Herald Journal.

**ACTION REQUESTED:** Staff is requesting that City Council conduct a public hearing and delay resolution approval until Mr. Memmott has time to research possible tax changes.

**BUDGET & FINANCIAL DATA:** No financial obligation for the City.”

**Mayor White** opened the public hearing asking if there was anyone to speak against the resolution as presented.

Hearing none, Mayor White asked if there was anyone to speak in favor of the resolution. Emily Zackon, attorney with Parker Poe Attorneys, spoke in favor of the resolution.

*Mayor pro tem Jerome Rice made a motion to close the public hearing.*

*Councilmember Alan Jenkins seconded the motion, which carried unanimously 6 to 0.*

**X. Resolutions**

**A. Approving Donation of Property at 112 Owens Street (Tax Map Parcel Number (7-16-07-231.00))**

**Presenter: Martin Livingston, Neighborhood Services Director**

**Mr. Livingston** presented the item to Council as follows:

“Tim Joiner, of Stephenson Investment, LLC, the owner of 112 Owens Street is interested in donating the property in South Converse Neighborhood to the City of Spartanburg. This fire-damaged property was condemned by the City’s

Housing Inspections and Property Maintenance Department for the substandard housing conditions. The property will be demolished when it is transferred to the City. A title search will be required prior to transfer of the property.

**ACTION REQUESTED:** Approval of Resolution accepting the donation of the property from: Stephenson Investments, LLC – 112 Owens Street – South Converse Neighborhood”

*Mayor pro tem Rice made a motion to approve the resolution as presented. Councilmember Littlejohn seconded the motion, which carried unanimously 6 to 0.*

**B. Approving Donation of Property at 400 Kingston Street (Tax Map Parcel Number (7-12-03-103.00))**

**Presenter: Martin Livingston, Neighborhood Services Director**

Mr. Livingston presented the item to Council as follows:

“Mr. Jerry Keller, the owner of 400 Kingston Street is interested in donating the Beaumont Mill Village to the City of Spartanburg. The property was condemned by the City’s Housing Inspections and Property Maintenance Department for the substandard housing conditions. The property will be demolished when it is transferred to the City. A title search will be required prior to transfer of the property.

**ACTION REQUESTED:** Approval of Resolution accepting the donation of the property from: Jerry Keller – 400 Kingston Street – Beaumont Mill Village”

*Councilmember Jenkins made a motion to approve the resolution as presented. Mayor pro tem Rice seconded the motion, which carried unanimously 6 to 0.*

**C. To Certify by Resolution that Four Properties Qualify for the South Carolina Abandoned Buildings Revitalization Act**

**Presenter: Patty Bock, Economic Development Director**

**1) Certifying two (2) Units as Abandoned Building Sites pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding the property located at 127 West Main Street, Tax Map Parcel # 7-12-21-048.00**

*Councilmember Anderson made a motion to approve the resolution as presented. Mayor Junie White seconded the motion, which carried unanimously 6 to 0.*

**2) Certifying one (1) Unit as Abandoned Building Sites pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as**

**amended, regarding the property located at 145 West Main Street, Tax Map Parcel # 7-12-20-038.00.**

*Councilmember Anderson made a motion to approve the resolution as presented. Mayor pro tem Rice seconded the motion, which carried unanimously 6 to 0.*

**3) Certifying one (1) Unit as Abandoned Building Sites pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding the property located at 149 West Main Street, Tax Map Parcel # 7-12-20-036.00**

*Councilmember Littlejohn made a motion to approve the resolution as presented. Mayor Junie White seconded the motion, which carried unanimously 6 to 0.*

**4) Certifying two (2) Units as Abandoned Building Sites pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding the property located at 142 Magnolia Street, Tax Map Parcel # 7-12-20-001.00**

*Councilmember Jenkins made a motion to approve the resolution as presented. Councilmember Littlejohn seconded the motion, which carried unanimously 6 to 0.*

## **XI. Consent Agenda**

- A. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance, by Amending Section 206, Changes to District Boundaries, Specifically Parcel #6-21-11-027.00, Located at 1200 John B. White Senior Boulevard, that is Currently Zoned R-15, With a Land Use Designation of Single Family Residential District to LOD, with a Land Use Designation of Limited Office District for the Purchase of Property for Use as a Financial Advisor's Office; Contingent Upon the Rezoning Being Approved. Paul M. Bailey, President, Palmetto Private Wealth Advisors, on Behalf of Charles E. Garrett, Owner (Second Reading)**

**Presenter: Natalia Rosario, Planner III**

*Mayor pro tem Rice made a motion to approve the consent agenda on second reading. Councilmember Jenkins seconded the motion, which carried unanimously 6 to 0.*

## **XII. Other Business**

- A. FY2018-2019 Budget Overview**  
**Presenter: Chris Story, Assistant City Manager**  
**Mr. Story** overviewed with Council what they could expect when he brings the FY18-19 budget for first reading on May 14, 2018. He discussed the following:

## Revenue Growth

	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	PROJECTE D
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>INCREASE</u>
Property Taxes	14,710,769	14,828,294	15,256,996	15,583,029	326,033
Fees, Licenses, and Permits	14,752,846	16,381,419	15,704,996	16,473,644	768,648
Fines and Forfeitures	623,483	338,617	383,000	377,500	(5,500)
Intergovernmental Revenues	3,132,659	3,106,691	3,021,437	3,151,621	130,184
Charges for Services	1,913,946	1,901,802	1,896,735	1,869,348	(27,387)
Other Revenues	137,658	202,036	140,025	148,350	8,325

## Some Anticipated Expenditure Increases

Retirement Contributions	250,834	
Employer's Contributions for Medical Insurance Fund	281,820	
Contribution for the City's Legacy Pension Fund	50,000	
Employee Compensation Adjustments	210,000	per 1%
Increase in scheduled annual equipment replacement	127,825	
Information Technology	120,000	

*Council received the report as information.*

**B. Declaration of 2018-19 Boards and Commissions Vacancies**

**Presenter: Connie McIntyre, City Clerk**

Ms. McIntyre declared the following vacancies for the 2018-2019 City Boards and Commissions:

**Accommodations Tax Advisory Committee – 2018-19 – No vacancies**

**Airport Advisory Committee – 2018-19 - 1 vacancy**

**1 member is willing to serve again.**

**Term:** 3 years

**Purpose:** The Airport Advisory Committee provides advice to the City Airport Director, City Manager and City Council on issues affecting the Airport.

**Membership:** A five (5) member board with each serving a three (3) year term.

**Meetings:** as called

**Compensation:** none

**Contact:** Terry Connorton, Airport Director – 580-5004

**Alcohol & Drug Abuse Commission – 2018-19 - No vacancies**

**Board of Architectural Design and Historic Review – 2018-19 - 3 vacancies**

**2 members are willing to serve again**

**Term:** 3 years with no member serving more than two (2) consecutive terms.

Former members may be reappointed after the expiration of two (2) years.

**Members must be residents of the City of Spartanburg.**

**Purpose:** The Board is responsible for administering and enforcing the provisions of the Architectural Design & Historic Review Ordinance of the City of Spartanburg dated March 6, 1995. This is a nine-(9) member board comprised of persons who have demonstrated civic interest and have general knowledge of and interest in history and historic preservation. At least four-(4) members shall be citizens who are knowledgeable in one of the following disciplines: archeology, architecture, landscape architecture, American history, urban planning, engineering, environmental science, law, banking or real estate. A historian and professional architect will serve at all times. None of the voting members may hold any other public office or position in the City. **Members must be residents of the City of Spartanburg.**

**Meetings:** If business is received, the Board meets the second Thursday of every month at 5:30 p.m. in the City Council Chambers located at 145 West Broad Street

**Compensation:** None

**City Staff contact:** Natalia Rosario, Planner III – 596-2071

**Bicycle and Pedestrian Committee – 2018-19 – 4 vacancies**

**2 members are willing to serve again**

**Term:** 3 years

**Purpose:** The City Council shall appoint as members of the Bicycle and Pedestrian Committee seven (7) persons who should be a resident or have a significant business interest in the City of Spartanburg. The majority of the members of the committee shall have knowledge of urban planning, trails and

greenways, active living, exercise science, or other comparable skill sets as determined by Council to be appropriate.

Duties of the committee would include: (a) Conducting quarterly meetings with senior city staff; (b) assisting City in developing a process for prioritization of bicycle/pedestrian projects that are financially feasible, enjoy broad based support, and which recognize the necessity to partner with organizations such as SPATS, SCDOT, private foundations, schools, and local businesses; (c) Review and assess planned public improvement projects and provide recommendations to incorporate bicycle and pedestrian features where feasible; (d) Assist the City in marketing and promotion of existing bicycle and pedestrian infrastructure; (e) Assist the City in organizing events to promote bicycle and pedestrian activity; (f) Assist the City in recognizing local businesses that incorporate bicycle and/or pedestrian infrastructure or activities into their projects or programs; (g) Provide recommendations to City on opportunities to leverage and connect new development projects via bicycle and/or pedestrian projects; (h) Pedestrian improvements; (i) Make an annual report to City Council on bike/ped activities, recognition; (j) Assist the City in developing and measuring benchmarks for bicycling and walking in the City; (k) Review and comment on changes to zoning, development code, comprehensive plan, and other long-term planning and policy documents as they relate to bicycle and pedestrian activity and safety including any updates to the Spartanburg County Bicycle and Pedestrian Master Plan.

**Meetings:** Every other month at a designated location. Dates vary.

**Compensation:** None

**Contact:** Ned Barrett, Trails Coordinator, Partners for Active Living (PAL) 598-9638. The City of Spartanburg has a partnership with PAL (a local non-profit organization) to provide staff support for this committee.

**Civil Service Commission – 2018-19 – No vacancies**

**Construction Board of Adjustments and Appeals – 2018-19 – 3 vacancies**  
**2 members can serve again. 1 member will term out.**

**Term:** 3 years

**Purpose:** To hear appeals from decisions of the Building Inspections Department and the Fire Division of the City of Spartanburg. The Board shall be comprised of individuals with knowledge and experience in the technical codes such as design professionals, contractors or building industry representatives. Two (2) such board members should consist of one member at large from the building industry and one member at large from the public.

**Meetings:** On-call as requested.

**Compensation:** None

**City Staff contact:** Buddy Bush, Building Inspector – 596-2111

**Design Review Board – 2018-19 – No vacancies**

**Hospitality Tax Committee 2018-19 – No vacancies**

**Housing Authority – 2018-19 - 1 vacancy**

**1 member is willing to serve again**

**Term:** 5 years

**Purpose:** To operate the City Housing Authority, including but not limited to the making of rules, regulations, filing applications for and constructing facilities as approved by City Council in accordance with State Law (Sec. 31-3-340 of State Code)

**Membership:** **Four (4) members shall be residents of the City of Spartanburg, with one of these members being a tenant in a residence owned by the Authority.** The other three (3) members are not required to be residents of the City of Spartanburg, but if possible, should represent a major Spartanburg County employer, a higher education facility and a foundation interested in the goals of the Spartanburg Housing Authority.

**Meetings:** Second Wednesday of each month at 5:30 p.m.

**Compensation:** None

**City Staff contact:** Ed Memmott, City Manager 596-2394

**Minority and Women Business Enterprise Program Advisory Committee – 2018-19 – 5 vacancies**

**Term:** 3 years

**Purpose:** To increase business with Minority and Women owned businesses in construction projects, professional service contracts and in the purchase of commodities and products with the City of Spartanburg.

**Membership:** Five to seven members appointed by City Council

**Meetings:** The committee is required to meet at least quarterly with additional meetings as needed. **Compensation:** None

**City Staff contact:** Natasha Pitts, MWBE Coordinator – 596-3449

**Planning Commission – 2018-19 – 1 vacancy**

**1 member will term out**

**Term:** 4 years

**Purpose:** The Planning Commission reviews rezoning petitions, subdivision plats and text amendments to the Zoning Ordinance. The commission also prepares and updated the Comprehensive Plan of the City. **Members must be residents of the City of Spartanburg.**

**Meetings:** Third Thursday of each month at 7:00 p.m.

**Compensation:** None

**City Staff contact:** Natalia Rosario, Planner III 596-2071

**Public Safety Committee – 2-18-19 - 5 vacancies**

**4 members can serve again. 1 member does not want to serve again.**

**Term:** 3 years

**Purpose:** To develop, promote, and support the programs and efforts of the Public Safety Department of the City of Spartanburg. **Members must be residents of the City.**

**Meetings:** First Monday of the month from September to May, as well as special meetings.

**Compensation:** None

**City Staff contact:** Col. Jennifer Kindall, Public Safety – 596-2820

**Storm Water Appeals Board – 2018-19 - No vacancies**

**Zoning Board of Adjustments and Appeals – 2018-19 - 3 vacancies**

**2 members are willing to serve again. 1 member will term out.**

**Term:** 3 years

**Purpose:** Provides a forum for appeal for any persons that are aggrieved by the zoning administrator or are seeking a variance of special exception to the requirements of the zoning ordinance. **Members must be a resident of the City of Spartanburg.**

**Meetings:** Second Tuesday of each month at 5:15 p.m. in City Council Chambers, unless there is no business.

**Compensation:** None

**City Staff contact:** Natalia Rosario, Planner III – 596-2071

**Council** received the declaration of vacancies as information.

**C. Council Retreat Follow-Up**

**Presenter: Ed Memmott, City Manager**

**Mr. Memmott** reviewed Council's goals as identified at the March 31, 2018 Council retreat as follows:

1. Creation of more mixed income neighborhoods
2. Recruit and retain top talent
3. Improve educational opportunities from early childhood education to the transition to higher education
4. Explore ways to address small projects as expeditiously as possible

In addition, Mr. Memmott asked for Council's guidance on the following goals:

1. Litter & Other Enforcement Action
2. Homelessness
3. Annexation
4. Public/Bus Transportation
5. Additional Parks and Recreation Improvements
6. Neighborhood Redevelopment/Revitalization Efforts (Other than Northside & Highland)
7. Affordable Housing Development in Downtown

Mr. Memmott shared that staff would also be working on Hello Family, funding for the Dr. TK Gregg Community Center, the 2020 Census, the joint city-county facility, a police command center, and (potentially) a central command fire station. Regarding annexation, he stated that a series of commercial annexations would be brought forward in the near future, and that consideration of

annexations would be those of high yield, low cost, positive consequences for the city.

Regarding Public and Bus Transportation, he shared that no major adjustments would be made unless additional funds were identified.

Mr. Memmott informed Council that their 5 year parks plan was complete with the opening of the Downtown Airport Park, and that any new parks and recreation requests would have to be considered in October after any budget surpluses were identified.

Regarding Neighborhood redevelopment/revitalization, Mr. Memmott stated that the city's resources were at capacity with the Northside, Highland, and Forest Park projects. He added that additional resources are difficult to achieve, but that the city never stopped researching those resources.

Regarding downtown affordable housing development, Mr. Memmott stated that workforce affordable housing for downtown was the focus of the Downtown Plan.

Regarding information on the carbon footprint of the city, staff would have data to discuss in August.

**Council received** the report as information, and indicated a consensus of Council regarding Mr. Memmott's presentation of the city's plan forward.

### **XIII. City Council Updates –**

**Councilmember Hyde** share that he repelled off the top of the AC Hotel to during the Cancer Society fundraiser. He also shared that he participated in the Ball4Good fundraiser at Spartanburg Day School for Children's Advocacy.

**Councilmember Anderson** stated that he supported the litter discussion. He mentioned recent crime at his employer Vic Bailey Ford. He shared that the Downtown Airport Park opened with many children participating and having a great time.

**Councilmember Littlejohn** shared that she attended the Ball4Good fundraiser and that she enjoyed seeing everyone come together for a good cause. She mentioned that she attended the Airport Park grand-opening and enjoyed the event. She shared that she attended The Spartanburg Chapter of the Links, Inc. "Healthy Laughter" event at the Chapman Cultural Center on April 22, and enjoyed the program.

**Councilmember Jenkins** shared that he attended the Cribbs Kitchen Burger Cook Off and enjoyed all the food. He mentioned that the Airport Park opening was a great event, as well as the Spartanburg Soars kite flying event. He reminded everyone about the SRHC Criterium on Friday that would kick off the City's Spring Fling event.

### **XIV. Adjournment -**

Councilmember Jenkins made a motion to adjourn the meeting. Mayor White seconded the motion, which carried unanimously 5 to 0. (Mayor pro tem Rice left the meeting at 6:39 p.m.). The meeting adjourned at 7:16 p.m.



Connie S. McIntyre, City Clerk