



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, June 26, 2017
5:30 p.m.**

- I. Moment of Silence**
- II. Pledge of Allegiance**
- III. Approval of the Minutes of the June 12, 2017 City Council Meeting**
- IV. Approval of the Agenda of the June 26, 2017 City Council Meeting**
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Resolutions**
 - A. To Remove Question Regarding Criminal History from City Employment Application**
Presenter: Michele Clyburn, Human Resources Director
 - B. To Approve a Settlement Involving Damages to 806 South Church Street (TMS 7-16-06-057.00)**
Presenter: Ed Memmott, City Manager
- VII. Consent Agenda**
 - A. To Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically a Portion of Parcel #7-11-04-206.00 Located at 254 Franklin Avenue, Which Are Currently Zoned R-8, with a Land Use Designation of General Residential District and B-1, with a Land Use Designation of Neighborhood Shopping to Zone DT-4, with a Land Use Designation of General Urban District; and Providing for Severability and an Effective Date (Second Reading)**
Presenter: Natalia Rosario, Planner III

As required by the Americans with Disabilities Act, the City of Spartanburg will provide interpretive services for the City Council Meetings. Requests must be made to the Communications & Marketing Office (596-2020) 24 hours in advance of the meeting. This is a Public Meeting and notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act.

**B. Accepting the Property Owned by the Estate of Robert G. Ivey, Jr., and Being Located at 2111 Ashbury Court; and that Portion of Ashbury Court Abutting Said Property. Said Property is Located in the County of Spartanburg; and is Not Zoned. Request is for Annexation of the Property to be Annexed into City Limits and the Request Zone of Entire Parcel is R-8 Upon Annexation, and is Further Identified as Being the Property Located on Spartanburg County Tax Map 7-17-10-040.00 as a Part and Parcel of the City of Spartanburg and Declaring Said Property Annexed to and a Part and Parcel of the City of Spartanburg (Second Reading)
Presenter: Natalia Rosario, Planner III**

**C. To Create a New Civil Service Commission of the City of Spartanburg (Second Reading)
Presenter: Ed Memmott, City Manager**

VIII. Other Business

**A. 2017 Proposed Street Resurfacing Project
Presenter: Tim Carter, Engineering Administrator**

**B. Airport Park Splash Pad
Presenter: Mitch Kennedy, Community Services Director**

**C. Accommodations Tax Grant FY2017-18
Presenter: Mitch Kennedy, Community Services Director
Crystal Thomas, Chair of Accommodations Tax Committee**

**D. Hospitality Tax Discretionary Grants – Committee’s Recommendations
Presenter: Chris Story, Assistant City Manager**

IX. City Council Updates

X. Adjournment

** Non-Agenda Items*

City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen’s Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.

**Agenda Items*

City Code Sec. 2-56. Addressing Council, Comments or Remarks to Council on Agenda Items Not Requiring Public Hearing. On agenda items not requiring a Public Hearing, please provide to the City Clerk prior to the opening of the meeting, your desire to speak on an agenda item. Remarks shall be limited to five (5) minutes and total remarks on any agenda item shall not exceed twenty (20) minutes.



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC
Monday, June 12, 2017
5:30 p.m.**

**(These minutes are subject to approval at the
June 26, 2017 City Council meeting.)**

City Council met this date with the following Councilmembers present: Mayor Junie White, Mayor pro tem Laura Stille, Councilmembers Jerome Rice, Sterling Anderson, Rosalyn Henderson Myers and Alan Jenkins. Councilmember Erica Brown was absent. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

- I. Moment of Silence - observed**
- II. Pledge of Allegiance - recited**
- III. Approval of the Minutes of the May 22, 2017 City Council Meeting -**
Councilmember Henderson Myers made a motion to approve the minutes as received. Mayor pro tem Stille seconded the motion, which carried unanimously 6 to 0.
- IV. Approval of the Agenda of the June 12, 2017 City Council Meeting –**
Councilmember Jenkins made a motion to approve the agenda as received. Councilmember Rice seconded the motion, which carried unanimously 6 to 0.
- V. Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
Dean Plaia, 796 Plume St., spoke regarding an issue he has with his neighbor regarding an alley.
Emily Powell, 736 Lucerne Drive, spoke regarding the Paris Climate Agreement support.
- VI. Recognition of City of Spartanburg Retiree Jemel Lawter**
Presenter: Mayor Junie White

Mayor White presented Mr. Lawter with his retirement plaque and thanked him for his many years of dedicated service to the City.

VII. Spartanburg Convention and Visitors Bureau Update

Presenter: Chris Jennings, Executive Vice President

Mr. Jennings presented Mayor White with a poster for display in City Hall, commemorating the recent hosting, by the City of the SC State Tourism Conference.

VIII. Spartanburg Housing Authority Update

Presenter: Terril Bates, Executive Director

Ms. Bates updated Council on recent activities, events and accomplishments of SHA.

IX. Ordinances

- A. To Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically a Portion of Parcel #7-11-04-206.00 Located at 254 Franklin Avenue, Which Are Currently Zoned R-8, with a Land Use Designation of General Residential District and B-1, with a Land Use Designation of Neighborhood Shopping to Zone DT-4, with a Land Use Designation of General Urban District; and Providing for Severability and an Effective Date (First Reading)**

Presenter: Natalia Rosario, Planner III

Ms. Rosario presented the item to Council as follows:

“On May 18th, 2017 the Planning Commission held a public hearing and reviewed a rezoning request submitted by Ed Memmott, on behalf of the City of Spartanburg, Owner, of a portion of 254 Franklin Avenue, to rezone a portion of the parcel 7-11-04-206.00 from Zone R-8: General Residential District and B-1: Neighborhood Shopping Center to DT-4: General Urban District, in order to bring the property into conformity with the urban form code in the Northside and to enable the construction of the Early Childhood Learning Center (as called for by the Northside Master Plan) upon the lot.

The Northside Master Plan calls for the properties in the area to be zoned in such a manner that encourages the type of pedestrian friendly urban design that the plan calls for. To this end the majority of the Northside Neighborhood has been rezoned to the zoning categories of DT-5, DT-4, and DT-3, which are urban form codes that structure design in a pedestrian friendly manner as prescribed. The DT-4: General Urban District Zone permits residential, institutional, and civic uses, and is an appropriate zone for both the intended use of the property and the surrounding properties.

The Planning Commission held a public hearing on the proposal on May 18th, 2017. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and Northside Master Plan, the

Planning Commission voted to recommend approval of the request to City Council for the rezoning of the parcel from B-1 and R-8 to DT-4.

PLANNING COMMISSION RECOMMENDATION: The request was endorsed by the Planning Commission on May 18th, 2017 by a vote of 6 to 0.”

Mayor White opened the public hearing. He asked if there was anyone to speak against the rezoning. Hearing none, he asked if there was anyone to speak in favor of the rezoning.

Hearing none, Mayor pro tem Stille made a motion to close the public hearing. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0.

Councilmember Rice made a motion to approve the ordinance as received on first reading. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0

- B. Accepting the Property Owned by the Estate of Robert G. Ivey, Jr., and Being Located at 2111 Ashbury Court; and that Portion of Ashbury Court Abutting Said Property. Said Property is Located in the County of Spartanburg; and is Not Zoned. Request is for Annexation of the Property to be Annexed into City Limits and the Request Zone of Entire Parcel is R-8 Upon Annexation, and is Further Identified as Being the Property Located on Spartanburg County Tax Map 7-17-10-040.00 as a Part and Parcel of the City of Spartanburg and Declaring Said Property Annexed to and a Part and Parcel of the City of Spartanburg (First Reading)**

Presenter: Natalia Rosario, Planner III

Ms. Rosario presented the item to Council as follows:

“On May 18th, 2017, the Planning Commission held a public hearing and reviewed an annexation and zoning request submitted by the Estate of Robert G. Ivey Jr., Property owner, to annex parcel #7-17-10-04.00 into the City of Spartanburg and to zone the parcel as R-8: General Residential District. The property currently has a duplex on the lot, and is being annexed after requesting and receiving new meters from the Spartanburg Water System.

The 2004 Comprehensive Plan does not speak on the proposed future use and zoning of this parcel, as it has never been located within City Limits. However, the other residential lots on this side of Ashbury Court are all in City limits and are zoned R-8: General Residential. Staff feels this is the most fitting and consistent district for the use and scale of the residential structures on this street, and is also consistent with the residential character of the surrounding area.

PLANNING COMMISSION RECOMMENDATION: The request was endorsed by the Planning Commission on May 18th, 2017 by a vote of 6 to 0.”

After discussion, Mayor pro tem Stille made a motion to approve the ordinance as presented on first reading. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0.

C. To Create a New Civil Service Commission of the City of Spartanburg (First Reading)

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to Council as follows:

“The State Of South Carolina recently passed legislation that authorized City Council to establish the duties of the new City of Spartanburg Civil Service Commission (CSC).

The attached ordinance would authorize the CSC to consider appeals of disciplinary action of sworn Police and Fire Department Personnel. The CSC would then make a recommendation to the city manager on whether to uphold, amend, or overturn the disciplinary action.

Action Requested: First reading approval of ordinance.”

Councilmember Anderson made a motion to approve the ordinance as presented on first reading. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0.

D. Ordinance To Provide for the Adoption of a City Operating Budget, Its Execution and Effect, for the Fiscal Period July 1, 2017 Through June 30, 2018 (Second Reading)

Presenter: Chris Story, Assistant City Manager

James Kennedy, CPA, Budget & Accounting Director

“This agenda contains second reading of the budget for the upcoming fiscal year. The budget remains unchanged since the prior reading. However, there is one addition to the document that I will call to your attention.

This year the SC General Assembly updated the SC Freedom of Information Act (FOIA). One of the updates contained a directive that local governments adopt and publish a schedule specifying the fees applicable to the administration of FOIA requests. We have added this new page to the full city fee schedule which for years has been contained within our budget document.

There is no change of policy with this action. It has been, and remains, our policy to respond to information requests promptly with minimal costs to the public. We are simply updating to ensure full compliance with the new statute.

Aside from the additional information, there are no changes from the version approved at first reading. We welcome any questions you may have.”

Councilmember Anderson made a motion to approve the ordinance as presented on second reading. Councilmember Jenkins seconded the motion, which carried unanimously 6 to 0.

E. To Raise Revenues for the City of Spartanburg for the Fiscal Year 2017 – 2018 to Levy Taxes on All Real Estate and Personal Property, Except Such as is Exempted by Law, in the Corporate Limits of the City of Spartanburg for

Corporate Purposes for the Fiscal Year 2017-2018 and to Provide Penalties for the Delinquent Payment of Taxes Levied and Provided for (Second Reading)

Presenter: Chris Story, Assistant City Manager

James Kennedy, CPA, Budget & Accounting Director

Councilmember Rice made a motion to approve the ordinance as presented on second reading. Mayor pro tem Stille seconded the motion, which carried unanimously 6 to 0.

X. Resolutions

A. Directing the Closing of a Portion of a Street in the City of Spartanburg, Being that Portion of Fremont Street, West of Howard Street

Presenter: Martin Livingston, Neighbor Services Director

Mr. Livingston presented the item to council as follows:

“Staff is requesting approval to abandon a portion of Fremont Street west of Howard Street in the Northside community. The closing of the streets and the abandonment of the right of ways would be consistent with the implementation of Northside Transformation Plan to develop the Early Childhood Learning Center in the community.

ACTION REQUESTED: That Council by Resolution and Declaration close a portion of Fremont Street west of Howard Street.”

Councilmember Rice made a motion to approve the resolution and declaration as presented. Councilmember Anderson seconded the motion, which carried unanimously 6 to 0.

B. To Make Certain Findings of Benefit with Respect to the Broad Street Redevelopment Plan as Adopted by Ordinance of City Council on April 3, 1989, and As Amended on December 15, 1997

Presenter: Ed Memmott, City Manager

Mr. Memmott presented the item to Council as follows:

“There are several downtown public improvement projects that will be undertaken over the next several months. These projects are either partially in, adjacent to, or in very close proximity to the Broad Street Tax Increment Financing (TIF) District. With appropriate action by City Council, state law permits use of Broad Street TIF district funds for projects that are technically outside of the TIF district boundaries but which will benefit the district. The attached resolution will formalize a series of Council findings that the listed projects will benefit the Broad Street Redevelopment Plan. It will authorize use of Broad Street TIF district funds to pay for these improvements.

Staff considers this action to be routine. Projects described in the resolution have already been approved by Council or will be brought to Council for contract award at the appropriate time. The Resolution will simply authorize, for the record, use of Broad Street TIF district funding to pay for the improvements.

ACTION REQUESTED: Council approval of the resolution.”

Councilmember Rice made a motion to approve the resolution as presented. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0.

XI. Other Business

A. Award of Contract for Banking Services

Presenter: Dennis Locke, Finance Director

Mr. Locke presented the item to Council as follows:

“Our current banking agreement will expire on June 30th. As recommended by GFOA best practices, municipalities should prepare a request for proposal (RFP) on a periodic basis. Our current agreement had been for five years with Wells Fargo. In March of this year we sent proposal to all banks within our municipality. We received responses from Wells Fargo, First Citizens, BB&T, SunTrust, TD Bank, and NBSC. The Committee, which included James Kennedy, Donnita Smith, Accounting Manager, Kris Johnson, Staff Accountant, and I, thoroughly reviewed all proposals.

The selection criteria was responsiveness and ability to provide services and reports required, banking services costs and earnings potential, creditworthiness and stability of bank, experience, references, and continuity of bank and bank officials and community involvement. After reviewing the proposals staff recommends Wells Fargo.

ACTION REQUESTED: Staff requests that Council authorize the City Manager to sign a contract with Wells Fargo to provide banking services to the City. This is a five year contract and includes a one year extension.

BUDGET & FINANCIAL DATA: The annualized fee is estimated at \$15,323 but will be offset with compensating balances that will fluctuate depending on our monthly activity and the earning credit rate which is subject to change over the term of our contract.

Councilmember Henderson Myers made a motion to award the banking services contract to Wells Fargo. Councilmember Rice seconded the motion, which carried unanimously 6 to 0.

B. Award of Bid for Butterfly Branch Park Project

Presenter: Jay Squires, Streets and Storm Water Manager

Mr. Squires presented the item to Council as follows:

Councilmember Anderson made a motion to award the bid as requested to Sossamon Construction, in the amount of \$754,868. Councilmember Henderson Myers seconded the motion, which carried unanimously 6 to 0.

XII. City Council Updates

Councilmember Anderson thanked the City Manager and staff for cleaning up an eye sore beside Little Caesars on John B. White Blvd. He shared he was glad to see

all the road paving going on in the city. He mentioned that a lot of dirt was being moved at the airport and that the park should be opened soon.

Mayor pro tem Stille stated that she attended an update on “Hello Family” that morning. She mentioned that she presented proclamations, on behalf of the Mayor and fellow City Councilmembers to the local Palmetto Boys and Girls State Participants. She mentioned the “Juneteenth” celebration happening the coming weekend at Stewart Park. She also asked that Council consider the “Ban the Box” principle of removing the initial question of whether or not a job applicant has a prior criminal history. Mr. Memmott shared that he had spoken with the city attorney and staff would bring a resolution back to Council for consideration on June 26.

Councilmember Rice stated he, too, would like to see the city be a leader in initiating the “Ban the Box” initiative. He mentioned the “Father/Daughter” event at CC Woodson on June 16. He mentioned that the summer playground programs were up and running.

Councilmember Henderson Myers shared she attended the “Rhythm and Ribs” event and that the food, entertainment, and vendors were great. She shared she attended a health fair at Mt. Moriah church that was great for the community. She shared she hosted the MLK Oral Advocacy Competition at Denny’s and went to DC with a group of women, where they met Supreme Court Justice Ruth Ginsburg. She stated that she agrees with the “Ban the Box” initiative.

Councilmember Jenkins stated he also attended the “Hello Family” update. He mentioned the “Youth United Teen Camp” he at which he spoke. He shared he spoke at St. Paul’s Methodist Church and at Sharonview Credit ribbon cutting. He thanked staff for bringing the “Let’s Play” van to Hillcrest Park.

XIII. Adjournment –

Mayor pro tem Stille made a motion to adjourn the meeting. Councilmember Jenkins seconded the motion, which carried unanimously 6 to 0.


Connie S. McIntyre
Connie S. McIntyre, City Clerk



REQUEST FOR COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Michelle Clyburn, Human Resources Director
SUBJECT: Resolution to Remove Questions Regarding Criminal History from City Job Application
DATE: June 21, 2017

BACKGROUND: The City has had longstanding practice of evaluating any prior criminal conviction as one of many factors considered in the hiring decision. Prior criminal conviction has not automatically disqualified the applicant from further consideration. The City has, however, maintained the prior criminal history question on its job application.

Over the past few years, an increasing number of public and private employers have decided to remove questions that require applicants to indicate whether they have criminal convictions. There are organized efforts typically referred to as “Ban the Box” to encourage employers to remove the question from job applications and for hiring managers to consider a job candidate’s qualifications first, without the stigma of a criminal record. This initiative provides applicants a fair chance by removing the conviction history question on the job application and delaying the background check inquiry until later in the hiring process.

After consultation among senior staff and in light of other City practices to fully evaluate all of its job applicants, management intends to remove the question regarding criminal background from the City’s job application and is seeking the support of City Council.

ACTION REQUESTED: Approval of a Resolution to “Ban the Box.”

BUDGET AND FINANCE DATA: N/A

A RESOLUTION

**TO REMOVE QUESTION REGARDING CRIMINAL HISTORY FROM CITY
EMPLOYMENT APPLICATION**

WHEREAS, more than 70 million Americans with criminal backgrounds face significant barriers to employment as a direct result of an arrest or criminal conviction since this population is often overlooked by potential employers without consideration of skill or qualification; and

WHEREAS, these challenges limit formerly incarcerated Americans' access to job opportunities and thereby increase the likelihood of recidivism at a great cost to taxpayers in cities across the country; and

WHEREAS, countless cities and private employers have enacted a local "Ban the Box" policy in order to better enable people with criminal records to overcome the barrier of having to check the box demonstrating that they have a past felony conviction on job applications; and

WHEREAS, these type reforms will save American taxpayer dollars while restoring liberty and justice to this often marginalized population; and

WHEREAS, by moving the criminal history inquiry to the conditional offer stage of the hiring process, employers can help formerly incarcerated Americans seeking jobs.

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Members of City Council of the City of Spartanburg, South Carolina, in Council assembled:

SECTION 1. Council does hereby support and encourage efforts to give a fair chance to all employment applicants, to ensure that information regarding an applicant's criminal record is considered in proper context, and to engage in hiring practices that do not unnecessarily place jobs out of reach for those citizens with criminal records.

SECTION 2. This Resolution shall become effective upon the date of enactment.

DONE AND RATIFIED this _____ day of _____, 2017.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



REQUEST FOR COUNCIL ACTION

TO: Mayor and Members of City Council

FROM: Ed Memmott, City Manager

SUBJECT: Resolution Approving Settlement

DATE: June 21, 2017

BACKGROUND: Council is familiar with the longstanding litigation involving a 2004 hostage taking incident at 806 South Church Street. Attorneys representing the property owner made several legal claims against the City. These claims were contested by the City. Ultimately the matter was considered by the South Carolina Supreme Court in 2014. In August of 2016, the Supreme Court ruled in the City's favor. However, in September, 2016, the court granted the property owner a rehearing on the matter which was heard February 8, 2017. The Supreme Court has not issued its ruling on the rehearing.

At this point, legal counsel representing the City in this matter, the City Attorney, and I believe it is in the best interest of the City to settle this matter. To that end, a tentative settlement (subject to Council approval) approval has been negotiated. In this settlement, the City would pay the owner of 806 South Church Street \$500,000 to settle all claims in the matter.

ACTION REQUESTED: Approval of a Resolution to authorize the settlement.

BUDGET AND FINANCE DATA: \$500,000 from General Fund Reserve.

RESOLUTION

TO APPROVE A SETTLEMENT INVOLVING DAMAGES TO 806 SOUTH CHURCH STREET (TMS 7-16-06-057.00)

WHEREAS, the City of Spartanburg (the “City”) is responsible for maintaining public safety; and

WHEREAS, in 2004, the City police department responded to a hostage taking at a convenience store located at 806 South Church Street; and

WHEREAS, after an extended period of time, City police personnel in an effort to rescue the hostage forcibly entered the barricaded building causing significant damage to the structure; and

WHEREAS, upon their entry into the building, City police personnel were successful in rescuing the hostage victim without serious injury and arresting the hostage taker thereby bringing the incident to conclusion; and

WHEREAS, subsequent to the incident, various parties made legal claims against the City with such claims being litigated with responsible courts determining City police personnel acted in a reasonable manner and in accordance with recognized standards; and

WHEREAS, various parties additionally pursued inverse condemnation claims against the City in an effort to recover damages; and

WHEREAS, the courts including the South Carolina Supreme Court (the “Court”) ruled in favor of the City regarding the inverse condemnation claim; and

WHEREAS, the Court granted a rehearing on the inverse condemnation claim on February 8, 2017; and

WHEREAS, the Court has not yet issued its new ruling in the matter; and

WHEREAS, the remaining parties involved in the litigation and the City have reached a tentative settlement in this matter; and

WHEREAS, the City would make a payment of \$500,000 as full and final settlement of all matters associated with this claim against the City.

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Members of Council of the City of Spartanburg, in Council assembled:

Section 1. City Council authorizes a payment of \$500,000 as full and final settlement regarding all claims in this matter.

Section 2. City Council authorizes the City Manager to proceed with this settlement payment and execute documents necessary to accomplish the settlement in accordance with this Resolution.

Section 3. This Resolution shall become effective immediately upon its enactment.

DONE AND RATIFIED this _____ day of _____, 2017.

Junie L. White, Mayor.

ATTEST:

Connie S. McIntyre, City Clerk.



COUNCIL UPDATE

TO: Ed Memmott, City Manager
FROM: Tim Carter, Engineering Administrator
SUBJECT: Proposed 2017 Street Resurfacing Project
DATE: June 22, 2017

BACKGROUND: Staff is recommending the attached list of repaving projects for Council review. If approved by Council, staff will receive bids for street resurfacing. The estimated cost for the 2017 street resurfacing project is estimated at \$935,775 which will be paid using County Transportation Committee and Spartanburg County Road Fee funding. If approved by Council, staff will proceed with bid solicitation and return to Council for contract approval.

Staff is incorporating additional milling of existing pavement in this year's work program. This is intended to reduce the buildup of pavement along curbs and should reduce edge of pavement drop-off on streets without curbs. Staff wants to incorporate this change in paving procedures before potentially adding pavement preservation measures (crack sealing/coatings/overlays) in future work programs.

ACTION REQUESTED: Council approval of the proposed street resurfacing list for 2017.

BUDGET AND FINANCE DATA:

Spartanburg County Transportation Committee has approved \$ 350,000 for this project.
Spartanburg County Road Fee Program will be asked to fund \$ 484,336 for this project.



REQUEST FOR CITY COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Mitch Kennedy, Community Services Director
SUBJECT: Airport Park Splash Pad
DATE: June 21, 2017

BACKGROUND:

Staff has received bids for the construction of a water splash pad at the Airport Park. The splash pad will be approximately 1700 square feet in size. It will incorporate aviation themes in its design and will be interactive.

The following bids were received:

3D Dirtworks LLC (Sumter, SC)	\$ 92,500.00
Carolina Recreation & Design (Mooresville, NC)	\$ 93,400.00

Staff has reviewed the bids received and the qualifications of both contractors. After review, staff has determined that 3D Dirtworks LLC is a responsible contractor and its bid was responsive to the project requirements. No bids were submitted from MWBE contractors

ACTION REQUESTED:

Allow staff to accept the bid and authorize the City Manager to enter into a contract with 3D Dirtworks LLC, for the completion of the project.

Staff will return to Council at a later date with bids to construct restrooms, picnic shelter, and playground.

BUDGET AND FINANCIAL DATA:

\$ 92,500.00 from Capital Project – GP1272

AIRPLANE PARK

Concept 1 - View 1

- Approx. 1500 SF Deck Surface
- 3 Color Concrete Pattern
- Max Flow Rate 105 GPM
- Tuned Flow Rate (Typ.) 60 GPM
- Sequenced Flow Rate (Typ.) 15-30 GPM
- 4 Zone Sequencing
- (1) Wind Sock Bollard Activator
- (6) Vertical Sprays
- (4) Arching Sprays
- (1) Mist Hoop Tunnel
- (1) Custom Jet Spin
- PLC Park Controller / Locking Kiosk



AIRPLANE PARK

Concept 1 - View 2



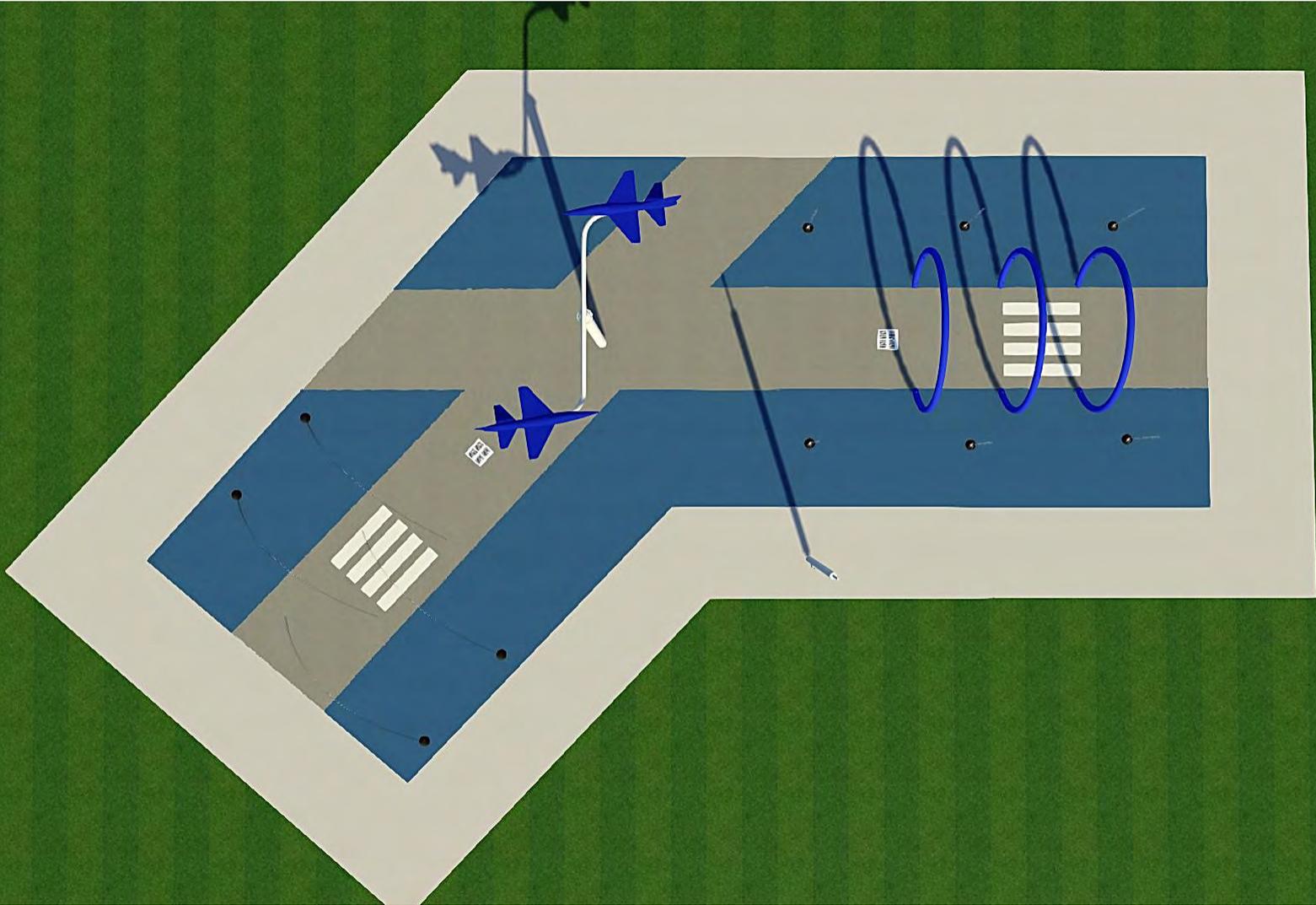
AIRPLANE PARK

Concept 1 - View 3



AIRPLANE PARK

Concept 1 - View 4





REQUEST FOR CITY COUNCIL ACTION

TO: Ed Memmott, City Manager
FROM: Kathy Hill, Community Services Coordinator
SUBJECT: Accommodations Tax Grant FY2017-18
DATE: June 20, 2017

BACKGROUND:

Accommodations Tax Grants are provided to eligible projects through revenue received by the City of its share of the 2% lodging tax levied by the State of South Carolina. These monies can be used for activities related to tourism, including:

1. Advertising and promotion of events that will increase tourism
2. Promotion of the arts and cultural events
3. Support for facilities where civic and cultural events take place
4. Other eligible uses include additional health, safety, and public services for tourists, tourist transportation shuttles, visitor information centers, waterfront erosion control, and repair.

*Note: A tourist is defined as those who travel at least 50 miles to attend an event.

It has been City Council's practice to limit City Accommodations Tax grants to eligible projects that take place within the City. Events funded must "attract" and /or "provide for tourists." Grant recipients must have an IRS 501(C)3 status.

State law requires the City to have an Accommodations Tax Advisory Committee. This committee reviews applications and makes a recommendation to City Council for grant awards. The committee members are:

Crystal Thomas	Spartanburg Marriott at Renaissance Park, Chair
Wayne Sease	Inn on Main
Emily Woods	Owner, Health In Hand
Scott Ellis	Spartanburg Memorial Auditorium
Larry Mullins	CMC & Associates
Kathy Campbell	Chapman Cultural Center
Eric Kocher	Hub Bub

The Accommodations Tax Advisory Committee met on April 18, 2017 and thoroughly reviewed all of the applications. A total of 30 applications were received this year. The committee used the following criteria for making award recommendations:

- 1) Does the application/event meet all of the mandated requirements?
- 2) Does the event have a secured date and venue scheduled?
- 3) Does the event truly attract tourists to the City?
- 4) How great is the need for the funding – what other sources of revenue are available for this event?

After careful consideration, the committee unanimously made the attached recommendations.

ACTION REQUESTED:

Approval of the recommendations from the Accommodations Tax Advisory Committee for the allocation of FY 2017-18 Accommodations Tax Grants.

BUDGET AND FINANCIAL DATA:

A total of \$213,000 is available to distribute for the FY 2017-18 to the various organizations.

2017-18 Accommodations Tax Committee Recommendations

Organization	Amount Requested	2016-17 Committee Recommendation/Council Approved	2017-18 Committee Recomm.	Event	Location
Artists' Guild of Spartanburg	\$2,500.00	\$ 2,000.00	\$ 2,000.00	Annual Juried Show	Artists' Guild Gallery & Chapman Cultural Center
Ballet Spartanburg	\$4,200.00	\$ 2,000.00	\$ 2,000.00	The Nutcracker	Twitchell Auditorium
Chapman Cultural Center	\$6,000.00	\$ 2,000.00	\$ 2,000.00	Celebration of African American History and Culture	Chapman Cultural Center
Chapman Cultural Center	\$24,000.00	\$ 12,000.00	\$ 12,000.00	Chapman Cultural Center Tourism Destination (continued operations)	Chapman Cultural Center
Chapman Cultural Center	\$10,000.00	\$ 10,000.00	\$ 10,000.00	Tourism marketing Spartanburg Downtown Cultural District	Central Business District Downtown Spartanburg
City of Spartanburg	\$10,000.00		\$ 8,000.00	Dr. Martin Luther King, Jr. Unity Celebration	Spartanburg Memorial Auditorium
City of Spartanburg	\$6,000.00	\$ 6,000.00	\$ 6,000.00	International Festival	Barnet Park
City of Spartanburg	\$42,500.00	\$ 11,000.00	\$ 28,975.00	Operations Support to tourist related events	Downtown Business District
City of Spartanburg	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	Red White and Boom	Barnet Park
City of Spartanburg	\$8,000.00	\$ 7,000.00	\$ 8,000.00	Spring Fling	Downtown Spartanburg
Freewheelers Cycling Association	\$10,000.00		\$ 4,000.00	2018 Assault on Mt. Mitchell and Marion	Spartanburg Memorial Auditorium
Hatcher Garden & Woodland Preserve	\$8,000.00	\$ 8,000.00	\$ 8,000.00	Year long event	Hatcher Garden and Woodland Preserve
Hmong American Association of SC	\$7,000.00	\$ 3,000.00	\$ 3,000.00	SC Hmong New Year 2017	Piedmont Interstate Fair of Spartanburg
Hub City Farmers' Market	\$5,000.00	\$ 1,000.00	\$ 1,000.00	Hub City Farmers' Market Saturday Market	Northside Harvest Park

2017-18 Accommodations Tax Committee Recommendations

Organization	Amount Requested	2016-17 Committee Recommendation/Council Approved	2017-18 Committee Recomm.	Event	Location
Hub City Hog Fest, Inc.	\$10,858.91		\$ 6,500.00	Hub City Hog Fest 2018	Morgan Square and surrounding streets
Melting Pot Music Society	\$9,000.00	\$ -	\$ 3,000.00	Melting Pot Music Festival	180 Harris Place Spartanburg
R& B Shag Club of Spartanburg	\$2,000.00		\$ 1,050.00	Sparkle City Celebration	Marriott at Renaissance Park
Shrine Bowl of the Carolinas	\$30,000.00		\$ 7,500.00	Shrine Bowl of the Carolinas	Spartanburg Marriott/Gibbs Stadium
Spartanburg Area Conservancy	\$10,000.00	\$ 4,000.00	\$ 4,000.00	Cottonwood Trail Program Center	Cottonwood Trail
Spartanburg Art Museum	\$3,000.00	\$ 2,500.00	\$ 2,500.00	Paper Worlds Exhibition	Spartanburg Art Museum
Spartanburg Convention & Visitors Bureau	\$75,000.00	\$ 35,000.00	\$ 52,975.00	2017-18 Spartanburg tourism sales and marketing plan; Panthers Training Camp	City of Spartanburg; Wofford College
Spartanburg Juneteenth, Inc.	\$15,000.00		\$ 3,000.00	Spartanburg Juneteenth 2018	Stewart Park
Spartanburg Memorial Auditorium	\$15,000.00	\$ 12,000.00	\$ 12,000.00	Facility repairs	Spartanburg Memorial Auditorium
Spartanburg Philharmonic Orchestra	\$ 5,500.00	\$ 2,000.00	\$ 2,000.00	The Music of John Williams: From Harry Potter to Star Wars concert	Twichell Auditorium
Spartanburg Science Center	\$ 7,500.00	\$ 6,000.00	\$ 6,000.00	Science Center 3rd Saturday events/center upgrades	Spartanburg Science Center
Spartanburg Southside Lions Club	\$ 10,000.00		\$ 2,000.00	2018 Sparkle City Rhythm and Ribs Festival	Barnet Park
St. Nicholas Greek Orthodox Church	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	2017 Spartanburg Greek Festival	St. Nicholas Greer Orthodox Church
Upstate Chapter of the National Railway Historical Society	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00	Hub City Railroad Museum and Caboose Exhibit	298 Magnolia Street
West Main Artists Co-op	\$ 2,500.00		\$ 1,000.00	2016-17 Traveling Show of the SC Watermedia Society	Venue @ West Main
Wofford College	\$ 15,000.00	\$ 5,500.00	\$ 5,500.00	Carolina Panthers Training Camp Fan Experience	Wofford College
	\$365,058.91	\$ 140,000.00	\$ 213,000.00		
\$213,000 available funds for 2017-18			\$ -		



REQUEST FOR COUNCIL ACTION

TO: Spartanburg City Council

FROM: Chris Story, Assistant City Manager

SUBJECT: Hospitality Tax Discretionary Grants – Committee’s Recommended Allocation

DATE: June 21, 2017

Last year City Council appointed a committee to evaluate requests for discretionary grants from the hospitality tax fund. The committee has completed its work for the year. They reviewed the applications and related documents, received presentations from applicants, and produced the attached recommendation which requires City Council approval. The proposed grants total \$370,000 which matches the amount budgeted for this purpose for the upcoming year.

We look forward to any questions you may have.

H- Tax Committee Recommendation for FY18 Discretionary Grants

<u>Projects</u>	<u>Organizations</u>	<u>FY17 Adopted Amounts</u>	<u>FY18 Requested Amounts</u>	<u>FY18 Recommended Amounts</u>
Ballet Spartanburg	Ballet Spartanburg	-	15,900	10,000
Bluegrass Concert Series	Music Foundation of Spartanburg	-	7,500	7,500
Carolina Panthers Training Party	Wofford College	7,500	12,000	10,000
Chapman Cultural Center	Chapman Cultural Center	70,000	100,000	75,000
College Town	College Town Consortium	15,000	20,000	15,000
Convention & Visitor's Bureau	Chamber of Commerce	30,000	50,000	35,000
Hatcher Gardens	Hatcher Gardens & Woodland Preserve	20,000	25,178	20,000
HOG Fest	Hub City Hog Fest, Inc.	-	10,859	5,000
Cultural District Programming (Hub-bub)	Chapman Cultural Center	62,500	65,000	31,750
Hub City Farmer's Market	Hub City Farmer's Market	20,000	40,000	17,500
Hub City Writers Project	Hub City Writers Project	15,000	20,000	20,000
Project Maestro	Music Foundation of Spartanburg	-	15,000	7,500
Shrine Bowl of the Carolinas	Team Spartanburg Sports Council	-	50,000	-
Spartanburg Art Museum	Spartanburg Art Museum	5,000	10,000	10,000
Spartanburg Celebration	Spartanburg Juneteenth, Inc.	15,000	15,000	10,000
Spartanburg Downtown Association	Spartanburg Downtown Association	7,500	10,000	5,000
Spartanburg Memorial Auditorium	Spartanburg Memorial Auditorium	35,000	35,000	25,000
Spartanburg Regional Criterium	Partners of Active Living	20,000	25,000	25,000
The Cottonwood Trail	Spartanburg Area Conservancy, Inc.	20,000	25,000	20,000
Train Day Festival	National Railway Historical Society	-	1,000	750
Trees Coalition	Trees Coalition	-	19,000	10,000
West Main Artists Co-op	West Main Artists Cooperative	5,000	50,000	10,000
			\$ 621,437	\$ 370,000