



**City Council Meeting
City Council Chambers
145 West Broad Street
Monday, June 25, 2012**

**(These minutes were approved at the
July 9, 2012 City Council meeting.)**

City Council met this date with the following members present: Mayor Junie White, Mayor pro tem Cate Ryba, Councilmembers Linda Dogan, Jan Scalisi, W. Sterling Anderson II, Robert Reeder, and Jerome Rice. City Manager Ed Memmott and City Attorney Cathy McCabe were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

- I. Moment of Silence – observed.**
- II. Pledge of Allegiance – Boy Scout Chambers Easterling, from Troop 2, lead everyone in the Pledge of Allegiance.**
- III. Approval of Minutes of the June 11, 2012 City Council Meeting – *Councilmember Dogan made a motion to approve the minutes as received. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.***
- IV. Approval of Agenda of the June 25, 2012 City Council Meeting – *Councilmember Reeder made a motion to approve the agenda as received. Councilmember Scalisi seconded the motion, which carried unanimously 7 to 0.***
- V. Public Comment - none**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Recognition of Retiring Public Safety Sergeant James H. Sutton**
Presenter: Mayor Junie White
Mayor White recognized Sergeant James H. (“Tinker”) Sutton for his 27 years of service to the City of Spartanburg and presented him with a retirement plaque from the City.
- VII. Public Hearing**
 - A. An Ordinance Accepting the Property Owned by Kathy Brittain Wright, and Being Located on 675 Perrin Drive, and that Portion of Perrin Drive Abutting Said Property, and is Further Identified on Spartanburg County Tax Map as 7-10-09, 067.00, as a Part and Parcel of the City of Spartanburg**

and Declaring Said Property Annexed to and a Part and Parcel of the City of Spartanburg, Said Parcel to be Zoned R-15, Single Family Residential District upon Annexation (First Reading)

Presenter: Joshua Henderson, Planning Coordinator

Mr. Henderson presented the item to City Council as follows:

“Staff received a request from Kathy Brittain Wright, owner of 675 Perrin Drive for annexation of the property into the City of Spartanburg. Because the property will be zoned R-15, Single Family Residential upon Annexation, there is no need to obtain zoning designation by the Planning Commission.

Additionally, said parcel is located in the Hillbrook Forest Subdivision. However, since it is not contiguous to properties already annexed (Hillbrook Phase I, Phase II, and Phase III), but is contiguous to the City limits, the property owner has submitted an annexation petition under the 100 percent Petition and Ordinance method.

Staff recommends that the City Council take the following actions:

- (a) Approve the annexation of 675 Perrin Drive (TMS7-10-09-067.00).
- (b) Designate the zoning for this property as R-15 (Single Family Residential) upon annexation.

The parcel will generate property tax after annexation. Additional service costs will be minimal.”

Mayor White opened the Public Hearing asking if there was anyone present to speak in favor of the proposed annexation. Hearing none, he asked if there was anyone present to speak in opposition to the proposed annexation.

Councilmember Dogan made a motion to close the Public Hearing.

Councilmember Anderson seconded the motion, which carried unanimously 7 to 0.

VIII. Resolution

A. To Approve the Donation of the City of Spartanburg’s Public Safety Department’s Depreciated Fire Pumper Truck to the Spartanburg County Emergency Services Academy

Presenter: Marion Blackwell, Fire Chief

Chief Blackwell presented the item to City Council as follows:

“The Fire Division is constantly evaluating our current resources to make sure we remain efficient in our duties and prudent in our financial management. The Fire Division has a 1985 Ford Pierce Engine in our inventory that has not seen frontline use in over three years. This engine has been retained as back-up to the back-up engine. The engine does not meet current NFPA Standard 1901 for use as a frontline engine and I have restricted its use as a non-emergency response vehicle only. As such, the engine has no value to the Fire Division. Additionally, removing this fire engine from our fleet will reduce costs for equipment maintenance. Fire Division’s assessment is that if sold as surplus, this engine would result in minimal sales proceeds to the City. The estimated value of the pumper is between \$1372 and \$3500 (current auction pricing of similar fire trucks on GovDeals.com 06/21/12).

An alternative to selling the engine is to donate it to the Spartanburg County Emergency Services Academy (“SCESA”). The SCESA provides training to all fire, EMS and law enforcement personnel in Spartanburg County. City of Spartanburg personnel as well as other fire departments throughout the county

have participated in Driver/Operator, pump test certification and Emergency Vehicle Operations training provided by SCESA. Because the SCESA does not have a fire engine in its inventory, each department sending personnel has been required to provide an engine during their training.

A donation of the City's engine would provide service to many departments, including the City of Spartanburg. Staff believes that the enhanced efficiency gained by a donation of the engine exceeds what the City would realize from sale of the pumper.

The Fire Division requests approval to donate one (1) 1985 Ford Pierce Fire Engine to Spartanburg County Emergency Services Academy.

BUDGET & FINANCIAL DATA: City would forgo an estimated \$3000 from sale of the engine but would significantly improve training efficiency of all departments using the SCESA."

Councilmember Dogan made a motion to approve the request as presented.

Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

IX. Other Business

A. Briefing on Proposed West Main Street Project

Presenter: Tim Carter, Engineering Administrator

Mr. Carter presented the item to City Council as follows:

"The City and many supporting organizations have been working to improve the pedestrian access, bike access, and the overall vitality of the downtown for several years. The City now has an opportunity to expand this effort by making improvements to West Main Street. This project would include urban streetscaping (wider sidewalks, pedestrian lighting, additional trees, and reduction of travel lanes) from the West Main Street/Daniel Morgan Avenue intersection to the CSX rail crossing. Additionally, West Main from St. John Street to the intersection with John B. White Boulevard would be resurfaced. This section of West Main would be reconfigured to have two vehicular travel lanes, a center turn lane, and two bike lanes.

Staff believes West Main Street serves as a major gateway to downtown and will encourage additional economic development.

Project costs are estimated at \$400,000. Proposed funding includes \$125,000 in County Transportation Funds, \$135,000 County Road Fee Funds, and \$140,000 in Broad Street Tax Increment District Funding (streetscape portion only).

Staff would like to brief Council on this project and request authorization to proceed with bid solicitation. Staff would return to Council to request approval of a construction contract.

Staff is requesting City Council authorization for staff to proceed with bid solicitation.

BUDGET AND FINANCE DATA: \$400,000"

After discussion, Mayor White stated that it was the consensus of City Council for Staff to proceed with bid solicitation.

B. Award of Bid for Ribault Street Culvert Improvement

Presenter: Jay Squires, Stormwater Manager

Mr. Squires presented the item to City Council as follows:

“Staff received bids for the Ribault Street Culvert Improvement Project on June 20, 2012. This project consists of removal and replacement of approximately 74 feet of storm drainage pipe from under Ribault Street.

The following bids were submitted:

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|--|-----------|
| P.A.R. Grading and Hauling, Inc. (Spartanburg, S.C.) | \$ 49,250 |
| Bishop Mays, Inc. (Greer, S.C.) | \$ 53,813 |
| Raby Construction Co. Inc (Greenville, S.C.) | \$ 71,398 |
| Anders, Inc. (Easley, S.C.) | \$ 71,700 |

Staff has reviewed the bids received and the qualifications for each of these contractors and determined that P.A.R. Grading and Hauling, Inc. is the responsive low bidder. No bids were submitted from MWBE certified contractors.

Staff is requesting City Council allow them to accept the bid from P.A.R. Grading and Hauling, Inc. and authorize the City Manager to enter into a contract with P.A.R. Grading and Hauling, Inc. for the completion of the project.

BUDGET AND FINANCE DATA: \$ 49,250 from the Storm Water Utility fund will be used to complete the project.”

Councilmember Rice made a motion to approve the award of bid as requested.

Councilmember Reeder seconded the motion, which carried unanimously 7 to 0.

X. City Council Updates

Councilmember Rice shared that the Spartanburg High School Viking Football Camp was in session. He added that he was leaving that afternoon to chaperone a group of young people at Kanuga, returning on Monday.

Councilmember Scalisi thanked Assistant City Manager Story for his quick response to a citizen issue.

Councilmember Anderson shared that he would be absent from the next four council meetings due to a mandatory eight week Air Force Reserve military assignment at Maxwell Air Force Base in Alabama. He stated that he would be gone from July 8, 2012 until September 7, 2012. He mentioned that he had spoken with the City Manager and asked that any votes regarding spending of the budget surplus funds be held until he returns so that his District 1 constituents would have an opportunity for input.

Councilmember Anderson also mentioned “Rock the Park” to be held at Duncan Park on Saturday, June 30 from 9:00 a.m. until 1:00 p.m.

Councilmember Dogan recognized County Councilmember Michael Brown who was in attendance. She shared that the Soup Kitchen was in its new location and could use volunteers.

Mayor pro tem Ryba reminded everyone of the Red, White and Boom celebration to be held on July 4 at Barnet Park from 6 p.m. until 10:00 p.m.

XI. Executive Session – Councilmember Dogan made a motion to adjourn to Executive Session. Councilmember Reeder seconded the motion, which carried unanimously and Council adjourned to Executive Session at 6:05 p.m.

A. To Discuss Personnel Matters Relating to Compensation of Appointed Officials

Council reconvened to regular session at 6:38 p.m. Mayor White stated that discussion was held with no action taken.

Mayor pro tem Ryba made a motion to give City Attorney Cathy McCabe and City Judge Erika McJimpsey a 2% salary increase effective July 1, 2012. Councilmember Dogan seconded the motion, which carried unanimously 7 to 0.

Mayor pro tem Ryba made a motion to give City Manager Ed Memmott a 3% salary increase effective July 1, 2012. Councilmember Scalisi seconded the motion. The vote was 6 to 0 with Councilmember Dogan voting against the motion. Motion carried.

XII. Adjournment – Councilmember Dogan made a motion to adjourn the meeting. Councilmember Anderson seconded the motion, which carried unanimously 7 to 0 and the meeting adjourned at 6:45 p.m.



Connie S. McIntyre, City Clerk