



# CITY OF SPARTANBURG

SOUTH CAROLINA

## CITY COUNCIL AGENDA

**City Council Meeting**

**Via Videoconference**

**Tuesday, May 26, 2020**

**5:30 p.m.**

*“The upcoming City Council meeting will be held via publicly accessible videoconference. Links and instructions for how to access this meeting via telephone, computer, or mobile device will be posted in City Hall, available on the City’s webpage, and provided to the local media. The meeting will be broadcast live on the City’s Facebook page.”*

*Those wishing to utilize the public comment provisions of city code, can do so by contacting City Clerk Connie Kellner at (864) 596-2019 or [ckellner@cityofspartanburg.org](mailto:ckellner@cityofspartanburg.org) prior to 12:00 p.m. (noon) on the meeting date.”*

- I. **Moment of Silence**
- II. **Pledge of Allegiance**
- III. **Approval of the Minutes from the May 11, 2020 City Council Meeting**
- IV. **Approval of the Agenda for the May 26, 2020 City Council Meeting**
- V. **Public Comment**  
\*Refer to above instructions regarding Public Comment”
- VI. **Public Hearing**
  - A. **Ordinance to Consider (An Updated Design Change to the Previously Approved PDD Project, The Norris Ridge Redevelopment), that Amended the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element, by Amending Section 206, Changes to District Boundaries, Specifically Parcels #7-12-09-111.00; 113.00; 114.00; 119.00; 120.00; 130.00; 131.00; 141.00; 142.00; 143.00; 143.01; 143.02; & 169.00; Located on 571 Wofford Street; 561 Wofford Street; ‘0’ Hines Street; 288 Hines Street; 276 Hines Street; 531 Wofford Street; 523 Wofford Street; 480 Pilgrim Street; 484 Pilgrim Street; 263 Hines Street; 253 Hines Street; 243 Hines Street; and 242 N. Thompson Street, Which Were Zoned I-1 and/or R-6, with a Land Use Designation of Light Industrial and/or General Residential District to Zone R-6 PDD, with a Land Use Designation of General Residential Planned Development District and Providing for Severability and an Effective Date (First Reading)**  
**Presenter: Natalia Rosario, AICP, Senior Planner**

As required by the Americans with Disabilities Act, the City of Spartanburg will provide interpretive services for the City Council Meetings. Requests must be made to the Communications & Marketing Office (596-2020) 24 hours in advance of the meeting. This is a Public Meeting and notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act.

**VII. Resolution**

- A. To Approve the City Manager to Enter Into an Agreement with The Young Men’s Christian Association of Greater Spartanburg (YMCA) for Lifeguard Services at The T.K. Gregg Center  
Presenter: Mitch Kennedy, Assistant City Manager**

**VIII. Consent Agenda**

- A. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element by Amending Section 206, Changes to District Boundaries Specifically Parcels #7-12-08-028.00, 029.00, and 030.00 Located on 638 and 644 East Main Street, and 129 N. Fairview Avenue, Which are Zoned LOD, With a Land Use Designation of Limited Office District; to Zone LOD/Infill PDD, with a Land Use Designation of Limited Office Infill Planned Development District and Providing for Severability and an Effective Date (Second Reading)  
Presenter: Natalia Rosario, Senior Planner**
- B. Approving a Development Agreement Between the City of Spartanburg and Montgomery Development, LLC; Spartanburg RE Investments, LLC; Spartanburg RE Investments II, LLC; and Spartanburg RE Investments III, LLC (Second Reading)  
Presenter: Chris Story, City Manager**

- IX. Presentation of Proposed 2020 Street Resurfacing Project  
Presenter: Tim Carter, Engineering Administrator**

- X. Staff Update on Coronavirus COVID19 Related Activities  
Presenter: Chris Story, City Manager**

**XI. City Council Updates**

**XII. Adjournment**

*\* Non-Agenda Items*

*City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen’s Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.*

*\*Agenda Items*

*City Code Sec. 2-56. Addressing Council, Comments or Remarks to Council on Agenda Items Not Requiring Public Hearing. On agenda items not requiring a Public Hearing, please provide to the City Clerk prior to the opening of the meeting, your desire to speak on an agenda item. Remarks shall be limited to five (5) minutes and total remarks on any agenda item shall not exceed twenty (20) minutes.*

**City Council Budget Workshop  
Via Videoconference  
Tuesday, May 26, 2020  
Immediately Following the Regular Meeting**

*“The upcoming City Council meeting will be held via publicly accessible videoconference. Links and instructions for how to access this meeting via telephone, computer, or mobile device will be posted in City Hall, available on the City’s webpage, and provided to the local media. The meeting will be broadcast live on the City’s Facebook page.*”





**City Council Meeting  
Via Videoconference  
Monday, May 11, 2020  
5:30 p.m.**

**(These minutes are subject to approval  
at the May 26, 2020 City Council meeting.  
The full content of the meeting can be found at  
<https://www.cityofspartanburg.org/city-council> )**

**City Council met this date with the following Councilmembers present via Zoom: Mayor White, Mayor pro tem Ruth Littlejohn, Councilmembers Erica Brown, Jerome Rice, Jamie Fulmer, Meghan Smith and Rob Rain. City Manager Chris Story and City Attorney Robert Coler were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.**

- I. Moment of Silence - observed**
- II. Pledge of Allegiance - recited**
- III. Approval of the Minutes from the April 27, 2020 City Council Meeting**  
*Mayor pro tem Littlejohn made a motion to approve the minutes as received.  
Councilmember Brown seconded the motion, which carried unanimously 7 to 0.*
- IV. Approval of the Agenda for the May 11, 2020 City Council Meeting**  
*Councilmember Rice made a motion to approve the agenda as received.  
Councilmember Brown seconded the motion, which carried unanimously 7 to 0.*
- V. Public Comment - None**  
*\*Refer to above instructions regarding Public Comment\**
- VI. Proclamation Declaring the Week of May 10 – 16, 2020 as National Police Week**  
**Presenter: Mayor Junie White**  
*Mayor White presented the proclamation to Police Chief Alonzo Thompson.*
- VII. Public Hearing**
  - A. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance and Comprehensive Plan Land Use Element by Amending Section 206, Changes to District Boundaries Specifically Parcels #7-12-08-028.00, 029.00, and 030.00 Located on 638 and 644 East Main Street, and 129 N. Fairview Avenue, Which are Zoned LOD, With a Land Use Designation of Limited Office District; to Zone LOD/Infill PDD, with a Land Use**

**Designation of Limited Office Infill Planned Development District and Providing for Severability and an Effective Date (First Reading)**

**Presenter: Natalia Rosario, Senior Planner**

**Ms. Rosario** presented the item to Council as follows:

“On April 16, 2020, a Virtual Zoom Public Meeting was held by City Staff regarding a rezoning request to be held the next week before the Planning Commission would review the request. The public had a chance to be informed and provided their comments, although only 3 members of the public attended. Subsequent communications with nearby neighbors include providing the Planning Commission Packet to those who requested it, and walking through details of the project with concerned residents via phone call. Staff has not received any verbal or written opposition to the request at this time.

This rezoning is intended to overlay a planned development district site plan over the existing Limited Office District Zoning. Under the new qualifications for infill PDD projects, this project qualifies at a little over an acre of land for residential development. The proposed homes will be custom build, pre-sold, and the developer expects them to sell for \$250.00/sq ft and upwards, anywhere from 2500sqft-3200sq ft. There will be a total of 8 units in 7 structures, one of which is a duplex style in order to maintain the area where there is an existing alleyway that is utilize by adjacent property users for rear access. The owner and developer are working with adjacent properties to customize buffer specifications in order to preserve existing tree canopy, and potentially upgrade existing buffer/barriers as part of the construction of the project. For reference to a similar project that Mr. Croft developed in neighboring Greenville City, please see the attached information about McBee Park, the closest representation to what is planned for this project in his portfolio.

The Planning Commission held a public hearing on the proposal on April 23, 2020. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and 2004 City Comprehensive Plan, the Planning Commission voted to recommend approval of the request to City Council for the rezoning of the parcels from LOD to LOD/PDD. Please note that the original packet was mislabeled as a rezoning from LOD to R6/PDD; the correct rezoning is from LOD to LOD/PDD.

**PLANNING COMMISSION RECOMMENDATION:** The request was endorsed by the Planning Commission on April 23, 2020 by a vote of 4 to 0. Staff’s recommendation concerning this application is explained in detail in the attached staff report to the Planning Commission.

**ADDITIONAL INFORMATION:** Draft Transcript from Rev.com of this portion of the Planning Commission Meeting from April 23, 2020 and Staff Report with attachments are included. In addition, enclosed is a proposed Ordinance in the event that Council approves the rezoning request.”

*Mayor White* opened the public hearing asking if there was anyone to speak in favor of the proposed ordinance. Hearing none, *Mayor White* asked if there was anyone to speak in opposition to the proposed ordinance.

*Hearing none, Councilmember Rice* made a motion to close the public hearing. *Mayor pro tem Littlejohn* seconded the motion, which carried unanimously 7 to 0. *Mayor pro tem Littlejohn* made a motion to approve the ordinance as presented on first reading. *Councilmember Fulmer* seconded the motion, which carried unanimously 7 to 0.

## VIII. Ordinance

### A. **Approving a Development Agreement Between the City of Spartanburg and Montgomery Development, LLC; Spartanburg RE Investments, LLC; Spartanburg RE Investments II, LLC; and Spartanburg RE Investments III, LLC (First Reading)**

**Presenter: Chris Story, City Manager**

**Mr. Story** presented the item to Council as follows:

“We recommend your approval of the attached ordinance which would authorize a development agreement, also attached, for a unique multi-phase townhome development on the Northside. The three phase project would ultimately total over 135 units and total investment of over \$28 million. This project is the result of significant negotiations between the Northside Development Group (the landowner), the City, and Montgomery Development (developer). The 43 unit first phase will be located on Raindrop and Milan Streets. This project is consistent with the vision outlined in the Northside Transformation Plan.

We consider this project to be strategically significant for a number of reasons including the fact that it will be our first with “floating” affordable units mixed among market rate units. The developer will master lease 25% of the units to the Northside Development Group (“NDG”) at below market rents. NDG will then lease them to tenants at or below 80% of area median income at affordable rents. The units subject to the NDG master lease will not be for specific predetermined units – a particular unit may be subject to the affordability master lease for one tenant but not for the next. There will be no difference in physical characteristics of the affordable units in comparison to the market rate units. Tenants and visitors will be unaware of which of their neighbors are paying market rents and which are paying restricted rents.

Having successful developments with this seamless mixed income management structure has been a goal for us for some time. We hope this project will perhaps serve as a model for addressing a portion of our affordability challenges in the long term.”

*After discussion, Mayor pro tem Littlejohn* made a motion to approve the ordinance as presented on first reading. *Councilmember Brown* seconded the motion, which carried unanimously 7 to 0.

**IX. Consent Agenda**

**A. To Enter into a Development Agreement with Equity Plus, LLC (Second Reading)**

**Presenter: Chris Story, City Manager**

*Councilmember Rice made a motion to approve the consent agenda on second reading as presented. Mayor pro tem Littlejohn seconded the motion, which carried unanimously 7 to 0.*

**X. Award of Transit Management Contract**

**Presenter: Dennis Locke, Finance Director**

**Mr. Locke** presented the item to Council as follows:

“As you know, SPARTA, our fixed route bus service, is managed by a third party transit management firm. In anticipation of the expiration of our current management contract, we sent an RFP for Transit Management Services on February 28, 2020 to several vendors who provide this service. We advertised in our local newspaper and the South Carolina Business Opportunities website in addition to the city’s website. Besides the primary function of managing the daily operations of the bus system we had several significant objectives we were looking for.

- A company who would assist with implementation of our Comprehensive Operational Analysis Plan.
- Respond to the City’s request for service changes and recommend service changes which will increase ridership.
- Adhere to all FTA regulations and guidelines as it pertains to grants management.

We only received one response from our advertisements. This was from our current provider First Transit. The terms listed in the RFP were for a five (5) year contract with five (5) one year options by mutual agreement. The fee per year is listed below.

Year One - \$139,329

Two - \$143,462

Three - \$147,731

Four - \$152,142

Five - \$156,698

Contract amounts include the salary and benefits of the system’s General Manager as well as legal, operational, and purchasing oversight and support. We believe the terms are reasonable. The five one (1) year options continue to increase at 3% annually if the decision is made to exercise the options.

**ACTION REQUESTED:**

Staff is requesting we authorize the City Manager to award the bid to First Transit Inc.

**BUDGET AND FINANCIAL DATA:** We receive grant funds from FTA and SCDOT to cover at least 50% of the annual fee to manage our system.

*After discussion, Councilmember Rice made a motion to approve the award of contract to First Transit Inc. Mayor White seconded the motion, which carried unanimously 7 to 0.*

**XI. Declaration of 2020 Boards and Commissions Vacancies**

**Presenter: Connie Kellner, City Clerk**

**Ms. Kellner** presented the following boards and commissions vacancies:

<b>Accommodations Tax Advisory Committee</b>	1 vacancy 1 served max term
<b>Airport Advisory Committee</b>	4 vacancies 1 served max term 3 eligible to serve another term
<b>Board of Architectural Design and Historic Review</b>	4 vacancies 2 served max terms 2 eligible to serve another term
<b>Bicycle and Pedestrian Committee</b>	4 vacancies 1 served max term 3 eligible to serve another term
<b>Civil Service Commission</b>	1 vacancy Served max term
<b>Construction Board of Adjustments and Appeals</b>	6 vacancies 2 served max term 4 eligible to serve another term
<b>Design Review Board</b>	2 vacancies 1 served max term 1 eligible to serve another term
<b>Hospitality Tax Committee</b>	3 vacancies 3 eligible to serve another term
<b>Spartanburg Housing Authority</b>	3 vacancies 1 resignation 2 do not want to serve another term
<b>Planning Commission</b>	3 vacancies 2 resignations 1 eligible to serve another term
<b>Public Safety Committee</b>	5 vacancies 2 eligible to serve another term

**Storm Water Appeals Board**

4 vacancies  
2 served max term  
2 eligible to serve  
another term

**Zoning Board of Adjustments and Appeals**

2 vacancies  
1 eligible to serve  
another term  
1 served max term

**Ms. Kellner** suggested that Council use June 10 as the deadline for citizen applicants for the vacancies.

*Council received the report as information.*

**XII. Budget Discussion**

**Presenter: Chris Story, City Manager**  
**Dennis Locke, Finance Director**

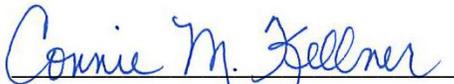
**Mr. Story and Mr. Locke** began discussion of the FY20-21 budget with Council.  
*Council received the report as information.*

**XIII. Staff Update on Coronavirus COVID19 Related Activities**

**Presenter: Chris Story, City Manager**  
**City Manager Story** updated Council on city efforts and activities concerning COVID19.  
*Council received the report as information.*

**XIV. City Council Updates - Each Councilmember gave updates on their activities since the previous council meeting.**

**XV. Adjournment – Mayor pro tem Littlejohn made a motion to adjourn the meeting. Councilmember Rice seconded the motion, which carried unanimously 7 to 0. The meeting adjourned at 7:18 p.m.**

  
**Connie M. Kellner, City Clerk**





## REQUEST FOR COUNCIL ACTION

**TO:** Chris Story, City Manager

**FROM:** Natalia Rosario, Senior Planner

**SUBJECT:** PDD Site Design Changes for previously approved New Norris Ridge Apartments, Ralph Settle, Colliers Brokerage, Agent & Applicant, as well as AMS Construction, Applicant/Developer, on behalf of City of Spartanburg, Owner.

**DATE:** May 26th, 2020

### SUMMARY:

#### May 2020: DESIGN UPDATE

In January of 2020, City Council approved a rezoning for the above referenced properties in order to enable their development as the New Norris Ridge apartments site. Subsequent engineering work and discussions with CSX, which owns the rail line immediately along the southern border of the site, have resulted in changes to the design of the site. CSX is requiring that the development retain enough water to satisfy the 100-year storm event requiring, a requirement which has necessitated re-engineering the proposed retention areas, resulting in an additional pond of substantive size. On May 7<sup>th</sup>, 2020, Planning Commission met to review the proposed design changes (attached) and voted favorably, 4-0, to forward a favorable recommendation to City Council, after reviewing staff's recommendation.

#### January 2020 City Council Memo:

On December 19, 2019, the Planning Commission held a public hearing and reviewed a PDD Rezoning request submitted by Ralph Settle, Colliers Brokerage, Agent & Applicant, as well as AMS Construction, Applicant/Developer on behalf of the City of Spartanburg, Owner to rezone thirteen vacant parcels located on Wofford Street, Hines Street, Pilgrim Street, and N. Thompson Street, Specifically Parcels #7-12-09-111.00; 113.00; 114.00; 119.00; 120.00; 130.00; 131.00; 141.00; 142.00; 143.00; 143.01; 143.02; and 169.00; located on 571 Wofford Street; 561 Wofford Street; '0' Hines Street; 288 Hines Street; 276 Hines Street; 531 Wofford Street; 523 Wofford Street; 480 Pilgrim Street; 484 Pilgrim Street; 263 Hines Street; 253 Hines Street; 243 Hines Street; and 242 N. Thompson Street, that are currently zoned I-1 and/or R-6, (Light Industrial District) or R-6 ,(General Residential District) to zone R-6 PDD: General Residential Planned Development District in order to construct the multi-unit residential Norris Ridge Relocation Project. If the request is approved all of the properties will be combined into one parcel.

The City, in partnership with AMS Construction and Colliers International, is proposing to rezone and overlay the above referenced properties as R-6: PDD, in order to construct upon the property a new neighborhood, which will serve as replacement units for the relocation of the Norris Ridge apartments. The property is requested to be developed under the R-8: PDD code, which permits the development of the property at an approximate 265 units, whereas the proposed development (Phase 1) is slated for 190 units (reflecting the need of families at the current Norris Ridge), as well as the required 3.3 acres of accessible open space. Additionally, the property will meet all HUD livability requirements, and feature a section of

The Dan, Spartanburg's trail system, giving the residents opportunities to connect with the rest of the city in a way they cannot at the current Norris Ridge, as well as providing them with a first-class amenity.

Staff is satisfied that the use of the property and those allowed under the R-8: PDD and is appropriate for this zone. This development will provide higher quality housing for the hundreds of people who live in Norris Ridge, and help alleviate some related issues for the Highland Community, as well as provide another opportunity for future development in Highland.

The Planning Commission held a public hearing on the proposal on December 19, 2019. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and 2004 City Comprehensive Plan, the Planning Commission voted to recommend approval of the request to City Council for the rezoning of the parcels from I-1 and/or R-6 to R-6 PDD.

**PLANNING COMMISSION RECOMMENDATION:** The request was endorsed by the Planning Commission on May 7<sup>th</sup>, 2020 by a vote of 4 to 0. Staff's recommendation concerning this application is explained in detail in the attached staff report to the Planning Commission.

**ADDITIONAL INFORMATION:** Draft Transcript from Rev.com of this portion of the May 7<sup>th</sup>, 2020 Planning Commission Meeting and Staff Report with attachments are included. In addition, enclosed is a proposed Ordinance in the event that Council approves the rezoning request.

**BUDGET AND FINANCE DATA:** N/A

## AN ORDINANCE

**ORDINANCE TO CONSIDER (AN UPDATED DESIGN CHANGE TO THE PREVIOUSLY APPROVED PDD PROJECT, THE NORRIS RIDGE REDEVELOPMENT), THAT AMENDED THE CITY OF SPARTANBURG, SOUTH CAROLINA ZONING ORDINANCE AND COMPREHENSIVE PLAN LAND USE ELEMENT, BY AMENDING SECTION 206, CHANGES TO DISTRICT BOUNDARIES, SPECIFICALLY PARCELS #7-12-09-111.00; 113.00; 114.00; 119.00; 120.00; 130.00; 131.00; 141.00; 142.00; 143.00; 143.01; 143.02; & 169.00; LOCATED ON 571 WOFFORD STREET; 561 WOFFORD STREET; 'O' HINES STREET; 288 HINES STREET; 276 HINES STREET; 531 WOFFORD STREET; 523 WOFFORD STREET; 480 PILGRIM STREET; 484 PILGRIM STREET; 263 HINES STREET; 253 HINES STREET; 243 HINES STREET; AND 242 N. THOMPSON STREET, WHICH WERE ZONED I-1 AND/OR R-6, WITH A LAND USE DESIGNATION OF LIGHT INDUSTRIAL AND/OR GENERAL RESIDENTIAL DISTRICT TO ZONE R-6 PDD, WITH A LAND USE DESIGNATION OF GENERAL RESIDENTIAL PLANNED DEVELOPMENT DISTRICT AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the City of Spartanburg has received a request to consider (an updated design change to a previously approved PDD project, the Norris Ridge Redevelopment), and now finds that, upon further review, it is in the public interest the updated design change be approved for the previously approved project parcels identified on the Official Zoning Map of the City of Spartanburg, South Carolina, dated August 6, 1973, as was amended, by changing the zone of Lots 111.00; 113.00; 114.00; 119.00; 120.00; 130.00; 131.00; 141.00; 142.00; 143.00; 143.01; 143.02 and 169.00 as shown on Spartanburg County Block Map Sheet 7-12-09, from Zone I-1 and/or R-6, Light Industrial and/or General Residential to Zone R-6 PDD, General Residential Planned Development District; and

WHEREAS, this updated design change to the previously approved PDD project would be compatible with surrounding land uses and neighborhood character, would not be detrimental to the public health, safety and welfare, and, further, would be in conformance with the Comprehensive Plan; and

WHEREAS, the Planning Commission held a public hearing regarding the updated design change to the previously approved PDD Project, the Norris Ridge Redevelopment on May 7, 2020, at which time a presentation was made by staff and an opportunity was given for the public to comment on the updated design change to the previously approved rezoning request; and

WHEREAS, the Planning Commission, after consideration of the staff report, public comments, and the criteria set forth in Section 605 of the Zoning Ordinance, subsequently voted at that meeting to recommend to City Council that (the updated design change to the previously approved PDD project, the Norris Ridge Redevelopment) be approved as recommended by City Staff.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

(continued)

Section 1. Amendment. That the updated Design Change to the previously approved PDD Project regarding the Norris Ridge Redevelopment official zoning map of the City of Spartanburg, as referenced by Section 206 of the Zoning Ordinance, be, and the same hereby was previously amended as follows:

- The Lots identified as 111.00; 113.00; 114.00; 119.00; 120.00; 130.00; 131.00; 141.00; 142.00; 143.00; 143.01; 143.02 and & 169.00 as shown on Spartanburg County Block Map Sheet 7-12-09, were already designated as R-6 PDD, General Residential Planned Development District.

Section 2. Severability. If any section, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. Effective Date. This Ordinance shall be effective upon its adoption by the City Council of the City of Spartanburg, South Carolina.

DONE AND RATIFIED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Junie L. White, Mayor

ATTEST:

\_\_\_\_\_  
Connie M. Kellner, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Robert P. Coler, City Attorney

\_\_\_/\_\_\_/\_\_\_ (First Reading)

\_\_\_/\_\_\_/\_\_\_ (Second Reading)

501 HANCOCK PARK BOULEVARD, SUITE 200, MOUNT PLEASANT, SC 29544 | 509 BIRCH STREET, SUITE 101 | GREENVILLE, SC 29601  
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**DEVELOPER**

COMPANY: AJS CONSTRUCTION  
 ADDRESS: 44 W. BRADLEY AVE. #10  
 GREENVILLE, SC 29601  
 PHONE: 864.272.1772  
 FAX: 864.272.1772  
 EMAIL: INFO@AJSCONSTRUCTION.COM

**CIVIL ENGINEER**

COMPANY: SEAMON, WHITESE & ASSOCIATES, INC.  
 ADDRESS: 501 HANCOCK PARK BOULEVARD, SUITE 200  
 MOUNT PLEASANT, SC 29544  
 PHONE: 864.272.1772  
 FAX: 864.272.1772  
 EMAIL: INFO@SEAMONWHITESE.COM

**SURVEYOR**

COMPANY: E&A PROFESSIONALS  
 ADDRESS: 111 PALMWOOD  
 GREENVILLE, SC 29601  
 PHONE: 864.244.3300  
 FAX: 864.244.3300  
 EMAIL: INFO@EAPROF.COM



MOUNT PLEASANT, SC 843.854.1987  
 GREENVILLE, SC 864.272.1772  
 SUMMERVILLE, SC 843.972.0710  
 SPARTANBURG, SC 864.272.1272  
 CHARLOTTE, NC 980.312.5400  
 WWW.SEAMONWHITESE.COM

**ROBERT SMALLS APARTMENTS**  
 CITY OF SPARTANBURG, SOUTH CAROLINA

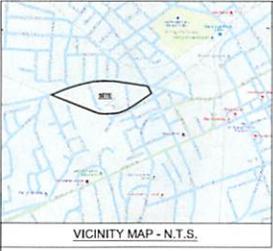
SW-PROJECT: GR3235  
 DATE: 05/20/20  
 DRAWN BY: LMC/CS  
 CHECKED BY: DB

**REVISION HISTORY**

NO.	DATE	DESCRIPTION

PRELIMINARY PDD PLAN

COPYRIGHT © SEAMON, WHITESIDE & ASSOCIATES, INC. 501 PARKWOOD PARKWAY BOULEVARD, SUITE 200 | MOUNT PLEASANT, SC 29524 | 509 NETT STREET, SUITE 101 | GREENVILLE, SC 29601  
 THIS DRAWING SHALL NOT BE REPRODUCED IN ANY MANNER OR USED FOR ANY PURPOSE WITHOUT WRITTEN PERMISSION.



**SITE DATA**

TAX MAP NO.	7-1208-115-00, 7-1208-142-00, 7-1208-198-00 7-1208-193-00, 7-1208-192-00, 7-1208-194-00 7-1208-195-00, 7-1208-196-00, 7-1208-141-00 7-1208-197-00, 7-1208-198-00, 7-1208-143-00 7-1208-143-01, 7-1208-143-02, 7-1208-200-00 7-1208-199-00, 7-1208-144-00, 7-1208-113-00 7-1208-113-01, 7-1208-198-08, 7-1208-150-00
TOTAL AREA	17.11 ACRES
ZONING	R-4 RFD
TOTAL UNITS	160
TOTAL PARKING SPACES	118
PROPOSED BOUNDARY	4.338 LF (P.O.W. VARIES)
ROAD 'A'	11.280'
ROAD 'B'	1.134'
ROAD 'C'	1.860'
PERMITS REQUIRED	
FRONT SETBACK	10
SIDE SETBACK	8
REAR SETBACK	20
INTERNAL SETBACK	0 MIN
FRONT SETBACK	0 MIN
SIDE SETBACK	0 MIN
REAR SETBACK	0 MIN

**DENSITY TABLE**

ACRES	17.11 AC
ZONING PERMITTED DENSITY	8.6 #/AC
NO OF UNITS ALLOWED	206
NO OF UNITS PROVIDED	160

**OPEN SPACE TABLE**

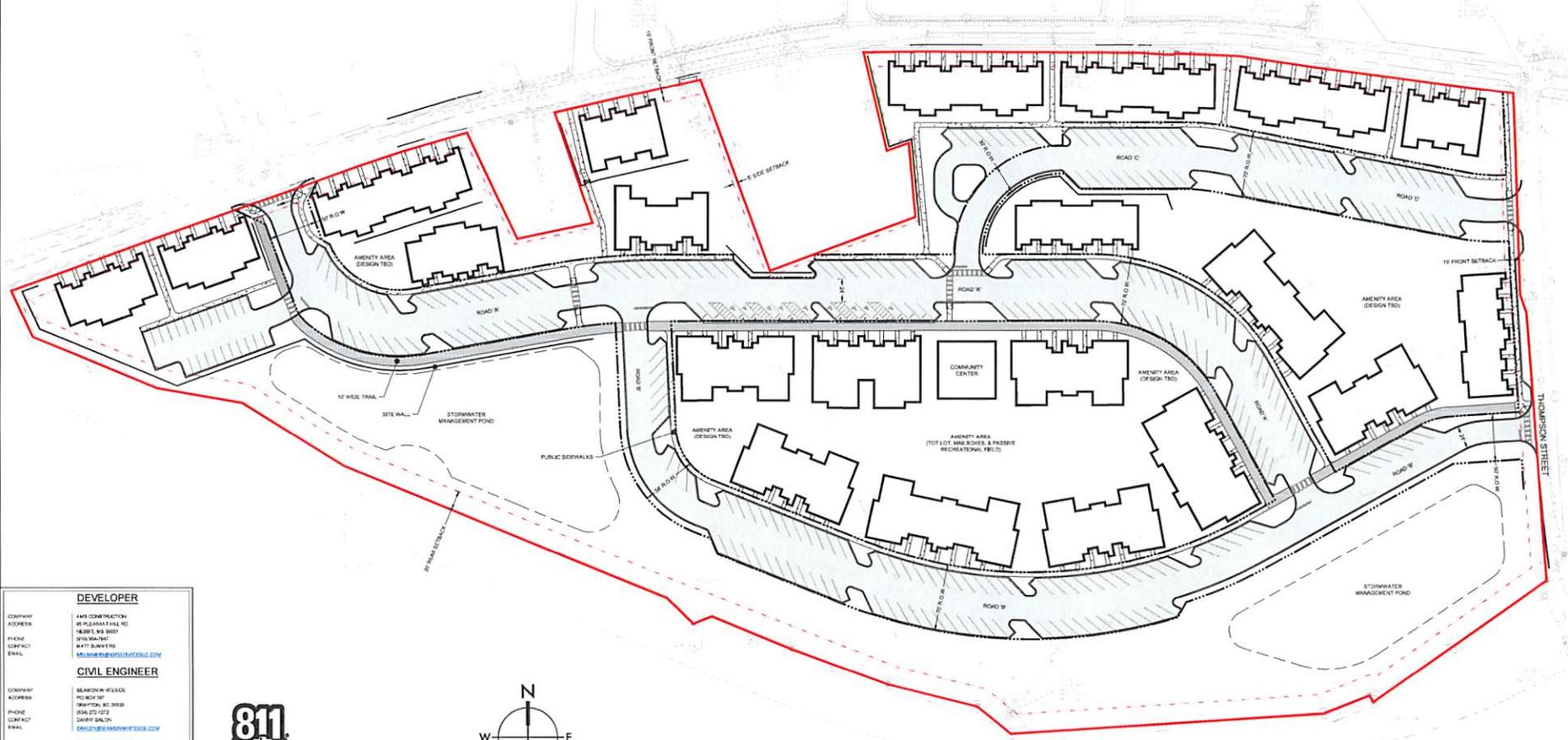
REQUIRED OPEN SPACE	127 AC
PROVIDED TOTAL OPEN SPACE*	3.1 AC

\*STORMWATER MANAGEMENT POND NOT INCLUDED IN OPEN SPACE CALCULATION

- GENERAL NOTES**
- PUBLIC WATER IS AVAILABLE ALONG WYFORD ST PROVIDED BY SPARTANBURG WATER SYSTEM. A MAIN EXTENSION RELOCATION WILL BE REQUIRED.
  - SEWERAGE IS AVAILABLE THROUGH SPARTANBURG SEWERAGE DISTRICT. A MAIN EXTENSION RELOCATION WILL BE REQUIRED.
  - EXISTING UTILITIES SHOWN ARE APPROXIMATE LOCATIONS BASED UPON TOPOGRAPHICAL SURVEY INFORMATION PROVIDED BY SAS PROFESSIONALS.
  - A STORMWATER MANAGEMENT AND SEDIMENT AND EROSION CONTROL PLAN SHALL BE PREPARED FOR THIS PROPERTY AND SHALL BE APPLIED TO ALL CONSTRUCTION ACTIVITIES.
  - CITY OF SPARTANBURG SHALL NOT BE RESPONSIBLE FOR THE OWNERSHIP & MAINTENANCE OF STORMWATER MANAGEMENT FACILITIES ON THIS SITE.
  - SIGHT TRIANGLES SHALL ALLOW FOR UNOBSTRUCTED LINES OF SIGHT. THE PLANTING OF TREES, OTHER PLANTINGS OR THE LOCATION OF STRUCTURES EXCEEDING THIRTY (30) INCHES IN HEIGHT THAT WOULD OBSTRUCT THE SIGHT TRIANGLES ON THIS PROPERTY IS PROHIBITED.
  - ALL WORK WITHIN THE SCOOT ALLOW (WYFORD ST) SHALL BE DONE IN ACCORDANCE WITH APPLICABLE ENGINEERING STANDARDS.
  - ALL DIMENSIONS SHOWN ON THIS PLAN ARE MEASURED FROM E.O.P. TO E.O.P. UNLESS OTHERWISE SPECIFIED. ACCORDING TO PERMITS 480480000 FOR SPARTANBURG COUNTY, SOUTH CAROLINA WITH AN EFFECTIVE DATE OF JANUARY 6, 2011. THIS PROPERTY IS NOT LOCATED IN A DESIGNATED FLOOD HAZARD AREA.

**SITE LEGEND**

ASPHALT PAVEMENT	[Symbol]
ASPHALT TRAIL	[Symbol]
OPEN SPACE	[Symbol]
PROPERTY LINE	[Symbol]
PROPOSED E.O.P.	[Symbol]
PROPOSED E.O.P.	[Symbol]
PROPOSED CA, ROAD	[Symbol]



**DEVELOPER**

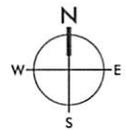
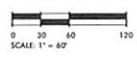
COMPANY: AHS CONSTRUCTION  
 ADDRESS: 46 FLEMING HALL RD  
 NURSE, MS 38871  
 PHONE: 662-969-7407  
 CONTACT: MATT BURNETT  
 EMAIL: MBURNETT@AHS-CONSTRUCTION.COM

**CIVIL ENGINEER**

COMPANY: SEAMON, WHITESIDE & ASSOCIATES, INC.  
 ADDRESS: 501 PARKWOOD PARKWAY BOULEVARD, SUITE 200  
 MOUNT PLEASANT, SC 29524  
 PHONE: 853-372-1272  
 CONTACT: DANNY BALDWIN  
 EMAIL: DBALDWIN@SEAMONWHITESIDE.COM

**SURVEYOR**

COMPANY: SAS PROFESSIONALS  
 ADDRESS: 9 FLEMING RD  
 GREENVILLE, SC 29607  
 PHONE: 864-274-7791  
 CONTACT: TOM LEONARD  
 EMAIL: TLEONARD@SAS-PRO.COM



**SW**  
 SEAMON WHITESIDE

MOUNT PLEASANT, SC 29524  
 GREENVILLE, SC 29607  
 SUMMERVILLE, SC 29586  
 SPARTANBURG, SC 29583  
 CHARLOTTE, NC 28203  
 WWW.SEAMONWHITESIDE.COM

NOT FOR CONSTRUCTION  
 NOT FOR CONSTRUCTION

**ROBERT SMALLS APARTMENTS**  
 CITY OF SPARTANBURG, SOUTH CAROLINA

SW+ PROJECT: GR235  
 DATE: 5/5/2020  
 DRAWN BY: CS/KMP  
 CHECKED BY: DS  
**REVISION HISTORY**  
 A 05-01-2020

**PRELIMINARY PDD PLAN**

C1.0





## REQUEST FOR CITY COUNCIL ACTION

**TO:** Chris Story, City Manager  
**FROM:** Mitch Kennedy, Assistant City Manager  
**SUBJECT:** Lifeguard Services Contract with YMCA: Resolution  
**DATE:** May 21, 2020

### **BACKGROUND:**

Staff has invested ample time in assessing the future operations of the aquatic center at the new Dr. T.K. Gregg Community Center (Dr. Gregg Center). This assessment has led to a thorough strategy for management, staffing, programming, and partnerships.

Professional Lifeguard Services are essential to the operations of the aquatic center. Over the past year, staff has held several meetings/planning sessions regarding aquatic operations at the Dr Gregg Center with members of management and staff from the YMCA of Greater Spartanburg (YMCA). From those meetings, staff has concluded that a partnership with the YMCA is the most effective and efficient way to provide lifeguard services at the Dr. Gregg Center. The YMCA team has experience and capacity to execute these services. The services would include: **certified lifeguards, swim instructors, and the appropriate SC DHEC certified aquatic operator to ensure safe operations of the aquatic center.**

City parks and recreation staff will manage all facility operations (hours, scheduling, programming, policies, fees, etc.).

The YMCA will provide these services at their cost. Based on our initial anticipated operating schedule, monthly charges are anticipated to be approximately \$18,000 per month. This arrangement will allow us to provide safe pool operations at significantly less cost than if we were to perform this function directly.

Staff sees this is a mutually beneficial effort, as both organizations understand and embrace the ideals of a community center. We are convinced that this partnership will provide a high quality, safe, fun, and engaging environment for city residents.

We recommend your approval and welcome any questions you may have.

**A RESOLUTION**

TO APPROVE THE CITY TO ENTER INTO AN AGREEMENT WITH THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER SPARTANBURG (YMCA) FOR LIFEGUARD SERVICES AT THE T.K. GREGG CENTER.

WHEREAS, City has the need for a qualified, licensed, experienced, and capable contractor to provide lifeguard services and to provide a Certified Pool Operator to maintain and adjust the pool chemicals at the two swimming pools located at the Dr. TK Gregg Community Center (herein after "TK Gregg"), said services hereinafter referred to as the "Project"; and

WHEREAS, the YMCA has represented to City that it has the qualifications, experience, expertise and personnel to timely perform the Project for City; and

WHEREAS, City and YMCA now wish to enter into an agreement whereby YMCA will perform the Project for City, on all the terms and conditions more particularly set out hereinafter.

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Members of Council of the City of Spartanburg, in Council assembled:

Section 1. That the City Manager is authorized to enter into an agreement substantially similar to the agreement attached hereto and marked as Exhibit A for the purpose of securing lifeguarding and certain pool maintenance services for both pools at TK Gregg. Furthermore, City Manager, in consultation with the City Attorney, shall be authorized to make minor modifications to the agreement and its terms, so long as those modifications do not substantially alter the fundamental terms approved hereby.

Section 2. This Resolution shall become effective immediately upon its enactment.

DONE AND RATIFIED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Junie L. White, Mayor.

ATTEST:

\_\_\_\_\_  
Connie M. Kellner, City Clerk.

STATE OF SOUTH CAROLINA)

AGREEMENT FOR THE PROVISION OF LIFEGUARDS

COUNTY OF SPARTANBURG)

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, (herein after the “Effective Date”) by and between the City of Spartanburg, South Carolina, a duly organized and validly existing body politic of the State of South Carolina, hereinafter sometimes referred to as “City,” and the Young Men’s Christian Association of Greater Spartanburg, a nonprofit, duly recognized by the State of South Carolina, herein sometimes referred to as “Contractor” or “YMCA.”

WITNESSETH:

WHEREAS, the YMCA and the City share the desire to provide healthy recreational opportunities at the lowest cost. The two organizations have a history of productive and mutually beneficial partnerships; and

WHEREAS, the parties recognize that operating indoor aquatics facilities is an expensive and complex undertaking. The City acknowledges that facility user fees are not envisioned to be adequate to fund pool operations and that substantial recurring annual subsidy from the City will be necessary regardless of who operates the pools or how they are operated; and

WHEREAS, City has the need for a qualified, licensed, experienced, and capable contractor to provide lifeguard services and to provide a Certified Pool Operator to maintain and adjust the pool chemicals at the two swimming pools located at the Dr. TK Gregg Community Center (herein after “TK Gregg”), said services hereinafter referred to as the “Project”; and

WHEREAS, the YMCA has represented to City that it has the qualifications, experience, expertise and personnel to timely perform the Project for City; and

WHEREAS, the Parties analyzed various cost scenarios and the City has concluded that contracting with the YMCA will save the City approximately twenty percent (20%) or more resulting in a significant financial benefit to the people of Spartanburg; and

WHEREAS, based on the current expected operating hours for the pool and the prevailing compensation rates for lifeguards, this services contemplated in this agreement are estimated to cost

\$215,000 and are expected to increase over time; and

WHEREAS, City and YMCA now wish to enter into an agreement whereby YMCA will perform the Project for City, on all the terms and conditions more particularly set out hereinafter.

NOW, THEREFORE, for and in consideration of the foregoing, the parties hereto agree as follows:

1. General Scope of Services

a. Except for those items identified in (c) below, Contractor shall furnish all labor, supervision, and shall perform, the following services at TK Gregg:

- (1) Provide lifeguard services at both swimming pools at TK Gregg. Contractor shall provide lifeguard services in compliance with all state and federal laws, rules, and regulations, including but not limited to those promulgated by the South Carolina Department of Health and Environmental Control and any other government agency having jurisdiction over public swimming pools that pertain to lifeguard services at a public swimming pool. City shall have the sole authority to set the schedule, programming, and pool use policies for both pools. However, in the event Contractor, by and through one of its agents or employees (i.e. lifeguards) determines that an unreasonably dangerous situation exists as a result of City's schedule and/or usage policies, Contractor may, by and through one of its executive staff members, request the Administrator suspend pool activities until a safe solution is found.
- (2) Provide a Certified Pool Operator to maintain and adjust the chemicals in both pools at TK Gregg. The maintenance and chemical adjustment of both pools shall occur on a regular schedule and in compliance with any and all state and federal laws and regulations, including but not limited to those promulgated by the South Carolina Department of Health and Environmental Control and any other government agency having jurisdiction over public swimming pools. The City will be responsible for all repairs and maintenance to their pool equipment and facility. Contractor will report all equipment breakdowns as soon as possible to the Center Director or Administrator.

- b. Contractor shall coordinate all Project work hereunder with City's Parks and Recreations Director, or her designee, hereinafter referred to as the "Administrator."
- c. City shall provide all necessary chemicals and supplies needed by the Certified Pool Operator to maintain and adjust the chemicals in both pools at TK Gregg.
- d. City shall provide pool safety equipment.

2. Term of Agreement

This Agreement shall have an Initial Term of five (5) years, commencing on the Effective Date, provided that the Initial Term shall automatically extend for one additional five (5) year term unless either party delivers to the other written notice of its intent to terminate at least sixty (60) days prior to end of the original five (5) year term.

3. Termination of Agreement

Either party may terminate this Agreement with ninety days written notice to the other party of its intent to terminate.

4. Compensation:

It is agreed and understood by both parties that Contractor will be providing the services set forth in Section 1 at its cost. To accommodate this approach, on an annual basis, Contractor will prepare and present to City, in advance, an annual budget of estimated expenses for the coming year based on the operating hours and pool schedules in place at that time. Contractor agrees to endeavor to stay within the fiscal parameters of said annual budget. In order to allow Contractor time to adjust staffing needs, City agrees to provide contract 45 days' notice of significant changes to the facility's operating hours and pool schedules. At the end of each month, Contractor will submit a monthly invoice for services provided. City shall pay the undisputed amount of invoice within ten (10) days of receipt. In the event of a disputed amount in any invoice, City may withhold payment and City and Contractor agree to meet within fifteen days of demand for payment, and in good faith, attempt to reconcile disputed amounts. In the event a resolution of the disputed amounts cannot be found, either party may proceed to exercising any and all legal remedies available to it. City expressly

reserves the right to reduce or eliminate pool hours, pool programming, or pool activities, and adjust the compensation there for, for any reason whatsoever.

5. Obligation to Obtain Necessary Permits, Certificates and/or Licenses

Contractor shall comply with all applicable federal, state, county and City laws and ordinances in the performance of its obligations hereunder, including, but not limited to, the procuring of any necessary business license(s).

6. Independent Contractor

Contractor shall at all times be considered an independent contractor hereunder, and neither Contractor nor its employees shall, under any circumstances, be considered employees of City; and City shall not be legally responsible for negligence or other wrong-doing, either intentional or unintentional, by Contractor or Contractor's employees. City shall not deduct from payment to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, City shall not provide to Contractor any insurance coverage or other benefits, including Workers' Compensation, normally provided by City for City's employees.

7. Insurance

Contractor shall procure and maintain insurance for the duration of this Agreement against any and all claims for injuries to persons or damages to property which may in any way arise from, or in connection with, the performance of the work hereunder by Contractor, its agents, contractors, representatives or employees. Such insurance shall be in the following minimum amounts:

Minimum Coverages and Limits:

a.	Commercial General Liability	\$1,000,000 per occurrence
b.	Comprehensive Automobile Liability	\$1,000,000 per occurrence
c.	Workers' Compensation	Statutory Limits
d.	Employers Liability	\$500,000/\$500,000/\$500,000

Certificates showing proof of such insurance shall be submitted to City prior to commencement of services under this Agreement. Further, it shall be an affirmative

obligation upon Contractor to advise City's Risk Manager within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement.

The General Liability policy is to contain or be endorsed to name City, its officers, officials and employees as additional insureds as respects the liability arising out of the activities performed under this Agreement. Such coverage shall be primary to the extent of Contractor's negligent acts or omissions or willful misconduct, and shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Contractor shall maintain Workers' Compensation Insurance for all of Contractor's respective employees who are in any way connected with the performance under this Agreement. Such insurance shall comply with all applicable state laws and provide a waiver of subrogation against the City, its officers, officials, agents and employees, unless otherwise approved by City.

Insurance shall be placed with insurers with a current A.M. Best's rating of not less than A:VII and licensed to do business in the state of South Carolina, unless otherwise approved by City; and Contractor shall not self insure in satisfaction of any insurance requirement set out herein without the express, written consent of City.

Contractor shall be fully and solely liable for any costs or expenses arising as a result of a coverage deductible, co-insurance penalty, or self-insured retention, including any loss not covered because of the operation of such deductible, co-insurance penalty or self-insured retention.

Contractor shall cause each of its contractors performing services hereunder, if any, to purchase and maintain insurance of the type specified herein, unless Contractor's insurance provides coverage on behalf of each contractor.

8. Notices

All notices required hereunder shall be in writing and shall be deemed to have been duly given if either hand delivered or mailed by certified or registered mail, postage prepaid, addressed to the party to whom intended at the address provided below or at such other

address as such party shall hereinafter designate to the other party in writing:

City: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Assignment.

The rights and obligations herein shall not be assigned by either party, in whole or in part, without the prior written consent of the other party.

10. Entire Agreement.

This Agreement constitutes the entire agreement between the parties hereto and may not be modified or amended except in writing signed by all parties hereto.

11. Severability.

If any part or provision of this Agreement is held invalid or unenforceable under applicable law, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining parts and provisions of this Agreement.

12. Nonwaiver.

The waiver by City or Contractor of a breach of this Agreement shall not operate as a waiver of any subsequent breach, and no delay in acting with regard to any breach of this Agreement shall be construed to be a waiver of the breach.

13. Employee Verification per the South Carolina Illegal Immigration Reform Act

By entering into this Agreement, the Contractor hereby certifies to City that the Contractor will verify the employment status of any new employees, and require any subcontractors or sub-subcontractors performing services hereunder to verify any new employees status, per the terms of the South Carolina Illegal Immigration Reform Act, and as set out in Title 41, Chapter 8 of the Code of Laws of South Carolina, 1976.

14. Certification of Compliance with Anti-discrimination Provisions of Section 11-35-5300, Code of Laws of South Carolina, 1976

If this Agreement shall have a total potential value of ten thousand dollars (\$10,000.00) or more, and/or unless such goods and/or services are offered to City for at least twenty percent (20%) less than the lowest certifying business, then, by entering into this Agreement, Contractor hereby certifies to City that Contractor is not currently engaged in, nor will it engage in, the boycott of a person or entity based in or doing business with World Trade Organization members and/or those with which the United States has free trade or other agreements aimed at ensuring open and nondiscriminatory trade relations, with the understanding that failure to make such affirmative certification shall affect an automatic termination of this Agreement.

15. Governing Law.

This Agreement and the rights, obligations and remedies of the parties hereto, shall in all respects be governed by and construed in accordance with the laws of the State of South Carolina.

16. Indemnification.

Notwithstanding anything herein to the contrary, Contractor shall indemnify and hold City, its employees, officers, officials, contractors, agents, and/or representatives, free and harmless from and against any and all liabilities, losses, claims, demands, suits, judgments, causes of action and/or expenses of any kind or nature, including the payment of reasonable attorney's fees, resulting from property damage and/or personal injury, including death, to the

extent resulting from the negligence and/or willful misconduct of Contractor, its subcontractors, agents or representatives under this Agreement. Such losses, liabilities, expenses, damages and/or claims shall include, but not be limited to, civil or criminal fines or penalties, for loss of use and/or service, personal injury, death, libel, slander, and attorney's fees through all levels of appeals. The foregoing indemnity shall survive the expiration or termination of this Agreement.

17. Successors and Assigns

The rights and obligations herein shall inure to, and be binding upon, the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Agreement as of the date first above written.

**[INTENTIONALLY BLANK]**

WITNESSES:

CITY OF SPARTANBURG, SOUTH CAROLINA

\_\_\_\_\_

By: \_\_\_\_\_  
Chris Story  
City Manager

\_\_\_\_\_

YMCA OF GREATER SPARTANBURG

By: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Approved as to Form:

\_\_\_\_\_

City Attorney





## REQUEST FOR CITY COUNCIL ACTION

TO: Chris Story, City Manager

FROM: Tim Carter, Engineering Administrator

SUBJECT: Proposed 2020 Street Resurfacing Project

DATE: May 20, 2020

### **BACKGROUND**

The City is eligible to receive funds for infrastructure improvements from the Spartanburg County Road Fee Program and the Spartanburg County Transportation Committee (“CTC”). Staff annually evaluates pavement conditions on City streets; this list contains the highest priority streets needing to be resurfaced. For FY 20-21, staff is recommending the attached list of streets for Council review. If approved by Council, staff will receive contractor proposals for resurfacing of the streets on this list. The estimated cost for the 2020 street resurfacing project is estimated at \$1,251,000. If approved by Council, staff will proceed with bid solicitation and return to Council for contract approval. Before the project is awarded, staff will work carefully with residents on impacted streets to provide advance notice of work.

### **ACTION REQUESTED:**

Allow staff to accept contractor proposals for the 2020 annual street resurfacing project.

### **BUDGET AND FINANCE DATA:**

Spartanburg County Transportation Committee has approved \$ 455,000 for this project.  
Spartanburg County Road Fee Program will be asked to fund \$ 796,000 for this project.



# Budget Workshop Documents



## MEMORANDUM

**TO:** City Council  
**FROM:** Chris Story, City Manager  
**SUBJECT:** FY21 Budget  
**DATE:** May 21, 2020

Enclosed in an initial draft of a budget for Fiscal Year 2020-2021. We plan to present and discuss this at the upcoming City Council meeting. First reading and a public hearing are planned for the June 8<sup>th</sup> Council meeting with second and final reading planned for June 22<sup>nd</sup> in time for the budget to take effect on July 1.

We offer the attached as a starting point for your consideration. Our aim is for this process to result in a budget that best reflects your values and priorities. Revenue estimates have been updated to reflect our latest thinking in the midst of this uncertain economic situation. Expenses have been constrained to align with anticipated available revenue. The presented budget is balanced. Therefore, any adjustments must also be balanced.

We entered the pandemic as a community with momentum and as an organization with sound financial management. We hope and expect that those strengths will allow us to weather this financial challenge without major disruptions to our organization or diminishment of our service levels. The proposed spending plan delays a number of investments and constrains spending on a number of fronts, but it should allow to maintain high quality service to our citizens. I look forward to refining this plan in the coming weeks.



**CITY OF SPARTANBURG, SC**

**DRAFT  
BUDGET**

**FY 2020 – 2021**

**FOR THE PERIOD OF:**

**JULY 1, 2020 – JUNE 30, 2021**

**May 21, 2020**

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**City of Spartanburg, South Carolina  
FY 2020 - 2021 Operating Budget**

**General Fund  
Summary of Revenues, and Expenditure Schedule**

<b><u>REVENUES</u></b>	<b>2017 - 2018 <u>ACTUAL</u></b>	<b>2018 - 2019 <u>ACTUAL</u></b>	<b>2019 - 2020 <u>ADOPTED</u></b>	<b>2019 - 2020 <u>PROJECTED</u></b>	<b>2020 - 2021 <u>PROPOSED</u></b>	<b>% <u>Change</u></b>
Property Taxes	14,798,582	15,747,737	16,313,822	16,423,930	16,615,400	2%
Fees, Licenses, and Permits	16,564,114	16,205,705	16,934,879	16,318,858	16,013,632	-5%
Fines and Forfeitures	345,111	352,037	391,500	230,277	289,500	-26%
Intergovernmental Revenues	3,421,219	3,624,263	3,324,485	3,355,494	4,023,058	21%
Charges for Services	1,914,234	1,972,618	1,926,896	1,990,906	1,924,000	0%
Other Revenues	220,121	273,864	189,350	351,913	165,750	-12%
Transfers In	<u>2,716,682</u>	<u>3,151,434</u>	<u>3,046,156</u>	<u>3,093,596</u>	<u>2,971,793</u>	<u>-2%</u>
<b>TOTAL REVENUE</b>	<b><u>\$39,980,063</u></b>	<b><u>\$41,327,658</u></b>	<b><u>\$42,127,088</u></b>	<b><u>\$ 41,764,973</u></b>	<b><u>\$ 42,003,133</u></b>	<b><u>0%</u></b>
<b><u>EXPENDITURES</u></b>						
Policy and Management	4,742,755	4,763,415	5,188,787	4,567,315	5,127,597	-1%
Non-departmental	3,889,249	3,327,786	2,257,696	3,500,218	2,067,885	-8%
Finance Department	2,008,592	1,988,330	2,082,814	2,028,830	2,183,755	5%
Development Services	3,064,941	3,440,159	3,793,416	3,351,713	3,881,040	2%
Police Department	11,072,335	11,827,129	12,496,018	11,643,968	11,919,837	-5%
Fire Department	5,929,116	6,418,579	6,208,286	6,310,548	6,345,976	2%
Public Services	6,657,399	7,137,078	7,537,133	7,684,749	7,646,317	1%
Community Services	<u>1,974,010</u>	<u>2,047,272</u>	<u>2,562,938</u>	<u>2,101,065</u>	<u>2,830,726</u>	<u>10%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$39,338,397</u></b>	<b><u>\$40,949,748</u></b>	<b><u>\$42,127,088</u></b>	<b><u>\$41,188,407</u></b>	<b><u>\$42,003,133</u></b>	<b><u>0%</u></b>
	<b>\$641,666</b>	<b>\$377,910</b>	<b>\$0</b>	<b>\$576,567</b>	<b>\$0</b>	

City of Spartanburg, South Carolina  
FY 2020 - 2021 Operating Budget

**General Fund**  
**Summary of Revenues, and Expenditure Schedule**

Trend Analysis

<b>REVENUES</b>	<b>2017 - 2018</b>		<b>2018 - 2019</b>		<b>2019 - 2020</b>		<b>2020 - 2021</b>	
	<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>	<b>ADOPTED</b>	<b>%</b>	<b>PROPOSED</b>	<b>%</b>
Property Taxes	14,798,582	37%	15,747,737	38%	16,313,822	39%	16,615,400	40%
Fees, Licenses, and Permits	16,564,114	41%	16,205,705	39%	16,934,879	40%	16,013,632	38%
Fines and Forfeitures	345,111	1%	352,037	1%	391,500	1%	289,500	1%
Intergovernmental Revenues	3,421,219	9%	3,624,263	9%	3,324,485	8%	4,023,058	10%
Charges for Services	1,914,234	5%	1,972,618	5%	1,926,896	5%	1,924,000	5%
Other Revenues	220,121	1%	273,864	1%	189,350	0%	165,750	0%
Transfers In	<u>2,716,682</u>	<u>7%</u>	<u>3,151,434</u>	<u>8%</u>	<u>3,046,156</u>	<u>7%</u>	<u>2,971,793</u>	<u>7%</u>
<b>TOTAL REVENUE</b>	<b><u>\$ 39,980,063</u></b>	<b><u>100%</u></b>	<b><u>\$ 41,327,658</u></b>	<b><u>100%</u></b>	<b><u>\$ 42,127,088</u></b>	<b><u>100%</u></b>	<b><u>\$42,003,133</u></b>	<b><u>100%</u></b>
<b>EXPENDITURES</b>								
Policy and Management	8,632,004	22%	8,091,201	20%	7,446,483	18%	7,195,482	17%
Finance & Administrative Services	2,008,592	5%	1,988,330	5%	2,082,814	5%	2,183,755	5%
Development Services	3,064,941	8%	3,440,159	8%	3,793,416	9%	3,881,040	9%
Police Department	11,072,335	28%	11,827,129	29%	12,496,018	30%	11,919,837	28%
Fire Department	5,929,116	15%	6,418,579	16%	6,208,286	15%	6,345,976	15%
Public Services	6,657,399	17%	7,137,078	17%	7,537,133	18%	7,646,317	18%
Community Services	<u>1,974,010</u>	<u>5%</u>	<u>2,047,272</u>	<u>5%</u>	<u>2,562,938</u>	<u>6%</u>	<u>2,830,726</u>	<u>7%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 39,338,397</u></b>	<b><u>100%</u></b>	<b><u>\$ 40,949,748</u></b>	<b><u>100%</u></b>	<b><u>\$ 42,127,088</u></b>	<b><u>100%</u></b>	<b><u>\$ 42,003,133</u></b>	<b><u>100%</u></b>
	<b>641,666</b>		<b>377,910</b>		<b>-</b>		<b>-</b>	
<b>EXPENDITURE CATEGORY</b>								
Personnel Services	\$24,421,566	62%	\$25,403,064	62%	\$26,868,790	64%	\$27,034,744	64%
Operating Expenditures	10,595,210	27%	11,652,882	28%	11,788,712	28%	11,726,571	28%
Capital Outlay	1,387,786	4%	1,546,670	4%	1,545,440	4%	1,730,383	4%
Other Financing Uses	<u>2,933,835</u>	<u>7%</u>	<u>2,347,132</u>	<u>6%</u>	<u>1,924,146</u>	<u>5%</u>	<u>1,511,435</u>	<u>4%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$39,338,397</u></b>	<b><u>100%</u></b>	<b><u>\$40,949,748</u></b>	<b><u>100%</u></b>	<b><u>\$ 42,127,088</u></b>	<b><u>100%</u></b>	<b><u>\$42,003,133</u></b>	<b><u>100%</u></b>

**General Fund**  
**Detailed Revenue Schedule**

<b><u>REVENUES</u></b>	<b><u>2017 - 2018</u></b>	<b><u>2018 - 2019</u></b>	<b><u>2019 - 2020</u></b>	<b><u>2019 - 2020</u></b>	<b><u>2020 - 2021</u></b>
	<b><u>ACTUAL</u></b>	<b><u>ACTUAL</u></b>	<b><u>ADOPTED</u></b>	<b><u>PROJECTED</u></b>	<b><u>PROPOSED</u></b>
<b>Taxes:</b>					
Real Estate - Current	\$12,970,739	\$14,191,376	\$14,286,440	\$14,694,930	\$14,913,400
Real Estate - Delinquent	534,520	319,147	550,000	450,000	450,000
Vehicle	1,293,322	1,237,214	1,477,382	1,279,000	1,252,000
<b>Total Taxes</b>	<b>14,798,582</b>	<b>15,747,737</b>	<b>16,313,822</b>	<b>16,423,930</b>	<b>16,615,400</b>
<b>Fees, Licenses, and Permits:</b>					
Business Licenses	7,138,081	6,682,570	7,100,000	6,746,000	6,000,000
Utility Franchise Fee	3,534,159	3,659,671	3,866,754	3,890,000	3,966,754
Communication Franchise Fee	1,000	1,000	1,000	1,000	1,000
Insurance Franchise Fee	5,041,996	5,058,602	5,100,000	4,600,000	5,100,000
Telecommunication Franchise Fee	251,213	232,829	250,000	202,233	250,000
Taxi & Chauffeur License	125	125	125	125	0
Animal License Fees and Penalties	2,357	3,081	3,000	2,500	3,000
Building Permits	349,410	350,082	350,000	500,000	360,000
Plan Review Fee	113,164	83,491	115,000	231,000	183,878
Electrical Permits	59,608	45,891	50,000	45,000	50,000
Plumbing Permits	35,358	27,716	33,000	30,000	33,000
HVAC Permits	38,682	35,586	40,000	45,000	40,000
Street Cut Permits	1,800	1,440	1,000	2,000	1,000
Inspections-Miscellaneous	-2,840	23,619	25,000	24,000	25,000
<b>Total Fees, Licenses, and Permits</b>	<b>16,564,114</b>	<b>16,205,705</b>	<b>16,934,879</b>	<b>16,318,858</b>	<b>16,013,632</b>
<b>Fines and Forfeitures:</b>					
Criminal Fines	62,049	43,154	96,500	28,001	44,500
Traffic Fines	248,857	245,526	250,000	161,000	200,000
Parking Tickets	34,205	63,357	45,000	41,276	45,000
<b>Total Fines and Forfeitures</b>	<b>345,111</b>	<b>352,037</b>	<b>391,500</b>	<b>230,277</b>	<b>289,500</b>

<b>REVENUES</b>	<b>2017 - 2018 ACTUAL</b>	<b>2018 - 2019 ACTUAL</b>	<b>2019 - 2020 ADOPTED</b>	<b>2019 - 2020 PROJECTED</b>	<b>2020 - 2021 PROPOSED</b>
<b>Intergovernmental Revenues:</b>					
Local Government Funds	836,020	1,055,301	877,485	877,485	877,559
General Government Funds	437,600	446,258	315,375	476,784	934,375
Accommodations Tax	40,730	50,532	47,050	39,550	35,000
Inventory Tax	694,796	694,796	694,796	694,796	694,796
Heavy Equip. Rental Fees	70,373	83,525	70,000	80,000	75,000
Manufacturing Tax Reimbursement	6,829	7,628	6,380	6,380	7,000
Sunday Alcohol Sales	89,050	103,250	138,000	100,000	100,000
Water System Payments	1,000,000	1,021,000	1,040,399	1,040,399	1,064,328
GL & WC Insurance Recoveries	245,822	161,973	135,000	40,100	135,000
<b>Total Intergovernmental Revenues</b>	<b>3,421,219</b>	<b>3,624,263</b>	<b>3,324,485</b>	<b>3,355,494</b>	<b>3,923,058</b>
<b>Charges for Services:</b>					
District 6 & 7 School Guards	\$198,928	\$185,574	\$200,000	\$ 180,000	\$60,000
District 6 & 7 School Security	131,611	142,396	136,000	247,515	276,000
Public Safety Protection Service	57,475	40,548	52,000	42,000	40,000
Sanitation Service Charges	1,401,985	1,475,795	1,408,896	1,433,808	1,437,000
Fleet Charges	53,695	48,585	60,000	50,000	50,000
Miscellaneous Recreation Fees	70,541	79,719	70,000	37,583	61,000
<b>Total Charges for Services</b>	<b>1,914,234</b>	<b>1,972,618</b>	<b>1,926,896</b>	<b>1,990,906</b>	<b>1,924,000</b>
<b>Other Revenues</b>					
Cultural Recreation	13,750	13,750	13,750	13,750	13,750
Interest	89,774	147,243	90,000	90,000	50,000
Miscellaneous	114,598	111,872	83,600	246,163	200,000
Rents	2,000	1,000	2,000	2,000	2,000
<b>Total Other Revenues</b>	<b>220,121</b>	<b>273,864</b>	<b>189,350</b>	<b>351,913</b>	<b>265,750</b>
<b>Sub Total</b>	<b>37,263,382</b>	<b>38,176,224</b>	<b>39,080,932</b>	<b>38,671,377</b>	<b>39,031,340</b>
<b>Other Financing Sources</b>					
Fund Balance Appropriation	-	-	-	-	-
Transfer In / Medical Insurance Fund	-	-	-	-	300,000
Transfer In / Hospitality Tax Fund	2,156,941	2,611,842	2,861,250	2,861,250	2,486,793
Transfer In / Miscellaneous Grant Fund	22,165	-	-	-	-
Transfer In / SPFC Fund	-	-	-	-	-
Transfer In / Storm Water Utility Fund	125,000	125,000	125,000	125,000	125,000
Transfer In / Debt Service Fund	356,800	356,800	-	47,440	-
Transfer In / MCIP Fund	55,776	57,792	59,906	59,906	60,000
<b>Total Other Financing Sources</b>	<b>2,716,682</b>	<b>3,151,434</b>	<b>3,046,156</b>	<b>3,093,596</b>	<b>2,971,793</b>
<b>GENERAL FUND TOTAL REVENUE</b>	<b>\$39,980,064</b>	<b>\$41,327,658</b>	<b>\$42,127,088</b>	<b>\$ 41,764,973</b>	<b>\$42,003,133</b>

**City of Spartanburg, SC**  
**Fiscal Year 2020 - 2021**  
**General Fund Operating Budget**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b><u>ACTUAL</u></b>	<b><u>ACTUAL</u></b>	<b><u>ADOPTED</u></b>	<b><u>PROJECTED</u></b>	<b><u>PROPOSED</u></b>
<b><u>Policy and Management</u></b>					
Mayor and Council	172,613	152,569	240,078	128,429	194,718
Boards and Commissions	1,850	-	-	-	-
City Attorney	426,985	500,241	485,459	416,754	486,817
Municipal Court	472,615	497,922	540,647	489,553	561,535
City Manager's Office	465,114	534,565	508,486	608,765	573,343
Non-Departmental	3,889,249	3,327,786	2,257,696	3,500,218	2,067,885
Communications & Marketing	183,002	218,959	205,659	175,876	209,916
Information Technology	1,685,051	1,783,811	2,107,255	1,807,284	2,041,645
Human Resources	347,225	335,399	344,614	291,967	342,588
Employee Development	158,064	70,728	81,559	64,519	81,559
Worker's Compensation	830,236	669,221	675,030	584,167	635,476
	<u>\$8,632,004</u>	<u>\$8,091,201</u>	<u>\$7,446,483</u>	<u>\$8,067,533</u>	<u>\$7,195,482</u>
<b><u>Finance &amp; Administrative Services</u></b>					
Risk Management	728,334	707,689	746,919	755,922	801,883
Finance	777,761	811,241	850,117	810,786	890,356
Procurement and Property Management	212,615	211,318	225,861	202,220	226,891
Business License Code Enforcement	289,882	258,082	259,917	259,902	264,625
	<u>\$2,008,592</u>	<u>\$1,988,330</u>	<u>\$2,082,814</u>	<u>\$2,028,830</u>	<u>\$2,183,755</u>
<b><u>Development Services</u></b>					
Economic Development	177,081	226,275	328,370	179,102	277,859
Neighborhood Services	225,767	216,494	227,545	209,448	228,514
Property Maintenance Inspections	253,845	376,896	313,379	324,226	414,926
City Engineering	119,464	128,715	194,050	145,226	197,247
Planning Department	235,523	277,164	333,563	296,421	342,839
Inspections	699,448	705,197	725,884	718,899	746,129
Parking Enforcement	103,339	110,042	134,157	107,068	134,735
Construction Management	172,821	175,484	182,175	178,390	183,299
Building Maintenance	1,077,653	1,223,892	1,354,293	1,192,934	1,355,492
	<u>\$3,064,941</u>	<u>\$3,440,159</u>	<u>\$3,793,416</u>	<u>\$3,351,713</u>	<u>\$3,881,040</u>

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b><u>ACTUAL</u></b>	<b><u>ACTUAL</u></b>	<b><u>ADOPTED</u></b>	<b><u>PROJECTED</u></b>	<b><u>PROPOSED</u></b>
<b><u>Police Department</u></b>					
Police Chief's Office	921,714	1,163,171	1,152,846	1,065,575	1,219,535
Technical and Support	731,242	753,797	888,330	684,123	749,965
Detention and Transport	41,393	46,503	71,201	32,776	49,000
Records	439,752	446,748	514,961	412,163	454,056
Animal Control	210,421	200,046	255,627	226,505	230,187
Law Enforcement Administration	324,578	353,308	377,565	347,785	373,070
Patrol	5,549,242	5,725,018	5,915,318	5,619,237	5,651,571
Criminal Investigations	2,225,238	2,564,456	2,569,876	2,489,424	2,378,969
Crime Prevention	557,736	509,609	595,473	721,261	676,141
School Crossing Guards	71,019	64,473	154,821	45,118	137,343
	<u>\$11,072,335</u>	<u>\$11,827,129</u>	<u>\$12,496,018</u>	<u>\$11,643,968</u>	<u>\$11,919,837</u>
<b><u>Fire Department</u></b>					
Fire Administration	770,583	826,097	958,086	809,846	853,432
Fire Suppression	5,158,533	5,592,482	5,250,200	5,500,702	5,492,544
	<u>\$5,929,116</u>	<u>\$6,418,579</u>	<u>\$6,208,286</u>	<u>\$6,310,548</u>	<u>\$6,345,976</u>
<b><u>Public Services</u></b>					
Public Services Administration	62,232	68,999	184,031	62,256	161,813
Grounds Maintenance	1,381,331	1,572,862	1,566,944	1,630,818	1,623,096
Traffic Services	1,221,096	1,328,420	1,330,150	1,357,126	1,318,798
Street Maintenance	475,305	392,471	494,611	406,126	496,698
Fleet Maintenance	1,778,909	1,884,690	1,924,108	1,799,215	1,930,805
Solid Waste	1,738,526	1,889,636	2,037,289	2,429,208	2,115,107
	<u>\$6,657,399</u>	<u>\$7,137,078</u>	<u>\$7,537,133</u>	<u>\$7,684,749</u>	<u>\$7,646,317</u>
<b><u>Community Services</u></b>					
Community Relations	342,326	336,581	432,631	272,308	401,445
Parks & Recreation Administration	353,251	396,143	422,022	421,880	511,439
Special Events	171,655	183,925	183,197	203,088	235,985
Recreation Centers	460,655	518,663	643,832	649,887	724,983
Parks	334,357	316,697	504,661	341,598	439,970
Aquatics	127,457	119,662	176,257	87,878	322,739
Athletics	184,309	175,601	200,338	124,427	194,165
	<u>\$1,974,010</u>	<u>\$2,047,272</u>	<u>\$2,562,938</u>	<u>\$2,101,065</u>	<u>\$2,830,726</u>
<b>TOTAL GENERAL FUND</b>	<b><u>\$39,338,397</u></b>	<b><u>\$40,949,748</u></b>	<b><u>\$42,127,088</u></b>	<b><u>\$41,188,407</u></b>	<b><u>\$42,003,133</u></b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>MAYOR &amp; COUNCIL - 1101</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 105,116	\$ 96,863	\$ 158,295	\$ 97,132	\$ 113,135
Operating Expenditures	67,497	55,706	81,783	31,297	81,583
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 172,613</b>	<b>\$ 152,569</b>	<b>\$ 240,078</b>	<b>\$ 128,429</b>	<b>\$ 194,718</b>

**BOARDS AND COMMISSIONS**  
**- 1102**

<b>Expenditure Category</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	1,850.00	-	-	-	-
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 1,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY ATTORNEY - 1201**

<b>Expenditure Category</b>					
Personnel Services	\$ 166,498	\$ 183,878	\$ 292,432	\$ 290,544	\$ 293,790
Operating Expenditures	260,487	316,363	193,027	126,211	193,027
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 426,985</b>	<b>\$ 500,241</b>	<b>\$ 485,459</b>	<b>\$ 416,754</b>	<b>\$ 486,817</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>MUNICIPAL COURT - 1202</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 396,868	\$ 410,328	\$ 422,397	\$ 414,574	\$ 447,785
Operating Expenditures	75,747	87,594	118,250	74,979	113,750
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 472,615</b>	<b>\$ 497,922</b>	<b>\$ 540,647</b>	<b>\$ 489,553</b>	<b>\$ 561,535</b>

**CITY MANAGER - 1301**

<b>Expenditure Category</b>					
Personnel Services	\$ 425,552	\$ 470,370	\$ 461,936	\$ 507,562	\$ 526,793
Operating Expenditures	39,562	64,195	46,550	101,204	46,550
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 465,114</b>	<b>\$ 534,565</b>	<b>\$ 508,486</b>	<b>\$ 608,765</b>	<b>\$ 573,343</b>

**NON-DEPARTMENTAL - 8101**

<b>Expenditure Category</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	1,003,098	1,047,218	333,550	1,032,650	556,450
Capital Outlay	-	-	-	-	-
Other Financing Uses	2,886,151	2,280,568	1,924,146	2,467,568	1,511,435
<b>Total</b>	<b>\$ 3,889,249</b>	<b>\$ 3,327,786</b>	<b>\$ 2,257,696</b>	<b>\$ 3,500,218</b>	<b>\$ 2,067,885</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>COMMUNICATIONS &amp; MARKETING - 1401</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>Expenditure Category</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
Personnel Services	\$ 124,385	\$ 161,461	\$ 140,109	\$ 116,531	\$ 144,366
Operating Expenditures	58,617	57,498	65,550	59,345	65,550
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 183,002</b>	<b>\$ 218,959</b>	<b>\$ 205,659</b>	<b>\$ 175,876</b>	<b>\$ 209,916</b>

**INFORMATION TECHNOLOGY**  
**- 4301**

<b>Expenditure Category</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>Expenditure Category</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
Personnel Services	\$ 465,775	\$ 463,414	\$ 506,194	\$ 518,126	\$ 533,455
Operating Expenditures	1,111,759	1,205,869	1,496,500	1,184,597	1,256,397
Capital Outlay	107,517	114,528	104,561	104,561	251,793
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 1,685,051</b>	<b>\$ 1,783,811</b>	<b>\$ 2,107,255</b>	<b>\$ 1,807,284</b>	<b>\$ 2,041,645</b>

<b>HUMAN RESOURCES - 4401</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>Expenditure Category</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
Personnel Services	\$ 240,129	\$ 257,360	\$ 276,207	\$ 230,564	\$ 277,275
Operating Expenditures	105,877	76,820	67,188	60,184	65,313
Capital Outlay	1,219	1,219	1,219	1,219	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 347,225</b>	<b>\$ 335,399</b>	<b>\$ 344,614</b>	<b>\$ 291,967</b>	<b>\$ 342,588</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>EMPLOYEE DEVELOPMENT</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>- 4402</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 86,000	\$ 1,888	\$ -	\$ -	\$ -
Operating Expenditures	72,064	68,840	81,559	64,519	81,559
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 158,064</b>	<b>\$ 70,728</b>	<b>\$ 81,559</b>	<b>\$ 64,519</b>	<b>\$ 81,559</b>

<b>WORKER'S COMPENSATION</b>					
<b>- 4403</b>					
<b>Expenditure Category</b>					
Personnel Services	\$ 83,198	\$ 89,405	\$ 92,318	\$ 92,002	\$ 92,764
Operating Expenditures	747,038	579,816	582,712	492,165	542,712
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 830,236</b>	<b>\$ 669,221</b>	<b>\$ 675,030</b>	<b>\$ 584,167</b>	<b>\$ 635,476</b>

<b>RISK MANAGEMENT - 1601</b>					
<b>Expenditure Category</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	728,334	707,689	746,919	755,922	801,883
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 728,334</b>	<b>\$ 707,689</b>	<b>\$ 746,919</b>	<b>\$ 755,922</b>	<b>\$ 801,883</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>FINANCE - 1602</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 648,006	\$ 656,729	\$ 672,633	\$ 715,455	\$ 712,872
Operating Expenditures	128,584	153,341	176,313	94,160	176,313
Capital Outlay	1,171	1,171	1,171	1,171	1,171
Other Financing Uses	-	-	-	-	-
Total	<u>\$ 777,761</u>	<u>\$ 811,241</u>	<u>\$ 850,117</u>	<u>\$ 810,786</u>	<u>\$ 890,356</u>

**PROCUREMENT & PROPERTY**

**MANAGEMENT - 1604**

<b>Expenditure Category</b>					
Personnel Services	\$ 159,050	\$ 165,961	\$ 172,249	\$ 174,556	\$ 173,279
Operating Expenditures	49,258	41,050	49,305	23,357	49,305
Capital Outlay	4,307	4,307	4,307	4,307	4,307
Other Financing Uses	-	-	-	-	-
Total	<u>\$ 212,615</u>	<u>\$ 211,318</u>	<u>\$ 225,861</u>	<u>\$ 202,220</u>	<u>\$ 226,891</u>

<b>BUSINESS LICENSE</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>ENFORCEMENT - 1611</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 194,260	\$ 190,882	\$ 212,978	\$ 193,230	\$ 214,017
Operating Expenditures	92,353	63,931	43,670	63,403	43,670
Capital Outlay	3,269	3,269	3,269	3,269	6,938
Other Financing Uses	-	-	-	-	-
Total	<u>\$ 289,882</u>	<u>\$ 258,082</u>	<u>\$ 259,917</u>	<u>\$ 259,902</u>	<u>\$ 264,625</u>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>ECONOMIC DEVELOPMENT - 1802</b>	<b>2017-2018 ACTUAL</b>	<b>2018-2019 ACTUAL</b>	<b>2019-2020 ADOPTED</b>	<b>2019-2020 PROJECTED</b>	<b>2020-2021 PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 111,359	\$ 115,895	\$ 196,220	\$ 119,281	\$ 197,159
Operating Expenditures	65,722	110,380	132,150	59,821	80,700
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total	<u>\$ 177,081</u>	<u>\$ 226,275</u>	<u>\$ 328,370</u>	<u>\$ 179,102</u>	<u>\$ 277,859</u>

**NEIGHBORHOOD SERVICES - 1803**

<b>Expenditure Category</b>					
Personnel Services	\$ 197,948	\$ 203,681	\$ 210,425	\$ 195,600	\$ 211,394
Operating Expenditures	7,777	12,813	15,450	12,178	15,450
Capital Outlay	20,042	-	1,670	1,670	1,670
Other Financing Uses	-	-	-	-	-
Total	<u>\$ 225,767</u>	<u>\$ 216,494</u>	<u>\$ 227,545</u>	<u>\$ 209,448</u>	<u>\$ 228,514</u>

**PROPERTY MAINTENANCE**

**INSPECTIONS - 1804**

<b>Expenditure Category</b>					
Personnel Services	\$ 174,600	\$ 218,215	\$ 226,193	\$ 210,666	\$ 212,754
Operating Expenditures	76,188	155,624	81,850	108,224	196,836
Capital Outlay	3,057	3,057	5,336	5,336	5,336
Other Financing Uses	-	-	-	-	-
Total	<u>\$ 253,845</u>	<u>\$ 376,896</u>	<u>\$ 313,379</u>	<u>\$ 324,226</u>	<u>\$ 414,926</u>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>CITY ENGINEERING - 1810</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 93,907	\$ 97,729	\$ 156,950	\$ 100,525	\$ 157,670
Operating Expenditures	25,557	30,986	37,100	44,701	37,100
Capital Outlay	-	-	-	-	2,477
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 119,464</b>	<b>\$ 128,715</b>	<b>\$ 194,050</b>	<b>\$ 145,226</b>	<b>\$ 197,247</b>
<b>PLANNING DEPARTMENT</b>					
<b>- 1812</b>					
<b>Expenditure Category</b>					
Personnel Services	\$ 174,642	\$ 188,417	\$ 308,683	\$ 243,561	\$ 317,959
Operating Expenditures	60,881	88,747	24,880	52,860	24,880
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 235,523</b>	<b>\$ 277,164</b>	<b>\$ 333,563</b>	<b>\$ 296,421</b>	<b>\$ 342,839</b>
<b>INSPECTIONS - 1814</b>					
<b>Expenditure Category</b>					
Personnel Services	\$ 620,133	\$ 623,454	\$ 609,868	\$ 621,641	\$ 634,676
Operating Expenditures	72,955	75,383	107,362	88,604	107,362
Capital Outlay	6,360	6,360	8,654	8,654	4,091
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$699,448</b>	<b>\$705,197</b>	<b>\$725,884</b>	<b>\$718,899</b>	<b>\$746,129</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>PARKING ENFORCEMENT</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>- 1816</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 97,707	\$ 101,250	\$ 125,007	\$ 103,980	\$ 125,575
Operating Expenditures	5,632	8,792	9,150	3,088	9,160
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 103,339</b>	<b>\$ 110,042</b>	<b>\$ 134,157</b>	<b>\$ 107,068</b>	<b>\$ 134,735</b>

<b>CONSTRUCTION</b>					
<b>MANAGEMENT - 1820</b>					
<b>Expenditure Category</b>					
Personnel Services	\$ 159,655	\$ 166,230	\$ 171,662	\$ 168,971	\$ 172,686
Operating Expenditures	10,893	6,981	8,240	7,146	8,340
Capital Outlay	2,273	2,273	2,273	2,273	2,273
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 172,821</b>	<b>\$ 175,484</b>	<b>\$ 182,175</b>	<b>\$ 178,390</b>	<b>\$ 183,299</b>

<b>BUILDING MAINTENANCE</b>					
<b>- 1822</b>					
<b>Expenditure Category</b>					
Personnel Services	\$ 427,760	\$ 460,324	\$ 492,836	\$ 487,118	\$ 493,828
Operating Expenditures	641,369	752,436	852,418	696,777	852,625
Capital Outlay	8,524	11,132	9,039	9,039	9,039
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 1,077,653</b>	<b>\$ 1,223,892</b>	<b>\$ 1,354,293</b>	<b>\$ 1,192,934</b>	<b>\$ 1,355,492</b>

**CITY OF SPARTANBURG, SC**

**FY 2020 - 2021 Operating Budget**

**General Fund**

**Detailed Expenditure Schedule**

<b>POLICE CHIEF'S OFFICE - 2110</b>	<b>2017-2018 ACTUAL</b>	<b>2018-2019 ACTUAL</b>	<b>2019-2020 ADOPTED</b>	<b>2019-2020 PROJECTED</b>	<b>2020-2021 PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 742,212	\$ 826,071	\$ 814,992	\$ 966,867	\$ 1,015,529
Operating Expenditures	165,581	323,179	318,275	79,130	184,427
Capital Outlay	13,921	13,921	19,579	19,579	19,579
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 921,714</b>	<b>\$ 1,163,171</b>	<b>\$ 1,152,846</b>	<b>\$ 1,065,575</b>	<b>\$ 1,219,535</b>

**TECHNICAL & SUPPORT  
ADMINISTRATION - 2121**

<b>Expenditure Category</b>					
Personnel Services	\$ 360,273	\$ 451,843	\$ 476,958	\$ 442,936	\$ 401,626
Operating Expenditures	370,969	301,954	411,372	241,187	348,339
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 731,242</b>	<b>\$ 753,797</b>	<b>\$ 888,330</b>	<b>\$ 684,123</b>	<b>\$ 749,965</b>

**DETENTION TRANSPORT  
- 2123**

<b>Expenditure Category</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	38,692	43,802	68,500	30,075	49,000
Capital Outlay	2,701	2,701	2,701	2,701	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 41,393</b>	<b>\$ 46,503</b>	<b>\$ 71,201</b>	<b>\$ 32,776</b>	<b>\$ 49,000</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>RECORDS - 2124</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 412,816	\$ 438,001	\$ 482,161	\$ 407,051	\$ 425,756
Operating Expenditures	26,936	8,747	32,800	5,112	28,300
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 439,752</b>	<b>\$ 446,748</b>	<b>\$ 514,961</b>	<b>\$ 412,163</b>	<b>\$ 454,056</b>

**ANIMAL CONTROL - 2125**

<b>Expenditure Category</b>					
Personnel Services	\$ 115,746	\$ 109,276	\$ 122,715	\$ 100,662	\$ 111,716
Operating Expenditures	80,068	76,163	118,305	111,236	103,864
Capital Outlay	14,607	14,607	14,607	14,607	14,607
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 210,421</b>	<b>\$ 200,046</b>	<b>\$ 255,627</b>	<b>\$ 226,505</b>	<b>\$ 230,187</b>

**LAW ENFORCEMENT**

**ADMINISTRATION - 2141**

<b>Expenditure Category</b>					
Personnel Services	\$ 300,623	\$ 312,056	\$ 317,281	\$ 322,425	\$ 318,790
Operating Expenditures	23,955	41,252	60,284	25,360	54,280
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 324,578</b>	<b>\$ 353,308</b>	<b>\$ 377,565</b>	<b>\$ 347,785</b>	<b>\$ 373,070</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>PATROL - 2142</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 4,869,970	\$ 4,983,987	\$ 5,125,931	\$ 5,074,487	\$ 5,027,345
Operating Expenditures	351,327	343,763	505,607	260,970	390,340
Capital Outlay	280,261	344,285	283,780	283,780	233,886
Other Financing Uses	47,684	52,983	-	-	-
<b>Total</b>	<b>\$ 5,549,242</b>	<b>\$ 5,725,018</b>	<b>\$ 5,915,318</b>	<b>\$ 5,619,237</b>	<b>\$ 5,651,571</b>

**CRIMINAL INVESTIGATIONS**  
**- 2144**

<b>Expenditure Category</b>					
Personnel Services	\$ 1,904,715	\$ 2,168,829	\$ 2,079,247	\$ 2,137,427	\$ 2,004,337
Operating Expenditures	248,567	260,785	346,162	207,530	280,565
Capital Outlay	71,956	133,097	144,467	144,467	94,067
Other Financing Uses	-	1,745	-	-	-
<b>Total</b>	<b>\$ 2,225,238</b>	<b>\$ 2,564,456</b>	<b>\$ 2,569,876</b>	<b>\$ 2,489,424</b>	<b>\$ 2,378,969</b>

**CRIME PREVENTION - 2145**

<b>Expenditure Category</b>					
Personnel Services	\$ 543,096	\$ 497,260	\$ 569,143	\$ 717,531	\$ 656,991
Operating Expenditures	14,640	12,349	26,330	3,730	19,150
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 557,736</b>	<b>\$ 509,609</b>	<b>\$ 595,473</b>	<b>\$ 721,261</b>	<b>\$ 676,141</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>SCHOOL CROSSING GUARDS - 2147</b>	<b>2017-2018 ACTUAL</b>	<b>2018-2019 ACTUAL</b>	<b>2019-2020 ADOPTED</b>	<b>2019-2020 PROJECTED</b>	<b>2020-2021 PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 67,725	\$ 63,071	\$ 143,928	\$ 44,095	\$ 129,659
Operating Expenditures	3,294	1,402	10,893	1,023	7,684
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 71,019</b>	<b>\$ 64,473</b>	<b>\$ 154,821</b>	<b>\$ 45,118</b>	<b>\$ 137,343</b>

**FIRE ADMINISTRATION - 2181**

<b>Expenditure Category</b>					
Personnel Services	\$ 644,358	\$ 641,737	\$ 721,808	\$ 638,537	\$ 606,441
Operating Expenditures	113,972	153,454	224,025	159,055	234,605
Capital Outlay	12,253	25,529	12,253	12,253	12,386
Other Financing Uses	-	5,377	-	-	-
<b>Total</b>	<b>\$ 770,583</b>	<b>\$ 826,097</b>	<b>\$ 958,086</b>	<b>\$ 809,846</b>	<b>\$ 853,432</b>

**FIRE SUPPRESSION - 2182**

<b>Expenditure Category</b>					
Personnel Services	\$ 4,311,908	\$ 4,540,683	\$ 4,187,477	\$ 4,558,422	\$ 4,315,100
Operating Expenditures	566,455	768,874	706,019	585,576	711,839
Capital Outlay	280,170	282,925	356,704	356,704	465,605
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 5,158,533</b>	<b>\$ 5,592,482</b>	<b>\$ 5,250,200</b>	<b>\$ 5,500,702</b>	<b>\$ 5,492,544</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>PUBLIC SERVICES</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>ADMINISTRATION - 3101</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 50,862	\$ 53,473	\$ 169,831	\$ 50,546	\$ 147,613
Operating Expenditures	11,370	15,526	14,200	11,710	14,200
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 62,232</b>	<b>\$ 68,999</b>	<b>\$ 184,031</b>	<b>\$ 62,256</b>	<b>\$ 161,813</b>

**GROUNDS MAINTENANCE**  
**- 3102**

<b>Expenditure Category</b>					
Personnel Services	\$ 884,223	\$ 944,483	\$ 1,026,189	\$ 1,013,281	\$ 1,063,225
Operating Expenditures	407,726	518,020	455,678	532,460	450,678
Capital Outlay	89,382	110,359	85,077	85,077	109,193
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 1,381,331</b>	<b>\$ 1,572,862</b>	<b>\$ 1,566,944</b>	<b>\$ 1,630,818</b>	<b>\$ 1,623,096</b>

**TRAFFIC SERVICES - 3104**

<b>Expenditure Category</b>					
Personnel Services	\$ 407,563	\$ 413,495	\$ 415,186	\$ 385,576	\$ 400,722
Operating Expenditures	807,591	908,983	908,352	964,938	908,352
Capital Outlay	5,942	5,942	6,612	6,612	9,724
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 1,221,096</b>	<b>\$ 1,328,420</b>	<b>\$ 1,330,150</b>	<b>\$ 1,357,126</b>	<b>\$ 1,318,798</b>

**CITY OF SPARTANBURG, SC**  
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**General Fund**  
**Detailed Expenditure Schedule**

<b>STREET MAINTENANCE</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>- 3105</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 297,463	\$ 202,003	\$ 279,247	\$ 206,495	\$ 280,147
Operating Expenditures	113,192	118,684	140,220	124,487	144,275
Capital Outlay	64,650	71,784	75,144	75,144	72,276
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 475,305</b>	<b>\$ 392,471</b>	<b>\$ 494,611</b>	<b>\$ 406,126</b>	<b>\$ 496,698</b>

**FLEET MAINTENANCE - 3141**

<b>Expenditure Category</b>					
Personnel Services	\$ 687,662	\$ 685,217	\$ 736,677	\$ 730,584	\$ 739,951
Operating Expenditures	1,087,416	1,195,642	1,183,600	1,064,800	1,183,600
Capital Outlay	3,831	3,831	3,831	3,831	7,254
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 1,778,909</b>	<b>\$ 1,884,690</b>	<b>\$ 1,924,108</b>	<b>\$ 1,799,215</b>	<b>\$ 1,930,805</b>

**SOLID WASTE - 3161**

<b>Expenditure Category</b>					
Personnel Services	\$ 1,197,744	\$ 1,267,692	\$ 1,352,981	\$ 1,368,355	\$ 1,366,913
Operating Expenditures	158,490	239,652	296,400	672,945	350,794
Capital Outlay	382,292	382,292	387,908	387,908	397,400
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 1,738,526</b>	<b>\$ 1,889,636</b>	<b>\$ 2,037,289</b>	<b>\$ 2,429,208</b>	<b>\$ 2,115,107</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>COMMUNITY RELATIONS</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
<b>- 1501</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 270,637	\$ 240,991	\$ 348,136	\$ 205,048	\$ 325,234
Operating Expenditures	67,705	91,606	80,511	63,276	76,211
Capital Outlay	3,984	3,984	3,984	3,984	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 342,326</b>	<b>\$ 336,581</b>	<b>\$ 432,631</b>	<b>\$ 272,308</b>	<b>\$ 401,445</b>

<b>PARKS, RECREATION, &amp;</b>					
<b>SPECIAL EVENTS ADMIN - 5001</b>					
<b>Expenditure Category</b>					
Personnel Services	174,271	203,258	217,538	269,597	307,105
Operating Expenditures	178,980	186,426	202,190	149,989	202,040
Capital Outlay	-	-	2,294	2,294	2,294
Other Financing Uses	-	6,459	-	-	-
<b>Total</b>	<b>353,251</b>	<b>396,143</b>	<b>422,022</b>	<b>421,880</b>	<b>511,439</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>SPECIAL EVENTS - 5009</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 161,351	\$ 167,119	\$ 171,849	\$ 193,384	\$ 224,637
Operating Expenditures	10,304	16,806	11,348	9,704	11,348
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 171,655</b>	<b>\$ 183,925</b>	<b>\$ 183,197</b>	<b>\$ 203,088</b>	<b>\$ 235,985</b>

**RECREATION CENTERS - 5010**

<b>Expenditure Category</b>					
Personnel Services	\$ 355,069	\$ 413,093	\$ 527,152	\$ 542,420	\$ 608,303
Operating Expenditures	105,586	105,570	116,680	107,467	116,680
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 460,655</b>	<b>\$ 518,663</b>	<b>\$ 643,832</b>	<b>\$ 649,887</b>	<b>\$ 724,983</b>

**PARKS - 5011**

<b>Expenditure Category</b>					
Personnel Services	\$ 272,704	\$ 257,943	\$ 429,336	\$ 271,462	\$ 366,628
Operating Expenditures	57,556	54,657	70,325	61,715	70,325
Capital Outlay	4,097	4,097	5,000	8,421	3,017
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 334,357</b>	<b>\$ 316,697</b>	<b>\$ 504,661</b>	<b>\$ 341,598</b>	<b>\$ 439,970</b>

**CITY OF SPARTANBURG, SC**  
**FY 2020 - 2021 Operating Budget**

**General Fund**  
**Detailed Expenditure Schedule**

<b>AQUATICS - 5012</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category</b>					
Personnel Services	\$ 116,092	\$ 91,971	\$ 118,297	\$ 65,365	\$ 14,779
Operating Expenditures	11,365	27,691	57,960	22,513	307,960
Capital Outlay	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 127,457</b>	<b>\$ 119,662</b>	<b>\$ 176,257</b>	<b>\$ 87,878</b>	<b>\$ 322,739</b>
<b>ATHLETICS - 5013</b>					
<b>Expenditure Category</b>					
Personnel Services	\$ 119,935	\$ 105,778	\$ 129,138	\$ 61,284	\$ 122,965
Operating Expenditures	64,374	69,823	71,200	59,722	71,200
Capital Outlay	-	-	-	3,421	-
Other Financing Uses	-	-	-	-	-
<b>Total</b>	<b>\$ 184,309</b>	<b>\$ 175,601</b>	<b>\$ 200,338</b>	<b>\$ 124,427</b>	<b>\$ 194,165</b>
<b>GENERAL FUND TOTAL</b>	<b>\$ 39,338,397</b>	<b>\$ 40,949,748</b>	<b>\$ 42,127,088</b>	<b>\$ 41,188,407</b>	<b>\$ 42,003,133</b>

**CITY OF SPARTANBURG, SC  
General Fund**

**Detailed Expenditure Schedule  
Summary**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROPOSED</b>
<b>Expenditure Category Totals</b>					
Personnel Services	\$24,421,566	\$25,403,064	\$26,868,790	\$26,375,455	\$27,034,744
Operating Expenditures	10,595,210	11,652,882	11,788,712	10,793,102	11,726,571
Capital Outlay	1,387,786	1,546,670	1,545,440	1,552,282	1,730,383
Other Financing Uses	<u>2,933,835</u>	<u>2,347,132</u>	<u>1,924,146</u>	<u>2,467,568</u>	<u>1,511,435</u>
	<b>\$39,338,397</b>	<b>\$40,949,748</b>	<b>\$42,127,088</b>	<b>\$41,188,407</b>	<b>\$42,003,133</b>

**CITY OF SPARTANBURG  
GENERAL FUND  
FY 2020 - 2021 BUDGET**

<u>Non-Departmental</u>	<u>FY 2017 / FY 2018 Adopted</u>	<u>FY 2018 / FY 2019 Adopted</u>	<u>FY 2019 / FY 2020 Adopted</u>	<u>FY 2020 / FY 2021 PROPOSED</u>	<u>Difference</u>
Salary Savings (Planned Credit)	(750,000)	(750,000)	(750,000)	(750,000)	-
Annual Transit Transfer reduced to 0 due to Cares Act Funding	-	-	-	(500,000)	(500,000)
Contribution to the Pension Fund	950,000	1,000,000	1,050,000	800,000	(250,000)
Contribution to MASC ORBIT / GASB 45	-	-	-	-	-
Arkwright Landfill post-monitoring	30,000	30,000	30,000	30,000	-
Norfolk Southern & CSX Annual leases	2,650	2,650	3,550	-	(3,550)
440 Church Street / Property Insurance	2,600	-	-	-	-
Annual Lease Payments to SRFC	-	-	-	756,450	756,450
Transfer to Capital Projects Fund / Facilities Sinking Fund	220,000	220,000	220,000	220,000	-
Transfer to Capital Projects Fund / T.K. Gregg Rec. Facility Sinking Fund	100,000	100,000	100,000	-	(100,000)
Transfer to Capital Projects Fund / Quality of Life Enhancement	150,000	75,000	-	-	-
Transfer to Airport Enterprise Fund	250,000	250,000	250,000	200,000	(50,000)
Transfer to Transit Fund / Operating Subsidy	500,000	500,000	500,000	500,000	-
Transfer to Transit Fund / Bus Acquisition Grant Match	65,000	-	-	-	-
Transfer to Debt Service Fund / Lease for 440 Church Street	119,625	119,625	119,625	89,729	(29,896)
Transfer to Debt Service Fund / 2010 GO Debt	536,419	523,325	520,516	517,357	(3,159)
Transfer to Debt Service Fund / Mary Black Loan (PIP)	216,292	216,292	-	-	-
Transfer to Debt Service Fund / ShoreTel Lease Payments	48,975	48,976	9,656	-	(9,656)
Transfer to Debt Service Fund / Spillman Technologies	154,350	154,350	154,349	154,349	-
Transfer to Debt Service Fund / Fire Station	-	-	-	-	-
Transfer to St. John Street TIF Fund / Debt Service	100,000	60,000	50,000	50,000	-
<b>Totals</b>	<b>2,695,911</b>	<b>2,550,218</b>	<b>2,257,696</b>	<b>2,067,885</b>	<b>(189,811)</b>

**CITY OF SPARTANBURG, SOUTH CAROLINA  
FY 2020 - 2021 Operating Budget**

**Special Revenue Fund**

**Hospitality Tax Fund - 311**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
<b>Revenues</b>				
Hospitality Tax	\$ 5,041,501	\$ 5,336,684	\$ 5,700,000	\$ 5,184,599
Sunday Alcohol Sales	950	11,050	2,500	2,000
Investment Earnings	16,473	28,448	20,000	20,000
Fund Balance Appropriation	-	-	-	100,000
	<u>\$ 5,058,924</u>	<u>\$ 5,376,182</u>	<u>\$ 5,722,500</u>	<u>\$ 5,306,599</u>
<b>Expenditures</b>				
Projects	\$ 548,330	\$ 540,450	\$ 567,000	\$ 200,000
Transfer Out / Capital Projects Fund	263,240	199,392	247,895	-
Transfer Out / General Fund	2,156,941	2,611,842	2,861,250	2,486,793
Transfer Out / Miscellaneous Grant Fund	7,547	-	-	-
Transfer Out / Special Events Fund	75,000	75,000	75,000	-
Transfer Out / Debt Service Fund	1,970,112	1,978,833	1,971,355	2,619,806
	<u>\$ 5,021,170</u>	<u>\$ 5,405,517</u>	<u>\$ 5,722,500</u>	<u>\$ 5,306,599</u>
Fund Balance (Restricted)	2,379,672	2,350,337	2,350,337	2,250,337

Debt:	<u>Principal</u>	<u>Interest</u>	<u>Fiscal Agent Fees</u>	<u>Total</u>
(1) Refunded COPS (Certificates of Participation)	760,000	81,693	1,650	843,343
(2) Series 2016 A Special Obligation Bonds (Non-Taxable)	290,000	67,570	1,650	359,220
(3) Series 2016 B Special Obligation Bonds (Taxable)	340,000	133,635	1,650	475,285
(4) Series 2019 Special Obligation Bonds	565,000	375,308	1,650	941,958
	<u>1,955,000</u>	<u>282,898</u>	<u>6,600</u>	<u>2,619,806</u>

**CITY OF SPARTANBURG, SOUTH CAROLINA  
FY 2020 - 2021 Operating Budget**

**Hospitality Tax Funding  
5 Year History and Projections**

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY2021</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Projected</u>
Revenues:								
1 Hospitality Tax Collections	3,935,777	\$ 4,210,793	\$ 4,551,064	\$ 4,776,238	\$ 5,041,501	\$ 5,337,341	\$ 4,650,000	\$ 5,184,599
2 Interest	1,355	2,337	5,748	11,112	16,473	28,448	25,120	20,000
3 Sunday Alcohol Sales	7,090	5,400	1,650	4,100	951	11,050	1,500	2,000
4 Fund Balance Appropriation		-	-	-	-	-	-	100,000
	3,944,222	4,218,530	4,558,462	4,791,450	5,058,925	5,376,839	4,676,620	5,306,599
Expenditure:								
1 Parity Debt Service	1,171,755	1,131,501	1,129,697	1,970,188	1,970,112	1,973,882	2,358,965	2,619,806
2 Discretionary Expenditures	605,760	555,827	580,936	522,345	543,380	535,500	562,000	200,000
3 Transfer to Capital Projects Fund**	177,890	177,828	178,877	187,768	268,191	209,293	-	-
4 Transfer to General Fund	975,935	1,250,064	1,555,629	1,802,486	2,156,941	2,611,842	2,861,250	2,486,793
5 Transfer to Miscellaneous Grant Fund	-	-	-	5,425	7,547	-	-	-
6 Transfer to Special Events Fund	76,200	76,200	76,200	75,000	75,000	75,000	51,200	-
7 Transfer to Parking Facility Corp. Fund	538,020	538,020	538,020	-	-	-	-	-
8 Transfer to Airport Facility Corp. Fund	<u>211,980</u>	211,980	211,980	-	-	-	-	-
9 Construction Cost T.K. Gregg		-	-	-	-	-	1,000,000	-
Totals	3,757,540	3,941,420	4,271,339	4,563,212	5,021,171	5,405,517	6,833,415	5,306,599
Fund Balance (Restricted)	1,549,447	\$ 1,826,557	\$ 2,113,680	\$ 2,341,918	\$ 2,379,672	\$ 2,350,994	\$ 194,199	\$ 194,199

\*FY 2020 amounts are unaudited.

\*\* This line includes transfer to various capital projects and misc fees

1. Debt for Parking Garage/Airport/T.K. Gregg
2. City Council to Appropriate

# Projected for FY 21 is based on average collections calendar year 2019 (\$453,800)  
Estimated collections 85% July & Aug, 90% Sept & Oct, 95% Nov & Dec, 100% January - June)

**CITY OF SPARTANBURG, SC**  
**Hospitality Tax**  
**Funding Allocation**

	<b>Proposed Projects</b>	<b>FY 2017 - 2018 Year-to-Date Actual</b>	<b>FY 2018 - 2019 Year-to-Date Actual</b>	<b>FY 2019 - 2020 Adopted Budget</b>	<b>FY 2020 - 2021 Proposed Budget</b>
<u>Debt Services</u>					
1	Renaissance Conference Center	848,443	850,333	843,615	843,343
2	Special Obligation Bonds, 2016 & 2019	<u>1,126,619</u>	<u>1,133,450</u>	<u>1,127,740</u>	<u>1,776,463</u>
	Sub-Total	1,975,062	1,983,783	1,971,355	2,619,806
<u>Capital Projects</u>					
3	SCC Downtown Campus / Evins Bldg.	150,000	150,000	150,000	-
4	Pedestrian Crossing	49,916	-	-	-
5	Bloomberg Art Project	7,547	-	-	-
6	Neighborhood Park Improvement Project	41,895	-	-	-
7	T.K. Gregg Sinking Fund	171,429	171,429	247,895	-
8	Children's Museum of the Upstate	20,000	20,000	20,000	-
9	Airport Park	-	<u>27,963</u>	-	-
	Sub-Total	440,787	369,392	417,895	-
<u>Transfers</u>					
10	Transfer to the General Fund	2,156,941	2,611,842	2,861,250	2,486,793
<u>City Events</u>					
11	Music on Main	10,200	10,200	10,200	-
12	Spring Fling	23,800	23,800	23,800	-
13	International Festival	32,000	32,000	32,000	-
14	Red , White and Boom	6,800	6,800	6,800	-
15	Christmas Parade	3,182	500	5,000	-
16	Jazz on the Square	<u>2,200</u>	<u>2,200</u>	<u>2,200</u>	-
		78,182	75,500	80,000	-

	FY 2017 - 2018	FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021
<u>Proposed</u> <u>Projects</u>	<u>Year-to-Date</u> <u>Actual</u>	<u>Year-to-Date</u> <u>Actual</u>	<u>Adopted</u> <u>Budget</u>	<u>Proposed</u> <u>Budget</u>
<u>Discretionary Funding to Community Events</u>				
17 College Town Consortium	15,000	15,000	15,000	-
18 Panther Training Party	10,000	10,000	10,000	-
19 Shrine Bowl of the Carolinas	-	10,000	17,500	-
20 Partners for Active Living	25,000	25,000	17,500	-
21 Spartanburg Memorial Auditorium	25,000	20,000	20,000	-
22 Chamber of Commerce / CVB	35,000	35,000	36,250	-
23 Chamber of Commerce / Downtown Development	-	-	5,000	-
24 Hatcher Gardens	20,000	20,000	17,500	-
25 HUB BUB - Chapman Cultural Center	31,750	-	-	-
26 Hub City Farmer's Market	17,500	15,000	14,000	-
27 Hub City Writers Project	20,000	20,000	20,000	-
28 Hub City Hog Fest, Inc.	5,000	-	5,000	-
29 Chapman Cultural Center	75,000	100,000	85,000	-
30 Arts Partnership / Public Art	-	-	-	-
31 Chapman Cultural Center / Cultural District	-	-	25,000	-
32 Spartanburg Downtown Association	5,000	-	-	-
33 Spartanburg Area Conservancy, Inc.	20,000	17,000	15,000	-
34 West Main Artists Co-op	10,000	15,000	15,000	-
35 Spartanburg Art Museum	10,000	10,000	7,500	-
36 Spartanburg Juneteenth Celebration	10,000	9,000	-	-
37 Upstate Pride SC	-	-	-	-
38 Ballet Spartanburg	10,000	12,000	12,000	-
39 S. Philharmonic / Bluegrass Concert Series	7,500	7,500	5,000	-
40 S. Philharmonic / Classics Series	7,500	5,000	8,500	-
41 National Railway Historical Society	750	1,500	1,250	-
42 Trees Coalition	10,000	8,000	7,500	-
43 Spartanburg Science Center	-	5,000	7,500	-
44 Melting Pot Music Festival	-	5,000	7,500	-
45 Melting Pot Music Festival / Fusion Fest	-	-	1,250	-
46 Melting Pot Music Festival / Kids Rock	-	-	1,250	-
47 2019 Taste of Black Upstate	-	-	5,000	-
48 Spartanburg Fringle Arts Festival	-	-	1,000	-
49 Proud Mary Theatre Company	-	-	3,000	-
50 SC Resturant & Lodging Ass. / Restaurant Week	-	-	6,000	-
51 <b>Unallocated</b>	198	-	-	200,000
Sub-Total	370,198	365,000	392,000	200,000
<b>GRAND TOTAL</b>	<b>5,021,170</b>	<b>5,405,517</b>	<b>5,722,500</b>	<b>5,306,599</b>

**Hospitality Tax Funding  
Recommendation for Next Fiscal Year  
FY 2020 - 2021**

<u>Expenditure Categories:</u>	FY 2017 - 2018 Year-to-Actual <u>Actual</u>	FY 2018 - 2019 Year-to-Actual <u>Actual</u>	FY 2019 - 2020 Adopted <u>Budget</u>	FY 2020 - 2021 Proposed <u>Budget</u>	<u>%</u>
1. Debt Service	1,975,062	1,983,783	1,971,355	2,619,806	49%
2. Multi-year Capital Projects:	440,787	369,392	417,895	-	0%
3. Transfer to General Fund	2,156,941	2,611,842	2,861,250	2,486,793	47%
4. City events	78,182	75,500	80,000	-	0%
5. Discretionary Funding:	<u>370,198</u>	<u>365,000</u>	<u>392,000</u>	<u>200,000</u>	<u>4%</u>
Totals	5,021,170	5,405,517	5,722,500	5,306,599	100%
 <u>Revenues:</u>					
Actuals / Proposed	5,058,924	5,376,182	5,722,500	5,206,599	
Fund Balance Appropriation (Source)	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	
Totals	5,058,924	5,376,182	5,722,500	5,306,599	
 Projected Fund Balance (Restricted)	 2,379,672	 2,350,337	 2,350,337	 2,350,337	

## Hospitality Tax Discretionary Funding

<u>Projects</u>	<u>FY 2019 - 2020 Adopted Budget</u>	<u>FY 2020 - 2021 Requested Budget</u>	<u>FY 2020 - 2021 Proposed Budget</u>
1 College Town Consortium	15,000		
2 Panther Training Party	10,000		
3 Shrine Bowl of the Carolinas	17,500		
4 Partners for Active Living	17,500		
5 Spartanburg Memorial Auditorium	20,000		
6 Chamber of Commerce / CVB	36,250		
7 Chamber of Commerce / Downtown Dev.	5,000		
8 Hatcher Gardens	17,500		
9 Hub City Farmer's Market	14,000		
10 Hub City Writers Project	20,000		
11 Hub City Hog Fest, Inc.	5,000		
12 Chapman Cultural Center	85,000		
13 Chapman Cultural Center / Cultural District	25,000		
14 Chapman Cultural Center / Artists-in-Reside	-		
15 Spartanburg Area Conservancy, Inc.	15,000		
16 West Main Artists Co-op	15,000		
17 Spartanburg Art Museum	7,500		
18 Spartanburg Juneteenth Celebration	-		
19 Ballet Spartanburg	12,000		
20 S. Philharmonic / Bluegrass Concert Series	5,000		
21 S. Philharmonic / Classics Series	8,500		
22 National Railway Historical Society	1,250		
23 Trees Coalition	7,500		
24 Spartanburg Science Center	7,500		
25 Melting Pot Music Festival	7,500		
26 Melting Pot Music Festival / Fusion Fest	1,250		
27 Melting Pot Music Festival / Kids Rock	1,250		
28 2019 Taste of Black Upstate	5,000		
29 Spartanburg Fringle Arts Festival	1,000		
30 Palmetto Senior Expo	-		
31 Proud Mary Theatre Company	3,000		
32 SC Resturant & Lodging Ass. / Restaurant \	6,000		
33 Southside Lions Club / Rhythm & Ribs Festi	-		
<b>TOTALS</b>	<b>392,000</b>	-	-

**CITY OF SPARTANBURG, SOUTH CAROLINA  
FY 2020 - 2021 Operating Budget**

**Special Revenue Funds**

**Community Development Block Grant**

**Fund 708**

	2017-2018	2018-2019	2019-2020	2020-2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PROPOSED</u>
<b>Revenues</b>				
Federal Grant	\$ 407,050	\$ 659,767	\$ 675,002	\$ 678,569
Sale of Property	123,018	-	-	-
Other	1,433	1,958	-	-
Loan Payments	1,549	1,152	-	-
	<u>\$ 533,050</u>	<u>\$ 662,877</u>	<u>\$ 675,002</u>	<u>\$ 678,569</u>
<b>Expenditures</b>				
Personnel Service	\$ 108,065	\$ 98,331	\$ 182,474	\$ 260,000
Projects	424,985	564,546	492,528	418,569
Transfer Out	-	-	-	-
	<u>\$ 533,050</u>	<u>\$ 662,877</u>	<u>\$ 675,002</u>	<u>\$ 678,569</u>

**Annual Action Plan FY 2020 - 2021**  
**Special Revenue Funds**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

<b><u>Adopted Projects</u></b>	<b><u>FY 2018 - 2019 Amended</u></b>	<b><u>FY 2019 - 2020 Amended</u></b>	<b><u>FY 2020 - 2021 PROPOSED</u></b>	<b><u>%</u></b>
<b><u>Administration</u></b>				
Neighborhood Services Administration	93,000	110,000	120,000	
Highland Planning	-	15,000	-	
MWBE	-	-	15,000	
Neighborhood Training	10,000	10,000	-	
	103,000	135,000	135,000	20%
<b><u>Projects</u></b>				
Homebuyer Program	-	225,002	-	
Infrastructure Activity	159,450	-	200,000	
Rehabilitation Admin + Code Admin	208,419	120,000	140,000	
Removal of Blight	125,000	118,384	63,386	
	492,869	463,386	403,386	59%
<b><u>Public Services</u></b>				
Public Service Administration	-	-	80,183	
Housing Rehabilitation	-	-	60,000	
Bethlehem Community Center	27,000	-	-	
Fair Housing	25,000	25,000	-	
Fire Safety	5,000	5,000	-	
SAFE HOME Rape Crisis	10,242	32,026	-	
SC Legal Services	6,990	6,990	-	
United Way	-	7,600	-	
	74,232	76,616	140,183	21%
<b>Total CDBG Expenditures</b>	<b>670,101</b>	<b>675,002</b>	<b>678,569</b>	<b>100%</b>

**CITY OF SPARTANBURG, SOUTH CAROLINA  
FY 2020 - 2021 Operating Budget**

**Special Revenue Funds**

**Federal HOME Program - Fund 210**

	2017-2018	2018-2019	2019-2020	2020-2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PROPOSED</u>
<b>Revenues</b>				
Federal Grant	\$ 37,726	\$ 407,944	\$ 208,241	\$ 218,640
Sale of Property	22,200	-	-	-
Other	-	700	-	-
Loan Payments	292	-	-	-
	<u>\$ 60,218</u>	<u>\$ 408,644</u>	<u>\$ 208,241</u>	<u>\$ 218,640</u>
<b>Expenditures</b>				
Personnel Service	\$ 15,532	\$ 12,549	\$ 20,824	\$ 21,000
Projects	38,352	403,129	187,417	197,640
Transfer Out	-	-	-	-
	<u>\$ 53,884</u>	<u>\$ 415,678</u>	<u>\$ 208,241</u>	<u>\$ 218,640</u>

**Annual Action Plan FY 2020 - 2021**  
**Special Revenue Funds**  
**FEDERAL HOME PROGRAM**

<b><u>Adopted</u></b> <b><u>Projects</u></b>	<b>FY 2018 - 2019</b> <b><u>Amended</u></b>	<b>FY 2019 - 2020</b> <b><u>Amended</u></b>	<b>FY 2020 - 2021</b> <b><u>PROPOSED</u></b>	
Administrative - 10%	15,530	20,824	21,000	10%
Housing Rehabilitation	-	-	25,000	11%
Home Projects	176,069	152,417	137,640	63%
CHDO Set-Aside - Projects 15%	33,812	35,000	35,000	<u>16%</u>
<b>Total Home Program Expenditures</b>	<b><u>225,411</u></b>	<b><u>208,241</u></b>	<b><u>218,640</u></b>	<b>100%</b>
 <b>Total Consolidated Plan</b>	 <b>\$895,512</b>	 <b>\$883,243</b>	 <b>\$897,209</b>	

**CITY OF SPARTANBURG, SOUTH CAROLINA**  
**2020 - 2021 Operating Budget**

**Special Revenue Funds**

**Victims Assistance Fund - 322**

	2017-2018	2018-2019	2019-2020	2020-2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
<b>Revenues</b>				
Victim Assistance	\$ 35,221	\$ 30,114	\$ 35,000	\$ 25,000
Victim Assistance Flat Fee	9,267	6,432	10,000	6,000
Fund Balance Appropriation	-	-	26,303	19,613
	<u>\$ 44,488</u>	<u>\$ 36,546</u>	<u>\$ 71,303</u>	<u>\$ 50,613</u>
<b>Expenditures</b>				
Personnel Services	\$ 52,057	\$ 31,440	\$ 71,303	\$ 31,000
Operating Expenditures	12,072	7,722	-	-
Transfer Out / Miscellaneous Grant Fund	3,349	16,128	-	19,613
	<u>\$ 67,478</u>	<u>\$ 55,290</u>	<u>\$ 71,303</u>	<u>\$ 50,613</u>
Restricted Fund Balance	38,560	19,816	19,816	19,816

**CITY OF SPARTANBURG, SOUTH CAROLINA  
2020 - 2021 Operating Budget**

**Special Revenue Funds**

**Multi-County Industrial Park Fund - 380**

	2017-2018 <u>ACTUAL</u>	2018-2019 <u>ACTUAL</u>	2019-2020 <u>ADOPTED</u>	2020-2021 <u>PROPOSED</u>
<b>Revenues</b>				
Property Tax	\$ 1,111,174	\$ 1,216,503	\$ 1,153,650	\$ 1,190,000
Investment Earnings	5,614	20,634	1,700	10,000
	<u>\$ 1,116,788</u>	<u>\$ 1,237,137</u>	<u>\$ 1,155,350</u>	<u>\$ 1,200,000</u>
<b>Expenditures</b>				
Operating Expenditures	\$ 529,866	\$ 831,620	\$ 1,097,558	\$ 1,140,000
Transfer Out / Capital Projects Fund	50,000	-	-	-
Transfer Out / Parking Enterprise Fund	-	-	-	-
Transfer Out / Miscellaneous Grant Fund	-	25,000	-	-
Transfer Out / General Fund	55,776	57,792	57,792	60,000
	<u>\$ 635,642</u>	<u>\$ 914,412</u>	<u>\$ 1,155,350</u>	<u>\$ 1,200,000</u>
Restricted Fund Balance	649,660	972,385	972,385	972,385

**CITY OF SPARTANBURG, SOUTH CAROLINA  
2020 - 2021 Operating Budget**

**Special Revenue Funds**

**Accommodation Tax Fund - 480**

	2017-2018	2018-2019	2019-2020	2020-2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
<b>Revenues</b>				
Accommodation Tax	\$ 298,872	\$ 485,108	\$ 466,000	\$ -
Investment Earnings	2,198	4,403	1,800	1,000
Fund Balance Appropriation	-	-	175,000	50,000
	<u>\$ 301,070</u>	<u>\$ 489,511</u>	<u>\$ 642,800</u>	<u>\$ 51,000</u>
<b>Expenditures</b>				
Projects	\$ 255,481	\$ 304,953	\$ 595,750	\$ 51,000
Transfer Out / General Fund	-	-	47,050	-
Transfer Out / Special Events Fund	45,475	45,475	-	-
	<u>\$ 300,956</u>	<u>\$ 350,428</u>	<u>\$ 642,800</u>	<u>\$ 51,000</u>
Unreserved Fund Balance	244,496	383,579	383,579	383,579

**Accommodations Tax  
Tourism Related Funding  
FY 2020 - 2021**

<b>Organization Names</b>	<b>Project Name / Descriptions</b>	<b>FY 2019 - 2020 Adopted</b>	<b>FY 2020 - 2021 Proposed</b>
Artists' Guild of Spartanburg	Annual Juried Show	2,500	
Ballet Spartanburg	The Nutcracker	2,225	
Black Pages International	2019 Taste of Black Upstate	4,000	
Chapman Cultural Center	Tourism Marketing	10,000	
Chapman Cultural Center	CCC Marketing & Promotion	10,000	
Chapman Cultural Center	Downtown Spartanburg Cultural Tours	-	
Chapman Cultural Center	Kite Festival 2020	2,975	
City of Spartanburg	International Festival	6,500	
City of Spartanburg	MLK Unity Celebration	9,500	
City of Spartanburg	Operational Support	44,200	
City of Spartanburg	Red, White and Boom	3,000	
City of Spartanburg	Spring Fling	8,500	
City of Spartanburg	Denny's Plaza Playground	175,000	
Freewheelers Cycling Association	Assault on Mt. Mitchell	4,500	
Hatcher Garden and Woodland Preserve	Year Long Event	8,000	
Hmong-American Association of SC	Hmong New Year	4,000	
Hub City Animal Project	Chaser Statue Marketing	2,000	
Hub City Framers Market	Local food cooking demos	2,000	
Hub City Hog Fest, Inc.	Hog Fest	4,000	
Hub City Writers Project	Trade Show	2,500	
Melting Pot Music Society	Fusion Fest (Femme Takeover)	3,500	
Melting Pot Music Society	Kids Rock Festival	3,500	
Melting Pot Music Society	Melting Pot Music Festival	4,500	
Partners for Active Living	Downtown trail signage	4,000	
R&B Shag Club of Spartanburg	Sparkle City Celebration	1,200	
Shrine Bowl of the Carolinas	Shrine Bowl of the Carolinas	7,500	
Spartanburg Area Conservancy	Cottonwood Trail Enhancement	6,000	
Spartanburg Art Museum	Annual Exhibition	3,500	
Spartanburg Convention & Visitors Bureau	Marketing & Sales Plan	64,200	
Spartanburg County Foundation / SMA	Palmetto Senior Expo	3,000	
Spartanburg Humane Society	Bark in the Park	4,000	
Spartanburg Juneteenth, Inc.	Spartanburg Juneteenth	5,000	
Spartanburg Memorial Auditorium	Facility repairs	12,000	
Spartanburg Philharmonic Orchestra	Concert week this Bela Fleck	3,000	
Spartanburg Science Center	Inside Science	7,000	
Spartanburg Sports Alliance	US Track & Field Championship	7,000	
St. Nicholas Orthodox Church	Spartanburg Greek Festival	3,000	
Upstate Chapter of the Nat'l RR Historical Society	HUB City RR Museum Caboose	3,500	
West Main Artists Co-op	Traveling Exhibit	1,200	
West Main Artists Co-op	Four State Juried Show	2,500	
Wofford College	Panthers Training Camp Fan Experience	6,500	
Unallocated		-	50,000

**CITY OF SPARTANBURG, SOUTH CAROLINA  
FY 2020 - 2021 Operating Budget**

**Enterprise Funds**

***Airport Fund - 215***

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROPOSED</b>
<b>REVENUES</b>				
Charges for Services	\$420,847	\$369,486	\$421,800	\$428,500
Other Revenues	3,536	32,850	1,400	2,000
Sale of Inventory	1,056,709	696,587	1,057,400	950,000
Federal Grant	6,006,101	8,810,502	-	
State Grant	328,049	533,590	-	
Transfer In / General Fund	595,929	250,000	250,000	200,000
Transfer In / Airport Facilities Corp. Fund	-	-	-	
Transfer In / Stormwater Utility Fund	300,000	-	-	
Gain (Loss) on Sale of Assets	1,543	-	-	
<b>TOTAL REVENUES</b>	<b>\$8,712,714</b>	<b>\$10,693,015</b>	<b>\$ 1,730,600</b>	<b>\$1,580,500</b>
<b>EXPENSES</b>				
Personal	\$452,824	\$591,005	\$479,804	\$506,582
Operating	1,026,609	743,976	1,250,796	1,073,918
Depreciation Expense	242,972	1,073,082	-	
<b>TOTAL EXPENSES</b>	<b>\$1,722,405</b>	<b>\$2,408,063</b>	<b>\$1,730,600</b>	<b>\$1,580,500</b>
Unrestricted Net Positions	278,482	(186,152)	-	-

**CITY OF SPARTANBURG, SOUTH CAROLINA  
2020 - 2021 Operating Budget**

**Enterprise Fund**

***Transit Fund - 218***

	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
<b>REVENUES</b>				
Charges for Services	\$ 193,318	\$ 193,206	\$ 203,000	\$ 203,000
Other Revenues	20,063	16,755	14,511	14,511
Federal Grant	724,338	784,224	1,096,002	1,096,002
State Grant	123,624	122,091	120,000	120,000
Transfer In / General Fund	565,000	500,000	500,000	500,000
<b>TOTAL REVENUES</b>	<u>\$ 1,626,343</u>	<u>\$ 1,616,276</u>	<u>\$ 1,933,513</u>	<u>\$ 1,933,513</u>
<b>EXPENSES</b>				
Personal	\$ -	\$ -	\$ -	\$ -
Operating	1,526,507	1,621,676	1,954,933	1,933,513
Depreciation Expense	472,623	470,074	-	-
Capital Outlay	-	-	-	-
<b>TOTAL EXPENSES</b>	<u>\$ 1,999,130</u>	<u>\$ 2,091,750</u>	<u>\$ 1,954,933</u>	<u>\$ 1,933,513</u>
Unrestricted Net Positions	930,515	925,113	903,693	903,693

**CITY OF SPARTANBURG, SOUTH CAROLINA**  
**2020 - 2021 Operating Budget**

**Enterprise Fund**

***Parking Fund - 225***

	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
<b>REVENUES</b>				
Charges for Services	\$ 455,188	\$ 464,304	\$ 437,450	\$ 443,750
Other Revenues	35,087	69,729	40,000	29,000
Transfer In / S. Parking Facility Corp. Fund	-	-	-	-
Transfer In / Broad Street TIF Fund	-	-	-	-
Transfer In / Mult-County Industrial Park Fund	-	-	-	-
<b>TOTAL REVENUES</b>	<u>\$ 490,275</u>	<u>\$ 534,033</u>	<u>\$ 477,450</u>	<u>\$ 472,750</u>
<b>EXPENSES</b>				
Personal	\$ 101,940	\$ 118,658	\$ 138,569	\$ 147,768
Operating	404,538	236,599	338,881	324,982
Principal Retirement	-	-	-	-
Interest Payment	-	-	-	-
Depreciation	812,613	812,613	-	-
<b>TOTAL EXPENSES</b>	<u>\$ 1,319,091</u>	<u>\$ 1,167,870</u>	<u>\$ 477,450</u>	<u>\$ 472,750</u>
Unrestricted Net Positions	2,016,214	2,194,995	2,194,995	2,194,995

**CITY OF SPARTANBURG, SOUTH CAROLINA  
2020 - 2021 Operating Budget**

**Enterprise Fund**

***Storm Water Utility Fund - 229***

	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
<b>REVENUES</b>				
Charges for Services	\$ 1,673,411	\$ 1,646,558	\$ 1,681,000	\$ 1,681,000
Other Revenue	30,731	64,361	30,000	20,000
Gain (Loss) Fixed Asset	-	-	-	-
<b>TOTAL REVENUES</b>	<u>\$ 1,704,142</u>	<u>\$ 1,710,919</u>	<u>\$ 1,711,000</u>	<u>\$ 1,701,000</u>
<b>EXPENSES</b>				
Personnel	\$ 376,491	\$ 469,580	\$ 557,472	\$ 582,935
Operating	233,500	239,519	328,528	257,065
Capital Maintenance	211,985	680,815	700,000	700,000
Capital	-	-	-	36,000
Depreciation	32,196	35,129	-	-
Transfer Out / General Fund	425,000	125,000	125,000	125,000
<b>TOTAL EXPENSES</b>	<u>\$ 1,279,172</u>	<u>\$ 1,550,043</u>	<u>\$ 1,711,000</u>	<u>\$ 1,701,000</u>
Unrestricted Net Positions	1,529,197	1,934,174	1,934,174	1,934,174

**CITY OF SPARTANBURG, SOUTH CAROLINA**  
**2020 - 2021 Operating Budget**

**Debt Service Fund**

***St. John-Daniel Morgan Tax Increment Fund - 543***

	2017- 2018	2018 - 2019	2019 - 2020	2020 - 2021
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
<b>REVENUES</b>				
Property Taxes	\$ 425,503	\$ 441,703	\$ 401,500	\$ 401,500
Ground Lease	200,000	200,000	200,000	200,000
Bond Proceeds	-	-	-	-
Transfer In / General Fund	100,000	60,000	50,000	50,000
<b>TOTAL REVENUES</b>	<u><u>\$ 725,503</u></u>	<u><u>\$ 701,703</u></u>	<u><u>\$ 651,500</u></u>	<u><u>\$ 651,500</u></u>
<b>EXPENDITURES</b>				
Principal Retirement	\$ 525,000	\$ 540,000	\$ 550,000	\$ 560,000
Interest Payment	102,091	90,048	77,952	65,632
Fiscal Charges	1,650	1,650	1,650	1,650
Projects	25,109	23,681	21,898	24,218
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 653,850</u></u>	<u><u>\$ 655,379</u></u>	<u><u>\$ 651,500</u></u>	<u><u>\$ 651,500</u></u>
Fund Balance (Restricted)	71,654	117,978	117,978	117,978

**POSITION CONTROL**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Mayor &amp; Council - 1101</b>					
Mayor	1	1	1	1	-
Council	6	6	6	6	-
	<hr/> 7	<hr/> 7	<hr/> 7	<hr/> 7	<hr/> -
<b>City Attorney - 1201</b>					
City Attorney	1	1	1	1	-
Legal Assistant	2	2	2	2	-
	<hr/> 3	<hr/> 3	<hr/> 3	<hr/> 3	<hr/> -
<b>Municipal Court - 1202</b>					
Municipal Court Judge	1	1	1	1	-
Clerk of Courts	1	1	1	1	-
Courts Clerk	1	1	1	1	-
Senior Court Clerk	2	2	2	2	-
Ministerial Recorder (Part-time)	1	1	1	1	-
	<hr/> 6	<hr/> 6	<hr/> 6	<hr/> 6	<hr/> -
<b>City Managers Office - 1301</b>					
Assistant City Manager	1	1	1	1	-
City Clerk	1	1	1	1	-
City Manager	1	1	1	1	-
Executive Assistant	-	-	-	1	1
	<hr/> 3	<hr/> 3	<hr/> 3	<hr/> 4	<hr/> 1

## POSITION CONTROL

	2017-2018	2018-2019	2019-2020	2020-2021	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<b>Communications &amp; Marketing - 1401</b>					
Communication Manager	1	1	1	1	-
Multi Media Content Producer	2	2	1	1	-
	<u>3</u>	<u>3</u>	<u>2</u>	<u>2</u>	-
<b>Information Technology - 4301</b>					
Information Technology Manager	1	1	1	1	-
Network Administrator	1	1	1	1	-
Network Engineer	-	-	-	1	1
Technical Associate	1	1	1	1	-
Tier 2 Desktop Senior Support Technician	-	-	-	1	1
Tier 2 Desktop Support Technician	2	2	2	1	(1)
Tier 2 System Administrator	1	1	1	-	(1)
Intern	-	-	-	-	-
	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	-
<b>Human Resources - 4401</b>					
Human Resource Generalist	1	1	1	1	-
Human Resource Director	1	1	1	1	-
Human Resource Technician	2	1	1	1	-
	<u>4</u>	<u>3</u>	<u>3</u>	<u>3</u>	-
<b>Worker's Compensation - 4403</b>					
Worker's Comp & Safety Manager	1	1	1	1	-
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	-

**POSITION CONTROL**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Finance - 1602</b>					
Accounting Manager	1	1	1	0	(1)
Accountant	1	1	1	1	-
Accounting Tech (AP / Payroll)	1	1	2	1	(1)
Accounting Tech (Revenue)	1	1	1	1	-
Accounting Tech (Revenue) (Part-time)	1	1	1	1	-
Accounting Tech (AP/AR)	1	1	-	1	1
Budget & Accounting Director	1	1	1	0	(1)
Finance & Budget Director	1	1	1	1	-
Assistant Finance & Budget Director	-	-	-	1	1
Financial Analyst	-	-	-	1	1
Administrative Assistant	1	1	1	1	-
Revenue Coordinator	1	1	1	1	-
Revenue Manager	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	10	10	10	10	-
<b>Procurement / Property Management - 1604</b>					
Procurement & Risk Manager	1	1	1	1	-
Purchasing Assistant	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	2	2	2	2	-
<b>Business License Code Enforcement - 1611</b>					
Enforcement Manager	1	1	1	1	-
Enforcement Officer	1	1	1	1	-
Neighborhood Coordinator	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	3	3	3	3	-

**POSITION CONTROL**

	<u>2017-2018</u> <u>Budget</u>	<u>2018-2019</u> <u>Budget</u>	<u>2019-2020</u> <u>Budget</u>	<u>2020-2021</u> <u>Budget</u>	<u>Difference</u>
<b>Economic Development - 1802</b>					
Economic Development Project Developer	1	1	1	1	-
Economic Development Director	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
<b>Neighborhood Services - 1803</b>					
Community Services Specialist	1	1	1	1	-
Neighborhood Services Director	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
<b>Property Maintenance Inspections - 1804</b>					
Inspector, PM & H	-	-	1	1	-
Nuisance Enforcement Officer (part time)	2	2	2	2	-
Secretary II	1	1	1	1	-
Sr. Code Enforcement Officer	1	1	1	1	-
Code Enforcement Officer	1	1	-	-	-
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>-</u>
<b>Engineering - 1810</b>					
Engineering Administrator	1	1	1	1	-
Engineering Inspector	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
<b>Planning - 1812</b>					
Administrative Assistant	1	1	1	1	-
Planning Coordinator	1	1	1	-	-
Planning Director	1	1	1	1	-
Planner II	-	-	-	1	-
Senior Planner	1	1	1	1	-
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>-</u>

**POSITION CONTROL**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Inspections - 1814</b>					
Building Official	1	1	1	1	-
Inspector, Combination	1	2	3	2	(1)
Inspector, Combination II	2	1	1	1	-
Inspector, Combination III	-	1	-	1	1
Permit Clerk	1	-	1	1	-
Plans Reviewer	1	1	-	-	-
Senior Building Inspector	1	1	1	1	-
Senior Permit Clerk	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	8	8	8	8	-
<b>Parking Enforcement -1816</b>					
Sr. Parking & Garage Control Officer	1	-	-	0	-
Parking Control Officer	-	1	-	1	1
Parking Control Officer - Part-time	1	1	2	1	(1)
Project Manager (Downtown)	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	3	3	3	3	-
<b>Construction Management - 1820</b>					
Construction Inspector	1	1	1	1	-
Construction Project Manager	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	2	2	2	2	-
<b>Building Maintenance - 1822</b>					
Building Maintenance Electrician	1	1	1	1	-
Building Maintenance Supervisor	1	-	-	-	-
Custodian	1	2	3	3	-
Facilities Maintenance Technician I	-	-	-	1	1
Facilities Maintenance Technician II	1	2	2	1	(1)
Facility Manager	1	1	1	1	-
Heating & Air Condition Technician	1	1	1	1	-
Janitorial Supervisor	-	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	6	8	9	9	-

**POSITION CONTROL**

	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Police Chief's Office - 2110</b>					
Police, Chief	1	1	1	1	-
Police, Lieutenant	3	3	2	1	(1)
Police, MPO / Patrol	1	2	2	2	-
Police, Sergeant	1	1	2	3	1
Police SPO	-	-	-	1	1
Budget Manager	-	-	-	1	1
Operations Analyst	1	1	1	1	-
Administrative Assistant	-	-	-	1	1
Executive Assistant	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	8	9	9	12	3
<b>Technical Support - 2121</b>					
Police, Major	1	1	1	1	-
Police, MPO / Patrol	-	2	2	2	-
Police, MPO / Sr Inv	1	1	1	1	-
Police Property & Evidence Technician	2	-	1	-	(1)
Transport / Court Security	1	-	-	1	1
Courtroom Security	1	1	1	-	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	6	5	6	5	(1)
<b>Records - 2124</b>					
Administrative Assistant	1	1	1	-	-1
Police, Public Safety Aide	3	3	4	4	-
Police, Public Safety Aide 1	1	-	-	1	1
Police, Public Safety Aide 2	1	2	2	-	-2
Police, Public Safety Aide 3	1	1	-	-	-
Police, Public Safety Aide 4	-	-	-	1	1
Police, Quality Control Manager	1	1	1	1	-
Police, Records Manager	1	1	1	1	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	9	9	9	8	-1

**POSITION CONTROL**

	2017-2018	2018-2019	2019-2020	2020-201	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<b>Animal Control - 2125</b>					
Police Animal Control Technician	1	1	1	2	-
Police Animal Service Team Leader	1	1	1	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	2	2	2	2	-
<b>Law Enforcement Administration - 2141</b>					
Police, Criminal Intelligence Specialist	1	1	1	1	-
Police, Deputy Chief	1	1	1	1	-
Police, Major	1	1	1	1	-
Senior Victim Specialist	1	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	4	3	3	3	-
<b>Patrol - 2142</b>					
Police, Captain	-	1	1	1	-
Police, Lieutenant	4	7	7	7	-
Police, MPO/Crime Prevention	-	1	1	0	(1)
Police, MPO/Patrol	15	11	11	8	(3)
Police, MPO/SR Inv	-	-	-	0	-
Police, PO I	10	13	8	10	2
Police, PO II	18	14	18	21	3
Police, Police Officer	17	14	14	15	1
Police, Sergeant	6	8	9	8	(1)
Police, SPO	9	11	8	7	(1)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	79	80	77	77	-

**POSITION CONTROL**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-201</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<b>Criminal Investigations - 2144</b>					
Administrative Assistant	-	1	1	1	-
Police CID Assistant	1	-	-	0	-
Police Identification Technician	1	1	1	1	-
Police, Captain	1	1	1	0	(1)
Police, Lieutenant	1	2	2	2	-
Police, MPO/ Patrol	1	-	3	3	-
Police, MPO/ SR INV	10	9	10	7	(3)
Police, DV Coordinator	-	-	-	1	1
Police, PO II	2	7	5	1	(4)
Police, Sergeant	3	3	1	3	2
Police, SPO	6	2	4	8	4
Police Major	-	-	-	1	1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	26	26	28	28	-
<b>Crime Prevent - 2145</b>					
Police, MPO / Crime Prevention	3	4	4	5	1
Police, MPO / Patrol	1	1	1	-	(1)
Police, PO II	-	1	1	-	(1)
Police, Lieutenant	-	-	-	1	1
Police, SPO	4	2	2	3	1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	8	8	8	9	1
<b>School Guards - 2147</b>					
School Crossing Guards	9	9	9	9	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	9	9	9	9	-

## POSITION CONTROL

	2017-2018	2018-2019	2019-2020	2020-2021	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Fire Administration - 2181</b>					
Administrative Assistant	1	1	1	1	-
Fire Apparatus Mechanic	1	1	1	1	-
Fire Assistant Chief	-	-	-	-	-
Fire Captain-Training	1	-	-	-	-
Fire Chief	1	1	1	1	-
Fire Marshal	1	1	1	1	-
Fire, Deputy Marshal	1	1	1	1	-
Fire, Division Chief	-	1	1	1	-
Fire, Sr. Deputy Marshal	1	1	1	1	-
Secretary II	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7	7	7	7	-
<b>Fire Suppression - 2182</b>					
Fire Acting Battalion Chief	-	1	-	-	-
Fire Acting Lieutenant	-	-	1	-	(1)
Fire Assistant Chief	2	2	2	1	(1)
Fire Battalion Chief	3	2	3	3	-
Fire Captain	6	5	5	6	1
Fire Lieutenant	12	11	11	12	1
Fire Sergeant (Acting)	-	1	-	-	-
Fire Sergeant/ Engineer	17	20	15	21	6
Firefighter	18	17	20	14	(6)
Fire, Shift Training Coordinator	-	1	1	-	(1)
Firefighter, Senior	10	8	10	11	1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	68	68	68	68	-

**POSITION CONTROL**

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<b>Public Services Administration - 3101</b>					
Director of Public Works	1	1	1	1	-
Secretary II	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
<b>Grounds Maintenance - 3102</b>					
Crew Leader	4	4	4	4	-
Crew Leader II	1	1	1	1	-
Environmental Services Manager	-	-	-	-	-
GM - Sweeper Operator	1	1	1	1	-
Grounds Maintenance, Groundskeeper	2	3	2	2	-
Grounds Maintenance Coordinator	1	-	-	-	-
Grounds Maintenance Manager	-	1	1	1	-
Heavy Equipment Operator	-	-	1	1	-
Labor Supervisor	1	1	1	1	-
MEO I	1	-	-	-	-
MEO II	-	-	-	-	-
MEO III	-	-	-	-	-
Service Person	2	1	1	4	3
Spray / Irrigation Technician	1	1	1	1	-
Senior Service Person	4	5	5	2	(3)
Tree Cut Groundman	1	1	1	1	-
Tree Maintenance Specialist	1	1	1	1	-
	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>-</u>
<b>Traffic Services - 3104</b>					
Administrative Assistant	1	1	1	1	-
Senior / Lead Technician	1	1	1		(1)
Traffic Maintenance Supervisor	-	-	-		-
Traffic Maintenance Technician 1	-	-	-	1	1
Traffic Maintenance Technician 2	2	3	4	4	-
Traffic Maintenance Technician 3	2	1	-	1	1
Traffic Maintenance Technician 4	-	-	-	-	-
Traffic Senior Supervisor	1	1	1	-	(1)
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>-</u>

**POSITION CONTROL**

	2017-2018	2018-2019	2019-2020	2020-2021	Difference
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<b>Street Maintenance - 3105</b>					
Engineering Inspector	1	1	1	1	-
Labor Supervisor	2	2	2	2	-
Manager, Street Maintenance	-	-	-	0	-
MEO I	-	-	-	0	-
MEO II	1	1	1	1	-
MEO III	1	1	1	1	-
Service Person	-	-	-		-
Senior Service Person	-	-	-		-
	<hr/> 5	<hr/> 5	<hr/> 5	<hr/> 5	<hr/> -
<b>Fleet Maintenance - 3141</b>					
Fleet Maintenance Manager	1	1	1	1	-
Foreman-Fleet	1	1	1	1	-
Mechanic I	1	1	1	1	-
Mechanic II	3	3	3	3	-
Mechanic III	2	2	2	2	-
Mechanic IV	1	1	1	1	-
Parts Specialist	1	1	1	1	-
Parts Supervisor	1	1	1	1	-
	<hr/> 11	<hr/> 11	<hr/> 11	<hr/> 11	<hr/> -
<b>Solid Waste - 3161</b>					
Environmental Services Manager	1	1	1	1	-
Labor Supervisor	3	3	3	3	-
MEO I	4	7	-		-
MEO II	7	5	-		-
MEO III	6	6	1	1	-
Route Collection Operator	-	-	17	17	-
Solid Waste Coordinator	1	1	1	1	-
Sr. Service Person	1	1	1	1	-
	<hr/> 23	<hr/> 24	<hr/> 24	<hr/> 24	<hr/> -

## POSITION CONTROL

	2017-2018	2018-2019	2019-2020	2020-2021	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Community Relations - 1501</b>					
Community Services Manager	1	1	1	1	-
Community Services Director	1	1	1	1	-
Community Services Specialist	-	-	1	1	-
MWBE Coordinator	1	1	1	1	-
Multi Media Content Producer	-	-	1	0	(1)
Research Analyst	-	-	-	0	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	3	3	5	4	(1)
<b>Parks &amp; Recreation Admin - 5001</b>					
Customer Service Coordinator	1	1	1	1	-
Director of Parks & Recreation	-	1	1	1	-
Summer Facilitator	2	2	2	1	(1)
Recreation Manager	0.50	0.50	0.50	1	1
Recreation Supervisor	-	-	-	1	1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	3.50	4.50	4.50	5	1
<b>Special Events - 5009</b>					
Festival Coordinator	1	1	1	1	-
Special Events & Festival Manager	1	1	1	1	-
Event Specialist	-	-	-	1	1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	2	2	2	3	1

## POSITION CONTROL

	2017-2018	2018-2019	2019-2020	2020-2021	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Recreation Centers - 5010</b>					
Playground Leaders - Part-time (Summer)	22	22	22	22	-
Playground Site Managers - Part-time (Summer)	3	3	3	3	-
Playground Site Director - Part-time (Summer)	1	1	1	1	-
Recreation Coordinator	3.75	3.75	3.75	2.75	(1)
Recreation Leader - Full-time	-	1	1	1	-
Recreation Leader - Part-time - (Permanent)	6	6	6	5	(1)
Community Center Director	-	-	-	2	2
	<hr/> 35.75	<hr/> 36.75	<hr/> 36.75	<hr/> 36.75	<hr/> -
<b>Park - 5011</b>					
Crew Leader	1	-	-	-	-
Operations Technician	1	1	1	1	-
Park Attendants	5	4	4	4	-
Park Manager	1	1	1	1	-
Park Specialist	-	1	1	1	-
Recreation Coordinator	2	2	2	2	-
Recreation Leaders - Part-time	2	2	2	2	-
Recreation Specialist	-	-	-	-	-
Skate Park Supervisor	-	-	-	-	-
	<hr/> 12	<hr/> 11	<hr/> 11	<hr/> 11	<hr/> -

## POSITION CONTROL

	2017-2018	2018-2019	2019-2020	2020-2021	
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>
<b>Aquatics - 5012</b>					
Assistant Community Center Director	-	-	-	0	-
Life Guard - Head (Part-time)	1	2	2	0	(2)
Life Guard - Water Fitness Instructor (Part-time)	1	-	-	0	-
Life Guard - Part-time	16	16	16	18	2
Pool Manager - Part-time	-	-	-	0	-
Recreation Coordinator	0.25	0.25	0.25	0.25	-
Recreation Supervisor	0.50	0.50	0.50	0	(1)
Swim Instructor - Part-time	-	-	-	-	-
	<u>18.75</u>	<u>18.75</u>	<u>18.75</u>	<u>18.25</u>	<u>(0.50)</u>
<b>Athletics - 5013</b>					
Recreation Specialist	1	1	1	1	-
Recreation Supervisor	1	1	1	1	-
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>-</u>
<b>Full Time Positions</b>	381.00	384.00	384.00	392.00	8.00
<b>Part Time Positions</b>	<u>73.00</u>	<u>72.00</u>	<u>73.00</u>	<u>70.00</u>	<u>(3.00)</u>
<b>General Fund Total Positions</b>	<b>454.00</b>	<b>456.00</b>	<b>457.00</b>	<b>462.00</b>	<b>5.00</b>

## POSITION CONTROL

	2017-2018	2018-2019	2019-2020	2020-2021	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<b>Airport - Fund 215 (4101)</b>					
Administrative Assistant	2	1	1	1	-
Airport Director	1	1	1	1	-
Airport Flight Line Tech	3	3	3	3	-
Airport Lead Master Technician	0	1	1	1	-
Airport Master Technician	2	1	1	1	-
Airport, FBO Line Service Tech	0	1	1	1	-
Airport Fund Total Positions	8	8	8	8	-
<b>Parking - Fund 225 (6020, 6021, 6022, 6023)</b>					
Parking Attendant (Part-time)	9	9	9	9	-
Parking Fund Total Positions	9	9	9	9	-
<b>Storm Water Utility - Fund 229 (3108)</b>					
Heavy Equipment Operator	-	-	2	2	-
Labor Supervisor	2	2	1	1	-
MEO I	1	1	1	1	-
MEO II	2	-	-	0	-
MEO III	3	5	4	4	-
Service Person	-	-	-	0	-
Sr. Service Person	1	1	1	1	-
Storm Water Manager	1	1	1	1	-
Storm Water Utility Fund Total Positions	10	10	10	10	-

**POSITION CONTROL**

	2017-2018	2018-2019	2019-2020	2020-2021	<u>Difference</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
<b>Community Development Block Grant (CDBG)</b>					
<b>Fund 708 (1800)</b>					
Code Enforcement Officer	1	1	1	1	-
Construction Project Administrator	1	1	1	1	-
Housing Services Specialist	1	1	1	1	-
Paralegal / Administrative Assistant	1	1	1	1	-
CDBG Fund Total Positions	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	-
<b>Victim Assistance - Fund 322 (2154)</b>					
Victims Specialist	1	1	1	1	-
Victim Assistance Fund Total Positions	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	-
<b>Full Time Positions</b>	404.00	407.00	407.00	415.00	8.00
<b>Part Time Positions</b>	<u>82.00</u>	<u>81.00</u>	<u>82.00</u>	<u>79.00</u>	<u>(3.00)</u>
<b>Grand Total</b>	<b>486.00</b>	<b>488.00</b>	<b>489.00</b>	<b>494.00</b>	<b>5.00</b>

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 1**  
**FY 2020 - 2021 - FEE SCHEDULE**

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Hospitality Tax Delinquent Fee	Minimum late fee for delinquent Hospitality Tax payments	25.00	Flat fee	Finance / Revenue	Hospitality Tax Form	Monthly / Quarterly Annually	July 1, 2015	Effective July 1, 2015
2	Residential Garbage Fee	Residential Trash Pickup	108.00	Per Residential Unit	PW / Solid Waste	Property Tax Notice	Annually	July 1, 2014	Effective July 1, 2014 this fee increased from \$102 to \$108 Apartment complexes that have five or more units are exempt from this fee.
3	Residential Cart Fee	Additional Roll Cart	90.00	Per Additional Roll Cart	PW / Solid Waste	Finance / Invoice	Annually	June 30, 2008	Increased by 50% in June 2008
4	Commercial Garbage Rate	Commercial Garbage Pickup	40.56	Per Roll Cart	PW / Solid Waste	Finance / Invoice	Quarterly	June 30, 2008	Increased by 50% in June 2008
5	Eleemosynary Garbage Rate	Non-profit Garbage Pickup	65.57	Per Roll Cart	PW / Solid Waste	Finance / Invoice	Quarterly	June 30, 2008	Increased by 50% in June 2008
6	Return of Roll Cart Fee	Return of Roll Cart Fee	50.00	Per Roll Cart	PW / Solid Waste	Finance / Invoice	Transactional		Effective July 1, 2019
7	Garbage Stickers	Garbage Bag Stickers	0.78	Per Bag	PW / Solid Waste	Finance / Invoice	Transactional	June 30, 2008	Increased by 50% in June 2008
8	Residential Storm Water Utility Fee	Storm water Drainage Infrastructure	\$30 / \$42	Impenious surface area footprint 1640 sq.ft & < = \$30.00 footprint 1640 sq.ft & > = \$42.00	PW / Storm Water Maintenance	Property Tax Notice	Annually	May 10, 2010	First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems)
9	Non-Residential Storm Water Utility Fee	Storm Water Drainage Infrastructure	30.00	Per 2,000 sq. ft	PW / Storm Water Maintenance	Finance / Invoice	Semi-Annually	May 10, 2010	First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems)
10	Site Plan Review Storm Water	Storm Water Site Plan Review	Per Acre	Per Disturbed Acre Minimum Fee \$500	PW / Storm Water Maintenance	Permit	Transactional	2005	First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems)

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 2**  
**FY 2020 - 2021 - FEE SCHEDULE**

<b>#</b>	<b><u>Fee Name</u></b>	<b><u>Fee Descriptions</u></b>	<b><u>Fee Amount</u></b>	<b><u>Calculation Basis</u></b>	<b><u>Department / Division</u></b>	<b><u>Collection Method</u></b>	<b><u>Collection Basis</u></b>
1	Parking - Dunbar Street	Dunbar Street Parking Garage	25.00	Per Space	Parking Enterprise Fund	Finance / Invoice	Monthly
2	Parking - Kennedy Street	Kennedy Street Parking Garage	14.50	Per Space	Parking Enterprise Fund	Finance / Invoice	Monthly
3	Parking - Magnolia Street	Magnolia Street Parking Garage	25.00	Per Space	Parking Enterprise Fund	Finance / Invoice	Monthly
4	Parking Garage Fee	Hourly Parking	0.50	Per Hour	Parking Enterprise Fund	Parking Booths	Transactional
5	Parking Garage Fee	Daily Parking	4.00	Per Day	Parking Enterprise Fund	Parking Booths	Transactional
6	Fleet Maintenance	Fleet: fuel, parts, labor	Varies	Cost plus Mark Up	PW / Fleet Maintenance	Finance / Invoice	Monthly
7	Lot Cleaning Fee	Mowing of lot	Varies	Per Lot	Code Enforcement	Finance / Invoice	Per Need
8	Billboard Rent	Billboard parking Lot rent	2,000.00	Per Billboard	Communications & Marketing	Finance / Invoice	Semi-Annually
9	Copies of Court Records	Copies of tickets, documents, etc.	0.15	Per Copy	Municipal Court	Per Transaction	Transactional
10	Return Check Fee	All returned checks / NSF	30.00	Per Returned Check	Finance	Finance / Invoice	Transactional

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 3**  
**FY 2020 - 2021 - POLICE & FIRE FEE SCHEDULE**

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Alarm User Registration Fee	Alarm System Registration	10.00	Per Alarm System	False Alarm Division	Crywolfe / Online	Annually	11/22/2004	According to Alarm Ordinance, if you have an alarm system (either burglar, fire or both) you have to register with the False Alarm Division.
2	Alarm Company Registration	Company Registration	25.00	Per Alarm Company	False Alarm Division	Crywolfe / Online	Annually	11/22/2004	According to the Alarm Ordinance, any contractor (service, install, and/or monitor) with the desire to do business within the City of Spartanburg, must register with the False Alarm Division.
3	False Alarm Fee	False Alarm Fees	-	1st or 2nd Chargeable False Alarm	False Alarm Division	Crywolfe / Online	Annually	11/22/2004	According to the Alarm Ordinance, this applies to any user of an alarm system installed in a home, apartment, building, structure, or facility within the City, whether monitored by an alarm company or not.
			50.00	3rd, 4th, & 5th Chargeable False Alarm					
			100.00	6th & 7th Chargeable False Alarm					
			200.00	8th & 9th Chargeable False Alarm					
			500.00	10th & Above Chargeable False Alarm					
4	Copy charge for incident/wreck reports	Charge for insurance companies and non-involved parties.	3.00	Per Report	Records Division	Per Transaction	Per report	2005	Fee was established to assist with cost for copy, research and mail expenses.
5	Charge for fingerprints.	Charge per fingerprint card.	5.00	Per Card	Records Division	Per Transaction	Per card	2005	Fee was established to assist with cost for supplies that must be maintained for fingerprinting.
6	Research fee.	Charge for research to provide large quantities of information or archived information that must be retrieved manually.	35.00	Per Hour for research time	Records Division	Per Transaction	Per Request	2005	Fee established to help defray cost for time and resources required to locate and access large amounts of archived information. This fee is rarely accessed.
7	Fire Protection	Fire protection outside city limits	200.00	Per Structure	Fire	Invoice	Annual		

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 4**  
**FY 2020 - 2021 - INSPECTION FEE SCHEDULE**

<u>#</u>	<u>fee Name</u>	<u>fee Descriptions</u>	<u>fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of fee</u>
1	Construction Appeals	Construction Board of Adjustments	\$57.50	per appeal	Building Inspections	construction board of appeals application	upon request for variance	09/26/2006	initiated by the establishment of the City Building Department
2	Building Permits	commercial/residential building construction	\$40.00 min see fee schedule	construction valuation (labor & material cost)	Building Inspections	upon building permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
3	Certificate of Occupancy	for compliance inspection of A new or relocated business	\$40.00	flat fee per business location	Building Inspections	per certificate application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
4	Demolition Permits	demolition of any structure	Contract price or \$57.50 min	fee based valuation of project	Building Inspections	per demolition application submittal	initiated by the demolishing of any structure	09/26/2006	initiated by the establishment of the City Building Department
5	Electrical Permits	new electrical installations or alterations	\$40.00 min see fee schedule	dependent on amperage and branch circuits	Building Inspections	upon electrical permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
6	Mechanical Permits	new heating/ventilation or air conditioning installations or alterations	\$40.00 min see fee schedule	per equipment installed	Building Inspections	upon mechanical permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department
7	Moved Structure Permits	any structure to be relocated in or out of City	\$115.00	per moved structure	Building Inspections	upon moved building permit application submittal	initiated by Moving of structure	09/26/2006	initiated by the establishment of the City Building Department
8	Site Grading Permits	land disturbance for construction	grading value or \$40.00 min	per site work valuation (labor & material cost)	Building Inspections	upon grading permit application submittal	initiated by construction or land disturbance	09/26/2006	initiated by the establishment of the City Building Department
9	Street Cut Permits	cutting streets for new utilities or alterations of existing utilities	\$40.00	flat fee per location	Building Inspections	upon street cut permit application submittal	initiated by construction or need for repairs	09/26/2006	initiated by the establishment of the City Building Department
10	Fire Alarms, suppression, sprinkler & underground main permits	installing any new fire systems or alterations to existing systems	\$40.00 min see fee schedule	per installation valuation (labor & material cost)	Building Inspections	upon fire permit application submittal	initiated by construction or need for alterations	09/26/2006	initiated by the establishment of the City Building Department
11	Plan Review Fees	plan submittal	1/2 of bldg permit fee or \$40.00 min	see building fee schedule	Building Inspections	upon submittal of plans for review and approval	initiated by plan submittal application	09/26/2006	initiated by the establishment of the City Building Department
12	Re-Inspection Fees	2nd & subsequent inspection trips to job site	\$40.00	flat fee per additional re-inspection	Building Inspections	upon not being ready or present for inspections	initiated by inspections	09/26/2006	initiated by the establishment of the City Building Department
13	Plumbing Permits	new plumbing installations or alterations	\$40.00 min see fee schedule	total fee dependent on fixture count	Building Inspections	upon plumbing permit application submittal	initiated by new construction or alterations	09/26/2006	initiated by the establishment of the City Building Department

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 5**  
**FY 2020 - 2021 - PLANNING FEE SCHEDULE**

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Sign Permit Application	Fee charge for businesses to be able to put up a sign	Minimum of \$80.00	Total Contr. Value of job: (Mfg & Instl. Of sign)	Planning Department	Sign Permit Fee	Per Application	09/26/2006	Increased by 15% on September 25, 2006
2	Banner Permit Application	Fee charge for business to be able to put up a banner	\$80.00	2 Banners per Property for 90 days	Planning Department	Banner Permit Fee	Per Application	09/26/2006	Increased by 15% on September 25, 2006
3	Fence Permit Application	Fee charge for resident to put up put up a fence	Minimum of \$80.00	Total Contr. Value of fence	Planning Department	Fence Permit Fee	Per Application	09/26/2006	Increased by 15% on September 25, 2006
4	Encroachment Application	Fee charged for business to be able to put A-Frame sign on sidewalk	\$35.00	Per Business	Planning Department	Encroachment Permit Fee - Sign	Per Application		
5	Encroachment Application	Charge for business to set out table or tables	\$100.00	Per Business	Planning Department	Encroachment Permit Fee - Dining and other	Per Application		
6	Preliminary Plat Review	Preliminary Subdivision Plat Review	\$50.00	Per Subdivision	Planning Department	Prelim. Sub Rev. Fee	Per Application		
7	Final Plat Review	Final Review & Appvl of Subdivision	\$5.00	Per Subdivision	Planning Department	Final Plat Rev. Fee	Per Application		
8	Site Plan Review	Fee for Staff Review of Site Plan	Minimum of \$200.00	Depends on Total Contract Value of Job	Planning Department	Site Plan Review Fee	Per Application	09/26/2006	Increased from flat fee to a fee schedule based on the contract value on September 25, 2006
9	Landscape Plan Review	Fee for Staff to review Landscape Plan, if not submitted w/ site plan	Minimum of \$40.00	Depends on Total Contract Value of Job	Planning Department	Landscape Plan Review Fee	Per Application	09/26/2006	Increased from flat fee to a fee schedule based on the contract value on September 25, 2006

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 6**  
**FY 2020 - 2021 - PLANNING FEE SCHEDULE**

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
10	Variance Application	Fee to file Variance Request to the Zoning Ordinance	\$50.00	Flat Fee	Planning Department	Variance Fee	Per Application	02/09/2004	Established for required advertising cost & mailing notices Amended by Council 02/09/2004
11	Special Exception Application	Fee to file Special Exception to the Zoning Ordinance	\$50.00	Flat Fee	Planning Department	Special Exception Fee	Per Application	02/09/2004	Established for required advertising cost & mailing notices Amended by Council 02/09/2004
12	Appeal Application	Fee to file an Appeal to the Zoning Ordinance	\$50.00	Flat Fee	Planning Department	Appeal Fee	Per Application	02/09/2004	Established for required advertising cost & mailing notices Amended by Council 02/09/2004
13	Single Family Rezoning Application	Charge to apply for a S.F. Rezoning to the Zoning Ordinance	\$100.00	Flat Fee	Planning Department	S-F Rezoning Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices Amended by Council 08/09/1999
14	Commercial Rezoning Application	Charge to apply for a Commercial Rezoning	\$150.00	Flat Fee	Planning Department	Commercial Rez. Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices Amended by Council 08/09/1999
15	Multi-Family Rezoning Application	Charge to apply for a Multi-Family	\$150.00	Flat Fee	Planning Department	Multi-Family Rez. Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices. Amended by Council on 08/09/1999
16	PDD Rezoning Application	Chg. To apply for a Planned Dev. District Rezoning	\$200.00	Flat Fee	Planning Department	Planned Dev. Dist. Rezoning Fee	Per Application	08/09/1999	Established for required advertising costs & mailing notices. Amended by Council on 08/09/1999
17	Zoning Ordinance	Chg for City Zoning Ordinance	\$20.00	Flat Fee	Planning Department	Fee to purchase a Zoning Ordinance	Per Book		Charge for printing of Zoning Ordinance & notebook cost
18	Zoning Map	Chg. For Zoning Map for City	\$4.00	Flat Fee	Planning Department	Fee to purchase color Zoning Map	Per Map		Charge for printing color map
19	Comprehensive Plan	Chg. For Comprehensive Plan	\$8.00	Flat Fee	Planning Department	Fee to purchase color Comp. Plan	Per Comp. Plan		Charge for printing color Comp. Plan
20	Zoning Verification Package	Chg. For Zoning Verification Pkg	\$50.00	Flat Fee	Planning Department	Fee for Package	Per Pkg		Charge for putting package together
21	Design Guidelines Book	Chg. For Design Guidelines Bk	\$8.00	Flat Fee	Planning Department	Fee for Book	Per Book		Charge for copying each book

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 7**  
**FY 2020 - 2021 - PARKS & RECREATION FEE SCHEDULE**

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Community Room Rental - Business	Per Hour Rental (2 hr. min.)	\$35 - \$75	Per Hour	Recreation Centers	Transactional	Contract / Agreement	03/20/2010	Original Fee
2	Community Room Rental - Non-Business	Per Hour Rental (2 hr. min.)	\$50 - \$75	Per Hour	Recreation Centers	Transactional	Contract / Agreement	03/20/2010	Original Fee
3	Swimming Pool (Private)	Per Hour Rental (2 hr. min.)	\$65	Per Hour	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
4	Adult Wellness Center Membership	Daily / Monthly / Yearly	\$5 / \$ 15 / \$135	Daily / Monthly / Yearly	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
5	Senior Citizen (55 & Over) Wellness Ctr Membership	Daily / Monthly / Yearly	\$2 / \$10 / \$100	Daily / Monthly / Yearly	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
6	Family (4 or more) Wellness Center Membership	Monthly / Yearly	\$20 / \$175	Monthly / Yearly	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
7	Ticketed Gymnasium Rental	Per Hour (2 hr. min.) Non-Athletic Event	\$100	Per Hour	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
8	Non-Ticketed Gymnasium Rental	Per Hour (2 hr. min.) Non-Athletic Event	\$75	Per Hour	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
9	Gymnasium-Sanctioned Tournament Rental	With Admissions (12 hour day)	\$350	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
10	Gymnasium-Sanctioned Tournament Rental	W/Out Admissions (12 hour day)	\$300	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
11	Gymnasium-Non-Sanctioned Tournament Rental	With Admissions (12 hour day)	\$450	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
12	Gymnasium-Non-Sanctioned Tournament Rental	W/Out Admissions (12 hour day)	\$400	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee
13	Entire Facility (Private)	Certain Rooms Included	\$800	Per Day	PR / C C Woodson	Transactional	Contract / Agreement	03/20/2010	Original Fee

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 8**  
**FY 2020 - 2021 - PARKS & RECREATION FEE SCHEDULE**

<u>#</u>	<u>Fee Name</u>	<u>Fee Descriptions</u>	<u>Fee Amount</u>	<u>Calculation Basis</u>	<u>Department / Division</u>	<u>Collection Method</u>	<u>Collection Basis</u>	<u>Last Time Adjusted</u>	<u>Background of Fee</u>
1	Center Meeting Rooms	Per Hour Rental (2 hr. min.)	\$35	Per Hour	P&R / Northwest Center	Transactional	Contract/Agreement	01/01/2005	Original Fee
2	Gymnasium Rental	Per Hour (2 hr. min.) Non-Athletic Event	\$75	Per Hour	P&R / Northwest Center	Transactional	Contract / Agreement	01/01/2005	Original Fee
3	Gymnasium-Sanctioned Tournament Rental	With or W/Out Admissions (12 hour day)	\$150	Per Day	P&R / Northwest Center	Transactional	Contract / Agreement	01/01/2005	Original Fee
4	Softball/Baseball Field Tournaments City Fields)	Per 12 Hour Day (Add'l hrs. \$35/2hr. Block)	\$150	Per Day	P&R / Parks	Transactional	Contract / Agreement	01/01/2005	Original Fee
5	Ball Field Lights Rental	Per 2 hour Block	\$25	Per 2 Hours	P&R / Parks	Transactional	Contract / Agreement	01/01/2005	Original Fee
6	Industrial League Basketball Team Entry Fee	Per Team	\$300	Per Team	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
7	Track - Individual Entry Fee	Track-Individual	\$65	Per Person	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
8	Baseball - Individual Entry Fee	Youth Baseball-Individual	\$15 / \$20	Per Person In-City / Out-of-City	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
9	Youth Basketball - Individual Entry Fee	Youth Basketball-Individual	\$15 / \$20	Per Person In-City / Out-of-City	P&R / Athletics	Transactional	Contract / Agreement	12/01/2008	Original Fee
10	Youth Football (Little League)-Individual Entry Fee	Youth Football (Little League Football)	\$35	District 7 Only	P&R / Athletics	Transactional	Contract / Agreement	07/01/2008	Original Fee

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 9**  
**FY 2020 - 2021 - PARKS & RECREATION FEE SCHEDULE**

<b>#</b>	<b><u>Fee Name</u></b>	<b><u>Fee Descriptions</u></b>	<b><u>Fee Amount</u></b>	<b><u>Calculation Basis</u></b>	<b><u>Department / Division</u></b>	<b><u>Collection Method</u></b>	<b><u>Collection Basis</u></b>	<b><u>Last Time Adjusted</u></b>	<b><u>Background of Fee</u></b>
1	All Day Admission	In County 12 and under Mon. - Thurs.	\$1	Daily	Skate Park	Transactional	Contract/Agreement	06/01/2009	Original Fee
2	All Day Admission	In County - 12 and under Fri. - Sun.	\$2	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
3	All Day Admission	In County - 13 and older Mon. - Thurs.	\$2	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
4	All Day Admission	In County - 13 and older Fri. - Sun.	\$3	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
5	All Day Admission	Out of County - 12 and under Mon. - Thurs.	\$2	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
6	All Day Admission	Out of County - 12 and under Fri. - Sun.	\$3	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
7	All Day Admission	Out of County - 13 and over Mon. - Thurs.	\$3	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
8	All Day Admission	Out of County - 13 and over Fri. - Sun.	\$4	Daily	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
9	Yearly Pass	In County - 12 and under	\$30	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
10	Yearly Pass	In County - 13 and over	\$50	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
11	Yearly Pass	In County - Family Plan	\$80	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
12	Yearly Pass	Out of County - 12 and under	\$60	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
13	Yearly Pass	Out of County - 13 and over	\$60	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
14	Yearly Pass	Out of County - Family Plan	\$90	Yearly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee
15	Birthday Party Rental	Private Birthday Party Rental	\$50	Hourly	Skate Park	Transactional	Contract / Agreement	06/01/2009	Original Fee

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 10**  
**FY 2020 - 2021 - AIRPORT FEE SCHEDULE**

#	Fee Name	Fee Descriptions	Fee Amount	Calculation Basis
1	Hangar Rent / Daily	Small Aircraft, Hangar A/B	\$55	Aircraft Size
2	Hangar Rent / Daily	Medium Aircraft, Hangar A/B	\$110	Aircraft Size
3	Hangar Rent / Daily	Large Aircraft, Hangar A/B	\$220	Aircraft Size
4	Hangar Rent / Monthly	T-Hangar	\$300	Set Fee
5	Hangar Rent / Monthly	Small Aircraft, Hangar A/B	\$300	Aircraft Size
6	Hangar Rent / Monthly	Small Aircraft, Hangar D	\$175	Aircraft Size
7	Hangar Rent / Monthly	Medium Aircraft, Hangar A/B	\$415	Aircraft Size
8	Hangar Rent / Monthly	Medium Aircraft, Hangar D	\$275	Aircraft Size
9	Hangar Rent / Monthly	Large Aircraft, Hangar A/B	\$575	Aircraft Size
10	Hangar Rent / Monthly	Large Aircraft, Hangar D	\$425	Aircraft Size
11	Hangar Rent / Nightly	Small Aircraft	\$50	Aircraft Size
12	Hangar Rent / Nightly	Medium Aircraft	\$100	Aircraft Size
13	Hangar Rent / Nightly	Large Aircraft	\$200	Aircraft Size
14	Tiedown / Monthly	Tiedown Monthly	\$50	Set Fee
15	Tiedown / Daily	Tiedown / Daily	\$12	Set Fee
16	Hangar Rent / Monthly	RC & A	\$1,250	
17	Hangar Rent / Monthly	Concept Management Corp.	\$600	
18	Hangar Rent / Annual	Johnson Development	\$45,702	\$.25/sq. ft.
19	Storage end units	Storage end units	\$55	
20	Annual	Through The Fence - Airflow	\$600	
21	Call Out Fee	Fee for After Hours Service	\$150	
22	Catering Fee	Fee for providing catering service	20% of catering cost	
23	Courtesy Vehicle Fee	Fee for use of Courtesy Car	\$50	2 hour limit exceeded
24	Ground Power Unit Fee	Fee for providing GPU service	\$50	
25	Aviation Fuel	AvGas, 100LL, per gallon	\$3.51 / \$4.10 / \$4.54	Per Gallon
26	Aviation Fuel	Jet A with additive, per gallon	\$2.02 / \$3.19	Per Gallon
27	Fuel Flowage Fee	Flowage Fee, Johnson	\$20,000	Flat rate, > 200,000 gal \$.10 / gal < 200,000 gal
28	Oil	Aero	\$4.50	Per Quart
29	Oil	Aero Shell 80 Mineral	\$10.00	Per Quart
30	Oil	Aero Shell 100W	\$10.00	Per Quart
31	Oil	Aero Shell 100 Mineral	\$10.00	Per Quart
32	Oil	Aero Shell 100 Plus	\$10.00	Per Quart
33	Oil	Aero Shell 15W-50	\$10.00	Per Quart
34	Oil	Exxon Turbo 2380	\$12.75	Per Quart
35	Oil	Phillips X/C 20W-50	\$4.50	Per Quart
36	Transient Ramp Fee	Single Engine Piston	\$10.00	
37		Twin Engine Piston	\$20.00	
38		Turbo Prop and Jet Aircraft	\$75 / \$100	

**CITY OF SPARTANBURG, SC**  
**ATTACHMENT - 11**  
**FREEDOM OF INFORMATION REQUEST FOR PUBLIC RECORDS**  
**FY 2020 - 2021**

<u>FOIA ACTIVITY</u>	<u>Associated Charges</u>
1. <b><u>Search/Retrieval Time</u></b> * First 30 minutes * Every additional 30 minutes	No Charge \$5.00 per every 30 minutes
2. <b><u>Black &amp; White Copies</u></b> Size 8 1/2" x 11" and or legal * First 50 pages * Each additional page  Size 11" x 17"	No Charge 15 cents per page  15 cents per page
3. <b><u>Color Copies</u></b>	20 cents per page
4. <b><u>Digital Copy on CD</u></b>	\$5.00 each
5. <b><u>Digital Video Copy on DVD</u></b>	\$10.00 each
6. <b><u>Accident Report</u></b> * Each copy	\$1.00 each
7. <b><u>Incident Report</u></b> * Each additional copy	\$1.00 each
8. <b><u>Police Mugshot Copy</u></b>	\$3.00 each
9. <b><u>Photographs</u></b> * Digital Copies on Photo CD * Prints	\$2.00 At Cost for Reproduction
10. <b><u>Standard Maps/Plots</u></b> * Up to 11" x 17" size * Anything over 11" x 17"	50 cents per copy \$10.00 per copy