



# CITY OF SPARTANBURG

SOUTH CAROLINA

## CITY COUNCIL AGENDA

City Council Meeting  
CC Woodson Recreation Center Gym  
210 Bomar Avenue  
Spartanburg, SC  
Monday, August 24, 2020  
5:30 p.m.

- I. Moment of Silence
- II. Pledge of Allegiance
- III. Approval of the Minutes from the August 10, 2020 City Council Meeting
- IV. Approval of the Agenda for the August 24, 2020 City Council Meeting
- V. Public Comment  
\*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Recognition of City of Spartanburg Retiring Police Officer MPO Les Lindsey  
Presenter: Mayor Junie White
- VII. Proclamation Recognizing August as Black Business Month  
Presenter: Mayor Junie White
- VIII. Consent Agenda
  - A. To Enter into a Franchise Agreement with Verizon Wireless to Construct, Install, Maintain, Repair, Operate, Relocate, Replace and Remove Certain Small Wireless Facilities Using the Rights of Way in the City of Spartanburg, South Carolina (Second Reading)  
Presenter: Bob Coler, City Attorney
- IX. Emergency Ordinance Extension
  - A. Extension of the Emergency Ordinance Passed by City Council on June 26, 2020 Requiring Individuals to Wear Face Coverings in Certain Circumstances, and Matters Related Thereto. (One Reading)  
Presenter: Robert P. Coler, City Attorney

**X. Ordinance**

- A. Adopting and Enacting a New Code for the City of Spartanburg, South Carolina; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation There of; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective (First Reading)**

**Presenter: Robert P. Coler, City Attorney**

**XI. Resolution**

- A. Approving Purchase of Property at Norris Court  
(Tax Map Parcel Number 7-16-05-208.00)**

**Presenter: Martin Livingston, Neighborhood Services Director**

**XII. Update on 2020 Activities of the Public Services Department**

**Presenter: Mitch Kennedy, Assistant City Manager**

**XIII. Update on Comprehensive Plan Process**

**Presenter: Natalia Rosario, Planner**

**XIV. Briefing on Policing Policy Update**

**Presenter: Chris Story, City Manager  
Police Chief Alonzo Thompson**

**XV. Staff Covid19 Update**

**Presenter: Chris Story, City Manager**

**XVI. City Council Updates**

**XVII. Executive Session Pursuant to Section 30-40-70 (a) (2) of the South Carolina Code to Receive Legal Advice**

**XVIII. Adjournment**

*\* Non-Agenda Items*

*City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.*

*\*Agenda Items*

*City Code Sec. 2-56. Addressing Council, Comments or Remarks to Council on Agenda Items Not Requiring Public Hearing. On agenda items not requiring a Public Hearing, please provide to the City Clerk prior to the opening of the meeting, your desire to speak on an agenda item. Remarks shall be limited to five (5) minutes and total remarks on any agenda item shall not exceed twenty (20) minutes.*





**City Council Meeting  
CC Woodson Recreation Center Gym  
210 Bomar Avenue  
Spartanburg, SC  
Monday, August 10, 2020  
5:30 p.m.**

**(These minutes are subject to approval  
at the August 24, 2020 City Council meeting.)**

**City Council met this date with the following Councilmembers present: Mayor White, Mayor pro tem Ruth Littlejohn, Councilmembers Erica Brown, Jerome Rice, Meghan Smith, Jamie Fulmer and Rob Rain. City Manager Chris Story and City Attorney Robert Coler were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.**

**I. Moment of Silence - observed**

**II. Pledge of Allegiance – observed**

**III. Approval of the Minutes from the July 27, 2020 City Council Meeting –**  
*Mayor pro tem Littlejohn made a motion to approve the minutes as received.  
Councilmember Rice seconded the motion, which carried unanimously 7 to 0.*

**IV. Approval of the Agenda for the August 10, 2020 City Council Meeting –**  
*Councilmember Smith made a motion to approve the agenda as received.  
Councilmember Brown seconded the motion, which carried unanimously 7 to 0.*

**V. Public Comment**

*\*Citizen Appearance forms are available at the door and should be submitted to the City Clerk*

- 1. Ms. Brenda Lee Pryce, invited Council to a birthday celebration for Mary H. Wright on Tuesday, August 11, 2020*
- 2. Mr. Robert Lee Weathers, 6 Cleveland Ct., Drayton, SC, voiced his concerns about the rezoning of Drayton property owned by Pacolet Milliken.*

**VI. Recognition of Fire Chief Marion Blackwell for Receiving the Southeastern Association of Fire Chiefs Career Fire Chief of the Year**

**Presenter: Chris Story, City Manager**

**Mr. Story** read the accolades from the Southeastern Association of Fire Chiefs for the award Chief Blackwell was given. He mentioned that the nomination came from one of Chief Blackwell's former employees.

***Council** received the report as information and congratulated Chief Blackwell on receiving the award*

**VII. Presentation by Blue Duck Scooters**

**Presenter: Martin Livingston, Neighborhood Services Director**

**Megan McNamara, Blue Duck Scooters**

Members of the Blue Duck Scooters team gave a presentation to Council regarding the possibility of bring their product to Spartanburg

*Council received the report as information.*

**VIII. Public Hearing**

**A. Accepting the Property Owned by Pacolet Milliken, LLC, and Being Located at 225 Milliken Street & “0” Cleveland Court, and that Portion of Milliken Street and Cleveland Court Abutting Said Properties, and is Further Identified on Spartanburg County Tax Map as 7-08-16-043.00 & 7-08-16-061.00 as a Part and Parcel of the City of Spartanburg and Declaring Said Property Annexed to and a Part and Parcel of the City of Spartanburg (First Reading)**

**Presenter: Rachel Grothe, Planning**

**Ms. Grothe** presented the item to Council as follows:

“The applicant has requested an R-6, General Residential zone designation with the intention of developing the site with multi-family units. Table 402- Standards for Group Housing Projects, indicates that 2,500 square feet of lot area is required per dwelling unit. The project site is located across the street from the Drayton Mills complex, a successful mixed use development. Therefore, the proposed annexation and multi-family development makes sense in this location.

A full traffic study would need to be requested and undertaken in order to identify any potential traffic impacts of the proposed development. Impacts are primarily congestion or safety related.

Staff concludes that the proposed annexation and zoning, along with the subsequent multi-family development, are appropriate for the project site. A preliminary site plan was submitted and is attached for informational purposes. Should this project reach the construction phase, a full Site Plan review process will be required. This helps to ensure that the development meets or exceeds the standards laid out in the Zoning Ordinance. Furthermore, the project will be subject to review by all other applicable City departments to make certain a quality and safe development.

**PLANNING COMMISSION RECOMMENDATION:** The request was endorsed by the Planning Commission on July 16, 2020 by a vote of 4 to 0.”

Mayor White opened the public hearing asking if there was anyone present who wanted to speak against the proposed annexation. Hearing none, Mayor White asked if there was anyone present who wanted to speak in favor of the proposed annexation.

*Hearing none, Councilmember Rice made a motion to close the public hearing. Councilmember Brown seconded the motion, which carried unanimously 7 to 0. Councilmember Smith made a motion to approve the proposed annexation on first reading. Mayor pro tem Littlejohn seconded the motion, which carried unanimously 7 to 0.*

## **IX. Ordinance**

### **A. To Enter into a Franchise Agreement with Verizon Wireless to Construct, Install, Maintain, Repair, Operate, Relocate, Replace and Remove Certain Small Wireless Facilities Using the Rights of Way in the City of Spartanburg, South Carolina (First Reading)**

**Presenter: Bob Coler, City Attorney**

**Mr. Coler** presented the item to Council as follows:

“To date, city staff has been contacted by two providers of broadband wireless services, Verizon and AT&T, expressing an interest in installing SWFs in the City. As a result of those conversations, the City Attorney’s Office prepared a proposed ordinance to regulate the implementation of SWFs in the City. First reading occurred on June 24, 2019. At second reading on July 8, 2019, Council, in response to public comment, tabled the matter and recommended city staff meet with concerned citizens. On January 27, 2020, second reading occurred and passed 5 to 2.

A public meeting occurred on Tuesday, October 22, 2019. At that meeting citizens, residents and non-residents of the City, expressed concerns about 1) the long-term health effects of radio frequency on the human body and the environment, 2) the threat to personal privacy, and 3) the potential negative visual impacts of SWFs, particularly with regard to historic trees. As a result of that meeting, the City’s proposed process for the implementation of SWFs will allow city staff to factor into the permit decision the proposed locations for SWFs, will regulate radio frequency, will provide notice to owners and residents within a certain distance of proposed SWFs, will protect historic trees, and will minimize negative visual impacts of SWFs through concealment requirements.

**ACTION REQUESTED:** City Council to approve the Franchise Agreement between the City of Spartanburg and Verizon Wireless for small cell wireless facilities within the City limits.

**BUDGET AND FINANCIAL DATA:** City anticipates being reimbursed by the applicant for a SWF permit for any “make ready work” conducted by city staff to implement particular SWF’s. City anticipates collecting nominal fees to process applications and nominal rates for the use of public rights of way.”

***Mayor White** made a motion to approve the ordinance as presented on First Reading. Mayor pro tem Littlejohn seconded the motion, which carried unanimously 7 to 0.”*

**X. Resolution**

**A. Approving the Purchase of 457 Bethlehem Drive (Block Map Sheet 7-16-01-388.00) and 321 Caulder Avenue (Block Map Sheet 7-16-07-113)**

**Presenter: Bob Coler, City Attorney**

**Mr. Coler** presented the item to Council as follows:

“Property located at 457 Bethlehem Drive (Block Map Sheet 7-16-01-388.00) and 321 Caulder Avenue (Block Map Sheet 7-16-07-113.00) is owned by Redrock Capital, LLC. Homes that were located on the property were condemned and demolished. The owner would like to sell the property to the City of Spartanburg. Both properties are located within the City limits.

**ACTION REQUESTED:** Council to approve the purchase of both properties.

**BUDGET & FINANCIAL DATA:** \$5606.01 for both properties. Per the Spartanburg County assessors page, the market value for 457 Bethlehem Drive is \$20,000.00 and the market value for 321 Caulder Avenue is \$45,500.00”

*After discussion, Mayor pro tem Littlejohn made a motion to approve the resolution as presented. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.*

**XI. Boards and Commissions**

**A. Council Interview Committee Recommendations**

**Presenter: Councilmember Meghan Smith**

**Councilmember Smith** stated that the Interview Committee had met and interview several very qualified applicants.

*Councilmember Smith stated that the committee was recommending Kenneth Brown and Anne Rodrick for appointment to the Architectural Design and Historic Review (HARB). Councilmember Fulmer made a motion to approve the recommendations. Councilmember Rain seconded the motion, which carried unanimously 7 to 0.*

*Councilmember Smith stated that the committee was recommending Brooks Gaylord and Reggie Browning for appointment to the Spartanburg Housing Authority Board. Councilmember Rice made a motion to approve the recommendations. Mayor pro tem Littlejohn seconded the motion, which carried unanimously 7 to 0.*

**XII. Staff Covid19 Update**

**Presenter: Chris Story, City Manager**

**Mr. Story** updated Council on procedures currently used and others that have been implemented during the pandemic.

*Council received the report as information.*

**XIII. City Council Updates- Each Councilmember gave updates on their activities since the previous council meeting.**

**XIV. Executive Session Pursuant to Section 30-4-70 (a) (5) of the South Carolina Code to Discuss Matters Relating to an Economic Development Project**

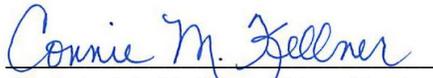
*Councilmember Rice made a motion to adjourn to Executive Session for the stated reason. Councilmember Fulmer seconded the motion, which carried unanimously 7 to 0. Council adjourned to Executive Session at 7:17 p.m.*

*Council reconvened to regular session at 7:41 p.m.*

*Mayor White stated that discussion was held with no decisions made.*

**XV. Adjournment –**

*Councilmember Fulmer made a motion to adjourn the meeting. Mayor pro tem Littlejohn seconded the motion, which carried unanimously 7 to 0. The meeting adjourned at 7:41 p.m.*

  
**Connie M. Kellner, City Clerk**





## REQUEST FOR CITY COUNCIL ACTION

**TO:** Chris Story, Manager

**FROM:** Robert Coler, Attorney

**SUBJECT:** Extending the Emergency Ordinance requiring individuals to wear face coverings in certain circumstances, and matters related thereto.

**DATE:** August 18, 2020

**BACKGROUND:** City Council met on June 26, 2020 to enact an emergency ordinance requiring individuals to wear face coverings in a grocery store, pharmacy, restaurants, retail stores, salons, barber shops, and grocery stores. The ordinance also outlined that all persons entering City Hall, the Police Department, the Fire Department, the Community Services Building, the Public Works building, the Sparta Passenger Center, and all City buses are required to wear a mask. Per the South Carolina Department of Health and Environmental Control as of August 17, 2020 the trend in incidence rate of Covid 19 in Spartanburg County is decreasing. In order to protect, preserve and promote the general health, safety, and welfare and the peace and order of the Community, the City wants to continue to take steps to try to protect the citizens and employees of the City from increased risk of exposure by continuing to require face mask in certain circumstances.

**ACTION REQUESTED:** City Council to approve the ordinance extending the requirement of mask wearing in the aforementioned places beginning August 24, 2020 and expiring automatically on the 61<sup>st</sup> day after enactment.

**BUDGET AND FINANCIAL DATA:**

## AN EMERGENCY ORDINANCE

### REQUIRING INDIVIDUALS TO WEAR FACE COVERINGS IN CERTAIN CIRCUMSTANCES, AND MATTERS RELATED THERETO

WHEREAS, it is well recognized that SARS-CoV-2 the virus that causes the disease COVID-19 is presents a public health concern that requires extraordinary protective measures and vigilance; and

WHEREAS, on March 11, 2020, the World Health Organization declared a world-wide pandemic; and

WHEREAS, on March 13, 2020, the President of the United States has declared a National Emergency for the United States and its territories in an effort to reduce the spread of the virus; and

WHEREAS, on March 13, 2020, the Governor of the State of South Carolina Henry McMaster has declared a state of emergency for the State of South Carolina; and

WHEREAS, S.C. Code Ann. § 5-7-250 empowers Council to enact emergency ordinances affecting life, health, safety, or property; and

WHEREAS, COVID-19 has spread across the state with the South Carolina Department of Health and Environmental Control (“SCDHEC”) confirming the localized person-to-person spread of COVID-19 in South Carolina, which indicates a significantly risk of exposure and infection and creating an extreme public health risk; and

WHEREAS, as of August 18, 2020, the total number of confirmed cases in the South Carolina is approximately 107, 672 and the number of confirmed deaths is 2,343. The number of confirmed cases in Spartanburg County is 4,445; and

WHEREAS, the number of cases is growing rapidly and if COVID-19 continues to spread in the City, the number of persons relying on medical, pharmaceutical, and general cleaning supplies will increase, the private and public sector work force will be negatively impacted by absenteeism, and the demand for medical facilities may exceed locally available resources; and

WHEREAS, it is vitally important that we all work together to decrease the widespread proliferation of COVID-19 among us all now rather than suffer the unfortunate and devastating consequences later; and

WHEREAS, the Centers for Disease Control and Prevention (“CDC”) and SCDHEC advise the use of cloth face coverings to slow the spread of COVID-19; and

WHEREAS, taking measures to control outbreaks minimizes the risk to the public, maintains the health and safety of the City’s residents, and limits the spread of infection in our communities and within the healthcare delivery system; and

WHEREAS, in order to protect, preserve, and promote the general health, safety and welfare and the peace and order of the community, the City is taking steps to try to protect the citizens and employees of the City from increased risk of exposure; and

WHEREAS, in light of the foregoing, City Council deems it proper and necessary to adopt this emergency ordinance in order to require (a) patrons of grocery stores and pharmacies to wear face coverings while inside the store in light of the fact these establishments sell essential goods such that individuals do not have a meaningful choice to decide not to shop there and (b) all employees of restaurants, bars, retail establishments, salons, grocery stores, and pharmacies to wear face coverings at any time there is face to face interaction with the public.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SPARTANBURG, SOUTH CAROLINA:

1. All persons entering a grocery store or pharmacy in the City must wear a face covering while inside the establishment. For purposes of this ordinance, the term grocery store shall mean a retail establishment that primarily sells food, but may also sell other convenience and household goods; the term does not include a convenience store. The business shall not have responsibility for enforcing this requirement, but shall post conspicuous signage at all entrances informing its patrons of the requirements of this section.
2. All restaurants, retail stores, salons, barber shops, grocery stores, and pharmacies in the City must require their employees to wear a face covering at all times while having face to face interaction with the public.
3. Any person who is unable to safely wear a face covering due to age, an underlying health condition, or is unable to remove the face covering without the assistance of others is exempt from this ordinance. Furthermore, any person whose religious beliefs prevent them from wearing a mask or any person complying with the directions of law enforcement officers are exempt from this ordinance.
4. During the term of this emergency ordinance, any ordinance, resolution, policy, or bylaw of the City that conflicts with the provisions hereof shall be and is hereby suspended and superseded.
5. A person who fails to comply with Section 1 of this ordinance shall be guilty of a civil infraction, punishable by a fine of not more than \$25.00.
6. A person who fails to comply with Section 2 of this ordinance shall be guilty of a civil infraction, punishable by a fine of not more than \$100.00. Each day of a continuing violation of this ordinance shall be considered a separate and distinct offense. In addition to the fines established by this section, repeated violations of this ordinance by a person who owns, manages, operates or otherwise controls a business subject to this ordinance may, subject to all procedural protections set forth in the City Code, result in the suspension or revocation of any occupancy permit or business license issued to business where the repeated violations occurred. Repeated violations of this ordinance is additionally hereby declared to be a public nuisance, which may be abated by the City by restraining order, preliminary and permanent injunction, or other means provided for by the laws of this State. The foregoing notwithstanding, every effort shall be made to bring the business into voluntary compliance with the terms of this ordinance prior to the issuance of any citation. For the purposes of Section 2 of this ordinance, "person" shall be defined as any individual associated with the business who has the control or authority and ability to enforce the social distancing requirements of the ordinance within the business, such as an owner, manager or supervisor. "Person" may also include an employee or other designee that is present at the business

but does not have the title of manager, supervisor, etc. but has the authority and ability to ensure that the requirements of this ordinance are met while the business is open to the public.

7. Furthermore, Council recommends, but does not require, all persons entering all other public buildings or private buildings into which the public is invited, that are not included in Paragraph 1 above, wear a face covering while inside the establishment. Proprietors of such buildings are encouraged to adopt and enforce a policy of requiring face coverings for all employees and visitors to their respective buildings and to post conspicuous signage at all entrances.
8. City Council hereby directs the City Manager to exercise his inherent authority (herein after “City Manager’s Authority”) pursuant to Chapter 2, Article IV, Division 2 of the Code of Ordinances of the City of Spartanburg (herein after “City Code”) to require face coverings of all persons entering the common areas of all City operated facilities, including, but not limited to, City Hall, the Police Department, the Fire Department, the Community Services Building, the Public Works building, the Sparta Passenger Center, and all City buses.
9. City Council further directs the City Manager, pursuant to City Manager’s Authority, to identify and direct a city department or departments to establish and carry out a strategic plan of advising, educating, and collaborating with local business owners to implement and carry out Council’s requirements and recommendations stated herein.
10. City Council further directs the City Manager to report to Council on the community’s adherence to the recommendations stated herein and whether Council needs to consider a progressive step toward other mandatory face covering requirements.
11. Should any provision, section, paragraph, sentence or word of this ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words of this ordinance as hereby adopted shall remain in full force and effect.
12. This emergency ordinance shall be effective at 12:01 p.m. on Tuesday, August 25, 2020 and shall be terminated by the issuance of another ordinance or shall automatically expire on the 61st day after enactment of this ordinance, whichever date is earlier.

DONE, RATIFIED AND PASSED THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY





## REQUEST FOR CITY COUNCIL ACTION

**TO:** Chris Story, Manager

**FROM:** Robert Coler, Attorney

**SUBJECT:** Adopting and Enacting a New Code for the City of Spartanburg, South Carolina; Providing for the repeal of certain ordinances not included therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing when such Code and this Ordinance shall become effective.

**DATE:** August 18, 2020

**BACKGROUND:** City Attorney, City Clerk, and other departments within the City reviewed and researched at length the current Code for the City of Spartanburg. The Code of the City of Spartanburg was last codified on August 3, 1988. Numerous sections of the Code were outdated or State Law had passed that superseded the City law. In light of these conversations and research, we gathered all ordinances passed since 1988 and up until October 28, 2019 and submitted to Municode for codification. Municode has provided us with an up to date Code and will place online once the Ordinance is enacted.

**ACTION REQUESTED:** City Council to approve the ordinance adopting and enacting a New Code for the City of Spartanburg, South Carolina.

**BUDGET AND FINANCIAL DATA:** Codification fees (including legal analysis, organization of Code, final print copies and initial weblink) \$13,000.00

## ORDINANCE

ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF SPARTANBURG, SOUTH CAROLINA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL:

Section 1. The Code entitled "Code of Ordinances, City of Spartanburg, South Carolina," published by Municipal Code Corporation, consisting of chapters 1 through 42, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before October 28, 2019, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished according to code Section 1-11. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the city council to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after October 28, 2019, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective upon second reading of this ordinance.

Passed and adopted by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

1<sup>st</sup> Reading: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

2<sup>nd</sup> Reading: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Certificate of Adoption**

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
City Clerk





## REQUEST FOR CITY COUNCIL ACTION

**TO:** Chris Story, City Manager  
**FROM:** Martin Livingston, Neighborhood Services Director  
**SUBJECT:** Purchase of Vacant Property at Norris Court  
**DATE:** August 24, 2020

**BACKGROUND:**

Moore-Ward Properties, the owners of property located at Norris Court (7-16-05-208.00) is interested in selling property to the City of Spartanburg for \$1,500.00. The appraisal of the property is \$1,500. The property is located in the Highland Neighborhood. Purchase of the property is for the implementation of the Highland Transformation Plan. Purchase of the property is subject to clear title.

**ACTION REQUESTED:**

Approval of Resolution to purchase the property from:  
Moore Ward Properties, the owner of property located at Norris Court (7-16-05-208.00) in the Highland Neighborhood.

**BUDGET & FINANCIAL DATA:**

Recording Fees: \$10.00  
Estimated annual maintenance: \$300.00

A RESOLUTION  
APPROVING PURCHASE OF PROPERTY AT NORRIS COURT  
(TAX MAP PARCEL NUMBER 7-16-05-208.00)

WHEREAS, the City of Spartanburg (the “City”) continues its interest in supporting redevelopment and reinvestment of neighborhoods; and

WHEREAS, the owner of the property, Moore-Ward Properties, has agreed to sell the vacant property located at Norris Court, Tax Map Parcel Number 7-16-05-208.00 for \$1,500.00; and

WHEREAS, the City has determined that it is in the public interest to purchase the vacant property located at Norris Court, Tax Map Parcel Numbers 7-16-05-208.00, from Moore-Ward Properties.

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Members of City Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1. To accept the donation of the Properties as described herein.

Section 2. Moore-Ward Properties shall execute and deliver a deed, in a form approved by the City Attorney, to the City conveying the Properties described herein.

Section 3. This Resolution shall become effective upon the date of enactment.

DONE AND RATIFIED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

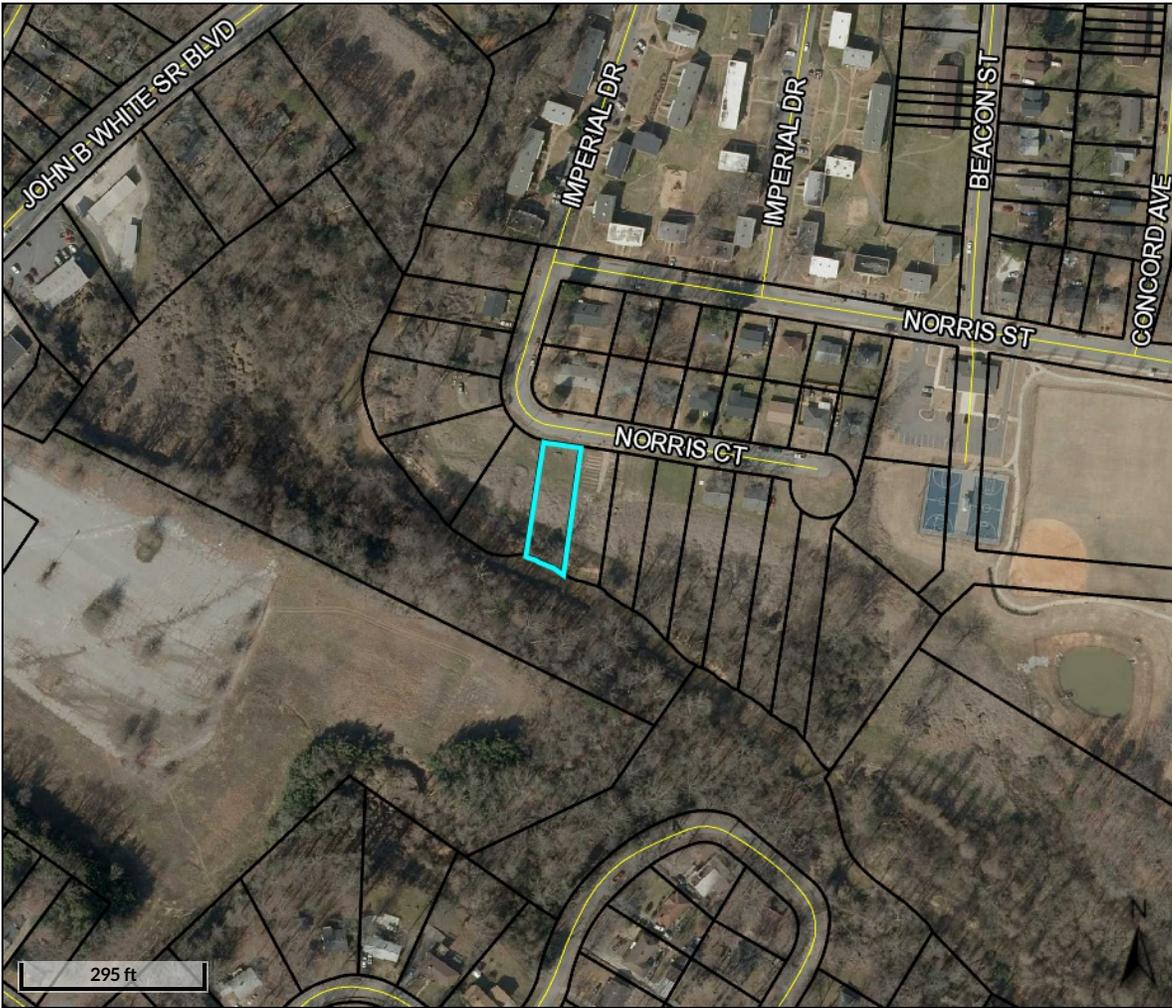
\_\_\_\_\_  
Junie L. White, Mayor.

ATTEST:

\_\_\_\_\_  
Connie S. McIntyre, City Clerk.

APPROVED AS TO FORM:

\_\_\_\_\_  
Robert P. Coler  
City Attorney



Overview



Legend

- Parcels
- Parcel Line in ROV
- Roads
- County Line

<b>Parcel ID</b>	7-16-05-208.00	<b>Alternate ID</b>	152354	<b>Owner Address</b>	MOORE-WARD PROPERTIES
<b>Sec/Twp/Rng</b>	n/a	<b>Class</b>	Non-Qualified Regular Residential Vacant		SEWELL HYMEL SARA C/O
<b>Property Address</b>	NORRIS CT	<b>Acreeage</b>	n/a		246 ORMOND VILLAGE DR
	SPARTANBURG				DESTREHAN, LA 70047
<b>District</b>	n/a				
<b>Brief Tax Description</b>	LOT 24 BROOKVIEW TERRACE PB 52-362-363 DB 42U-521 DB 45N-600				
	<i>(Note: Not to be used on legal documents)</i>				

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## **Memo to Council**

**TO: Chris Story, City Manager**

**FROM: Mitch Kennedy, Assistant City Manager**

**SUBJECT: Public Services Department Update**

**DATE: August 20, 2020**

**Staff would like to update City Council on the 2020 Activities of the Public Services Department**





## MEMORANDUM TO COUNCIL

**TO:** Chris Story, City Manager

**FROM:** Martin Livingston, Development Services Director &  
Natalia Rosario, Senior Planner

**SUBJECT:** Update on Comprehensive Planning Process

**DATE:** Thursday, August 20, 2020

**SUMMARY:** Since the Spring, City staff have been working with the consultants from Town Planning and Urban Design Collaborative to complete the preliminary work required before launching a comprehensive planning initiative. The Think Tank (or steering committee) has been formed and has met once already; their primary duty at this time involves recruiting people to be involved in the plan, and to brainstorm creative and safe ways to engage the public throughout this process.

To date, the planning process website has launched, and can be found at [www.planspartanburg.com](http://www.planspartanburg.com) – interested citizens can create an account and begin providing us feedback on what they want to see in Spartanburg, and more activities/forums will be added as we progress through the public engagement this fall.

Please see the schedule for larger presentations, workshops, and the weeklong Planapalooza below, keeping in mind that city staff will be reaching out to foster and support smaller feedback sessions involving Neighborhood Associations, religious institutions, non-profit institutions, local businesses, schools, and any other group, collaborative, or individual involved in the life of the city. Staff will also be supplying anyone interested with “On The Table” materials, to enable them to run their own feedback meetings with small groups of friends or family, which will then be returned to staff and utilized to inform the plan.

Project Kick-off Presentation: Wednesday September 9<sup>th</sup>, 2020; this will be a brief online presentation in the evening, giving an overview of the project and the website, to show people how to participate in upcoming events. It will be live and recorded, so people can ask questions after the presentation or submit them later.

Visioning Workshops: September 28<sup>th</sup> or 29<sup>th</sup>, 2020 (staff will also do something in-person the weekend of the 26<sup>th</sup>-27<sup>th</sup> if possible) – these will be a series of online activities, with brief presentations explaining the purpose of each, to the public.

Planapalooza: Thursday Oct 22<sup>nd</sup> to Monday Oct 26<sup>th</sup> (opening presentation on the evening of the 22<sup>nd</sup>, online technical meetings on the 23<sup>rd</sup> and 24<sup>th</sup>, work-in-progress summary presentation mid-week (the 28<sup>th</sup> or 29<sup>th</sup>))

**ADDITIONAL INFORMATION:** *Think Tank Member List*

*Araceli Hernandez-Laroche – USC Upstate, Hispanic Alliance*

*Laura Henthorn – Mark III Development*

*Shaunte Evans – Spartanburg Housing Authority*

*Russel Booker – Spartanburg Academic Movement*

*Jared Wilson – City Planning Commission Chair*

*Ralph Settle – Colliers Intl.*

*Marquice Clark – School District 7*

*Jalitha Moore – Spartanburg County Chamber of Commerce*

*Antiwan Tate – My Brother's Keeper*

*Hannah Jarrett – United Way of the Piedmont*

*Wesley Hammond – Chair, Citizens Advisory Committee*

*Toni Sutton – Neighborhood Association President, South Converse Neighborhood*

# PLAN SPARTANBURG has begun!

Plan Spartanburg is the City's Comprehensive Plan update process. You are invited to join the discussion about the City's goals for the future!

## WHO?

**YOU!** This project is led by City of Spartanburg staff and consultants Town Planning & Urban Design Collaborative (TPUDC), but it's **YOU** that makes the difference! Be sure to share your ideas, concerns, and feedback with the team!

## WHAT IS A COMPREHENSIVE PLAN?

A comprehensive plan is a policy document that details the City's long-term vision and goals, and outlines the steps necessary to achieve them. An updated Comprehensive Plan will use a combination of data and public input to address today's issues and guide future growth and development. We'll discuss opportunities related to economic development, housing, transportation, land use, cultural and natural resources, community facilities and more! The plan will identify the community's goals for the future and provide recommendations and strategies to achieve them. The entire Plan and project will be focused on equity – ensuring that everyone in Spartanburg has an equal opportunity to participate in the process and be part of the City's future!

## WHEN?

**Now!** The interactive project website has launched and planning is underway for several virtual events this fall! Stay tuned for more info!

## WHERE?

[www.planspartanburg.com](http://www.planspartanburg.com) and your mailbox! Register on the website today for project updates and virtual engagement activities. If you live in Spartanburg, you'll also receive information in the mail soon!

## WHY IS IT SO IMPORTANT TO GET INVOLVED?

This is **YOUR** plan and **YOUR** future! Make your voice heard and help us understand what makes Spartanburg so special!







## **MEMORANDUM**

**TO:** City Council

**FROM:** Chris Story, City Manager

**SUBJECT:** Briefing on Policing Policy Update

**DATE:** August 20, 2020

Earlier this summer (June 8, 2020), Chief Thompson and his team shared a thorough presentation of our police department policies relating to various policing policy concerns that have been subject of significant national discussion this spring and summer. At this upcoming City Council meeting, they will share information about several related updates.

Please let us know if you have any questions.