



**City Council Meeting  
City Council Chambers  
145 West Broad Street  
Spartanburg, SC 29306  
Monday, April 22, 2019  
5:30 p.m.**

**(These minutes were approval  
at the May 13, 2019 City Council meeting.)**

**City Council met this date with the following Councilmembers present: Mayor Junie White Mayor, Mayor pro tem Alan Jenkins, Councilmembers Sterling Anderson, Erica Brown, Jerome Rice, Ruth Littlejohn and Jamie Fulmer. City Manager Chris Story and City Attorney Robert Coler were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.**

- I. Moment of Silence - observed**
- II. Pledge of Allegiance – recited**
- III. Approval of the Minutes of the April 8, 2019 City Council Meeting –**  
*Councilmember Rice made a motion to approve the minutes as received.  
Councilmember Littlejohn seconded the motion, which carried unanimously 5 to 0.*
- IV. Approval of the Agenda of the April 22, 2019 City Council Meeting -**  
*Councilmember Brown made a motion to approve the agenda as received.  
Councilmember Littlejohn seconded the motion, which carried unanimously 5 to 0.*
- V. Public Comment - None**  
\*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. Recognition of Retiring Animal Services Officer Mike Johnson**  
**Presenter: Mayor pro tem Alan Jenkins**  
*Mayor pro tem Jenkins presented Mr. Johnson with a retirement plaque and thanked him for his many years of dedicated service to the City of Spartanburg.*
- VII. Special Events Department Update**  
**Presenter: Mandy Merck, Special Events Manager**  
*Ms. Merck updated Council on upcoming special events for the City of Spartanburg.  
Council received the report as information.*
- VIII. Ordinance**

**A. Authorizing the City Manager to Execute an Agreement for the Transfer of 328 Caulder Avenue – Block Map Sheet 7-16-07, Parcel 157.00; 330 Caulder Avenue – Block Map Sheet 7-16-07; Parcel 158.00; and 334 Caulder Avenue – Block Map Sheet 7-16-07, Parcel 159.00 (First Reading)**

**Mr. Livingston** presented the item to Council as follows:

“Staff is requesting approval for the City Manager to enter into a development agreement for the transfer and development 328, 330, and 334 Caulder Avenue (TMS: 7-16-07: Parcels 157.00, 158.00 and 159.00) located in the South Converse neighborhood. GA Management, LLC an upstate minority owned development team of contractors and real estate developers will build two affordable and workforce housing home on the three properties.

The City will provide closing cost assistance to the affordable buyers at 80% of Area Median Income (AMI) or less. Sales price of the affordable unit will be near \$120,000 or less. Sales prices of the Workforce Housing unit will be at approximately \$160,000. The purpose of this development is to convert useable City property into long term tax producing properties and to meet City’s housing objectives.

**ACTION REQUESTED:** Staff is requesting approval for the City Manager to enter into a development agreement with GA Management, LLC.”

*Councilmember Rice made a motion to approve the ordinance on first reading. Councilmember Littlejohn seconded the motion, which carried unanimously 5 to 0.*

**IX. Other Business**

**A. Saxon Avenue Culvert Improvement Project**

**Presenter: Jay Squires, Streets and Storm Water Manager**

**Mr. Squires** presented the item to Council as follows:

“Staff received bids for the installation of approximately 50 feet of 24 inch drainage pipe from under Saxon Avenue. The project would be near # 530 Saxon Avenue.

The following bids were received:

HRH Services, LLC.	Spartanburg, S.C.	\$ 64,080
Martin and Son Contracting, Inc.	Spartanburg, S.C.	\$ 93,900

Staff has reviewed the bids and the qualifications for each of these contractors. Based on that review, staff has determined that, HRH Services, LLC. is the responsive low bidder. No bids were submitted from MWBE certified contractors. It is anticipated that it will take 20 days (depending on weather) to complete this project. Staff will give neighborhood residents advance notice using door hangers and mailers. A portion of Saxon Avenue will be closed during construction for safety reasons. A detour route will be in place for convenience while the segment of road is closed.

ACTION REQUESTED: Allow staff to accept the bids and authorize the City Manager to enter into a contract with HRH Services, LLC. for the completion of the project.

**BUDGET AND FINANCE DATA:**

\$64,080 to be paid from the Storm Water Construction Account.”

*Councilmember Brown made a motion to approve the award of bid as presented. Councilmember Fulmer seconded the motion, which carried unanimously 5 to 0.*

**X. Consent Agenda**

- A. Ordinance to Amend the Code of the City of Spartanburg 1988, Chapter 2, Article V, Section 2, Division 1. Generally to Add Section 2 – 151 through Section 2-153  
(Second Reading)**

**Presenter: Bob Coler, City Attorney**

*Councilmember Rice made a motion to approve the consent agenda on second reading. Councilmember Brown seconded the motion, which carried unanimously 5 to 0.*

- XI. City Council Updates - Each Councilmember gave updates on their activities since the previous council meeting.**

- XII. Executive Sessions - Councilmember Rice made a motion to adjourn to Executive Session. Councilmember Littlejohn seconded the motion, which carried unanimously 5 to 0. Council adjourned to Executive Session at 6:29 p.m.**

- A. Executive Session Pursuant to Section 30-40-70 (a) (2) of the South Carolina Code to Receive Legal Advice Related to Acquisition of Property**

- B. Executive Session Pursuant to Section 30-4-70 (a) (5) of the South Carolina Code to Discuss Matters Relating to an Economic Development Project**

**Council may take action on matters discussed in Executive Session after exiting Executive Session.**

*Council reconvened at 7:00 p.m. Mayor White stated that discussion was held with no decisions made.*

- XIII. Adjournment - Councilmember Rice made a motion to adjourn the meeting. Councilmember Littlejohn seconded the motion, which carried unanimously 6 to 0. The meeting adjourned at 7:03 p.m.**

*Connie S. McIntyre*

---

**Connie S. McIntyre, City Clerk**