



CITY OF SPARTANBURG

SOUTH CAROLINA

CITY COUNCIL AGENDA

City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC 29306
Monday, June 24, 2019

- I. **Moment of Silence**
- II. **Pledge of Allegiance**
- III. **Approval of the Minutes of the June 10, 2019 City Council Meeting**
- IV. **Approval of the Agenda of the June 24, 2019 City Council Meeting**
- V. **Public Comment**
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk
- VI. **Ordinances**
 - A. **To Authorize and Direct Execution and Delivery of a Quitclaim Deed From the City of Spartanburg to Omnific Spartanburg LLC for the Alleyway Located Behind Omnific Spartanburg LLC at 638 E. Main Street (First Reading)**
Presenter: Robert P. Coler, City Attorney
- VII. **Resolution**
 - A. **Authorizing the Inclusion of Certain Property in a Multi-County Industrial Park within the City Limits of the City Pursuant to Section 4-1-170 of the Code of Laws of South Carolina, 1976, As Amended**
Presenter: Chris Story, City Manager
- VIII. **Consent Agenda**
 - A. **Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance, by Amending Section 206, Changes to District Boundaries, Specifically Parcels 7-12-01-184.00 located on 728 North Church Street that is Currently Zoned R-15 with a Land Use Designation of Single Family Residential District, and Parcel 7-12-01-183.00 Located on "0" Asheville Highway that is Currently Zoned LOD with a Land Use Designation of Limited Office District to Zone B-3, with a Land Use Designation of General Business District in Order to Allow Proposed Owner/Developer to be Able to Develop a Class A Multifamily Community on the Two Parcels. Danny Balon, Seamon Whiteside Engineering, on Behalf of Proposed Owner/Developer Mark Stuermann, Arlington Properties, Inc. on behalf of the Property Owners (Second Reading)**
Presenter: Natalia Rosario, Planner III

IX. Executive Sessions

- A. Executive Session Pursuant to Section 3-4-40(2) Concerning a Personnel Matter Related to Annual Review of Municipal Judge**
- B. Executive Session Pursuant to Section 30-4-70 (a) (5) of the South Carolina Code to Discuss Matters Relating to Real Estate**

Council may take action on matters discussed in Executive Session after exiting Executive Session.

- X. Resolution to Authorize the City Manager to Enter into an Employment Contract for Municipal Judge**
Presenter: Chris Story, City Manager

XI. Ordinances

- A. Ordinance to Provide for the Adoption of a City Operating Budget, Its Execution and Effect, for the Fiscal Period July 1, 2019 Through June 30, 2020 (Second Reading)**
Presenter: Chris Story, City Manager
- B. To Raise Revenues for the City of Spartanburg for the Fiscal Year 2019-2020 to Levy Taxes on all Real Estate and Personal Property, Except Such as is Exempted by Law, in the Corporate Limits of the City of Spartanburg for Corporate Purposes for the Fiscal Year 2019-2020 and to Provide Penalties for the Delinquent Payment of Taxes Levied and Provided for (Second Reading)**
Presenter: James Kennedy, Budget Director
- C. To Establish the Standards for the Placement of Small Wireless Facilities in Covered Areas in the City of Spartanburg, South Carolina; and for Other Purposes (First Reading)**
Presenter: Robert P. Coler, City Attorney

XII. Adjournment

** Non-Agenda Items*

City Code Sec. 2-57. Citizen Appearance. Any citizen of the City of Spartanburg may speak at a regular meeting on any matter pertaining to City Services and operations germane to items within the purview and authority of City Council, except personnel matters, by signing a Citizen's Appearance form prior to the meeting stating the subject and purpose for speaking. No item considered by Council within the past twelve (12) months may be added as an agenda item other than by decision of City Council. The forms may be obtained from the Clerk and maintained by the same. Each person who gives notice may speak at the designated time and will be limited to a two (2) minute presentation.

**Agenda Items*

City Code Sec. 2-56. Addressing Council, Comments or Remarks to Council on Agenda Items Not Requiring Public Hearing. On agenda items not requiring a Public Hearing, please provide to the City Clerk prior to the opening of the meeting, your desire to speak on an agenda item. Remarks shall be limited to five (5) minutes and total remarks on any agenda item shall not exceed twenty (20) minutes.



**City Council Meeting
City Council Chambers
145 West Broad Street
Spartanburg, SC 29306
Monday, June 10, 2019**

**(These minutes are subject to approval at
the June 24, 2019 City Council meeting.)**

City Council met this date with the following Councilmembers present: Mayor White, Mayor pro tem Alan Jenkins, Councilmembers Erica Brown, Jerome Rice, Ruth Littlejohn, Sterling Anderson and Jamie Fulmer. City Manager Chris Story and City Attorney Robert Coler were also in attendance. Notice of the meeting was posted with the Media 24 hours in advance according to the Freedom of Information Act. All City Council meetings are recorded for a complete transcript.

I. Moment of Silence - observed

II. Pledge of Allegiance - recited

III. Approval of the Minutes of the May 28, 2019 City Council Meeting –
*Councilmember Brown made a motion to approve the minutes as received.
Councilmember Littlejohn seconded the motion, which carried unanimously 7 to 0.*

IV. Approval of the Agenda of the June 10, 2019 City Council Meeting –
*Mayor pro tem Jenkins made a motion to approve the agenda as received.
Councilmember Rice seconded the motion, which carried unanimously 7 to 0.*

V. Public Comment - None
*Citizen Appearance forms are available at the door and should be submitted to the City Clerk

VI. Airport Advisory Committee Update
Presenter: Charlie Hodge, Chairman
Mr. Hodge updated Council on activities of the Airport Advisory Committee, including facts and figures of the airport's business past and present.
Mayor White appointed a committee of himself, Mr. Hodge, and Mr. Story to meet with the County Administrator and present the same information to County Council.

VII. Resolutions

A. To Acknowledge the Creation of a Keep South Carolina Beautiful Affiliate in Conjunction with Keep America Beautiful, Inc. within the City of Spartanburg, to be referred to and Known as Keep One Spartanburg Beautiful

Presenter: Mitch Kennedy, Assistant City Manager
Mr. Kennedy presented the item to Council as follows:

“The Spartanburg City Citizen Advisory Council has partnered with the Spartanburg Area Chamber of Commerce to create a proactive process to address litter, and the promotion of beautification projects.

City Staff fully supports their efforts, and recommends approval of the attached Resolution.

ACTION REQUESTED: Approval of Council Resolution”

Evelyn Blakely, John Kimbrell, Christie Snow, and Wesley Hammond came forward to express their support of the proposed resolution.

Councilmember Littlejohn made a motion to approve the resolution as presented. Councilmember Brown seconded the motion, which carried unanimously 7 to 0.

B. Livable Wage Resolution

Presenter: Chris Story, City Manager

Mr. Story presented the item to Council as follows:

“Attached is a proposed resolution, developed at the suggestion of Mayor pro tem Jenkins, which expresses the City’s intent to pay our full-time workforce wages that allow them to meet their basic needs without reliance on public assistance programs.

There are several credible analyses of the incomes necessary to be self-sufficient. We have based this on a rigorous, geographically-specific tool developed by the Massachusetts Institute of Technology (“MIT”). The MIT Living Wage Calculator (<http://livingwage.mit.edu>) uses local data on the cost of housing, food, transportation, child care, healthcare, and other basic needs to compute the earnings necessary for households to be financially self-sufficient in each of the 382 largest metros in the United States, including Spartanburg.

The proposed resolution establishes benchmarks for annual earnings at four points in a person’s career with the City. As a resolution, it would have no permanent binding legal effect. From a legal perspective, it would not alter the terms of employment nor does it create a contract of any kind. This is intended as an expression of our values and a guide to our compensation policies.

The City has approximately 400 full time employees. If the proposed FY20 budget is approved, as of July 1, 2019, only three employees would fall below those proposed standards. It would cost us a total of \$3,150 to adjust them to meet the standard.

Looking beyond FY20, adherence to a target of this nature would likely require adjustments to a small number of positions of similar magnitude in FY21 and beyond. The long-term financial impact of such a policy, if any, is difficult to project given the interplay of the uncertain economic conditions reflected in the indices (inflation, etc.) and our future ability to make merit and cost of living adjustments. However, I think it is a worthy and appropriate policy statement and a healthy check to ensure that, over time, we carefully monitor the lower end of our wage scale.”

After discussion, Mayor pro tem Jenkins made a motion to approve the resolution as presented. Councilmember Littlejohn seconded the motion, which carried 5 to 2. Councilmembers Anderson and Fulmer voted against the motion. Mayor White, Mayor pro tem Jenkins, and Councilmembers Brown, Rice and Littlejohn voted in favor of the motion.

Councilmember Fulmer asked that his vote be clarified that his opposition was not that he didn't think the City should be paying employees the wages outlined in the information Mr. Story presented, but that his concerns were with the way the proposal was worded in the resolution. He stated that he thought Council should look at the livable wage issue in context of raw numbers and incorporate those numbers in the budgeting process moving forward, looking at how to weave this into the annual merit increase process.

Councilmember Anderson stated that supports livable wage.

VIII. Public Hearing

- A. Ordinance to Amend the City of Spartanburg, South Carolina Zoning Ordinance, by Amending Section 206, Changes to District Boundaries, Specifically Parcels 7-12-01-184.00 located on 728 North Church Street that is Currently Zoned R-15 with a Land Use Designation of Single Family Residential District, and Parcel 7-12-01-183.00 Located on "0" Asheville Highway that is Currently Zoned LOD with a Land Use Designation of Limited Office District to Zone B-3, with a Land Use Designation of General Business District in Order to Allow Proposed Owner/Developer to be Able to Develop a Class A Multifamily Community on the Two Parcels. Danny Balon, Seamon Whiteside Engineering, on Behalf of Proposed Owner/Developer Mark Stuermann, Arlington Properties, Inc. on behalf of the Property Owners (First Reading)**

Presenter: Natalia Rosario, Planner III

Ms. Rosario presented the item to Council as follows:

“On May 16, 2019, the Planning Commission held a public hearing and reviewed a rezoning request submitted by Danny Balon, Seamon Whiteside Engineering, Agent on behalf of Mark Stuermann, Arlington Properties, Inc., Applicant on behalf of Cleve Land 3 Limited Partnership, Owners, to rezone the former Bon Haven home that was deconstructed several years ago, and the site remains heavily wooded and vacant with the exception of a couple of small structures, Parcels #7-12-01-184.00, located at 728 North Church Street that is currently zoned R-15 (Single Family Residential District) and Parcel #7-12-01-183.00, located at '0' Asheville Highway that is currently zoned LOD (Limited Office District) to zone B-3 (General Business District) in order to allow the proposed Owner/Developer to be able to develop a Class A multifamily community on the two parcels. In order to achieve the highest and best use for the parcels and the surrounding properties, the requested zone of B-3 permits multifamily housing and does not have as many design based restrictions as exclusively residential zones (setbacks, density, etc.).

The 2004 Comprehensive Plan calls for these two parcels and those north of it should convert to medium density residential uses with general commercial and institutional uses to support it. The proposed use for multifamily residential does comport with the vision of the area for the comprehensive plan, and is complimentary to the redevelopment activities in the Northside neighborhood. The zoning category proposed B-3, General Business) allows for 750 square feet density requirements per unit vs. the much larger 2500 square feet per unit count required by the R-6, General Residential zone, thus allowing for a higher number of units and a better utilization of the existing 5.8 acres. The property will require site planning and engineering, in conjunction with a development agreement with the City of Spartanburg and the Developer, Arlington Properties, Incorporated which will work in multifaceted ways, but of chief importance will ensure the development is multifamily residential and not another use permitted with the B-3 zoning category that would not be suitable to the surroundings.

The Planning Commission held a public hearing on the proposal on May 16, 2019. After consideration of the staff report, public comments, and the criteria set forth in the City of Spartanburg Zoning Ordinance and 2004 City Comprehensive Plan, the Planning Commission voted to recommend approval of the request to City Council for the rezoning of the parcels from R-15 and LOD to B-3.

PLANNING COMMISSION RECOMMENDATION: The request was endorsed by the Planning Commission on May 16, 2019 by a vote of 6 to 0. Staff's recommendation concerning this application is explained in detail in the attached staff report to the Planning Commission.

ADDITIONAL INFORMATION: Minutes from the May 16, 2019 Planning Commission Meeting and Staff Report with attachments are included.”

Mayor White opened the public hearing asking if there was anyone to speak in favor of the proposed rezoning. Hearing none, he asked if there was anyone to speak in opposition to the proposed rezoning.

Hearing none, Mayor pro tem Jenkins made a motion to close the public hearing. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.

Councilmember Brown made a motion to approve the rezoning as presented on first reading. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.

IX. Ordinances

A. Ordinance to Provide for the Adoption of a City Operating Budget, Its Execution and Effect, for the Fiscal Period July 1, 2019 Through June 30, 2020 (First Reading)

Presenter: Chris Story, City Manager

Mr. Story stated that Items IX A and B were related to the FY19-20 budget. He added that several meetings were held regarding the budget process, including the workshop at the last council meeting, and that staff had no new information to

add to the proposed ordinance. He stated that the proposed budget did not have any major alterations to the city's service levels or basic slate of service and activities; it involves a 3 mil millage increase to fund a new headquarters for a new city fire department; it includes a 3% across the board cost of living adjustment for city employees; and it includes approximately \$264,000 for mandatory employer increases into the state retirement system.

Discussion ensued regarding the plan for a new fire department.

Mayor White made a motion to go forward and purchase the property at 450

Wofford St. Councilmember Littlejohn seconded the motion. Mayor pro tem Jenkins called for a point of order. City Attorney Coler clarified that the matter before Council was approval of the budget ordinance as presented in the agenda.

Councilmember Anderson stated that he had an amendment that would address Section IX A to remove the \$435,000 from the budget that he had given Council in writing prior to the meeting. Councilmember Fulmer asked if Council were to adopt the amendment, would it preclude Council from a point in two, three or four months from coming back and adopting a revised budget and possibly a corresponding millage rate increase or did Council have to adopt the budget on an annual basis. Mr. Story clarified that Council was required to adopt a budget prior to July 1, 2019. He stated that Council could amend the budget at any time after it is passed. He continued that if Council wanted to amend the budget in a way that changed the millage rate up or down, there is a deadline of September that is imposed by the County Auditor because she has to create the tax bills.

Councilmember Anderson made a motion "in regard to Item IX A to eliminate all costs and expenses related to the purchase and operation of the proposed new fire facility located at 450 Wofford Street (\$435,000). Motion is to remove \$435,000 from proposed general fund operating budget. Proposed General Fund Budget is currently \$42,562,088. It would change to \$42,127,088. A corresponding reduction to General Fund Revenue would also occur, reducing it to \$42,127,088. **Councilmember Fulmer seconded the amendment.**

Councilmember Brown asked Mr. Story what the deadline for purchase of the 450 Wofford St. property was. Mr. Story stated that Council would need to authorize him to execute the purchase agreement at the meeting tonight or at the June 24, 2019 meeting or the contract would be expired, null and void and the city would have no arrangement with that property after that time.

Mayor White called for the vote. More discussion ensued. Mayor White called for a roll call vote on the amendment. Mayor pro tem Jenkins clarified that a "yes" vote was a vote to remove the \$435,000 in the budget for the new fire facility. Councilmember Littlejohn, Councilmember Rice, and Mayor pro tem Jenkins voted "no" against the amendment. Mayor White, Councilmember Brown, Councilmember Anderson, and Councilmember Fulmer voted "yes" in favor of the amendment. Motion carried 4 votes to 3 votes.

Councilmember Fulmer made a motion to approve the revised budget.

Councilmember Anderson seconded the motion. Councilmembers Fulmer, Anderson, Brown, and Mayor White voted in favor of the revised budget motion.

Councilmembers Littlejohn, Rice, and Mayor pro tem Jenkins voted against the motion for the revised budget. Motion carried 4 votes to 3 votes.

- B. To Raise Revenues for the City of Spartanburg for the Fiscal Year 2019-2020 to Levy Taxes on all Real Estate and Personal Property, Except Such as is Exempted by Law, in the Corporate Limits of the City of Spartanburg for Corporate Purposes for the Fiscal Year 2019-2020 and to Provide Penalties for the Delinquent Payment of Taxes Levied and Provided for (First Reading)**

Presenter: James Kennedy, Budget Director

Councilmember Anderson made a motion to eliminate the millage increase of 3 mils so that the millage rate would read \$10.44 instead of \$10.74. Councilmember Fulmer seconded the motion.

Motion carried 6 to 1. Councilmember Rice voted against the motion. Mayor White, Mayor pro tem Jenkins, Councilmembers Brown, Anderson, Fulmer and Littlejohn voted in favor of the motion.

Councilmember Fulmer made a motion to approve the millage rates as amended. Councilmember Brown seconded the motion. The vote was 6 to 1 with Councilmember Rice voting against the motion. Mayor White, Mayor pro tem Jenkins, Councilmembers Brown, Anderson, Fulmer and Littlejohn voted in favor of the motion.

X. Resolution

- A. To Approve the Purchase of 450 Wofford Street (7-12-09-099.00), 459 Wofford Street and Clinton Street (7-12-09-175.00), Spartanburg, SC**

Presenter: Chris Story, City Manager

Mayor pro tem Jenkins made a motion to table the resolution to purchase 450 Wofford Street. Councilmember Fulmer seconded the motion, which carried unanimously 7 to 0.

City Manager Story stated that he understood the actions that were taken by Council, however, he needed direction from Council as to what their expectations were prior to the June 24, 2019 Council meeting.

The consensus of Council was to have staff go back to JM Smith for further negotiation on the price of 450 Wofford St. City Manager Story stated that it would be order to have that discussion in Executive Session.

Mayor pro tem Jenkins made a motion to add discussion of purchase of 450 Wofford Street to the Executive Session. Councilmember Fulmer seconded the motion, which carried unanimously 7 to 0.

XI. Consent Agenda

- A. To Authorize and Direct Execution and Delivery of a Quitclaim Deed from the City of Spartanburg to Coggins Flowers for the Alleyway Located Behind Coggins Flowers at 800 N. Church Street (Second Reading)**

Presenter: Robert Coler, City Attorney

Mayor pro tem Jenkins made a motion to approve the 2019 Street Resurfacing Project as presented. Councilmember Rice seconded the motion, which carried unanimously 7 to 0.

XIII. City Council Updates - *Each Councilmember gave updates on their activities since the previous council meeting.*

XIV. Executive Session for Annual Review with Municipal Judge and Discussion of Purchase of 450 Wofford Street (see Item X.A regarding addition of 450 Wofford St.)-

Mayor pro tem Jenkins made a motion to adjourn to Execution Session for the reasons stated. Councilmember Brown seconded the motion, which carried unanimously 7 to 0. Council adjourned to Executive Session at 7:50 p.m.

Council may take action on matters discussed in Executive Session after exiting Executive Session.

Council reconvened to regular session at 8:45 p.m. Mayor White stated that discussion was held with no decisions made.

XV. Adjournment – *Mayor pro tem Jenkins made a motion to adjourn the meeting. Councilmember Rice seconded the motion, which carried unanimously 7 to 0. The meeting adjourned at 8:47 p.m.*



Connie S. McIntyre, City Clerk



REQUEST FOR CITY COUNCIL ACTION

TO: Chris Story, City Manager
FROM: Robert Coler, City Attorney
SUBJECT: Quitclaim Deed for 638 E. Main Street (Alleyway)
DATE: June 21, 2019

BACKGROUND: The City of Spartanburg was contacted by Omnific Spartanburg LLC located at 638 E. Main Street in regards to a quit claim deed. They have requested the city abandon its rights in the alleyway to allow for possible redevelopment project in the alleyway. Letters to all property owners with access to this alleyway were mailed out on June 5, 2019 advising them of Omnific Spartanburg LLC's request. The letter also notified them of the public hearing on June 24, 2019 to give them an opportunity to speak for or against this request.

ACTION REQUESTED: Quitclaim deed to the alley behind 638 E. Main Street

BUDGET AND FINANCIAL DATA: N/A



N FARVIEW AVE

129

Omnic

638

Omnic

644

Omnic

648

Winfield

E MAIN ST

S FARVIEW AVE

AN ORDINANCE

TO AUTHORIZE AND DIRECT EXECUTION AND DELIVERY OF A QUITCLAIM DEED FROM THE CITY OF SPARTANBURG TO OMNIFIC SPARTANBURG LLC FOR THE ALLEYWAY LOCATED BEHIND OMNIFIC SPARTANBURG LLC AT 638 E. MAIN STREET

BE IT ORDAINED by the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1. City Council has determined that it would be in the best interest of the City of Spartanburg to quitclaim the abandoned right-of-way of the alleyway that connects to Fairview Avenue behind Omnific Spartanburg LLC.

It further appears that the property has no value and is in the best interest of the citizens of the City of Spartanburg that the property be put into productive use, being conveyed to Omnific Spartanburg, LLC.

Section 2. The City Manager is directed to execute a quitclaim deed to Omnific Spartanburg LLC for the abandoned right-of-way of the alleyway connecting to Fairview Ave. As more particularly set forth in the attached Exhibit A.

Section 3. This Ordinance shall become effective upon the date of enactment.

DONE AND RATIFIED this ____ day of _____, 2019.

MAYOR.

ATTEST:

CITY CLERK.

APPROVED AS TO FORM:

CITY ATTORNEY.

____/____/____ 1st Reading

____/____/____ 2nd Reading

VII. A.



REQUEST FOR COUNCIL ACTION

TO: Spartanburg City Council

FROM: Chris Story, City Manager

SUBJECT: Resolution to include properties in a Multi-County Industrial Park

DATE: June 18, 2019

At your May 28th City Council meeting you authorized the City Manager to enter into a Development Agreement with Arlington Properties to facilitate a \$20 million investment on Parcels 7-12-01- 184.00 and 7-12-01- 183.00 located at the northeast corner of N. Church Street and Asheville Highway. A component of executing that development agreement involves passage of the attached resolution which authorizes Spartanburg County to place the property in a business park.

We recommend your approval and look forward to any questions you may have.

STATE OF SOUTH CAROLINA)
) RESOLUTION NO.
CITY OF SPARTANBURG)

RESOLUTION BY THE CITY OF SPARTANBURG, SOUTH CAROLINA AUTHORIZING THE INCLUSION OF CERTAIN PROPERTY IN A MULTI-COUNTY INDUSTRIAL PARK WITHIN THE CITY LIMITS OF THE CITY PURSUANT TO SECTION 4-1-170 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED.

WHEREAS, Arlington Properties, Inc., an Alabama corporation duly authorized by the Secretary of State of South Carolina to do business in the State (the “Project Developer”) is developing a Class A multifamily apartment community on two parcels (the “Property”) in the City of Spartanburg, South Carolina (the “City”) and

WHEREAS, Spartanburg County, South Carolina (the “County”) is prepared to enter into an Infrastructure Credit Agreement among the County and Arlington Properties, Inc., (the “Infrastructure Credit Agreement”) to provide for the issuance of special source revenue credits to offset a portion of the costs of Infrastructure (as defined in the Infrastructure Credit Agreement) associated with the Project; and

WHEREAS, in order to facilitate the issuance of special source revenue credits, it is necessary to add the property described in Exhibit A, attached hereto, to a multi-county industrial park pursuant to Section 4-1-170 of the Code of Laws of South Carolina, 1976, as amended (the “Code”); and

WHEREAS, the County has proposed the creation of a multi-county industrial park with Cherokee County, South Carolina (the “Park”) to include the Project; and

WHEREAS, because the Project is located within the municipal limits of the City, Section 4-1-170(C) of the Code requires the consent of the City to the creation of the Park; and

WHEREAS, an incentive to the Project Developer to invest in the Project will further expand the current product offerings now available, will spur additional investment that is consistent with plans for the area, and will target urban professionals and those in the medical profession thereby aiding Spartanburg Regional Healthcare System’s growth. Additionally, it will provide necessary relief to a shortage of quality housing units in the area and will fuel further desirable redevelopment nearby.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spartanburg, South Carolina, in meeting duly assembled:

1. The City finds that the Project is anticipated to benefit the general public welfare of the City by providing services, employment, recreation, or other public benefits not otherwise provided locally and that the Project will give rise to no pecuniary liability of the City or a charge against its general credit or taxing power.

2. The City hereby consents to the inclusion of the Property as described more fully in Exhibit A attached hereto in an Industrial Park in accordance with Section 4-1-170(C) of the Code.
3. The City agrees to execute any and all documents necessary to evidence this consent.
4. This Resolution shall become effective immediately.

BE IT RESOLVED this ____ day of _____, 2019.

**CITY OF SPARTANBURG,
SOUTH CAROLINA**

Signature: _____

Name: _____

Title: _____

ATTEST:

Signature: _____

Name: _____

Title: City Clerk

EXHIBIT A

Property Description

Spartanburg County Tax Map, Parcel ID # 7-12-01- 184.00
and
Spartanburg County Tax Map, Parcel ID # 7-12-01- 183.00



REQUEST FOR COUNCIL ACTION

TO: Spartanburg City Council
FROM: Chris Story, City Manager
SUBJECT: Resolution – Municipal Judge Contract
DATE: June 20, 2019

The agenda for the upcoming City Council meeting includes an executive session with the Municipal Judge to discuss contract renewal. Should you and the Judge reach agreement on terms, the attached resolution would allow me to execute the contract.

Please let me know if you have any questions.

**RESOLUTION TO AUTHORIZE THE CITY
MANAGER TO ENTER INTO AN EMPLOYMENT
CONTRACT FOR MUNICIPAL JUDGE**

WHEREAS, South Carolina Code of Laws Section 14-25-15 requires municipal judges to be appointed for a term of not less than two years; and

WHEREAS, Erika L. McJimpsey has been employed by the City of Spartanburg as the Municipal Judge since 2011; and

WHEREAS, City Council is pleased with the performance of Judge McJimpsey and desires to retain her; and

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Members of Council of the City of Spartanburg in Council assembled:

Section 1. The City Manager is authorized to sign a two-year contract with Ms. McJimpsey, upon review by the City Attorney.

Section 2. The employment contract of the Municipal Judge will include terms for the annual salary of the Municipal Judge as approved by City Council.

Section 3. Effective Date. This Resolution shall be effective upon adoption.

This Resolution adopted this ____ day of _____, 2019.

Junie L. White, Mayor.

ATTEST:

Connie S. McIntyre, City Clerk.

APPROVED AS TO FORM:

Robert P. Coler, City Attorney.

AN ORDINANCE

TO PROVIDE FOR THE ADOPTION OF A CITY OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020

BE IT ORDAINED By the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

SECTION 1. In accordance with Sec. 2-119 of the Code of the City of Spartanburg 1988, there is hereby adopted for the fiscal period July 1, 2019 to June 30, 2020, an operating budget for the City of Spartanburg, South Carolina based on budget estimates of various funds as prepared by the City Manager and incorporated into the 2019 - 2020 budget document.

SECTION 2. The total revenues and expenditures for the fiscal period are estimated as follows:

| | <u>Revenues</u> | <u>Expenditures</u> |
|--|---------------------|---------------------|
| General Fund | \$42,127,088 | \$42,127,088 |
| Enterprise Funds | | |
| Airport Fund | \$ 1,730,600 | \$ 1,730,600 |
| Transit Fund | \$ 1,933,513 | \$ 1,933,513 |
| Parking Garage Fund | \$ 477,450 | \$ 477,450 |
| Storm Water Utility Fund | \$ 1,711,000 | \$ 1,711,000 |
| Special Revenue Funds | | |
| Hospitality Tax Fund | \$ 5,722,500 | \$ 5,722,500 |
| Community Development Block Grant Fund | \$ 675,002 | \$ 675,002 |
| Federal HOME Fund | \$ 208,241 | \$ 208,241 |
| Multi-County Industrial Park Fund | \$ 1,205,000 | \$ 1,205,000 |
| Victim Assistance Fund | \$ 71,303 | \$ 71,303 |
| Accommodation Tax Fund | \$ 642,800 | \$ 642,800 |
| Debt Service Funds | | |
| St. John-Daniel Morgan Tax Increment Financing Fund | \$ 651,500 | \$ 651,500 |
| TOTAL: | \$57,155,997 | \$57,155,997 |

SECTION 3. Within each fund, the City Manager shall have the authority to transfer appropriated funds within any of the designated expenditure categories, and such transfers shall be entered on the books of the account of the City. Within each fund, the City Manager also shall have the authority to transfer funds across departmental accounts to implement salary adjustments and staff reorganization. The City Manager is authorized to approve job titles, pay grades, establish evaluation points, and make salary adjustments after review by the Human Resources Director and within the amounts appropriated within this budget.

SECTION 4. An official copy of the budget document containing detailed schedules which support the appropriations set forth in Section 2 above, shall be attested by the City Clerk and maintained as an official record of the offices of the City Manager, Budget Director, and City Clerk.

SECTION 5. The sums appropriated and set forth in the detailed schedules for personal services shall be paid in accordance with the current pay plan, or as shown in the budget for those positions not classified under the pay plan.

SECTION 6. All sums received by the City of Spartanburg from any source whatsoever, unless by law designated for some special fund or purpose, may be used in meeting disbursement for the General Fund, as described in Section 2 above.

SECTION 7. All fees, income, and funds not specifically allocated in the budget for the fiscal year beginning July 1, 2019, and ending June 30, 2020, shall become a part of the General Fund of the City of Spartanburg and shall be used for general corporate purpose of the City as may be authorized by the City Manager and City Council from time to time.

SECTION 8. The City Manager is authorized to make emergency expenditures from the Fund Balance for general corporate purpose of the City of Spartanburg in an amount not to exceed Ten Thousand and No/100 Dollars (\$10,000); PROVIDED, HOWEVER, any expenditures from the Contingency shall be reported to the City Council in writing.

SECTION 9. The City Manager is authorized to inform the County Tax Collector, or such other officer of the County as may be appropriate, to levy such ad valorem millage as will be reasonable and appropriate to provide the ad valorem revenue reflected in the approved budget.

SECTION 10. The City Manager is hereby authorized to arrange for the issuance of tax anticipation notes from time to time in anticipation of receipt of taxes by requesting bids for the issuance of such notes from such financial institutions as he shall determine. The aggregate amount of tax anticipation notes authorized here under to be issued by the City shall not exceed Three Million and No/100 Dollars (\$3,000,000). The notes shall be issued in compliance with State and Federal law. The notes are designated as qualified tax-exempt obligations under Section 265(b). The City Manager is authorized to award the notes to the financial institution offering the lowest rate of interest to the City and to name the Paying Agent for the issue without further action of the City Council. Upon the specific approval of City Council, the note shall be executed by the Mayor or the City Manager and be attested by the Municipal Clerk.

SECTION 12. The City Manager is authorized to approve all local, state, and federal grant awards.

SECTION 13. This Ordinance shall become effective July 1, 2019.

DONE AND RATIFIED In Council assembled this _____ day of June, 2019.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

___ / ___ / ___ (First Reading)

___ / ___ / ___ (Second Reading)



CITY OF SPARTANBURG, SC

**PROPOSED
BUDGET**

FY 2019 – 2020

FOR THE PERIOD OF:

JULY 1, 2019 – JUNE 30, 2020

June 12, 2019

Table of Contents

Page

Table of Contents.....ii

General Fund

Summary of Revenues, Expenditures, and Changes in Fund Balance.....1

Trend Analysis.....2

Detail Revenue Schedule.....3

Detail Expenditure Schedule.....5

Detail Expenditure Schedule by Department / Division.....7

Detail Non-Departmental.....25

Special Revenue Funds

Hospitality Tax Fund.....26

Community Development Block Grant31

Federal HOME Grant.....33

Multi-County Industrial Park Fund.....35

Victims Assistance Fund.....36

Accommodation Tax Fund.....37

Enterprise Funds

Airport Fund.....39

Transit Fund.....40

Parking Fund.....41

Storm Water Utility Fund.....42

Debt Service Fund

St. John-Daniel Morgan Street Tax Increment Financing Fund.....43

Supplemental Information

Position Control / Authorized Staff.....44
Fee Schedules.....60

Appendix

Budget Ordinance.....XX
Millage Ordinance.....XX

DRAFT

City of Spartanburg, South Carolina
FY 2019 - 2020 Operating Budget

General Fund
Summary of Revenues, and Expenditure Schedule

| <u>REVENUES</u> | 2016 - 2017 <u>ACTUAL</u> | 2017 - 2018 <u>ACTUAL</u> | 2018 - 2019 <u>ADOPTED</u> | 2018 - 2019 <u>PROJECTED</u> | 2019 - 2020 <u>PROPOSED</u> | % <u>Change</u> |
|-----------------------------|--------------------------------------|--------------------------------------|---------------------------------------|---|--|----------------------------|
| Property Taxes | 14,828,294 | 14,798,582 | 15,583,029 | 15,658,752 | 16,313,822 | 5% |
| Fees, Licenses, and Permits | 16,381,419 | 16,564,114 | 16,538,163 | 16,199,733 | 16,934,879 | 2% |
| Fines and Forfeitures | 338,617 | 345,111 | 377,500 | 386,500 | 391,500 | 4% |
| Intergovernmental Revenues | 3,106,691 | 3,421,219 | 3,151,621 | 3,351,325 | 3,324,485 | 5% |
| Charges for Services | 1,901,802 | 1,914,234 | 1,869,348 | 1,938,419 | 1,926,896 | 3% |
| Other Revenues | 202,036 | 220,358 | 148,350 | 240,662 | 189,350 | 28% |
| Transfers In | 2,435,854 | 2,716,682 | 3,151,434 | 3,151,434 | 3,046,156 | -3% |
| TOTAL REVENUE | <u>\$39,194,713</u> | <u>\$39,980,300</u> | <u>\$40,819,445</u> | <u>\$ 40,926,825</u> | <u>\$ 42,127,088</u> | <u>3%</u> |
| | | | | | | |
| <u>EXPENDITURES</u> | | | | | | |
| Policy and Management | 4,585,223 | 4,742,755 | 4,960,951 | 4,881,419 | 5,188,787 | 5% |
| Non-departmental | 3,593,879 | 4,200,730 | 2,550,218 | 3,500,218 | 2,257,696 | -11% |
| Finance Department | 2,663,667 | 2,008,592 | 2,069,317 | 2,025,533 | 2,082,814 | 1% |
| Development Services | 3,002,981 | 3,064,971 | 3,722,465 | 3,439,417 | 3,793,416 | 2% |
| Police Department | 11,121,325 | 11,072,563 | 11,896,243 | 11,723,213 | 12,496,018 | 5% |
| Fire Department | 5,799,432 | 5,929,116 | 6,066,135 | 6,112,036 | 6,208,286 | 2% |
| Public Services | 6,594,882 | 6,657,403 | 7,279,139 | 7,081,476 | 7,537,133 | 4% |
| Community Services | 2,099,658 | 1,974,006 | 2,274,977 | 2,035,294 | 2,562,938 | 13% |
| TOTAL EXPENDITURES | <u>\$39,461,047</u> | <u>\$39,650,136</u> | <u>\$40,819,445</u> | <u>\$40,798,606</u> | <u>\$42,127,088</u> | <u>3%</u> |
| | (\$266,334) | \$330,164 | \$0 | \$128,219 | \$0 | |

City of Spartanburg, South Carolina
FY 2019 - 2020 Operating Budget

General Fund
Summary of Revenues, and Expenditure Schedule

Trend Analysis

| REVENUES | 2016 - 2017 | | 2017 - 2018 | | 2018 - 2019 | | 2019 - 2020 | |
|-----------------------------------|----------------------|-------------|----------------------|-------------|----------------------|-------------|----------------------|-------------|
| | ACTUAL | % | ACTUAL | % | ADOPTED | % | PROPOSED | % |
| Property Taxes | 14,828,294 | 38% | 14,798,582 | 37% | 15,583,029 | 38% | 16,313,822 | 39% |
| Fees, Licenses, and Permits | 16,381,419 | 42% | 16,564,114 | 41% | 16,538,163 | 41% | 16,934,879 | 40% |
| Fines and Forfeitures | 338,617 | 1% | 345,111 | 1% | 377,500 | 1% | 391,500 | 1% |
| Intergovernmental Revenues | 3,106,691 | 8% | 3,421,219 | 9% | 3,151,621 | 8% | 3,324,485 | 8% |
| Charges for Services | 1,901,802 | 5% | 1,914,234 | 5% | 1,869,348 | 5% | 1,926,896 | 5% |
| Other Revenues | 202,036 | 1% | 220,358 | 1% | 148,350 | 0% | 189,350 | 0% |
| Transfers In | 2,435,854 | 6% | 2,716,682 | 7% | 3,151,434 | 8% | 3,046,156 | 7% |
| TOTAL REVENUE | \$ 39,194,713 | 100% | \$ 39,980,300 | 100% | \$ 40,819,445 | 100% | \$ 42,127,088 | 100% |
| EXPENDITURES | | | | | | | | |
| Policy and Management | 8,179,102 | 21% | 8,943,485 | 23% | 7,511,169 | 18% | 7,446,483 | 18% |
| Finance & Administrative Services | 2,663,667 | 7% | 2,008,592 | 5% | 2,069,317 | 5% | 2,082,814 | 5% |
| Development Services | 3,002,981 | 8% | 3,064,971 | 8% | 3,722,465 | 9% | 3,793,416 | 9% |
| Police Department | 11,121,325 | 28% | 11,072,563 | 28% | 11,896,243 | 29% | 12,496,018 | 30% |
| Fire Department | 5,799,432 | 15% | 5,929,116 | 15% | 6,066,135 | 15% | 6,208,286 | 15% |
| Public Services | 6,594,882 | 17% | 6,657,403 | 17% | 7,279,139 | 18% | 7,537,133 | 18% |
| Community Services | 2,099,658 | 5% | 1,974,006 | 5% | 2,274,977 | 6% | 2,562,938 | 6% |
| TOTAL EXPENDITURES | \$ 39,461,047 | 100% | \$ 39,650,136 | 100% | \$ 40,819,445 | 100% | \$ 42,127,088 | 100% |
| | (266,334) | | 330,164 | | - | | - | |
| EXPENDITURE CATEGORY | | | | | | | | |
| Personnel Services | \$24,493,338 | 62% | \$24,421,584 | 62% | \$26,007,730 | 64% | \$26,868,790 | 64% |
| Operating Expenditures | 10,974,638 | 28% | 10,598,151 | 27% | 11,036,910 | 27% | 11,788,712 | 28% |
| Capital Outlay | 1,364,791 | 3% | 1,385,085 | 3% | 1,494,412 | 4% | 1,545,440 | 4% |
| Other Financing Uses | 2,628,280 | 7% | 3,245,316 | 8% | 2,280,393 | 6% | 1,924,146 | 5% |
| TOTAL EXPENDITURES | \$39,461,047 | 100% | \$39,650,136 | 100% | \$ 40,819,445 | 100% | \$ 42,127,088 | 100% |

General Fund
Detailed Revenue Schedule

| REVENUES | 2016 - 2017 | 2017 - 2018 | 2018 - 2019 | 2018 - 2019 | 2019 - 2020 |
|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>PROJECTED</u> | <u>PROPOSED</u> |
| Taxes: | | | | | |
| Real Estate - Current | \$12,855,361 | \$12,970,739 | \$13,534,512 | \$14,191,376 | \$14,286,440 |
| Real Estate - Delinquent | 552,064 | 534,520 | 570,000 | 225,000 | 550,000 |
| Vehicle | 1,420,869 | 1,293,322 | 1,478,517 | 1,242,376 | 1,477,382 |
| Total Taxes | 14,828,294 | 14,798,582 | 15,583,029 | 15,658,752 | 16,313,822 |
| Fees, Licenses, and Permits: | | | | | |
| Business Licenses | 7,109,417 | 7,138,081 | 7,068,519 | 6,768,519 | 7,100,000 |
| Utility Franchise Fee | 3,391,039 | 3,534,159 | 3,606,444 | 3,701,049 | 3,866,754 |
| Communication Franchise Fee | 57,831 | 1,000 | 1,000 | 1,000 | 1,000 |
| Insurance Franchise Fee | 4,881,608 | 5,041,996 | 4,900,000 | 4,900,000 | 5,100,000 |
| Telecommunication Franchise Fee | 223,048 | 251,213 | 240,000 | 240,000 | 250,000 |
| Taxi & Chauffeur License | 1,050 | 125 | 1,200 | 125 | 125 |
| Animal License Fees and Penalties | 2,524 | 2,357 | 3,000 | 3,000 | 3,000 |
| Building Permits | 446,221 | 349,410 | 450,000 | 350,000 | 350,000 |
| Plan Review Fee | 103,094 | 113,164 | 115,000 | 87,000 | 115,000 |
| Electrical Permits | 65,604 | 59,608 | 50,000 | 50,000 | 50,000 |
| Plumbing Permits | 33,518 | 35,358 | 33,000 | 33,000 | 33,000 |
| HVAC Permits | 40,654 | 38,682 | 44,000 | 40,000 | 40,000 |
| Street Cut Permits | 880 | 1,800 | 1,000 | 1,040 | 1,000 |
| Inspections-Miscellaneous | 24,931 | -2,840 | 25,000 | 25,000 | 25,000 |
| Total Fees, Licenses, and Permits | 16,381,419 | 16,564,114 | 16,538,163 | 16,199,733 | 16,934,879 |
| Fines and Forfeitures: | | | | | |
| Criminal Fines | 95,917 | 62,049 | 106,500 | 91,500 | 96,500 |
| Traffic Fines | 221,350 | 248,857 | 250,000 | 250,000 | 250,000 |
| Parking Tickets | 21,350 | 34,205 | 21,000 | 45,000 | 45,000 |
| Total Fines and Forfeitures | 338,617 | 345,111 | 377,500 | 386,500 | 391,500 |

| REVENUES | 2016 - 2017 ACTUAL | 2017 - 2018 ACTUAL | 2018 - 2019 ADOPTED | 2018 - 2019 PROJECTED | 2019 - 2020 PROPOSED |
|---|-------------------------------|-------------------------------|--------------------------------|----------------------------------|---------------------------------|
| Intergovernmental Revenues: | | | | | |
| Local Government Funds | 838,273 | 836,020 | 836,020 | 835,912 | 877,485 |
| General Government Funds | 257,587 | 437,600 | 311,875 | 489,796 | 315,375 |
| Accommodations Tax | 38,289 | 40,730 | 39,550 | 39,550 | 47,050 |
| Inventory Tax | 694,796 | 694,796 | 694,796 | 694,796 | 694,796 |
| Heavy Equip. Rental Fees | 26,835 | 70,373 | 34,000 | 70,000 | 70,000 |
| Manufacturing Tax Reimbursement | 6,337 | 6,829 | 6,380 | 6,380 | 6,380 |
| Sunday Alcohol Sales | 84,500 | 89,050 | 108,000 | 108,000 | 138,000 |
| Water System Payments | 1,000,000 | 1,000,000 | 1,021,000 | 1,021,000 | 1,040,399 |
| GL & WC Insurance Recoveries | 160,073 | 245,822 | 100,000 | 85,891 | 135,000 |
| Total Intergovernmental Revenues | 3,106,691 | 3,421,219 | 3,151,621 | 3,351,325 | 3,324,485 |
| Charges for Services: | | | | | |
| District 6 & 7 School Guards | \$185,330 | \$198,928 | \$190,000 | \$ 190,000 | \$200,000 |
| District 6 & 7 School Security | 138,455 | 131,611 | 133,300 | 133,300 | 136,000 |
| Public Safety Protection Service | 51,871 | 57,475 | 45,000 | 50,000 | 52,000 |
| Sanitation Service Charges | 1,388,918 | 1,401,985 | 1,376,048 | 1,415,429 | 1,408,896 |
| Fleet Charges | 64,124 | 53,695 | 60,000 | 60,000 | 60,000 |
| Miscellaneous Recreation Fees | 73,103 | 70,541 | 65,000 | 89,690 | 70,000 |
| Total Charges for Services | 1,901,802 | 1,914,234 | 1,869,348 | 1,938,419 | 1,926,896 |
| Other Revenues | | | | | |
| Cultural Recreation | 13,750 | 13,750 | 13,750 | 13,750 | 13,750 |
| Interest | 51,130 | 89,774 | 50,000 | 128,001 | 90,000 |
| Miscellaneous | 134,156 | 114,834 | 82,600 | 96,911 | 83,600 |
| Rents | 3,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Total Other Revenues | 202,036 | 220,358 | 148,350 | 240,662 | 189,350 |
| Sub Total | 36,758,859 | 37,263,619 | 37,668,011 | 37,775,391 | 39,080,932 |
| Other Financing Sources | | | | | |
| Fund Balance Appropriation | - | - | - | - | - |
| Transfer In / Hospitality Tax Fund | 1,802,486 | 2,156,941 | 2,611,842 | 2,611,842 | 2,861,250 |
| Transfer In / Miscellaneous Grant Fund | - | 22,165 | - | - | - |
| Transfer In / SPFC Fund | 104,794 | - | - | - | - |
| Transfer In / Storm Water Utility Fund | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| Transfer In / Broad Street TIF Fund | 356,800 | 356,800 | 356,800 | 356,800 | - |
| Transfer In / MCIP Fund | 46,774 | 55,776 | 57,792 | 57,792 | 59,906 |
| Total Other Financing Sources | 2,435,854 | 2,716,682 | 3,151,434 | 3,151,434 | 3,046,156 |
| GENERAL FUND TOTAL REVENUE | \$39,194,713 | \$39,980,300 | \$40,819,445 | \$ 40,926,825 | \$42,127,088 |

City of Spartanburg, SC
Fiscal Year 2019 - 2020
General Fund Operating Budget

| | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|---|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>PROJECTED</u> | <u>PROPOSED</u> |
| <u>Policy and Management</u> | | | | | |
| Mayor and Council | 186,600 | 172,613 | 240,104 | 183,242 | 240,078 |
| Boards and Commissions | 1,850 | 1,850 | - | - | - |
| City Attorney | 401,283 | 426,985 | 403,326 | 484,242 | 485,459 |
| Municipal Court | 474,454 | 472,615 | 492,237 | 459,165 | 540,647 |
| City Manager's Office | 486,968 | 465,114 | 478,539 | 515,014 | 508,486 |
| Non-Departmental | 3,593,879 | 4,200,730 | 2,550,218 | 3,500,218 | 2,257,696 |
| Communications & Marketing | 308,762 | 183,002 | 303,646 | 214,496 | 205,659 |
| Information Technology | 1,551,868 | 1,685,051 | 1,964,790 | 1,800,102 | 2,107,255 |
| Human Resources | 356,248 | 347,225 | 365,311 | 337,466 | 344,614 |
| Employee Development | 170,449 | 158,064 | 81,559 | 74,798 | 81,559 |
| Worker's Compensation | 646,741 | 830,236 | 631,439 | 812,894 | 675,030 |
| | <u>\$8,179,102</u> | <u>\$8,943,485</u> | <u>\$7,511,169</u> | <u>\$8,381,637</u> | <u>\$7,446,483</u> |
| <u>Finance & Administrative Services</u> | | | | | |
| Risk Management | 1,269,772 | 728,334 | 710,724 | 713,087 | 746,919 |
| Finance | 755,972 | 777,761 | 875,601 | 826,789 | 850,117 |
| Procurement and Property Management | 215,528 | 212,615 | 219,865 | 224,506 | 225,861 |
| Business License Code Enforcement | 422,395 | 289,882 | 263,127 | 261,151 | 259,917 |
| | <u>\$2,663,667</u> | <u>\$2,008,592</u> | <u>\$2,069,317</u> | <u>\$2,025,533</u> | <u>\$2,082,814</u> |
| <u>Development Services</u> | | | | | |
| Economic Development | 312,104 | 177,081 | 370,069 | 218,336 | 328,370 |
| Neighborhood Services | - | 225,767 | 215,899 | 214,822 | 227,545 |
| Property Maintenance Inspections | 219,629 | 253,868 | 294,528 | 288,555 | 313,379 |
| City Engineering | 152,443 | 119,464 | 210,682 | 131,100 | 194,050 |
| Planning Department | 174,988 | 235,523 | 323,189 | 261,652 | 333,563 |
| Inspections | 697,365 | 699,455 | 688,279 | 702,776 | 725,884 |
| Parking Enforcement | 103,389 | 103,339 | 143,313 | 125,641 | 134,157 |
| Construction Management | 178,104 | 172,821 | 178,468 | 174,177 | 182,175 |
| Building Maintenance | 1,164,959 | 1,077,653 | 1,298,038 | 1,322,358 | 1,354,293 |
| | <u>\$3,002,981</u> | <u>\$3,064,971</u> | <u>\$3,722,465</u> | <u>\$3,439,417</u> | <u>\$3,793,416</u> |

| | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>PROJECTED</u> | <u>PROPOSED</u> |
| <u>Police Department</u> | | | | | |
| Police Chief's Office | 878,790 | 921,714 | 1,102,559 | 1,084,683 | 1,152,846 |
| Technical and Support | 697,718 | 731,242 | 792,791 | 731,728 | 888,330 |
| Detention and Transport | 55,341 | 41,393 | 56,201 | 55,960 | 71,201 |
| Records | 503,445 | 439,752 | 499,805 | 487,511 | 514,961 |
| Animal Control | 217,502 | 210,421 | 244,024 | 244,142 | 255,627 |
| Law Enforcement Administration | 311,018 | 324,578 | 361,578 | 355,353 | 377,565 |
| Patrol | 5,630,908 | 5,549,472 | 5,930,114 | 5,878,284 | 5,915,318 |
| Criminal Investigations | 2,154,017 | 2,225,238 | 2,192,919 | 2,233,202 | 2,569,876 |
| Crime Prevention | 601,316 | 557,734 | 571,258 | 558,250 | 595,473 |
| School Crossing Guards | 71,270 | 71,019 | 144,994 | 94,100 | 154,821 |
| | <u>\$11,121,325</u> | <u>\$11,072,563</u> | <u>\$11,896,243</u> | <u>\$11,723,213</u> | <u>\$12,496,018</u> |
| <u>Fire Department</u> | | | | | |
| Fire Administration | 769,703 | 770,583 | 813,853 | 803,789 | 958,086 |
| Fire Suppression | 5,029,729 | 5,158,533 | 5,252,282 | 5,308,247 | 5,250,200 |
| | <u>\$5,799,432</u> | <u>\$5,929,116</u> | <u>\$6,066,135</u> | <u>\$6,112,036</u> | <u>\$6,208,286</u> |
| <u>Public Services</u> | | | | | |
| Public Services Administration | 66,043 | 62,232 | 178,561 | 59,915 | 184,031 |
| Grounds Maintenance | 1,688,328 | 1,381,331 | 1,493,924 | 1,480,446 | 1,566,944 |
| Traffic Services | 1,199,488 | 1,221,100 | 1,324,965 | 1,274,136 | 1,330,150 |
| Street Maintenance | 451,432 | 475,303 | 499,573 | 430,269 | 494,611 |
| Fleet Maintenance | 1,737,531 | 1,778,913 | 1,857,166 | 1,804,637 | 1,924,108 |
| Solid Waste | 1,452,060 | 1,738,524 | 1,924,950 | 2,032,073 | 2,037,289 |
| | <u>\$6,594,882</u> | <u>\$6,657,403</u> | <u>\$7,279,139</u> | <u>\$7,081,476</u> | <u>\$7,537,133</u> |
| <u>Community Services</u> | | | | | |
| Community Relations | 515,882 | 342,326 | 375,380 | 324,477 | 432,631 |
| Parks & Recreation Administration | 358,076 | 353,250 | 416,649 | 392,420 | 422,022 |
| Special Events | 172,810 | 171,657 | 177,759 | 173,080 | 183,197 |
| Recreation Centers | 426,182 | 460,655 | 527,754 | 509,748 | 643,832 |
| Parks | 338,521 | 334,355 | 454,834 | 358,340 | 504,661 |
| Aquatics | 133,665 | 127,457 | 129,682 | 123,193 | 176,257 |
| Athletics | 154,522 | 184,306 | 192,919 | 154,036 | 200,338 |
| | <u>\$2,099,658</u> | <u>\$1,974,006</u> | <u>\$2,274,977</u> | <u>\$2,035,294</u> | <u>\$2,562,938</u> |
| TOTAL GENERAL FUND | <u>\$39,461,047</u> | <u>\$39,650,136</u> | <u>\$40,819,445</u> | <u>\$40,798,606</u> | <u>\$42,127,088</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| MAYOR & COUNCIL - 1101 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Personnel Services | \$138,068 | \$105,116 | \$158,321 | \$122,178 | \$158,295 |
| Operating Expenditures | 48,532 | 67,497 | 81,783 | 61,064 | 81,783 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$186,600</u> | <u>\$172,613</u> | <u>\$240,104</u> | <u>\$183,242</u> | <u>\$240,078</u> |

BOARDS AND COMMISSIONS

- 1102

| Expenditure Category | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Personnel Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Expenditures | 1,850 | 1,850 | - | - | - |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$1,850</u> | <u>\$1,850</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |

CITY ATTORNEY - 1201

| Expenditure Category | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Personnel Services | \$232,117 | \$166,498 | \$245,299 | \$174,096 | \$292,432 |
| Operating Expenditures | 169,166 | 260,487 | 158,027 | 310,146 | 193,027 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$401,283</u> | <u>\$426,985</u> | <u>\$403,326</u> | <u>\$484,242</u> | <u>\$485,459</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| MUNICIPAL COURT - 1202 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Personnel Services | \$400,469 | \$396,868 | \$411,252 | \$377,327 | \$422,397 |
| Operating Expenditures | 73,985 | 75,747 | 80,985 | 81,838 | 118,250 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$474,454</u> | <u>\$472,615</u> | <u>\$492,237</u> | <u>\$459,165</u> | <u>\$540,647</u> |

CITY MANAGER - 1301

| Expenditure Category | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Personnel Services | \$424,267 | \$425,552 | \$436,189 | \$449,245 | \$461,936 |
| Operating Expenditures | 62,701 | 39,562 | 42,350 | 65,769 | 46,550 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$486,968</u> | <u>\$465,114</u> | <u>\$478,539</u> | <u>\$515,014</u> | <u>\$508,486</u> |

NON-DEPARTMENTAL - 8101

| Expenditure Category | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Personnel Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Expenditures | 1,007,354 | 1,003,098 | 282,650 | 1,032,650 | 333,550 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | 2,586,525 | 3,197,632 | 2,267,568 | 2,467,568 | 1,924,146 |
| Total | <u>\$3,593,879</u> | <u>\$4,200,730</u> | <u>\$2,550,218</u> | <u>\$3,500,218</u> | <u>\$2,257,696</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| COMMUNICATIONS & MARKETING - 1401 | 2016-2017 ACTUAL | 2017-2018 ACTUAL | 2018-2019 ADOPTED | 2018-2019 PROJECTED | 2019-2020 PROPOSED |
|--|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$200,099 | \$124,385 | \$234,646 | \$157,152 | \$140,109 |
| Operating Expenditures | 108,663 | 58,617 | 69,000 | 57,344 | 65,550 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$308,762 | \$183,002 | \$303,646 | \$214,496 | \$205,659 |

INFORMATION TECHNOLOGY
- 4301

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$451,860 | \$465,775 | \$481,174 | \$447,263 | \$506,194 |
| Operating Expenditures | 1,012,883 | 1,111,759 | 1,376,099 | 1,245,322 | 1,496,500 |
| Capital Outlay | 87,125 | 107,517 | 107,517 | 107,517 | 104,561 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$1,551,868 | \$1,685,051 | \$1,964,790 | \$1,800,102 | \$2,107,255 |

| HUMAN RESOURCES - 4401 | 2016-2017 ACTUAL | 2017-2018 ACTUAL | 2018-2019 ADOPTED | 2018-2019 PROJECTED | 2019-2020 PROPOSED |
|-------------------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$248,252 | \$240,129 | \$266,528 | \$251,664 | \$276,207 |
| Operating Expenditures | 106,777 | 105,877 | 97,564 | 84,583 | 67,188 |
| Capital Outlay | 1,219 | 1,219 | 1,219 | 1,219 | 1,219 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$356,248 | \$347,225 | \$365,311 | \$337,466 | \$344,614 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| EMPLOYEE DEVELOPMENT | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| - 4402 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$86,000 | \$86,000 | \$0 | \$0 | \$0 |
| Operating Expenditures | 84,449 | 72,064 | 81,559 | 74,798 | 81,559 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$170,449</u> | <u>\$158,064</u> | <u>\$81,559</u> | <u>\$74,798</u> | <u>\$81,559</u> |

| WORKER'S COMPENSATION | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|
| - 4403 | | | | | |
| Expenditure Category | | | | | |
| Personnel Services | \$80,794 | \$83,198 | \$89,079 | \$89,079 | \$92,318 |
| Operating Expenditures | 565,947 | 747,038 | 542,360 | 723,815 | 582,712 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$646,741</u> | <u>\$830,236</u> | <u>\$631,439</u> | <u>\$812,894</u> | <u>\$675,030</u> |

| RISK MANAGEMENT - 1601 | | | | | |
|-------------------------------|--------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Expenditures | 1,269,772 | 728,334 | 710,724 | 713,087 | 746,919 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$1,269,772</u> | <u>\$728,334</u> | <u>\$710,724</u> | <u>\$713,087</u> | <u>\$746,919</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| FINANCE - 1602 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$624,378 | \$648,006 | \$698,117 | \$650,066 | \$672,633 |
| Operating Expenditures | 130,423 | 128,584 | 176,313 | 175,552 | 176,313 |
| Capital Outlay | 1,171 | 1,171 | 1,171 | 1,171 | 1,171 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$755,972</u> | <u>\$777,761</u> | <u>\$875,601</u> | <u>\$826,789</u> | <u>\$850,117</u> |

PROCUREMENT & PROPERTY

MANAGEMENT - 1604

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$161,059 | \$159,050 | \$166,253 | \$167,993 | \$172,249 |
| Operating Expenditures | 50,162 | 49,258 | 49,305 | 52,206 | 49,305 |
| Capital Outlay | 4,307 | 4,307 | 4,307 | 4,307 | 4,307 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$215,528</u> | <u>\$212,615</u> | <u>\$219,865</u> | <u>\$224,506</u> | <u>\$225,861</u> |

| BUSINESS LICENSE | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| ENFORCEMENT - 1611 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$175,836 | \$194,260 | \$201,188 | \$201,404 | \$212,978 |
| Operating Expenditures | 243,290 | 92,353 | 58,670 | 56,478 | 43,670 |
| Capital Outlay | 3,269 | 3,269 | 3,269 | 3,269 | 3,269 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$422,395</u> | <u>\$289,882</u> | <u>\$263,127</u> | <u>\$261,151</u> | <u>\$259,917</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| ECONOMIC DEVELOPMENT - 1802 | 2016-2017 ACTUAL | 2017-2018 ACTUAL | 2018-2019 ADOPTED | 2018-2019 PROJECTED | 2019-2020 PROPOSED |
|--|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$121,292 | \$111,359 | \$217,454 | \$113,482 | \$196,220 |
| Operating Expenditures | 190,812 | 65,722 | 152,615 | 104,854 | 132,150 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$312,104 | \$177,081 | \$370,069 | \$218,336 | \$328,370 |

NEIGHBORHOOD SERVICES - 1803

| | | | | | |
|-----------------------------|-----|-----------|-----------|-----------|-----------|
| Expenditure Category | | | | | |
| Personnel Services | \$0 | \$197,948 | \$202,949 | \$203,338 | \$210,425 |
| Operating Expenditures | - | 7,777 | 12,950 | 11,484 | 15,450 |
| Capital Outlay | - | 20,042 | - | - | 1,670 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$0 | \$225,767 | \$215,899 | \$214,822 | \$227,545 |

PROPERTY MAINTENANCE

INSPECTIONS - 1804

| | | | | | |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|
| Expenditure Category | | | | | |
| Personnel Services | \$175,477 | \$174,623 | \$210,168 | \$211,623 | \$226,193 |
| Operating Expenditures | 41,095 | 76,188 | 81,303 | 73,875 | 81,850 |
| Capital Outlay | 3,057 | 3,057 | 3,057 | 3,057 | 5,336 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$219,629 | \$253,868 | \$294,528 | \$288,555 | \$313,379 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| CITY ENGINEERING - 1810 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Personnel Services | \$108,841 | \$93,907 | \$173,582 | \$95,789 | \$156,950 |
| Operating Expenditures | 43,602 | 25,557 | 37,100 | 35,311 | 37,100 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$152,443</u> | <u>\$119,464</u> | <u>\$210,682</u> | <u>\$131,100</u> | <u>\$194,050</u> |

PLANNING DEPARTMENT
- 1812

| Expenditure Category | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|------------------------|------------------|------------------|------------------|------------------|------------------|
| Personnel Services | \$157,730 | \$174,642 | \$297,696 | \$207,433 | \$308,683 |
| Operating Expenditures | 17,258 | 60,881 | 25,493 | 54,219 | 24,880 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$174,988</u> | <u>\$235,523</u> | <u>\$323,189</u> | <u>\$261,652</u> | <u>\$333,563</u> |

INSPECTIONS - 1814

| Expenditure Category | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|------------------------|------------------|------------------|------------------|------------------|------------------|
| Personnel Services | \$597,679 | \$620,133 | \$605,119 | \$608,123 | \$609,868 |
| Operating Expenditures | 93,326 | 72,962 | 76,800 | 88,293 | 107,362 |
| Capital Outlay | 6,360 | 6,360 | 6,360 | 6,360 | 8,654 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$697,365</u> | <u>\$699,455</u> | <u>\$688,279</u> | <u>\$702,776</u> | <u>\$725,884</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| PARKING ENFORCEMENT | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| - 1816 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$99,835 | \$97,707 | \$134,063 | \$117,916 | \$125,007 |
| Operating Expenditures | 3,554 | 5,632 | 9,250 | 7,725 | 9,150 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$103,389 | \$103,339 | \$143,313 | \$125,641 | \$134,157 |

CONSTRUCTION

MANAGEMENT - 1820

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$161,226 | \$159,655 | \$165,645 | \$165,162 | \$171,662 |
| Operating Expenditures | 16,878 | 10,893 | 10,550 | 6,742 | 8,240 |
| Capital Outlay | - | 2,273 | 2,273 | 2,273 | 2,273 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$178,104 | \$172,821 | \$178,468 | \$174,177 | \$182,175 |

BUILDING MAINTENANCE

- 1822

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$319,066 | \$427,760 | \$436,581 | \$442,475 | \$492,836 |
| Operating Expenditures | 837,369 | 641,369 | 850,325 | 868,751 | 852,418 |
| Capital Outlay | 8,524 | 8,524 | 11,132 | 11,132 | 9,039 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$1,164,959 | \$1,077,653 | \$1,298,038 | \$1,322,358 | \$1,354,293 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| POLICE CHIEFS | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|--------------------|--------------------|--------------------|
| OFFICE - 2110 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$718,917 | \$742,212 | \$784,972 | \$784,974 | \$814,992 |
| Operating Expenditures | 143,669 | 165,581 | 303,666 | 285,788 | 318,275 |
| Capital Outlay | 16,204 | 13,921 | 13,921 | 13,921 | 19,579 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$878,790 | \$921,714 | \$1,102,559 | \$1,084,683 | \$1,152,846 |

TECHNICAL & SUPPORT
ADMINISTRATION - 2121

| Expenditure Category | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Personnel Services | \$335,210 | \$360,273 | \$394,741 | \$396,100 | \$476,958 |
| Operating Expenditures | 362,508 | 370,969 | 398,050 | 335,628 | 411,372 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$697,718 | \$731,242 | \$792,791 | \$731,728 | \$888,330 |

DETENTION TRANSPORT
- 2123

| Expenditure Category | | | | | |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Personnel Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Expenditures | 55,341 | 41,393 | 53,500 | 53,259 | 68,500 |
| Capital Outlay | - | - | 2,701 | 2,701 | 2,701 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$55,341 | \$41,393 | \$56,201 | \$55,960 | \$71,201 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| RECORDS - 2124 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$485,739 | \$412,816 | \$471,225 | \$472,341 | \$482,161 |
| Operating Expenditures | 17,706 | 26,936 | 28,580 | 15,170 | 32,800 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$503,445 | \$439,752 | \$499,805 | \$487,511 | \$514,961 |

ANIMAL CONTROL - 2125

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$117,458 | \$115,746 | \$118,582 | \$118,299 | \$122,715 |
| Operating Expenditures | 85,437 | 80,068 | 110,835 | 111,236 | 118,305 |
| Capital Outlay | 14,607 | 14,607 | 14,607 | 14,607 | 14,607 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$217,502 | \$210,421 | \$244,024 | \$244,142 | \$255,627 |

LAW ENFORCEMENT

ADMINISTRATION - 2141

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$286,556 | \$300,623 | \$306,054 | \$304,879 | \$317,281 |
| Operating Expenditures | 24,462 | 23,955 | 55,524 | 50,474 | 60,284 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$311,018 | \$324,578 | \$361,578 | \$355,353 | \$377,565 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| PATROL - 2142 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$5,046,906 | \$4,869,970 | \$5,219,284 | \$5,214,192 | \$5,125,931 |
| Operating Expenditures | 192,080 | 351,557 | 365,050 | 322,297 | 505,607 |
| Capital Outlay | 350,167 | 280,261 | 341,795 | 341,795 | 283,780 |
| Other Financing Uses | 41,755 | 47,684 | 3,985 | - | - |
| Total | \$5,630,908 | \$5,549,472 | \$5,930,114 | \$5,878,284 | \$5,915,318 |

CRIMINAL INVESTIGATIONS
- 2144

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$1,844,583 | \$1,904,715 | \$1,755,958 | \$1,822,224 | \$2,079,247 |
| Operating Expenditures | 237,533 | 248,567 | 324,395 | 298,412 | 346,162 |
| Capital Outlay | 71,901 | 71,956 | 112,566 | 112,566 | 144,467 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$2,154,017 | \$2,225,238 | \$2,192,919 | \$2,233,202 | \$2,569,876 |

CRIME PREVENTION - 2145

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$576,104 | \$543,094 | \$547,428 | \$548,837 | \$569,143 |
| Operating Expenditures | 25,212 | 14,640 | 23,830 | 9,413 | 26,330 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$601,316 | \$557,734 | \$571,258 | \$558,250 | \$595,473 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| SCHOOL CROSSING GUARDS | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|
| - 2147 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$67,283 | \$67,725 | \$134,101 | \$88,352 | \$143,928 |
| Operating Expenditures | 3,987 | 3,294 | 10,893 | 5,748 | 10,893 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$71,270</u> | <u>\$71,019</u> | <u>\$144,994</u> | <u>\$94,100</u> | <u>\$154,821</u> |

FIRE ADMINISTRATION - 2181

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$630,004 | \$644,358 | \$586,543 | \$579,097 | \$721,808 |
| Operating Expenditures | 127,699 | 113,972 | 206,217 | 212,439 | 224,025 |
| Capital Outlay | 12,000 | 12,253 | 12,253 | 12,253 | 12,253 |
| Other Financing Uses | - | - | 8,840 | - | - |
| Total | <u>\$769,703</u> | <u>\$770,583</u> | <u>\$813,853</u> | <u>\$803,789</u> | <u>\$958,086</u> |

FIRE SUPPRESSION - 2182

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$4,316,650 | \$4,311,908 | \$4,306,538 | \$4,372,127 | \$4,187,477 |
| Operating Expenditures | 441,619 | 566,455 | 662,819 | 653,195 | 706,019 |
| Capital Outlay | 271,460 | 280,170 | 282,925 | 282,925 | 356,704 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$5,029,729</u> | <u>\$5,158,533</u> | <u>\$5,252,282</u> | <u>\$5,308,247</u> | <u>\$5,250,200</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| PUBLIC SERVICES | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|------------------------------|------------------|------------------|------------------|------------------|------------------|
| ADMINISTRATION - 3101 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$56,849 | \$50,862 | \$164,361 | \$49,560 | \$169,831 |
| Operating Expenditures | 9,194 | 11,370 | 14,200 | 10,355 | 14,200 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$66,043 | \$62,232 | \$178,561 | \$59,915 | \$184,031 |

GROUNDS MAINTENANCE
- 3102

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$1,064,307 | \$884,223 | \$969,815 | \$935,392 | \$1,026,189 |
| Operating Expenditures | 442,336 | 407,726 | 422,700 | 443,645 | 455,678 |
| Capital Outlay | 181,685 | 89,382 | 101,409 | 101,409 | 85,077 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$1,688,328 | \$1,381,331 | \$1,493,924 | \$1,480,446 | \$1,566,944 |

TRAFFIC SERVICES - 3104

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$391,497 | \$407,564 | \$410,671 | \$419,561 | \$415,186 |
| Operating Expenditures | 802,049 | 807,594 | 908,352 | 848,633 | 908,352 |
| Capital Outlay | 5,942 | 5,942 | 5,942 | 5,942 | 6,612 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$1,199,488 | \$1,221,100 | \$1,324,965 | \$1,274,136 | \$1,330,150 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| STREET MAINTENANCE | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| - 3105 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$288,958 | \$297,461 | \$283,119 | \$218,698 | \$279,247 |
| Operating Expenditures | 108,596 | 113,192 | 144,670 | 139,787 | 140,220 |
| Capital Outlay | 53,878 | 64,650 | 71,784 | 71,784 | 75,144 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$451,432</u> | <u>\$475,303</u> | <u>\$499,573</u> | <u>\$430,269</u> | <u>\$494,611</u> |

FLEET MAINTENANCE - 3141

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$694,327 | \$687,663 | \$719,260 | \$705,301 | \$736,677 |
| Operating Expenditures | 1,039,373 | 1,087,419 | 1,134,075 | 1,095,505 | 1,183,600 |
| Capital Outlay | 3,831 | 3,831 | 3,831 | 3,831 | 3,831 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$1,737,531</u> | <u>\$1,778,913</u> | <u>\$1,857,166</u> | <u>\$1,804,637</u> | <u>\$1,924,108</u> |

SOLID WASTE - 3161

| | | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$980,470 | \$1,197,742 | \$1,300,758 | \$1,345,319 | \$1,352,981 |
| Operating Expenditures | 210,219 | 158,490 | 241,900 | 304,462 | 296,400 |
| Capital Outlay | 261,371 | 382,292 | 382,292 | 382,292 | 387,908 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u>\$1,452,060</u> | <u>\$1,738,524</u> | <u>\$1,924,950</u> | <u>\$2,032,073</u> | <u>\$2,037,289</u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| COMMUNITY RELATIONS | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| - 1501 | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$462,821 | \$270,637 | \$280,885 | \$234,196 | \$348,136 |
| Operating Expenditures | 49,077 | 67,705 | 90,511 | 86,297 | 80,511 |
| Capital Outlay | 3,984 | 3,984 | 3,984 | 3,984 | 3,984 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u><u>\$515,882</u></u> | <u><u>\$342,326</u></u> | <u><u>\$375,380</u></u> | <u><u>\$324,477</u></u> | <u><u>\$432,631</u></u> |

**PARKS, RECREATION, &
SPECIAL EVENTS ADMIN - 5001**

| | | | | | |
|-----------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$172,896 | \$174,271 | \$221,294 | \$207,020 | \$217,538 |
| Operating Expenditures | 185,180 | 178,979 | 195,355 | 185,400 | 202,190 |
| Capital Outlay | - | - | - | - | 2,294 |
| Other Financing Uses | - | - | - | - | - |
| Total | <u><u>\$358,076</u></u> | <u><u>\$353,250</u></u> | <u><u>\$416,649</u></u> | <u><u>\$392,420</u></u> | <u><u>\$422,022</u></u> |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| SPECIAL EVENTS - 5009 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|------------------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$163,771 | \$161,352 | \$166,411 | \$164,011 | \$171,849 |
| Operating Expenditures | 9,039 | 10,305 | 11,348 | 9,069 | 11,348 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$172,810 | \$171,657 | \$177,759 | \$173,080 | \$183,197 |

RECREATION CENTERS - 5010

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$332,816 | \$355,069 | \$412,274 | \$405,387 | \$527,152 |
| Operating Expenditures | 93,366 | 105,586 | 115,480 | 104,361 | 116,680 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$426,182 | \$460,655 | \$527,754 | \$509,748 | \$643,832 |

PARKS - 5011

| | | | | | |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Expenditure Category | | | | | |
| Personnel Services | \$284,743 | \$272,704 | \$385,432 | \$299,330 | \$429,336 |
| Operating Expenditures | 51,049 | 57,554 | 65,305 | 54,913 | 70,325 |
| Capital Outlay | 2,729 | 4,097 | 4,097 | 4,097 | 5,000 |
| Other Financing Uses | - | - | - | - | - |
| Total | \$338,521 | \$334,355 | \$454,834 | \$358,340 | \$504,661 |

CITY OF SPARTANBURG, SC
FY 2019 - 2020 Operating Budget

General Fund
Detailed Expenditure Schedule

| AQUATICS - 5012 | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category | | | | | |
| Personnel Services | \$126,620 | \$116,092 | \$111,902 | \$100,538 | \$118,297 |
| Operating Expenditures | 7,045 | 11,365 | 17,780 | 22,655 | 57,960 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$133,665 | \$127,457 | \$129,682 | \$123,193 | \$176,257 |
| | | | | | |
| ATHLETICS - 5013 | | | | | |
| Expenditure Category | | | | | |
| Personnel Services | \$83,508 | \$119,933 | \$124,819 | \$100,536 | \$129,138 |
| Operating Expenditures | 71,014 | 64,373 | 68,100 | 53,500 | 71,200 |
| Capital Outlay | - | - | - | - | - |
| Other Financing Uses | - | - | - | - | - |
| Total | \$154,522 | \$184,306 | \$192,919 | \$154,036 | \$200,338 |
| | | | | | |
| GENERAL FUND TOTAL | \$39,461,047 | \$39,650,136 | \$40,819,445 | \$40,798,606 | \$42,127,088 |

**CITY OF SPARTANBURG, SC
General Fund**

**Detailed Expenditure Schedule
Summary**

| | 2016-2017 | 2017-2018 | 2018-2019 | 2018-2019 | 2019-2020 |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | ADOPTED | PROJECTED | PROPOSED |
| Expenditure Category Totals | | | | | |
| Personnel Services | \$24,493,338 | \$24,421,584 | \$26,007,730 | \$25,139,079 | \$26,868,790 |
| Operating Expenditures | 10,974,638 | 10,598,151 | 11,036,910 | 11,697,547 | 11,788,712 |
| Capital Outlay | 1,364,791 | 1,385,085 | 1,494,412 | 1,494,412 | 1,545,440 |
| Other Financing Uses | <u>2,628,280</u> | <u>3,245,316</u> | <u>2,280,393</u> | <u>2,467,568</u> | <u>1,924,146</u> |
| | \$39,461,047 | \$39,650,136 | \$40,819,445 | \$40,798,606 | \$42,127,088 |

**CITY OF SPARTANBURG
GENERAL FUND
FY 2019 - 2020 BUDGET**

| <u>Non-Departmental</u> | <u>FY 2016 / FY 2017 Adopted</u> | <u>FY 2017 / FY 2018 Adopted</u> | <u>FY 2018 / FY 2019 Adopted</u> | <u>FY 2019 / FY 2020 Proposed</u> | <u>Difference</u> |
|---|--|--|--|---|-------------------|
| Salary Savings (Planned Credit) | (750,000) | (750,000) | (750,000) | (750,000) | - |
| Contribution to the Pension Fund | 900,000 | 950,000 | 1,000,000 | 1,050,000 | 50,000 |
| Contribution to MASC ORBIT / GASB 45 | 100,000 | - | - | - | - |
| Arkwright Landfill post-monitoring | 30,000 | 30,000 | 30,000 | 30,000 | - |
| Norfolk Southern & CSX Annual leases | 2,650 | 2,650 | 2,650 | 3,550 | 900 |
| 440 Church Street / Property Insurance | - | 2,600 | - | - | - |
| Transfer to Capital Projects Fund / Facilities Sinking Fund | 220,000 | 220,000 | 220,000 | 220,000 | - |
| Transfer to Capital Projects Fund / T.K. Gregg Rec. Facility Sinking Fund | 100,000 | 100,000 | 100,000 | 100,000 | - |
| Transfer to Capital Projects Fund / Quality of Life Enhancement | 150,000 | 150,000 | 75,000 | - | (75,000) |
| Transfer to Airport Enterprise Fund | 250,000 | 250,000 | 250,000 | 250,000 | - |
| Transfer to Transit Fund / Operating Subsidy | 500,000 | 500,000 | 500,000 | 500,000 | - |
| Transfer to Transit Fund / Bus Acquisition Grant Match | 60,000 | 65,000 | - | - | - |
| Transfer to Debt Service Fund / Lease for 440 Church Street | 145,000 | 119,625 | 119,625 | 119,625 | - |
| Transfer to Debt Service Fund / 2010 GO Debt | 532,826 | 536,419 | 523,325 | 520,516 | (2,809) |
| Transfer to Debt Service Fund / Mary Black Loan (PIP) | 216,293 | 216,292 | 216,292 | - | (216,292) |
| Transfer to Debt Service Fund / ShoreTel Lease Payments | 48,977 | 48,975 | 48,976 | 9,656 | (39,320) |
| Transfer to Debt Service Fund / Spillman Technologies | 154,350 | 154,350 | 154,350 | 154,349 | (1) |
| Transfer to Debt Service Fund / Fire Station | - | - | - | - | - |
| Transfer to St. John Street TIF Fund / Debt Service | 100,000 | 100,000 | 60,000 | 50,000 | (10,000) |
| Totals | 2,760,096 | 2,695,911 | 2,550,218 | 2,257,696 | (292,522) |

**CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2019 - 2020 Operating Budget**

Special Revenue Fund

Hospitality Tax Fund - 311

| | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> |
|---|---------------------|---------------------|---------------------|---------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>PROPOSED</u> |
| Revenues | | | | |
| Hospitality Tax | \$ 4,776,237 | \$ 5,041,501 | \$ 5,366,104 | \$ 5,700,000 |
| Sunday Alcohol Sales | 4,100 | 950 | 3,000 | 2,500 |
| Investment Earnings | 11,112 | 16,473 | 13,000 | 20,000 |
| | <u>\$ 4,791,449</u> | <u>\$ 5,058,924</u> | <u>\$ 5,382,104</u> | <u>\$ 5,722,500</u> |
| Expenditures | | | | |
| Projects | \$ 527,644 | \$ 548,330 | \$ 540,000 | \$ 567,000 |
| Transfer Out / Capital Projects Fund | 177,829 | 263,240 | 171,429 | 247,895 |
| Transfer Out / General Fund | 1,802,486 | 2,156,941 | 2,611,842 | 2,861,250 |
| Transfer Out / Miscellaneous Grant Fund | 5,425 | 7,547 | - | - |
| Transfer Out / Special Events Fund | 75,000 | 75,000 | 80,000 | 75,000 |
| Transfer Out / Debt Service Fund | 1,974,827 | 1,970,112 | 1,978,833 | 1,971,355 |
| | <u>\$ 4,563,211</u> | <u>\$ 5,021,170</u> | <u>\$ 5,382,104</u> | <u>\$ 5,722,500</u> |
| Fund Balance (Restricted) | 2,341,918 | 2,341,918 | 2,341,918 | 2,341,918 |

| Debt: | <u>Principal</u> | <u>Interest</u> | <u>Fiscal Agent Fees</u> | <u>Total</u> |
|--|------------------|-----------------|--------------------------|----------------|
| (1) Refunded COPS (Certificates of Participation) | 745,000 | 96,965 | 1,650 | 843,615 |
| (2) Series 2016 A Special Obligation Bonds (Non-Taxable) | 285,000 | 74,211 | 1,650 | 360,861 |
| (3) Series 2016 B Special Obligation Bonds (Taxable) | <u>610,000</u> | <u>155,229</u> | <u>1,650</u> | <u>766,879</u> |
| | 1,640,000 | 326,405 | 4,950 | 1,971,355 |

CITY OF SPARTANBURG, SC
Hospitality Tax
Funding Allocation

| | Proposed Projects | FY 2016 - 2017 Year-to-Date Actual | FY 2017 - 2018 Year-to-Date Actual | FY 2018 - 2019 Adopted Budget | FY 2019 - 2020 Proposed Budget |
|-------------------------|---------------------------------------|---|---|--|---|
| <u>Debt Services</u> | | | | | |
| 1 | Renaissance Conference Center | 848,245 | 848,443 | 848,683 | 843,615 |
| 2 | Special Obligation Bonds, 2016 | <u>1,131,882</u> | <u>1,126,619</u> | <u>1,130,150</u> | <u>1,127,740</u> |
| | Sub-Total | 1,980,127 | 1,975,062 | 1,978,833 | 1,971,355 |
| <u>Capital Projects</u> | | | | | |
| 3 | SCC Downtown Campus / Evins Bldg. | 150,000 | 150,000 | 150,000 | 150,000 |
| 4 | Pedestrian Crossing | 6,400 | 49,916 | - | - |
| 5 | Bloomberg Art Project | 5,425 | 7,547 | - | - |
| 6 | Neighborhood Park Improvement Project | - | 41,895 | - | - |
| 7 | T.K. Gregg Sinking Fund | 171,429 | 171,429 | 171,429 | 247,895 |
| 8 | Children's Museum of the Upstate | <u>-</u> | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> |
| | Sub-Total | 333,254 | 440,787 | 341,429 | 417,895 |
| <u>Transfers</u> | | | | | |
| 9 | Transfer to the General Fund | 1,802,486 | 2,156,941 | 2,611,842 | 2,861,250 |
| <u>City Events</u> | | | | | |
| 10 | Music on Main | 10,200 | 10,200 | 10,200 | 10,200 |
| 11 | Spring Fling | 23,800 | 23,800 | 23,800 | 23,800 |
| 12 | International Festival | 32,000 | 32,000 | 32,000 | 32,000 |
| 13 | Red , White and Boom | 6,800 | 6,800 | 6,800 | 6,800 |
| 14 | Christmas Parade | 2,174 | 3,182 | 5,000 | 5,000 |
| 15 | Jazz on the Square | <u>2,200</u> | <u>2,200</u> | <u>2,200</u> | <u>2,200</u> |
| | | 77,174 | 78,182 | 80,000 | 80,000 |

| <u>Proposed Projects</u> | <u>FY 2016 - 2017 Year-to-Date Actual</u> | <u>FY 2017 - 2018 Year-to-Date Actual</u> | <u>FY 2018 - 2019 Adopted Budget</u> | <u>FY 2019 - 2020 Proposed Budget</u> |
|---|---|---|--|---|
| <u>Discretionary Funding to Community Events</u> | | | | |
| 16 College Town Consortium | 15,000 | 15,000 | 15,000 | 15,000 |
| 17 Panther Training Party | 7,500 | 10,000 | 10,000 | 10,000 |
| 18 Shrine Bowl of the Carolinas | - | - | 10,000 | 17,500 |
| 19 Partners for Active Living | 20,000 | 25,000 | 25,000 | 17,500 |
| 20 Spartanburg Memorial Auditorium | 35,000 | 25,000 | 20,000 | 20,000 |
| 21 Chamber of Commerce / CVB | 30,000 | 35,000 | 35,000 | 36,250 |
| 22 Chamber of Commerce / Downtown Development | - | - | - | 5,000 |
| 23 Hatcher Gardens | 20,000 | 20,000 | 20,000 | 17,500 |
| 24 HUB BUB - Chapman Cultural Center | 62,500 | 31,750 | - | - |
| 25 Hub City Farmer's Market | 20,000 | 17,500 | 15,000 | 14,000 |
| 26 Hub City Writers Project | 15,000 | 20,000 | 20,000 | 20,000 |
| 27 Hub City Hog Fest, Inc. | - | 5,000 | 5,000 | 5,000 |
| 28 Chapman Cultural Center | 70,000 | 75,000 | 75,000 | 85,000 |
| 29 Arts Partnership / Public Art | 10,000 | - | - | - |
| 30 Chapman Cultural Center / Cultural District | 10,000 | - | 25,000 | 25,000 |
| 31 Spartanburg Downtown Association | 7,500 | 5,000 | - | - |
| 32 Spartanburg Area Conservancy, Inc. | 20,000 | 20,000 | 17,000 | 15,000 |
| 33 West Main Artists Co-op | 5,000 | 10,000 | 15,000 | 15,000 |
| 34 Spartanburg Art Museum | 5,000 | 10,000 | 10,000 | 7,500 |
| 35 Spartanburg Juneteenth Celebration | 15,000 | 10,000 | 9,000 | - |
| 36 Upstate Pride SC | 2,500 | - | - | - |
| 37 Ballet Spartanburg | - | 10,000 | 12,000 | 12,000 |
| 38 S. Philharmonic / Bluegrass Concert Series | - | 7,500 | 7,500 | 5,000 |
| 39 S. Philharmonic / Classics Series | - | 7,500 | 5,000 | 8,500 |
| 40 National Railway Historical Society | - | 750 | 1,500 | 1,250 |
| 41 Trees Coalition | - | 10,000 | 8,000 | 7,500 |
| 42 Spartanburg Science Center | - | - | 5,000 | 7,500 |
| 43 Melting Pot Music Festival | - | - | 5,000 | 7,500 |
| 44 Melting Pot Music Festival / Fusion Fest | - | - | - | 1,250 |
| 45 Melting Pot Music Festival / Kids Rock | - | - | - | 1,250 |
| 46 2019 Taste of Black Upstate | - | - | - | 5,000 |
| 47 Spartanburg Fringle Arts Festival | - | - | - | 1,000 |
| 48 Proud Mary Theatre Company | - | - | - | 3,000 |
| 49 SC Restaurant & Lodging Ass. / Restaurant Week | - | - | - | 6,000 |
| 50 Unallocated | <u>171</u> | <u>198</u> | <u>-</u> | <u>-</u> |
| Sub-Total | 370,171 | 370,198 | 370,000 | 392,000 |
| GRAND TOTAL | 4,563,212 | 5,021,170 | 5,382,104 | 5,722,500 |

**Hospitality Tax Funding
Recommendation for Next Fiscal Year
FY 2019 - 2020**

| <u>Expenditure Categories:</u> | FY 2016 - 2017 Year-to-Actual <u>Actual</u> | FY 2017 - 2018 Year-to-Actual <u>Actual</u> | FY 2018 - 2019 Adopted <u>Budget</u> | FY 2019 - 2020 Proposed <u>Budget</u> | <u>%</u> |
|-------------------------------------|---|---|--|---|-----------|
| 1. Debt Service | 1,980,127 | 1,975,062 | 1,978,833 | 1,971,355 | 34% |
| 2. Multi-year Capital Projects: | 333,254 | 440,787 | 341,429 | 417,895 | 7% |
| 3. Transfer to General Fund | 1,802,486 | 2,156,941 | 2,611,842 | 2,861,250 | 50% |
| 4. City events | 77,174 | 78,182 | 80,000 | 80,000 | 1% |
| 5. Discretionary Funding: | <u>370,171</u> | <u>370,198</u> | <u>370,000</u> | <u>392,000</u> | <u>7%</u> |
| Totals | 4,563,212 | 5,021,170 | 5,382,104 | 5,722,500 | 100% |
| Revenues: | | | | | |
| Actuals / Proposed | 4,791,449 | 5,058,924 | 5,382,104 | 5,722,500 | |
| Fund Balance Appropriation (Source) | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | |
| Totals | 4,791,449 | 5,058,924 | 5,382,104 | 5,722,500 | |
| Projected Fund Balance (Restricted) | 2,341,918 | 2,379,672 | 2,379,672 | 2,379,672 | |

Hospitality Tax Discretionary Funding

| <u>Projects</u> | <u>FY 2018 - 2019 Adopted Budget</u> | <u>FY 2019 - 2020 Requested Budget</u> | <u>FY 2019 - 2020 Proposed Budget</u> |
|--|--|--|---|
| 1 College Town Consortium | 15,000 | 15,000 | 15,000 |
| 2 Panther Training Party | 10,000 | 25,000 | 10,000 |
| 3 Shrine Bowl of the Carolinas | 10,000 | 50,000 | 17,500 |
| 4 Partners for Active Living | 25,000 | 25,000 | 17,500 |
| 5 Spartanburg Memorial Auditorium | 20,000 | 30,000 | 20,000 |
| 6 Chamber of Commerce / CVB | 35,000 | 40,000 | 36,250 |
| 7 Chamber of Commerce / Downtown Dev. | - | 40,000 | 5,000 |
| 8 Hatcher Gardens | 20,000 | 20,000 | 17,500 |
| 9 Hub City Farmer's Market | 15,000 | 28,000 | 14,000 |
| 10 Hub City Writers Project | 20,000 | 20,000 | 20,000 |
| 11 Hub City Hog Fest, Inc. | 5,000 | 10,000 | 5,000 |
| 12 Chapman Cultural Center | 75,000 | 100,000 | 85,000 |
| 13 Chapman Cultural Center / Cultural District | 25,000 | 45,000 | 25,000 |
| 14 Chapman Cultural Center / Artists-in-Reside | - | 36,062 | - |
| 15 Spartanburg Area Conservancy, Inc. | 17,000 | 25,000 | 15,000 |
| 16 West Main Artists Co-op | 15,000 | 37,000 | 15,000 |
| 17 Spartanburg Art Museum | 10,000 | 20,000 | 7,500 |
| 18 Spartanburg Juneteenth Celebration | 9,000 | - | - |
| 19 Ballet Spartanburg | 12,000 | 15,900 | 12,000 |
| 20 S. Philharmonic / Bluegrass Concert Series | 7,500 | 7,500 | 5,000 |
| 21 S. Philharmonic / Classics Series | 5,000 | 9,700 | 8,500 |
| 22 National Railway Historical Society | 1,500 | 1,750 | 1,250 |
| 23 Trees Coalition | 8,000 | 10,000 | 7,500 |
| 24 Spartanburg Science Center | 5,000 | 20,000 | 7,500 |
| 25 Melting Pot Music Festival | 5,000 | 10,000 | 7,500 |
| 26 Melting Pot Music Festival / Fusion Fest | - | 7,000 | 1,250 |
| 27 Melting Pot Music Festival / Kids Rock | - | 5,000 | 1,250 |
| 28 2019 Taste of Black Upstate | - | 6,500 | 5,000 |
| 29 Spartanburg Fringle Arts Festival | - | 2,500 | 1,000 |
| 30 Palmetto Senior Expo | - | 24,649 | - |
| 31 Proud Mary Theatre Company | - | 5,000 | 3,000 |
| 32 SC Resturant & Lodging Ass. / Restaurant \ | - | 8,250 | 6,000 |
| 33 Southside Lions Club / Rhythm & Ribs Festi | - | 25,000 | - |
| TOTALS | 370,000 | 724,811 | 392,000 |

CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2019 - 2020 Operating Budget

Special Revenue Funds

Community Development Block Grant

| Fund 708 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 |
|---------------------|-------------------|-------------------|-------------------|-------------------|
| | ACTUAL | ACTUAL | AMENDED | ADOPTED |
| Revenues | | | | |
| Federal Grant | \$ 470,235 | \$ 407,050 | \$ 670,101 | \$ 675,002 |
| Sale of Property | 78,028 | 123,018 | - | - |
| Other | 1,000 | 1,433 | - | - |
| Loan Payments | 1,310 | 1,549 | - | - |
| | <u>\$ 550,573</u> | <u>\$ 533,050</u> | <u>\$ 670,101</u> | <u>\$ 675,002</u> |
| Expenditures | | | | |
| Personnel Service | \$ 193,600 | \$ 108,065 | \$ 227,257 | \$ 182,474 |
| Projects | 341,831 | 424,985 | 442,844 | 492,528 |
| Transfer Out | - | - | - | - |
| | <u>\$ 535,431</u> | <u>\$ 533,050</u> | <u>\$ 670,101</u> | <u>\$ 675,002</u> |

Annual Action Plan FY 2019 - 2020
Special Revenue Funds
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

| <u>Adopted Projects</u> | <u>FY 2017 - 2018 Amended</u> | <u>FY 2018 - 2019 Amended</u> | <u>FY 2019 - 2020 Proposed</u> | <u>%</u> |
|--------------------------------------|--|--|---|-----------------|
| <u>Administration</u> | | | | |
| Neighborhood Services Administration | 91,000 | 93,000 | 110,000 | |
| Highland Planning | - | - | 15,000 | |
| MWBE | 5,000 | - | - | |
| Neighborhood Training | 6,070 | 10,000 | 10,000 | |
| | 102,070 | 103,000 | 135,000 | 20% |
| <u>Projects</u> | | | | |
| Homebuyer Program | 57,500 | - | - | |
| Infrastructure Activity | 135,000 | 159,450 | 225,002 | |
| Rehabilitation Admin + Code Admin | 142,000 | 208,419 | 120,000 | |
| Removal of Blight | 115,564 | 125,000 | 120,000 | |
| | 450,064 | 492,869 | 465,002 | 69% |
| <u>Public Services</u> | | | | |
| Public Service Administration | - | - | 75,000 | |
| Bethlehem Community Center | 10,500 | 27,000 | - | |
| Fair Housing | 25,000 | 25,000 | - | |
| Fire Safety | 5,000 | 5,000 | - | |
| SAFE HOME Rape Crisis | 9,818 | 10,242 | - | |
| SC Legal Services | 4,500 | 6,990 | - | |
| | 54,818 | 74,232 | 75,000 | 11% |
| Total CDBG Expenditures | 606,952 | 670,101 | 675,002 | 100% |

CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2019 - 2020 Operating Budget

Special Revenue Funds

Federal HOME Program - Fund 210

| | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> |
|---------------------|------------------|------------------|-------------------|-------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>AMENDED</u> | <u>ADOPTED</u> |
| Revenues | | | | |
| Federal Grant | \$ 75,420 | \$ 37,726 | \$ 225,411 | \$ 208,241 |
| Sale of Property | - | 22,200 | - | - |
| Other | - | - | - | - |
| Loan Payments | 1,617 | 292 | - | - |
| | <u>\$ 77,037</u> | <u>\$ 60,218</u> | <u>\$ 225,411</u> | <u>\$ 208,241</u> |
| Expenditures | | | | |
| Personnel Service | \$ 15,372 | \$ 15,532 | \$ 22,500 | \$ 20,824 |
| Projects | 61,688 | 38,352 | 202,911 | 187,417 |
| Transfer Out | - | - | - | - |
| | <u>\$ 77,060</u> | <u>\$ 53,884</u> | <u>\$ 225,411</u> | <u>\$ 208,241</u> |

Annual Action Plan FY 2019 - 2020
Special Revenue Funds
FEDERAL HOME PROGRAM

| <u>Adopted Projects</u> | <u>FY 2017 - 2018 Amended</u> | <u>FY 2018 - 2019 Amended</u> | <u>FY 2019 - 2020 Proposed</u> | |
|--|--|--|---|------------|
| Administrative - 10% | 15,532 | 15,530 | 20,824 | 10% |
| Home Projects | 113,780 | 176,069 | 152,417 | 73% |
| CHDO Set-Aside - Projects 15% | 26,000 | 33,812 | 35,000 | <u>17%</u> |
| Total Home Program Expenditures | <u>155,312</u> | <u>225,411</u> | <u>208,241</u> | 100% |
| Total Consolidated Plan | \$762,264 | \$895,512 | \$883,243 | |

CITY OF SPARTANBURG, SOUTH CAROLINA
2019 - 2020 Operating Budget

Special Revenue Funds

Multi-County Industrial Park Fund - 380

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 |
|--|---------------------|---------------------|---------------------|---------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>PROPOSED</u> |
| Revenues | | | | |
| Property Tax | \$ 1,108,852 | \$ 1,111,174 | \$ 1,153,650 | \$ 1,200,000 |
| Investment Earnings | 1,691 | 5,614 | 1,700 | 5,000 |
| | <u>\$ 1,110,543</u> | <u>\$ 1,116,788</u> | <u>\$ 1,155,350</u> | <u>\$ 1,205,000</u> |
| Expenditures | | | | |
| Operating Expenditures | \$ 727,085 | \$ 529,866 | \$ 1,097,558 | \$ 1,145,094 |
| Transfer Out / Capital Projects Fund | \$ - | 50,000 | | |
| Transfer Out / Parking Enterprise Fund | 290,000 | - | - | - |
| Transfer Out / General Fund | 46,774 | 55,776 | 57,792 | 59,906 |
| | <u>\$ 1,063,859</u> | <u>\$ 635,642</u> | <u>\$ 1,155,350</u> | <u>\$ 1,205,000</u> |
| Restricted Fund Balance | 388,132 | 869,278 | 869,278 | 869,278 |

**CITY OF SPARTANBURG, SOUTH CAROLINA
2018 - 2019 Operating Budget**

Special Revenue Funds

Victims Assistance Fund - 322

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 |
|---|------------------|------------------|------------------|------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>PROPOSED</u> |
| Revenues | | | | |
| Victim Assistance | \$ 37,988 | \$ 35,221 | \$ 35,000 | \$ 35,000 |
| Victim Assistance Flat Fee | 11,051 | 9,267 | 11,000 | 10,000 |
| Fund Balance Appropriation | - | - | 22,873 | 26,303 |
| | <u>\$ 49,039</u> | <u>\$ 44,488</u> | <u>\$ 68,873</u> | <u>\$ 71,303</u> |
| Expenditures | | | | |
| Personnel Services | \$ 49,624 | \$ 52,057 | \$ 68,873 | \$ 71,303 |
| Operating Expenditures | 5,918 | 12,072 | - | - |
| Transfer Out / Miscellaneous Grant Fund | 11,216 | 3,349 | - | - |
| | <u>\$ 66,758</u> | <u>\$ 67,478</u> | <u>\$ 68,873</u> | <u>\$ 71,303</u> |
| Restricted Fund Balance | 115,303 | 92,313 | 92,313 | 92,313 |

**CITY OF SPARTANBURG, SOUTH CAROLINA
2018 - 2019 Operating Budget**

Special Revenue Funds

Accommodation Tax Fund - 480

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>ADOPTED</u> |
| Revenues | | | | |
| Accommodation Tax | \$ 252,497 | \$ 298,872 | \$ 276,450 | \$ 466,000 |
| Investment Earnings | 1,276 | 2,198 | 1,100 | 1,800 |
| Fund Balance Appropriation | - | - | - | 175,000 |
| | <u>\$ 253,773</u> | <u>\$ 301,070</u> | <u>\$ 277,550</u> | <u>\$ 642,800</u> |
| Expenditures | | | | |
| Projects | \$ 196,173 | \$ 255,481 | \$ 238,000 | \$ 595,750 |
| Transfer Out / General Fund | - | - | 39,550 | 47,050 |
| Transfer Out / Special Events Fund | 26,500 | 45,475 | - | - |
| | <u>\$ 222,673</u> | <u>\$ 300,956</u> | <u>\$ 277,550</u> | <u>\$ 642,800</u> |
| Unreserved Fund Balance | 236,426 | 236,540 | 236,540 | 236,540 |

**Accommodations Tax
Tourism Related Funding
FY 2019 - 2020**

| Organization Names | Project Name / Descriptions | FY 2018 - 2019 Adopted | FY 2019 - 2020 Proposed |
|--|--|-----------------------------------|------------------------------------|
| Artists' Guild of Spartanburg | Annual Juried Show | 2,000 | 2,500 |
| Ballet Spartanburg | The Nutcracker | 1,500 | 2,225 |
| Black Pages International | 2019 Taste of Black Upstate | - | 4,000 |
| Chapman Cultural Center | Tourism Marketing | 10,000 | 10,000 |
| Chapman Cultural Center | CCC Marketing & Promotion | 5,000 | 10,000 |
| Chapman Cultural Center | Downtown Spartanburg Cultural Tours | 1,900 | - |
| Chapman Cultural Center | Kite Festival 2020 | - | 2,975 |
| City of Spartanburg | International Festival | 6,000 | 6,500 |
| City of Spartanburg | MLK Unity Celebration | 8,000 | 9,500 |
| City of Spartanburg | Operational Support | 28,975 | 44,200 |
| City of Spartanburg | Red, White and Boom | 2,500 | 3,000 |
| City of Spartanburg | Spring Fling | 8,000 | 8,500 |
| City of Spartanburg | Denny's Plaza Playground | - | 175,000 |
| Freewheelers Cycling Association | Assault on Mt. Mitchell | 4,000 | 4,500 |
| Hatcher Garden and Woodland Preserve | Year Long Event | 8,000 | 8,000 |
| Hmong-American Association of SC | Hmong New Year | 3,500 | 4,000 |
| Hub City Animal Project | Chaser Statue Marketing | - | 2,000 |
| Hub City Framer's Market | Local food cooking demos | 1,000 | 2,000 |
| Hub City Hog Fest, Inc. | Hog Fest | 2,000 | 4,000 |
| Hub City Writers Project | Trade Show | 1,500 | 2,500 |
| Melting Pot Music Society | Fusion Fest (Femme Takeover) | - | 3,500 |
| Melting Pot Music Society | Kids Rock Festival | - | 3,500 |
| Melting Pot Music Society | Melting Pot Music Festival | 3,500 | 4,500 |
| Partners for Active Living | Downtown trail signage | - | 4,000 |
| R&B Shag Club of Spartanburg | Sparkle City Celebration | 1,350 | 1,200 |
| Shrine Bowl of the Carolinas | Shrine Bowl of the Carolinas | 7,500 | 7,500 |
| Spartanburg Area Conservancy | Cottonwood Trail Enhancement | 4,000 | 6,000 |
| Spartanburg Art Museum | Annual Exhibition | 2,500 | 3,500 |
| Spartanburg Convention & Visitors Bureau | Marketing & Sales Plan | 47,500 | 64,200 |
| Spartanburg County Foundation / SMA | Palmetto Senior Expo | - | 3,000 |
| Spartanburg Humane Society | Bark in the Park | - | 4,000 |
| Spartanburg Juneteenth, Inc. | Spartanburg Juneteenth | - | 5,000 |
| Spartanburg Memorial Auditorium | Facility repairs | 12,000 | 12,000 |
| Spartanburg Philharmonic Orchestra | Concert week this Bela Fleck | 2,000 | 3,000 |
| Spartanburg Science Center | Inside Science | - | 7,000 |
| Spartanburg Sports Alliance | US Track & Field Championship | - | 7,000 |
| St. Nicholas Orthodox Church | Spartanburg Greek Festival | 2,625 | 3,000 |
| Upstate Chapter of the Nat'l RR Historical Society | HUB City RR Museum Caboose | 2,800 | 3,500 |
| West Main Artists Co-op | Traveling Exhibit | 3,000 | 1,200 |
| West Main Artists Co-op | Four State Juried Show | 1,000 | 2,500 |
| Wofford College | Panthers Training Camp Fan Experience | 5,500 | 6,500 |
| | | \$ 189,150 | \$ 461,000 |

**CITY OF SPARTANBURG, SOUTH CAROLINA
FY 2019 - 2020 Operating Budget**

Enterprise Funds

Airport Fund - 215

| | 2016-2017 | 2017-2018 | 2017-2018 | 2019-2020 |
|---|---------------------|--------------------|---------------------|--------------------|
| | ACTUAL | ACTUAL | ADOPTED | ADOPTED |
| REVENUES | | | | |
| Charges for Services | \$346,861 | \$420,847 | \$394,600 | \$421,800 |
| Other Revenues | 2,904 | 3,536 | 3,000 | 1,400 |
| Sale of Inventory | 1,033,005 | 1,056,709 | 1,097,700 | 1,057,400 |
| Federal Grant | 8,894,438 | 6,006,101 | - | - |
| State Grant | 424,102 | 328,049 | - | - |
| Transfer In / General Fund | 250,000 | 595,929 | 250,000 | 250,000 |
| Transfer In / Airport Facilities Corp. Fund | 672,411 | - | - | - |
| Transfer In / Stormwater Utility Fund | 304,582 | 300,000 | - | - |
| Gain (Loss) on Sale of Assets | (300,000) | 1,543 | - | - |
| TOTAL REVENUES | \$11,628,303 | \$8,712,714 | \$ 1,745,300 | \$1,730,600 |
| EXPENSES | | | | |
| Personal | \$232,278 | \$452,824 | \$458,766 | \$479,804 |
| Operating | 1,041,340 | 1,026,609 | 1,286,534 | 1,250,796 |
| Depreciation Expense | 246,757 | 242,972 | - | - |
| TOTAL EXPENSES | \$1,520,375 | \$1,722,405 | \$1,745,300 | \$1,730,600 |
| Unrestricted Net Positions | (293,178) | (293,178) | - | - |

**CITY OF SPARTANBURG, SOUTH CAROLINA
2019 - 2020 Operating Budget**

Enterprise Fund

Transit Fund - 218

| | 2016 - 2017 | 2017 - 2018 | 2018 - 2019 | 2019 - 2020 |
|----------------------------|---------------------|---------------------|---------------------|---------------------|
| | ACTUAL | ACTUAL | ADOPTED | ADOPTED |
| REVENUES | | | | |
| Charges for Services | \$ 230,404 | \$ 193,318 | \$ 246,599 | \$ 203,000 |
| Other Revenues | 45,967 | 20,063 | 16,112 | 14,511 |
| Federal Grant | 994,764 | 724,338 | 1,068,598 | 1,096,002 |
| State Grant | 950,621 | 123,624 | 123,624 | 120,000 |
| Transfer In / General Fund | 560,000 | 565,000 | 500,000 | 500,000 |
| TOTAL REVENUES | \$ 2,781,756 | \$ 1,626,343 | \$ 1,954,933 | \$ 1,933,513 |
| EXPENSES | | | | |
| Personal | \$ - | \$ - | \$ - | \$ - |
| Operating | 1,488,624 | 1,526,507 | 1,954,933 | 1,933,513 |
| Depreciation Expense | 445,126 | 472,623 | - | - |
| Capital Outlay | - | - | - | - |
| TOTAL EXPENSES | \$ 1,933,750 | \$ 1,999,130 | \$ 1,954,933 | \$ 1,933,513 |
| Unrestricted Net Positions | 830,679 | 930,515 | 930,515 | 930,515 |

**CITY OF SPARTANBURG, SOUTH CAROLINA
2019 - 2020 Operating Budget**

Enterprise Fund

Parking Fund - 225

| | 2016 - 2017 | 2017 - 2018 | 2018 - 2019 | 2019 - 2020 |
|--|---------------------|---------------------|--------------------|--------------------|
| | ACTUAL | ACTUAL | ADOPTED | ADOPTED |
| REVENUES | | | | |
| Charges for Services | \$ 447,597 | \$ 455,188 | \$ 401,700 | \$ 437,450 |
| Other Revenues | 24,731 | 35,087 | 22,000 | 40,000 |
| Transfer In / S. Parking Facility Corp. Fund | 465,726 | - | - | - |
| Transfer In / Broad Street TIF Fund | 368,424 | - | - | - |
| Transfer In / Mult-County Industrial Park Fund | 290,000 | - | - | - |
| TOTAL REVENUES | \$ 1,596,478 | \$ 490,275 | \$ 423,700 | \$ 477,450 |
| EXPENSES | | | | |
| Personal | \$ 109,159 | \$ 101,940 | \$ 133,450 | \$ 138,569 |
| Operating | 602,480 | 404,538 | 290,250 | 338,881 |
| Principal Retirement | 470,000 | - | - | - |
| Interest Payment | 13,818 | - | - | - |
| Depreciation | - | 812,613 | - | - |
| TOTAL EXPENSES | \$ 1,195,457 | \$ 1,319,091 | \$ 423,700 | \$ 477,450 |
| Unrestricted Net Positions | 2,032,416 | 2,016,214 | 2,016,214 | 2,016,214 |

**CITY OF SPARTANBURG, SOUTH CAROLINA
2019 - 2020 Operating Budget**

Enterprise Fund

Storm Water Utility Fund - 229

| | 2016 - 2017 | 2017 - 2018 | 2018 - 2019 | 2019 - 2020 |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>ADOPTED</u> |
| REVENUES | | | | |
| Charges for Services | \$ 1,609,132 | \$ 1,673,411 | \$ 1,603,500 | \$ 1,681,000 |
| Other Revenue | 16,492 | 30,731 | 11,000 | 30,000 |
| Gain (Loss) Fixed Asset | 20,289 | - | - | - |
| TOTAL REVENUES | <u>\$ 1,645,913</u> | <u>\$ 1,704,142</u> | <u>\$ 1,614,500</u> | <u>\$ 1,711,000</u> |
| EXPENSES | | | | |
| Personnel | \$ 424,081 | \$ 376,491 | \$ 532,331 | \$ 557,472 |
| Operating | 501,239 | 233,500 | 257,169 | 328,528 |
| Capital Maintenance | 270,308 | 211,985 | 700,000 | 700,000 |
| Depreciation | 19,093 | 32,196 | - | - |
| Transfer Out / General Fund | 125,000 | 425,000 | 125,000 | 125,000 |
| TOTAL EXPENSES | <u>\$ 1,339,721</u> | <u>\$ 1,279,172</u> | <u>\$ 1,614,500</u> | <u>\$ 1,711,000</u> |
| Unrestricted Net Positions | (293,178) | 1,152,197 | 1,152,197 | 1,152,197 |

**CITY OF SPARTANBURG, SOUTH CAROLINA
2019 - 2020 Operating Budget**

Debt Service Fund

St. John-Daniel Morgan Tax Increment Fund - 543

| | <u>2016 - 2017</u> | <u>2017 - 2018</u> | <u>2018 - 2019</u> | <u>2019 - 2020</u> |
|----------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>ADOPTED</u> | <u>ADOPTED</u> |
| REVENUES | | | | |
| Property Taxes | \$ 338,278 | \$ 425,503 | \$ 396,500 | \$ 401,500 |
| Ground Lease | 200,000 | 200,000 | 200,000 | 200,000 |
| Bond Proceeds | 4,545,000 | - | - | - |
| Transfer In / General Fund | 128,876 | 100,000 | 60,000 | 50,000 |
| TOTAL REVENUES | <u><u>\$ 5,212,154</u></u> | <u><u>\$ 725,503</u></u> | <u><u>\$ 656,500</u></u> | <u><u>\$ 651,500</u></u> |
| EXPENDITURES | | | | |
| Principal Retirement | \$ 4,930,000 | \$ 525,000 | \$ 540,000 | \$ 550,000 |
| Interest Payment | 159,732 | 102,091 | 90,048 | 77,952 |
| Fiscal Charges | 99,300 | 1,650 | 1,650 | 1,650 |
| Projects | 24,793 | 25,109 | 24,802 | 21,898 |
| TOTAL EXPENDITURES | <u><u>\$ 5,213,825</u></u> | <u><u>\$ 653,850</u></u> | <u><u>\$ 656,500</u></u> | <u><u>\$ 651,500</u></u> |
| Fund Balance (Restricted) | - | 71,654 | 71,654 | 71,654 |

POSITION CONTROL

| | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Difference</u> |
|-------------------------------------|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Mayor & Council - 1101 | | | | | |
| Mayor | 1 | 1 | 1 | 1 | - |
| Council | 6 | 6 | 6 | 6 | - |
| | <u>7</u> | <u>7</u> | <u>7</u> | <u>7</u> | <u>-</u> |
| City Attorney - 1201 | | | | | |
| City Attorney | 1 | 1 | 1 | 1 | - |
| Jury Trial Coordinator | - | - | - | - | - |
| Legal Assistant | 2 | 2 | 2 | 2 | - |
| | <u>3</u> | <u>3</u> | <u>3</u> | <u>3</u> | <u>-</u> |
| Municipal Court - 1202 | | | | | |
| Municipal Court Judge | 1 | 1 | 1 | 1 | - |
| Municipal Court Judge - (Part-time) | - | - | - | - | - |
| Clerk of Courts | 1 | 1 | 1 | 1 | - |
| Courts Clerk | 1 | 1 | 1 | 1 | - |
| Senior Court Clerk | 2 | 2 | 2 | 2 | - |
| Ministerial Recorder (Part-time) | 1 | 1 | 1 | 1 | - |
| | <u>6</u> | <u>6</u> | <u>6</u> | <u>6</u> | <u>-</u> |
| City Managers Office - 1301 | | | | | |
| Assistant City Manager | 1 | 1 | 1 | 1 | - |
| City Clerk | 1 | 1 | 1 | 1 | - |
| City Manager | 1 | 1 | 1 | 1 | - |
| | <u>3</u> | <u>3</u> | <u>3</u> | <u>3</u> | <u>-</u> |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | <u>Difference</u> |
|--|---------------|---------------|---------------|---------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Communications & Marketing - 1401 | | | | | |
| Communications & Marketing Specialist | 1 | - | - | - | - |
| Communication Manager | 1 | 1 | 1 | 1 | - |
| Multi Media Content Producer | 1 | 2 | 2 | 1 | (1) |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 3 | 3 | 3 | 2 | (1) |
| Information Technology - 4301 | | | | | |
| Information Technology Manager | 1 | 1 | 1 | 1 | - |
| Network Administrator | 1 | 1 | 1 | 1 | - |
| Technical Associate | 1 | 1 | 1 | 1 | - |
| Tier 2 Desktop Support Technician | 2 | 2 | 2 | 2 | - |
| Tier 2 System Administrator | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 6 | 6 | 6 | 6 | - |
| Human Resources - 4401 | | | | | |
| Human Resource Generalist | 1 | 1 | 1 | 1 | - |
| Human Resource Director | 1 | 1 | 1 | 1 | - |
| Human Resource Technician | 2 | 2 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 4 | 4 | 3 | 3 | - |
| Worker's Compensation - 4403 | | | | | |
| Worker's Comp & Safety Manager | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 1 | 1 | 1 | 1 | - |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | Difference |
|---|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Finance - 1602 | | | | | |
| Accounting Manager | 1 | 1 | 1 | 1 | - |
| Accountant | 1 | 1 | 1 | 1 | - |
| Accounting Tech (AP/ Payroll) | 1 | 1 | 1 | 2 | 1 |
| Accounting Tech (Revenue) | 1 | 1 | 1 | 1 | - |
| Accounting Tech (Revenue) (Part-time) | 1 | 1 | 1 | 1 | - |
| Accounting Tech (AP/AR) | 1 | 1 | 1 | - | (1) |
| Budget & Accounting Director | 1 | 1 | 1 | 1 | - |
| Finance & Admin Svc Director | 1 | 1 | 1 | 1 | - |
| Administrative Assistant | 1 | 1 | 1 | 1 | - |
| Revenue Coordinator | 1 | 1 | 1 | 1 | - |
| Revenue Manager | - | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 10 | 10 | 10 | 10 | - |
| Procurement / Property Management - 1604 | | | | | |
| Procurement & Risk Manager | 1 | 1 | 1 | 1 | - |
| Purchasing Assistant | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 2 | 2 | 2 | 2 | - |
| Business License Code Enforcement - 1611 | | | | | |
| Enforcement Manager | 1 | 1 | 1 | 1 | - |
| Enforcement Officer | 1 | 1 | 1 | 1 | - |
| Neighborhood Coordinator | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 3 | 3 | 3 | 3 | - |

POSITION CONTROL

| | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Difference</u> |
|--|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Economic Development - 1802 | | | | | |
| Economic Development Project Developer | 1 | 1 | 1 | 1 | - |
| Economic Development Director | 1 | 1 | 1 | 1 | - |
| | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> | <u>-</u> |
| Neighborhood Services - 1803 | | | | | |
| Community Services Specialist | - | 1 | 1 | 1 | - |
| Neighborhood Services Director | - | 1 | 1 | 1 | - |
| | <u>-</u> | <u>2</u> | <u>2</u> | <u>2</u> | <u>-</u> |
| Property Maintenance Inspections - 1804 | | | | | |
| Inspector, PM & H | - | - | - | 1 | 1 |
| Nuisance Enforcement Officer (part time) | 2 | 2 | 2 | 2 | - |
| Secretary II | 1 | 1 | 1 | 1 | - |
| Sr. Code Enforcement Officer | 1 | 1 | 1 | 1 | - |
| Code Enforcement Officer | 1 | 1 | 1 | - | (1) |
| | <u>5</u> | <u>5</u> | <u>5</u> | <u>5</u> | <u>-</u> |
| Engineering - 1810 | | | | | |
| Engineering Administrator | 1 | 1 | 1 | 1 | - |
| Engineering Inspector | 1 | 1 | 1 | 1 | - |
| | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> | <u>-</u> |
| Planning - 1812 | | | | | |
| Administrative Assistant | 1 | 1 | 1 | 1 | - |
| Planning Coordinator | 1 | 1 | 1 | 1 | - |
| Planning Director | 1 | 1 | 1 | 1 | - |
| Planner | 1 | - | - | - | - |
| Senior Planner | - | 1 | 1 | 1 | - |
| | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | <u>-</u> |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | <u>Difference</u> |
|---------------------------------------|---------------|---------------|---------------|---------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Inspections - 1814 | | | | | |
| Building Official | 1 | 1 | 1 | 1 | - |
| Inspector, Combination | 1 | 1 | 2 | 3 | 1 |
| Inspector, Combination II | 2 | 2 | 1 | 1 | - |
| Inspector, Combination III | - | - | 1 | - | (1) |
| Permit Clerk | 2 | 1 | - | 1 | 1 |
| Plans Reviewer | 1 | 1 | 1 | - | (1) |
| Senior Building Inspector | 1 | 1 | 1 | 1 | - |
| Senior Permit Clerk | - | 1 | 1 | 1 | - |
| | <u>8</u> | <u>8</u> | <u>8</u> | <u>8</u> | <u>-</u> |
| Parking Enforcement - 1816 | | | | | |
| Sr. Parking & Garage Control Officer | 1 | 1 | - | - | - |
| Parking Control Officer | - | - | 1 | - | (1) |
| Parking Control Officer - Part-time | 1 | 1 | 1 | 2 | 1 |
| Project Manager (Downtown) | 1 | 1 | 1 | 1 | - |
| | <u>3</u> | <u>3</u> | <u>3</u> | <u>3</u> | <u>-</u> |
| Construction Management - 1820 | | | | | |
| Construction Inspector | 1 | 1 | 1 | 1 | - |
| Construction Project Manager | 1 | 1 | 1 | 1 | - |
| | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> | <u>-</u> |
| Building Maintenance - 1822 | | | | | |
| Building Maintenance Electrician | 1 | 1 | 1 | 1 | - |
| Building Maintenance Supervisor | 1 | 1 | - | - | - |
| Custodian | 1 | 1 | 2 | 3 | 1 |
| Facilities Maintenance Technician I | - | - | - | - | - |
| Facilities Maintenance Technician II | 2 | 1 | 2 | 2 | - |
| Facility Manager | 1 | 1 | 1 | 1 | - |
| Heating & Air Condition Technician | - | 1 | 1 | 1 | - |
| Janitorial Supervisor | - | - | 1 | 1 | - |
| | <u>6</u> | <u>6</u> | <u>8</u> | <u>9</u> | <u>1</u> |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | |
|--|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Difference</u> |
| Police Chief's Office - 2110 | | | | | |
| Police, Chief | 1 | 1 | 1 | 1 | - |
| Police, Lieutenant | 2 | 3 | 3 | 2 | (1) |
| Police, MPO / Patrol | 1 | 1 | 2 | 2 | - |
| Police, Sergeant | 2 | 1 | 1 | 2 | 1 |
| Police Accreditation Manager - Part Time | 1 | - | - | - | - |
| Operations Analyst | 1 | 1 | 1 | 1 | - |
| Executive Assistant | 1 | 1 | 1 | 1 | - |
| | <hr/> | | | | |
| | 9 | 8 | 9 | 9 | - |
| Technical Support - 2121 | | | | | |
| Police, Major | 1 | 1 | 1 | 1 | - |
| Police, MPO / Patrol | - | - | 2 | 2 | - |
| Police, MPO / Sr Inv | 1 | 1 | 1 | 1 | - |
| Police, Sergeant | - | - | - | - | - |
| Police Property & Evidence Technician | 2 | 2 | - | 1 | 1 |
| Transport / Court Security | 1 | 1 | - | - | - |
| Courtroom Security | 1 | 1 | 1 | 1 | - |
| Alarm Coordinator | - | - | - | - | - |
| | <hr/> | | | | |
| | 6 | 6 | 5 | 6 | 1 |
| Records - 2124 | | | | | |
| Administrative Assistant | - | 1 | 1 | 1 | - |
| Police, Public Safety Aide | 1 | 3 | 3 | 4 | 1 |
| Police, Public Safety Aide 1 | - | 1 | - | - | - |
| Police, Public Safety Aide 2 | 3 | 1 | 2 | 2 | - |
| Police, Public Safety Aide 3 | - | 1 | 1 | - | (1) |
| Police, Public Safety Aide 4 | 3 | - | - | - | - |
| Police, Quality Control Manager | - | 1 | 1 | 1 | - |
| Police, Records Manager | 1 | 1 | 1 | 1 | - |
| Police, Support Services Manager | 1 | - | - | - | - |
| | <hr/> | | | | |
| | 9 | 9 | 9 | 9 | - |

POSITION CONTROL

| | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Difference</u> |
|--|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Animal Control - 2125 | | | | | |
| Police Animal Control Technician | 1 | 1 | 1 | 1 | - |
| Police Animal Service Team Leader | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 2 | 2 | 2 | 2 | - |
| Law Enforcement Administration - 2141 | | | | | |
| Police, Captain | - | - | - | - | - |
| Police, Colonel | - | - | - | - | - |
| Police, Criminal Intelligence Specialist | 1 | 1 | 1 | 1 | - |
| Police, Deputy Chief | 1 | 1 | 1 | 1 | - |
| Police, Lieutenant | - | - | - | - | - |
| Police, Major | 1 | 1 | 1 | 1 | - |
| Senior Victim Specialist | 1 | 1 | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 4 | 4 | 3 | 3 | - |
| Patrol - 2142 | | | | | |
| Police, Captain | - | - | 1 | 1 | - |
| Police, Lieutenant | 4 | 4 | 7 | 7 | - |
| Police, MPO/Crime Prevention | - | - | 1 | 1 | - |
| Police, MPO/Patrol | 13 | 15 | 11 | 11 | - |
| Police, MPO/SR Inv | 1 | - | - | - | - |
| Police, PO I | 10 | 10 | 13 | 8 | (5) |
| Police, PO II | 18 | 18 | 14 | 18 | 4 |
| Police, Police Officer | 12 | 17 | 14 | 14 | - |
| Police, Sergeant | 7 | 6 | 8 | 9 | 1 |
| Police, SPO | 13 | 9 | 11 | 8 | (3) |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 78 | 79 | 80 | 77 | (3) |

POSITION CONTROL

| | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>Difference</u> |
|---------------------------------------|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Criminal Investigations - 2144 | | | | | |
| Administrative Assistant | - | - | 1 | 1 | - |
| Police CID Assistant | 1 | 1 | - | - | - |
| Police Identification Technician | 1 | 1 | 1 | 1 | - |
| Police, Captain | 1 | 1 | 1 | 1 | - |
| Police, Lieutenant | 1 | 1 | 2 | 2 | - |
| Police, MPO/ Patrol | 1 | 1 | - | 3 | 3 |
| Police, MPO/ SR INV | 7 | 10 | 9 | 10 | 1 |
| Police, Narcotics Inspector | 1 | - | - | - | - |
| Police, PO II | 1 | 2 | 7 | 5 | (2) |
| Police, Sergeant | 3 | 3 | 3 | 1 | (2) |
| Police, SPO | 9 | 6 | 2 | 4 | 2 |
| Police Forensic Technician 2 | - | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 26 | 26 | 26 | 28 | 2 |
| Crime Prevent - 2145 | | | | | |
| Police, MPO / Crime Prevention | 3 | 3 | 4 | 4 | - |
| Police, MPO / Patrol | 1 | 1 | 1 | 1 | - |
| Police, PO II | - | - | 1 | 1 | - |
| Police, Sergeant | - | - | - | - | - |
| Police, SPO | 4 | 4 | 2 | 2 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 8 | 8 | 8 | 8 | - |
| School Guards - 2147 | | | | | |
| School Crossing Guards | 9 | 9 | 9 | 9 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 9 | 9 | 9 | 9 | - |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | |
|-----------------------------------|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Difference</u> |
| Fire Administration - 2181 | | | | | |
| Administrative Assistant | - | 1 | 1 | 1 | - |
| Fire Apparatus Mechanic | 1 | 1 | 1 | 1 | - |
| Fire Assistant Chief | - | - | - | - | - |
| Fire Captain-Training | 1 | 1 | - | - | - |
| Fire Chief | 1 | 1 | 1 | 1 | - |
| Fire Marshal | 1 | 1 | 1 | 1 | - |
| Fire, Deputy Marshal | 1 | 1 | 1 | 1 | - |
| Fire, Division Chief | - | - | 1 | 1 | - |
| Fire, Sr. Deputy Marshal | 1 | 1 | 1 | 1 | - |
| Secretary II | 1 | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 7 | 7 | 7 | 7 | - |
| Fire Suppression - 2182 | | | | | |
| Fire Acting Battalion Chief | - | - | 1 | - | (1) |
| Fire Acting Lieutenant | - | - | - | 1 | 1 |
| Fire Assistant Chief | 2 | 2 | 2 | 2 | - |
| Fire Battalion Chief | 3 | 3 | 2 | 3 | 1 |
| Fire Captain | 6 | 6 | 5 | 5 | - |
| Fire Lieutenant | 12 | 12 | 11 | 11 | - |
| Fire Sergeant (Acting) | - | - | 1 | - | (1) |
| Fire Sergeant/ Engineer | 21 | 17 | 20 | 15 | (5) |
| Firefighter | 18 | 18 | 17 | 20 | 3 |
| Fire, Shift Training Coordinator | - | - | 1 | 1 | - |
| Firefighter, Senior | 6 | 10 | 8 | 10 | 2 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 68 | 68 | 68 | 68 | - |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | |
|--|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Difference</u> |
| Public Services Administration - 3101 | | | | | |
| Director of Public Works | 1 | 1 | 1 | 1 | - |
| Secretary II | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 2 | 2 | 2 | 2 | - |
| Grounds Maintenance - 3102 | | | | | |
| Crew Leader | 3 | 4 | 4 | 4 | - |
| Crew Leader II | 2 | 1 | 1 | 1 | - |
| Environmental Services Manager | 1 | - | - | - | - |
| GM - Sweeper Operator | - | 1 | 1 | 1 | - |
| Grounds Maintenance, Groundskeeper | 2 | 2 | 3 | 2 | (1) |
| Grounds Maintenance Coordinator | 1 | 1 | - | - | - |
| Grounds Maintenance Manager | - | - | 1 | 1 | - |
| Heavy Equipment Operator | - | - | - | 1 | 1 |
| Labor Supervisor | 2 | 1 | 1 | 1 | - |
| MEO I | 1 | 1 | - | - | - |
| MEO II | - | - | - | - | - |
| MEO III | - | - | - | - | - |
| Service Person | 4 | 2 | 1 | 1 | - |
| Spray / Irrigation Technician | 1 | 1 | 1 | 1 | - |
| Senior Service Person | 4 | 4 | 5 | 5 | - |
| Tree Cut Groundman | 1 | 1 | 1 | 1 | - |
| Tree Maintenance Specialist | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 23 | 20 | 20 | 20 | - |
| Traffic Services - 3104 | | | | | |
| Administrative Assistant | 1 | 1 | 1 | 1 | - |
| Senior / Lead Technician | 1 | 1 | 1 | 1 | - |
| Traffic Maintenance Supervisor | - | - | - | - | - |
| Traffic Maintenance Technician 1 | - | - | - | - | - |
| Traffic Maintenance Technician 2 | 2 | 2 | 3 | 4 | 1 |
| Traffic Maintenance Technician 3 | 2 | 2 | 1 | - | (1) |
| Traffic Maintenance Technician 4 | - | - | - | - | - |
| Traffic Senior Supervisor | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 7 | 7 | 7 | 7 | - |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | Difference |
|----------------------------------|---------------|---------------|---------------|---------------|------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Street Maintenance - 3105 | | | | | |
| Engineering Inspector | 1 | 1 | 1 | 1 | - |
| Labor Supervisor | 1 | 2 | 2 | 2 | - |
| Manager, Street Maintenance | - | - | - | - | - |
| MEO I | - | - | - | - | - |
| MEO II | 1 | 1 | 1 | 1 | - |
| MEO III | 2 | 1 | 1 | 1 | - |
| Service Person | - | - | - | - | - |
| Senior Service Person | - | - | - | - | - |
| | <u>5</u> | <u>5</u> | <u>5</u> | <u>5</u> | <u>-</u> |
| Fleet Maintenance - 3141 | | | | | |
| Fleet Maintenance Manager | 1 | 1 | 1 | 1 | - |
| Foreman-Fleet | 1 | 1 | 1 | 1 | - |
| Mechanic I | 1 | 1 | 1 | 1 | - |
| Mechanic II | 3 | 3 | 3 | 3 | - |
| Mechanic III | 2 | 2 | 2 | 2 | - |
| Mechanic IV | 1 | 1 | 1 | 1 | - |
| Parts Specialist | 1 | 1 | 1 | 1 | - |
| Parts Supervisor | 1 | 1 | 1 | 1 | - |
| | <u>11</u> | <u>11</u> | <u>11</u> | <u>11</u> | <u>-</u> |
| Solid Waste - 3161 | | | | | |
| Environmental Services Manager | - | 1 | 1 | 1 | - |
| Labor Supervisor | 2 | 3 | 3 | 3 | - |
| MEO I | 2 | 4 | 7 | - | (7) |
| MEO II | 6 | 7 | 5 | - | (5) |
| MEO III | 8 | 6 | 6 | 1 | (5) |
| Route Collection Operator | - | - | - | 17 | 17 |
| Solid Waste Coordinator | 1 | 1 | 1 | 1 | - |
| Sr. Service Person | 1 | 1 | 1 | 1 | - |
| | <u>20</u> | <u>23</u> | <u>24</u> | <u>24</u> | <u>-</u> |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | |
|--|---------------|---------------|---------------|---------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Difference</u> |
| Community Relations - 1501 | | | | | |
| Community Services Coordinator | 1 | 1 | 1 | 1 | - |
| Community Services Director | 1 | 1 | 1 | 1 | - |
| Community Services Specialist | 1 | - | - | - | - |
| MWBE Coordinator | 1 | 1 | 1 | 1 | - |
| Multi Media Content Producer | - | - | - | 1 | 1 |
| Research Analyst | 1 | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 5 | 3 | 3 | 4 | 1 |
| Parks & Recreation Admin - 5001 | | | | | |
| Administrative Assistant | 1 | - | - | - | - |
| Customer Service Coordinator | - | 1 | 1 | 1 | - |
| Director of Parks & Recreation | - | - | 1 | 1 | - |
| Field Supervisor - Part-time (Summer) | 2 | 2 | 2 | 2 | - |
| Parks & Recreation Superintendent | 1 | 1 | - | - | - |
| Recreation Supervisor | 0.50 | 0.50 | 0.50 | 0.50 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 4.50 | 4.50 | 4.50 | 4.50 | - |
| Special Events - 5009 | | | | | |
| Festival Coordinator | 1 | 1 | 1 | 1 | - |
| Special Events & Festival Manager | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 2 | 2 | 2 | 2 | - |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | <u>Difference</u> |
|---|---------------|---------------|---------------|---------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Recreation Centers - 5010 | | | | | |
| Playground Leaders - Part-time (Summer) | 22 | 22 | 22 | 22 | - |
| Playground Site Managers - Part-time (Summer) | 3 | 3 | 3 | 3 | - |
| Playground Site Director - Part-time (Summer) | 1 | 1 | 1 | 1 | - |
| Recreation Coordinator | 3 | 3.75 | 3.75 | 3.75 | - |
| Recreation Leader - Full-time | - | - | 1 | 1 | - |
| Recreation Leader - Part-time - (Permanent) | 6 | 6 | 6 | 6 | - |
| Recreation Specialist | - | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 35 | 35.75 | 36.75 | 36.75 | - |
| Park - 5011 | | | | | |
| Crew Leader | 1 | 1 | - | - | - |
| Operations Technician | 1 | 1 | 1 | 1 | - |
| Park Attendants | 6 | 5 | 4 | 4 | - |
| Park Manager | 1 | 1 | 1 | 1 | - |
| Park Specialist | - | - | 1 | 1 | - |
| Recreation Coordinator | 2 | 2 | 2 | 2 | - |
| Recreation Leaders - Part-time | 1 | 2 | 2 | 2 | - |
| Recreation Specialist | - | - | - | - | - |
| Skate Park Supervisor | - | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 12 | 12 | 11 | 11 | - |

POSITION CONTROL

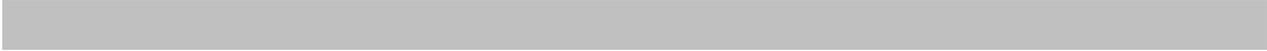
| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | |
|---|------------------|------------------|------------------|------------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Difference</u> |
| Aquatics - 5012 | | | | | |
| Assistant Community Center Director | - | - | - | - | - |
| Life Guard - Head (Part-time) | 1 | 1 | 2 | 2 | - |
| Life Guard - Water Fitness Instructor (Part-time) | 1 | 1 | - | - | - |
| Life Guard - Part-time | 16 | 16 | 16 | 16 | - |
| Pool Manager - Part-time | 2 | - | - | - | - |
| Recreation Coordinator | 1 | 0.25 | 0.25 | 0.25 | - |
| Recreation Supervisor | 0.50 | 0.50 | 0.50 | 0.50 | - |
| Swim Instructor - Part-time | 5 | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 26.50 | 18.75 | 18.75 | 18.75 | - |
| Athletics - 5013 | | | | | |
| Recreation Specialist | 1 | 1 | 1 | 1 | - |
| Recreation Supervisor | 1 | 1 | 1 | 1 | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 2 | 2 | 2 | 2 | - |
| Full Time Positions | 380.00 | 381.00 | 384.00 | 384.00 | - |
| Part Time Positions | <u>81.00</u> | <u>73.00</u> | <u>72.00</u> | <u>73.00</u> | <u>1.00</u> |
| General Fund Total Positions | 461.00 | 454.00 | 456.00 | 457.00 | 1.00 |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | <u>Difference</u> |
|--|---------------|---------------|---------------|---------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Airport - Fund 215 (4101) | | | | | |
| Administrative Assistant | 2 | 2 | 1 | 1 | - |
| Airport Director | 1 | 1 | 1 | 1 | - |
| Airport Flight Line Tech | 3 | 3 | 3 | 3 | - |
| Airport Lead Master Technician | - | - | 1 | 1 | - |
| Airport Master Technician | 2 | 2 | 1 | 1 | - |
| Airport, FBO Line Service Tech | - | - | 1 | 1 | - |
| Airport Fund Total Positions | 8 | 8 | 8 | 8 | - |
| | | | | | |
| Parking - Fund 225 (6020, 6021, 6022, 6023) | | | | | |
| Parking Manager | - | - | - | - | - |
| Parking Attendant (Part-time) | 9 | 9 | 9 | 9 | - |
| Parking Fund Total Positions | 9 | 9 | 9 | 9 | - |
| | | | | | |
| Storm Water Utility - Fund 229 (3108) | | | | | |
| Heavy Equipment Operator | - | - | - | 2 | 2 |
| Labor Supervisor | 2 | 2 | 2 | 1 | (1) |
| MEO I | 2 | 1 | 1 | 1 | - |
| MEO II | - | 2 | - | - | - |
| MEO III | 3 | 3 | 5 | 4 | (1) |
| Service Person | 1 | - | - | - | - |
| Sr. Service Person | 1 | 1 | 1 | 1 | - |
| Storm Water Manager | 1 | 1 | 1 | 1 | - |
| Storm Water Utility Fund Total Positions | 10 | 10 | 10 | 10 | - |

POSITION CONTROL

| | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | <u>Difference</u> |
|---|---------------|---------------|---------------|---------------|-------------------|
| | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | |
| Community Development Block Grant (CDBG) | | | | | |
| Fund 708 (1800) | | | | | |
| Code Enforcement Officer | 1 | 1 | 1 | 1 | - |
| Construction Project Administrator | 1 | 1 | 1 | 1 | - |
| Housing Services Specialist | 1 | 1 | 1 | 1 | - |
| Paralegal / Administrative Assistant | 1 | 1 | 1 | 1 | - |
| CDBG Fund Total Positions | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | - |
| | | | | | |
| Victim Assistance - Fund 322 (2154) | | | | | |
| Victims Specialist | 1 | 1 | 1 | 1 | - |
| Victim Assistance Fund Total Positions | <u>1</u> | <u>1</u> | <u>1</u> | <u>1</u> | - |
| | | | | | |
| Full Time Positions | 403.00 | 404.00 | 407.00 | 407.00 | - |
| Part Time Positions | <u>90.00</u> | <u>82.00</u> | <u>81.00</u> | <u>82.00</u> | <u>1.00</u> |
| Grand Total | 493.00 | 486.00 | 488.00 | 489.00 | 1.00 |



CITY OF SPARTANBURG, SC
ATTACHMENT - 1
FY 2019 - 2020 - FEE SCHEDULE

| <u>#</u> | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of Fee</u> |
|----------|--|---|-------------------|--|------------------------------|--------------------------|---------------------------------|---------------------------|--|
| 1 | Hospitality Tax Delinquent Fee | Minimum late fee for delinquent Hospitality Tax payments | 25.00 | Flat fee | Finance / Revenue | Hospitality Tax Form | Monthly / Quarterly Annually | July 1, 2015 | Effective July 1, 2015 |
| 2 | Residential Garbage Fee | Residential Trash Pickup | 108.00 | Per Residential Unit | PW / Solid Waste | Property Tax Notice | Annually | July 1, 2014 | Effective July 1, 2014 this fee increased from \$102 to \$108 Apartment complexes that have five or more units are exempt from this fee. |
| 3 | Residential Cart Fee | Additional Roll Cart | 90.00 | Per Additional Roll Cart | PW / Solid Waste | Finance / Invoice | Annually | June 30, 2008 | Increased by 50% in June 2008 |
| 4 | Commercial Garbage Rate | Commercial Garbage Pickup | 40.56 | Per Roll Cart | PW / Solid Waste | Finance / Invoice | Quarterly | June 30, 2008 | Increased by 50% in June 2008 |
| 5 | Eleemosynary Garbage Rate | Non-profit Garbage Pickup | 65.57 | Per Roll Cart | PW / Solid Waste | Finance / Invoice | Quarterly | June 30, 2008 | Increased by 50% in June 2008 |
| 6 | Return of Roll Cart Fee | Return of Roll Cart Fee | 50.00 | Per Roll Cart | PW / Solid Waste | Finance / Invoice | Transactional | | Effective July 1, 2019 |
| 7 | Garbage Stickers | Garbage Bag Stickers | 0.78 | Per Bag | PW / Solid Waste | Finance / Invoice | Transactional | June 30, 2008 | Increased by 50% in June 2008 |
| 8 | Residential Storm Water Utility Fee | Storm water Drainage Infrastructure | \$30 / \$42 | Impenious surface area footprint 1640 sq.ft & < = \$30.00 footprint 1640 sq.ft & > = \$42.00 | PW / Storm Water Maintenance | Property Tax Notice | Annually | May 10, 2010 | First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems) |
| 9 | Non-Residential Storm Water Utility Fee | Storm Water Drainage Infrastructure | 30.00 | Per 2,000 sq. ft | PW / Storm Water Maintenance | Finance / Invoice | Semi-Annually | May 10, 2010 | First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems) |
| 10 | Site Plan Review Storm Water | Storm Water Site Plan Review | Per Acre | Per Disturbed Acre Minimum Fee \$500 | PW / Storm Water Maintenance | Permit | Transactional | 2005 | First Implemented, May 10, 2010 implement MS4 permit (Regulated Small Municipal Separate Storm Sewer Systems) |

CITY OF SPARTANBURG, SC
ATTACHMENT - 2
FY 2019 - 2020 - FEE SCHEDULE

| <u>#</u> | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> |
|----------|---------------------------|------------------------------------|-------------------|--------------------------|------------------------------|--------------------------|-------------------------|
| 1 | Parking - Dunbar Street | Dunbar Street Parking Garage | 25.00 | Per Space | Parking Enterprise Fund | Finance / Invoice | Monthly |
| 2 | Parking - Kennedy Street | Kennedy Street Parking Garage | 14.50 | Per Space | Parking Enterprise Fund | Finance / Invoice | Monthly |
| 3 | Parking - Magnolia Street | Magnolia Street Parking Garage | 25.00 | Per Space | Parking Enterprise Fund | Finance / Invoice | Monthly |
| 4 | Parking Garage Fee | Hourly Parking | 0.50 | Per Hour | Parking Enterprise Fund | Parking Booths | Transactional |
| 5 | Parking Garage Fee | Daily Parking | 4.00 | Per Day | Parking Enterprise Fund | Parking Booths | Transactional |
| 6 | Fleet Maintenance | Fleet: fuel, parts, labor | Varies | Cost plus Mark Up | PW / Fleet Maintenance | Finance / Invoice | Monthly |
| 7 | Lot Cleaning Fee | Mowing of lot | Varies | Per Lot | Code Enforcement | Finance / Invoice | Per Need |
| 8 | Billboard Rent | Billboard parking Lot rent | 2,000.00 | Per Billboard | Communications & Marketing | Finance / Invoice | Semi-Annually |
| 9 | Copies of Court Records | Copies of tickets, documents, etc. | 0.15 | Per Copy | Municipal Court | Per Transaction | Transactional |
| 10 | Return Check Fee | All returned checks / NSF | 30.00 | Per Returned Check | Finance | Finance / Invoice | Transactional |

CITY OF SPARTANBURG, SC
ATTACHMENT - 3
FY 2019 - 2020 - POLICE & FIRE FEE SCHEDULE

| <u>#</u> | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of Fee</u> |
|----------|--|---|-------------------|--|------------------------------|--------------------------|-------------------------|---------------------------|---|
| 1 | Alarm User Registration Fee | Alarm System Registration | 10.00 | Per Alarm System | False Alarm Division | Crywolfe / Online | Annually | 11/22/2004 | According to Alarm Ordinance, if you have an alarm system (either burglar, fire or both) you have to register with the False Alarm Division. |
| 2 | Alarm Company Registration | Company Registration | 25.00 | Per Alarm Company | False Alarm Division | Crywolfe / Online | Annually | 11/22/2004 | According to the Alarm Ordinance, any contractor (service, install, and/or monitor) with the desire to do business within the City of Spartanburg, must register with the False Alarm Division. |
| 3 | False Alarm Fee | False Alarm Fees | - | 1st or 2nd Chargeable False Alarm | False Alarm Division | Crywolfe / Online | Annually | 11/22/2004 | According to the Alarm Ordinance, this applies to any user of an alarm system installed in a home, apartment, building, structure, or facility within the City, whether monitored by an alarm company or not. |
| | | | 50.00 | 3rd, 4th, & 5th Chargeable False Alarm | | | | | |
| | | | 100.00 | 6th & 7th Chargeable False Alarm | | | | | |
| | | | 200.00 | 8th & 9th Chargeable False Alarm | | | | | |
| | | | 500.00 | 10th & Above Chargeable False Alarm | | | | | |
| 4 | Copy charge for incident/wreck reports | Charge for insurance companies and non-involved parties. | 3.00 | Per Report | Records Division | Per Transaction | Per report | 2005 | Fee was established to assist with cost for copy, research and mail expenses. |
| 5 | Charge for fingerprints. | Charge per fingerprint card. | 5.00 | Per Card | Records Division | Per Transaction | Per card | 2005 | Fee was established to assist with cost for supplies that must be maintained for fingerprinting. |
| 6 | Research fee. | Charge for research to provide large quantities of information or archived information that must be retrieved manually. | 35.00 | Per Hour for research time | Records Division | Per Transaction | Per Request | 2005 | Fee established to help defray cost for time and resources required to locate and access large amounts of archived information. This fee is rarely accessed. |
| 7 | Fire Protection | Fire protection outside city limits | 200.00 | Per Structure | Fire | Invoice | Annual | | |

CITY OF SPARTANBURG, SC
ATTACHMENT - 4
FY 2019 - 2020 - INSPECTION FEE SCHEDULE

| <u>#</u> | <u>fee Name</u> | <u>fee Descriptions</u> | <u>fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of fee</u> |
|----------|--|--|---------------------------------------|--|------------------------------|--|---|---------------------------|--|
| 1 | Construction Appeals | Construction Board of Adjustments | \$57.50 | per appeal | Building Inspections | construction board of appeals application | upon request for variance | 09/26/2006 | initiated by the establishment of the City Building Department |
| 2 | Building Permits | commercial/residential building construction | \$40.00 min see fee schedule | construction valuation (labor & material cost) | Building Inspections | upon building permit application submittal | initiated by new construction or alterations | 09/26/2006 | initiated by the establishment of the City Building Department |
| 3 | Certificate of Occupancy | for compliance inspection of A new or relocated business | \$40.00 | flat fee per business location | Building Inspections | per certificate application submittal | initiated by new construction or alterations | 09/26/2006 | initiated by the establishment of the City Building Department |
| 4 | Demolition Permits | demolition of any structure | Contract price or \$57.50 min | fee based valuation of project | Building Inspections | per demolition application submittal | initiated by the demolishing of any structure | 09/26/2006 | initiated by the establishment of the City Building Department |
| 5 | Electrical Permits | new electrical installations or alterations | \$40.00 min see fee schedule | dependent on amperage and branch circuits | Building Inspections | upon electrical permit application submittal | initiated by new construction or alterations | 09/26/2006 | initiated by the establishment of the City Building Department |
| 6 | Mechanical Permits | new heating/ventilation or air conditioning installations or alterations | \$40.00 min see fee schedule | per equipment installed | Building Inspections | upon mechanical permit application submittal | initiated by new construction or alterations | 09/26/2006 | initiated by the establishment of the City Building Department |
| 7 | Moved Structure Permits | any structure to be relocated in or out of City | \$115.00 | per moved structure | Building Inspections | upon moved building permit application submittal | initiated by Moving of structure | 09/26/2006 | initiated by the establishment of the City Building Department |
| 8 | Site Grading Permits | land disturbance for construction | grading value or \$40.00 min | per site work valuation (labor & material cost) | Building Inspections | upon grading permit application submittal | initiated by construction or land disturbance | 09/26/2006 | initiated by the establishment of the City Building Department |
| 9 | Street Cut Permits | cutting streets for new utilities or alterations of existing utilities | \$40.00 | flat fee per location | Building Inspections | upon street cut permit application submittal | initiated by construction or need for repairs | 09/26/2006 | initiated by the establishment of the City Building Department |
| 10 | Fire Alarms, suppression, sprinkler & underground main permits | installing any new fire systems or alterations to existing systems | \$40.00 min see fee schedule | per installation valuation (labor & material cost) | Building Inspections | upon fire permit application submittal | initiated by construction or need for alterations | 09/26/2006 | initiated by the establishment of the City Building Department |
| 11 | Plan Review Fees | plan submittal | 1/2 of bldg permit fee or \$40.00 min | see building fee schedule | Building Inspections | upon submittal of plans for review and approval | initiated by plan submittal application | 09/26/2006 | initiated by the establishment of the City Building Department |
| 12 | Re-Inspection Fees | 2nd & subsequent inspection trips to job site | \$40.00 | flat fee per additional re-inspection | Building Inspections | upon not being ready or present for inspections | initiated by inspections | 09/26/2006 | initiated by the establishment of the City Building Department |
| 13 | Plumbing Permits | new plumbing installations or alterations | \$40.00 min see fee schedule | total fee dependent on fixture count | Building Inspections | upon plumbing permit application submittal | initiated by new construction or alterations | 09/26/2006 | initiated by the establishment of the City Building Department |

CITY OF SPARTANBURG, SC
ATTACHMENT - 5
FY 2019 - 2020 - PLANNING FEE SCHEDULE

| <u>#</u> | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of Fee</u> |
|----------|---------------------------|---|---------------------|---|------------------------------|--|-------------------------|---------------------------|---|
| 1 | Sign Permit Application | Fee charge for businesses to be able to put up a sign | Minimum of \$80.00 | Total Contr. Value of job: (Mfg & Instl. Of sign) | Planning Department | Sign Permit Fee | Per Application | 09/26/2006 | Increased by 15% on September 25, 2006 |
| 2 | Banner Permit Application | Fee charge for business to be able to put up a banner | \$80.00 | 2 Banners per Property for 90 days | Planning Department | Banner Permit Fee | Per Application | 09/26/2006 | Increased by 15% on September 25, 2006 |
| 3 | Fence Permit Application | Fee charge for resident to put up put up a fence | Minimum of \$80.00 | Total Contr. Value of fence | Planning Department | Fence Permit Fee | Per Application | 09/26/2006 | Increased by 15% on September 25, 2006 |
| 4 | Encroachment Application | Fee charged for business to be able to put A-Frame sign on sidewalk | \$35.00 | Per Business | Planning Department | Encroachment Permit Fee - Sign | Per Application | | |
| 5 | Encroachment Application | Charge for business to set out table or tables | \$100.00 | Per Business | Planning Department | Encroachment Permit Fee - Dining and other | Per Application | | |
| 6 | Preliminary Plat Review | Preliminary Subdivision Plat Review | \$50.00 | Per Subdivision | Planning Department | Prelim. Sub Rev. Fee | Per Application | | |
| 7 | Final Plat Review | Final Review & Appvl of Subdivision | \$5.00 | Per Subdivision | Planning Department | Final Plat Rev. Fee | Per Application | | |
| 8 | Site Plan Review | Fee for Staff Review of Site Plan | Minimum of \$200.00 | Depends on Total Contract Value of Job | Planning Department | Site Plan Review Fee | Per Application | 09/26/2006 | Increased from flat fee to a fee schedule based on the contract value on September 25, 2006 |
| 9 | Landscape Plan Review | Fee for Staff to review Landscape Plan, if not submitted w/ site plan | Minimum of \$40.00 | Depends on Total Contract Value of Job | Planning Department | Landscape Plan Review Fee | Per Application | 09/26/2006 | Increased from flat fee to a fee schedule based on the contract value on September 25, 2006 |

CITY OF SPARTANBURG, SC
ATTACHMENT - 6
FY 2019 - 2020 - PLANNING FEE SCHEDULE

| <u>#</u> | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of Fee</u> |
|----------|------------------------------------|---|-------------------|--------------------------|------------------------------|------------------------------------|-------------------------|---------------------------|--|
| 10 | Variance Application | Fee to file Variance Request to the Zoning Ordinance | \$50.00 | Flat Fee | Planning Department | Variance Fee | Per Application | 02/09/2004 | Established for required advertising cost & mailing notices Amended by Council 02/09/2004 |
| 11 | Special Exception Application | Fee to file Special Exception to the Zoning Ordinance | \$50.00 | Flat Fee | Planning Department | Special Exception Fee | Per Application | 02/09/2004 | Established for required advertising cost & mailing notices Amended by Council 02/09/2004 |
| 12 | Appeal Application | Fee to file an Appeal to the Zoning Ordinance | \$50.00 | Flat Fee | Planning Department | Appeal Fee | Per Application | 02/09/2004 | Established for required advertising cost & mailing notices Amended by Council 02/09/2004 |
| 13 | Single Family Rezoning Application | Charge to apply for a S.F. Rezoning to the Zoning Ordinance | \$100.00 | Flat Fee | Planning Department | S-F Rezoning Fee | Per Application | 08/09/1999 | Established for required advertising costs & mailing notices Amended by Council 08/09/1999 |
| 14 | Commercial Rezoning Application | Charge to apply for a Commercial Rezoning | \$150.00 | Flat Fee | Planning Department | Commercial Rez. Fee | Per Application | 08/09/1999 | Established for required advertising costs & mailing notices Amended by Council 08/09/1999 |
| 15 | Multi-Family Rezoning Application | Charge to apply for a Multi-Family | \$150.00 | Flat Fee | Planning Department | Multi-Family Rez. Fee | Per Application | 08/09/1999 | Established for required advertising costs & mailing notices. Amended by Council on 08/09/1999 |
| 16 | PDD Rezoning Application | Chg. To apply for a Planned Dev. District Rezoning | \$200.00 | Flat Fee | Planning Department | Planned Dev. Dist. Rezoning Fee | Per Application | 08/09/1999 | Established for required advertising costs & mailing notices. Amended by Council on 08/09/1999 |
| 17 | Zoning Ordinance | Chg for City Zoning Ordinance | \$20.00 | Flat Fee | Planning Department | Fee to purchase a Zoning Ordinance | Per Book | | Charge for printing of Zoning Ordinance & notebook cost |
| 18 | Zoning Map | Chg. For Zoning Map for City | \$4.00 | Flat Fee | Planning Department | Fee to purchase color Zoning Map | Per Map | | Charge for printing color map |
| 19 | Comprehensive Plan | Chg. For Comprehensive Plan | \$8.00 | Flat Fee | Planning Department | Fee to purchase color Comp. Plan | Per Comp. Plan | | Charge for printing color Comp. Plan |
| 20 | Zoning Verification Package | Chg. For Zoning Verification Pkg | \$50.00 | Flat Fee | Planning Department | Fee for Package | Per Pkg | | Charge for putting package together |
| 21 | Design Guidelines Book | Chg. For Design Guidelines Bk | \$8.00 | Flat Fee | Planning Department | Fee for Book | Per Book | | Charge for copying each book |

CITY OF SPARTANBURG, SC
ATTACHMENT - 7
FY 2019 - 2020 - PARKS & RECREATION FEE SCHEDULE

| <u>#</u> | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of Fee</u> |
|----------|--|---|---------------------|--------------------------|------------------------------|--------------------------|-------------------------|---------------------------|--------------------------|
| 1 | Community Room Rental - Business | Per Hour Rental (2 hr. min.) | \$35 - \$75 | Per Hour | Recreation Centers | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 2 | Community Room Rental - Non-Business | Per Hour Rental (2 hr. min.) | \$50 - \$75 | Per Hour | Recreation Centers | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 3 | Swimming Pool (Private) | Per Hour Rental (2 hr. min.) | \$65 | Per Hour | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 4 | Adult Wellness Center Membership | Daily / Monthly / Yearly | \$5 / \$ 15 / \$135 | Daily / Monthly / Yearly | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 5 | Senior Citizen (55 & Over) Wellness Ctr Membership | Daily / Monthly / Yearly | \$2 / \$10 / \$100 | Daily / Monthly / Yearly | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 6 | Family (4 or more) Wellness Center Membership | Monthly / Yearly | \$20 / \$175 | Monthly / Yearly | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 7 | Ticketed Gymnasium Rental | Per Hour (2 hr. min.) Non-Athletic Event | \$100 | Per Hour | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 8 | Non-Ticketed Gymnasium Rental | Per Hour (2 hr. min.) Non-Athletic Event | \$75 | Per Hour | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 9 | Gymnasium-Sanctioned Tournament Rental | With Admissions (12 hour day) | \$350 | Per Day | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 10 | Gymnasium-Sanctioned Tournament Rental | W/Out Admissions (12 hour day) | \$300 | Per Day | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 11 | Gymnasium-Non-Sanctioned Tournament Rental | With Admissions (12 hour day) | \$450 | Per Day | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 12 | Gymnasium-Non-Sanctioned Tournament Rental | W/Out Admissions (12 hour day) | \$400 | Per Day | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |
| 13 | Entire Facility (Private) | Certain Rooms Included | \$800 | Per Day | PR / C C Woodson | Transactional | Contract / Agreement | 03/20/2010 | Original Fee |

CITY OF SPARTANBURG, SC
ATTACHMENT - 8
FY 2019 - 2020 - PARKS & RECREATION FEE SCHEDULE

| <u>#</u> | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of Fee</u> |
|----------|---|--|-------------------|----------------------------------|------------------------------|--------------------------|-------------------------|---------------------------|--------------------------|
| 1 | Center Meeting Rooms | Per Hour Rental (2 hr. min.) | \$35 | Per Hour | P&R / Northwest Center | Transactional | Contract/Agreement | 01/01/2005 | Original Fee |
| 2 | Gymnasium Rental | Per Hour (2 hr. min.) Non-Athletic Event | \$75 | Per Hour | P&R / Northwest Center | Transactional | Contract / Agreement | 01/01/2005 | Original Fee |
| 3 | Gymnasium-Sanctioned Tournament Rental | With or W/Out Admissions (12 hour day) | \$150 | Per Day | P&R / Northwest Center | Transactional | Contract / Agreement | 01/01/2005 | Original Fee |
| 4 | Softball/Baseball Field Tournaments City Fields) | Per 12 Hour Day (Add'l hrs. \$35/2hr. Block) | \$150 | Per Day | P&R / Parks | Transactional | Contract / Agreement | 01/01/2005 | Original Fee |
| 5 | Ball Field Lights Rental | Per 2 hour Block | \$25 | Per 2 Hours | P&R / Parks | Transactional | Contract / Agreement | 01/01/2005 | Original Fee |
| 6 | Industrial League Basketball Team Entry Fee | Per Team | \$300 | Per Team | P&R / Athletics | Transactional | Contract / Agreement | 12/01/2008 | Original Fee |
| 7 | Track - Individual Entry Fee | Track-Individual | \$65 | Per Person | P&R / Athletics | Transactional | Contract / Agreement | 12/01/2008 | Original Fee |
| 8 | Baseball - Individual Entry Fee | Youth Baseball-Individual | \$15 / \$20 | Per Person In-City / Out-of-City | P&R / Athletics | Transactional | Contract / Agreement | 12/01/2008 | Original Fee |
| 9 | Youth Basketball - Individual Entry Fee | Youth Basketball-Individual | \$15 / \$20 | Per Person In-City / Out-of-City | P&R / Athletics | Transactional | Contract / Agreement | 12/01/2008 | Original Fee |
| 10 | Youth Football (Little League)-Individual Entry Fee | Youth Football (Little League Football) | \$35 | District 7 Only | P&R / Athletics | Transactional | Contract / Agreement | 07/01/2008 | Original Fee |

CITY OF SPARTANBURG, SC
ATTACHMENT - 9
FY 2019 - 2020 - PARKS & RECREATION FEE SCHEDULE

| # | <u>Fee Name</u> | <u>Fee Descriptions</u> | <u>Fee Amount</u> | <u>Calculation Basis</u> | <u>Department / Division</u> | <u>Collection Method</u> | <u>Collection Basis</u> | <u>Last Time Adjusted</u> | <u>Background of Fee</u> |
|----------|------------------------|--|--------------------------|---------------------------------|-------------------------------------|---------------------------------|--------------------------------|----------------------------------|---------------------------------|
| 1 | All Day Admission | In County 12 and under Mon. - Thurs. | \$1 | Daily | Skate Park | Transactional | Contract/Agreement | 06/01/2009 | Original Fee |
| 2 | All Day Admission | In County - 12 and under Fri. - Sun. | \$2 | Daily | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 3 | All Day Admission | In County - 13 and older Mon. - Thurs. | \$2 | Daily | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 4 | All Day Admission | In County - 13 and older Fri. - Sun. | \$3 | Daily | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 5 | All Day Admission | Out of County - 12 and under Mon. - Thurs. | \$2 | Daily | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 6 | All Day Admission | Out of County - 12 and under Fri. - Sun. | \$3 | Daily | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 7 | All Day Admission | Out of County - 13 and over Mon. - Thurs. | \$3 | Daily | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 8 | All Day Admission | Out of County - 13 and over Fri. - Sun. | \$4 | Daily | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 9 | Yearly Pass | In County - 12 and under | \$30 | Yearly | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 10 | Yearly Pass | In County - 13 and over | \$50 | Yearly | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 11 | Yearly Pass | In County - Family Plan | \$80 | Yearly | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 12 | Yearly Pass | Out of County - 12 and under | \$60 | Yearly | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 13 | Yearly Pass | Out of County - 13 and over | \$60 | Yearly | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 14 | Yearly Pass | Out of County - Family Plan | \$90 | Yearly | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |
| 15 | Birthday Party Rental | Private Birthday Party Rental | \$50 | Hourly | Skate Park | Transactional | Contract / Agreement | 06/01/2009 | Original Fee |

CITY OF SPARTANBURG, SC
ATTACHMENT - 10
FY 2019 - 2020 - AIRPORT FEE SCHEDULE

| # | Fee Name | Fee Descriptions | Fee Amount | Calculation Basis |
|----------|-----------------------|------------------------------------|--------------------------|---|
| 1 | Hangar Rent / Daily | Small Aircraft, Hangar A/B | \$55 | Aircraft Size |
| 2 | Hangar Rent / Daily | Medium Aircraft, Hangar A/B | \$110 | Aircraft Size |
| 3 | Hangar Rent / Daily | Large Aircraft, Hangar A/B | \$220 | Aircraft Size |
| 4 | Hangar Rent / Monthly | T-Hangar | \$300 | Set Fee |
| 5 | Hangar Rent / Monthly | Small Aircraft, Hangar A/B | \$300 | Aircraft Size |
| 6 | Hangar Rent / Monthly | Small Aircraft, Hangar D | \$175 | Aircraft Size |
| 7 | Hangar Rent / Monthly | Medium Aircraft, Hangar A/B | \$415 | Aircraft Size |
| 8 | Hangar Rent / Monthly | Medium Aircraft, Hangar D | \$275 | Aircraft Size |
| 9 | Hangar Rent / Monthly | Large Aircraft, Hangar A/B | \$575 | Aircraft Size |
| 10 | Hangar Rent / Monthly | Large Aircraft, Hangar D | \$425 | Aircraft Size |
| 11 | Hangar Rent / Nightly | Small Aircraft | \$50 | Aircraft Size |
| 12 | Hangar Rent / Nightly | Medium Aircraft | \$100 | Aircraft Size |
| 13 | Hangar Rent / Nightly | Large Aircraft | \$200 | Aircraft Size |
| 14 | Tiedown / Monthly | Tiedown Monthly | \$50 | Set Fee |
| 15 | Tiedown / Daily | Tiedown / Daily | \$12 | Set Fee |
| 16 | Hangar Rent / Monthly | RC & A | \$1,250 | |
| 17 | Hangar Rent / Monthly | Concept Management Corp. | \$600 | |
| 18 | Hangar Rent / Annual | Johnson Development | \$45,702 | \$.25/sq. ft. |
| 19 | Storage end units | Storage end units | \$55 | |
| 20 | Annual | Through The Fence - Airflow | \$600 | |
| 21 | Call Out Fee | Fee for After Hours Service | \$150 | |
| 22 | Catering Fee | Fee for providing catering service | 20% of catering cost | |
| 23 | Courtesy Vehicle Fee | Fee for use of Courtesy Car | \$50 | 2 hour limit exceeded |
| 24 | Ground Power Unit Fee | Fee for providing GPU service | \$50 | |
| 25 | Aviation Fuel | AvGas, 100LL, per gallon | \$3.51 / \$4.10 / \$4.54 | Per Gallon |
| 26 | Aviation Fuel | Jet A with additive, per gallon | \$2.02 / \$3.19 | Per Gallon |
| 27 | Fuel Flowage Fee | Flowage Fee, Johnson | \$20,000 | Flat rate, > 200,000 gal \$.10 / gal < 200,000 gal |
| 28 | Oil | Aero | \$4.50 | Per Quart |
| 29 | Oil | Aero Shell 80 Mineral | \$10.00 | Per Quart |
| 30 | Oil | Aero Shell 100W | \$10.00 | Per Quart |
| 31 | Oil | Aero Shell 100 Mineral | \$10.00 | Per Quart |
| 32 | Oil | Aero Shell 100 Plus | \$10.00 | Per Quart |
| 33 | Oil | Aero Shell 15W-50 | \$10.00 | Per Quart |
| 34 | Oil | Exxon Turbo 2380 | \$12.75 | Per Quart |
| 35 | Oil | Phillips X/C 20W-50 | \$4.50 | Per Quart |
| 36 | Transient Ramp Fee | Single Engine Piston | \$10.00 | |
| 37 | | Twin Engine Piston | \$20.00 | |
| 38 | | Turbo Prop and Jet Aircraft | \$75 / \$100 | |

CITY OF SPARTANBURG, SC
ATTACHMENT - 11
FREEDOM OF INFORMATION REQUEST FOR PUBLIC RECORDS
FY 2019 - 2020

| <u>FOIA ACTIVITY</u> | <u>Associated Charges</u> |
|---|---|
| 1. <u>Search/Retrieval Time</u> * First 30 minutes * Every additional 30 minutes | No Charge \$5.00 per every 30 minutes |
| 2. <u>Black & White Copies</u> Size 8 1/2" x 11" and or legal * First 50 pages * Each additional page Size 11" x 17" | No Charge 15 cents per page 15 cents per page |
| 3. <u>Color Copies</u> | 20 cents per page |
| 4. <u>Digital Copy on CD</u> | \$5.00 each |
| 5. <u>Digital Video Copy on DVD</u> | \$10.00 each |
| 6. <u>Accident Report</u> * Each copy | \$1.00 each |
| 7. <u>Incident Report</u> * Each additional copy | \$1.00 each |
| 8. <u>Police Mugshot Copy</u> | \$3.00 each |
| 9. <u>Photographs</u> * Digital Copies on Photo CD * Prints | \$2.00 At Cost for Reproduction |
| 10. <u>Standard Maps/Plots</u> * Up to 11" x 17" size * Anything over 11" x 17" | 50 cents per copy \$10.00 per copy |

AN ORDINANCE

TO RAISE REVENUES FOR THE CITY OF SPARTANBURG FOR THE FISCAL YEAR 2019 - 2020 TO LEVY TAXES ON ALL REAL ESTATE AND PERSONAL PROPERTY, EXCEPT SUCH AS IS EXEMPTED BY LAW, IN THE CORPORATE LIMITS OF THE CITY OF SPARTANBURG FOR CORPORATE PURPOSES FOR THE FISCAL YEAR 2019 - 2020 AND TO PROVIDE PENALTIES FOR THE DELINQUENT PAYMENT OF TAXES LEVIED AND PROVIDED FOR.

BE IT ORDAINED By the Mayor and Members of Council of the City of Spartanburg, South Carolina, in Council assembled:

Section 1. That an annual tax for corporate purpose and to defray the expenses of the City of Spartanburg, South Carolina, from the 1st day of July 2019 to the 30th day of June 2020, both inclusive, is hereby levied and provided for in the form and manner following:

Section 2. There shall be paid on each One Thousand and No/100 Dollars (\$1,000.00) of the assessed value of all real estate and personal property, except such as is exempted by law, in the corporate limits of the City of Spartanburg, and in proportion on less than One Thousand and No/100 Dollars (\$1,000.00) assessed value the following amounts:

For all other general corporate purposes
And requirements of the City, the sum of
Ten and 44/100 Dollars.....\$10.44

Total for all purposes, the sum of
Ten and 44/100 Dollars.....\$10.44

Section 3. In the event any of the amounts levied above for special purposes shall exceed the amounts required therefore, such excess shall revert to the General Fund and be used for general corporate purposes as City Council may direct.

Section 4. City taxes for the Fiscal Year 2019 - 2020 shall be due and payable by the 15th day of January 2020, inclusive, without penalty.

Section 5. Any persons, firms, or corporations failing to pay any tax levied hereunder when due under the terms of this Ordinance shall be subject to a delinquent penalty as established by State law.

AND PROVIDED FURTHER That, in the event any tax levied hereunder be not paid prior to March 15, 2020, the same together with any penalty thereon shall be placed in execution in the form and manner provided by law under the seal of the County Treasurer for Spartanburg County and thereupon shall be due and added such other costs, fees, and charges as are provided by State law in such cases.

Section 6. If any provision of this Ordinance or the application thereof to any person or circumstance, is held invalid, the remainder of this Ordinance and the application of such provision to other provisions or circumstances shall not be affected thereby.

Section 7. This Ordinance shall become effective July 1, 2019.

DONE AND RATIFIED In Council assembled this _____ day of June, 2019.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

____ / ____ / ____ (First Reading)

____ / ____ / ____ (Second Reading)



REQUEST FOR CITY COUNCIL ACTION

TO: Mayor and Councilmembers
FROM: Robert P. Coler, City Attorney
SUBJECT: Ordinance for the Regulation of Small Cell Wireless Facilities
DATE: June 24, 2019

BACKGROUND

Small Cell Wireless Facilities are relatively small electronic transmitters used by telecommunication providers to increase the distribution of WiFi in a particular area like downtown Spartanburg. They are intended to supplement the use of traditional cellular towers (such as the one near City Hall's parking lot). They are generally attached to existing utility poles or mounted on top of a newly constructed pole. The newly constructed pole often resembles a traditional street lamp pole and contains a cylindrical apparatus on top to transmit WiFi. Wireless providers, such as Verizon and AT&T, place several small cell wireless facilities in an area and they transmit wifi to one another to increase wireless service in a particular area.

The proposed ordinance is intended to create an application process for wireless providers to follow, to regulate the aesthetics of the new apparatus, and to collect fees from wireless providers. The Federal Communications Commission has already issued guidelines on the application process and fees municipalities may employ. The proposed Ordinance follows those guidelines. Furthermore, the General Assembly considered a bill last year that would provide statewide regulation of small cell wireless facilities. It failed to make it out of committee but it likely will be reconsidered again next year. This proposed Ordinance is necessary to regulate this field unless or until the General Assembly passes statewide legislation.

ACTION REQUESTED: Approval of the proposed Ordinance.

BUDGET & FINANCIAL DATA: No cost to City. Will generate modest amount of revenue for City.

ORDINANCE

AN ORDINANCE TO ESTABLISH THE STANDARDS FOR THE PLACEMENT OF SMALL WIRELESS FACILITIES IN COVERED AREAS IN THE CITY OF SPARTANBURG, SOUTH CAROLINA; AND FOR OTHER PURPOSES.

WHEREAS, the City of Spartanburg (“City”) encourages wireless infrastructure investment and wishes to provide a fair and predictable process for the deployment of Small Wireless Facilities while managing Public Rights-of-Way in a manner that promotes the interests of the public health, safety and welfare; and,

WHEREAS, the City recognizes that Small Wireless Facilities including facilities commonly referred to as small cell and distributed antenna systems are critical to delivering wireless access to advanced technology, broadband, and 9-1-1 services to residences, businesses, and schools within the City; and,

WHEREAS, the City recognizes that Small Wireless Facilities together with high capacity transport medium such as fiber optic cabling may be effectively deployed in Public Rights-of-Way; and,

WHEREAS, this Ordinance is intended to grant municipal consent to use of Rights-of-Way and establish a standard application process to streamline the issuance of necessary permits in a manner that is not a barrier to competition, and does not unnecessarily delay the implementation and installation of Small Wireless Facilities,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SPARTANBURG, SOUTH CAROLINA, that the Spartanburg City Code is hereby amended to add a new Article VII to Chapter 16, Streets and Sidewalks, entitled “Standards for Placement of Small Wireless Facilities in Covered Areas,” to read as follows:

Section 1. Definitions.

“*Antenna*” means communication equipment that transmits or receives electromagnetic radio frequency signals used in the provision of Wireless Services.

“Applicable Codes” means uniform building, energy, electrical, plumbing, mechanical, gas, and fire codes in Title 6, Chapter 9 of the South Carolina Code of Laws, local amendments to those codes authorized by state law, and local codes or ordinances which impose requirements defined in Section 5 of this Ordinance including objective design and concealment standards to regulate location, context, material, color, stealth and concealment standards on a uniform and nondiscriminatory basis.

“Applicant” means any person who submits an Application to the City and is a Wireless Services Provider or a Wireless Infrastructure Provider.

“Application” means a request submitted by an Applicant for a permit to (i) Collocate Small Wireless Facilities; or, (ii) construct, install, maintain, operate, replace or modify a Utility Pole or Wireless Support Structure.

“Cable, Communications, Fiber or Electric Easement” means an easement, granted to a cable or video service provider, a communications service provider (including without limitation a telephone utility), a fiber optics cable services provider, or an electric services provider created or authorized by state law to provide such services, that runs parallel to and abuts or within a Rights-of-Way and is occupied by existing Utility Poles or Wireless Support Structures carrying electric distribution lines, wires, cable, conduit, fiber optic cable for telecommunications, cable or electric service or supporting municipal street lights, or security lights. The term Cable, Communications, Fiber or Electric Easement excludes easements for service drops or lines connecting the customer’s premises to the cable, communications, fiber or electrical provider.

“City-Owned Pole” means (i) a Utility Pole owned or operated by the City in Covered Areas, including a Utility Pole that provides lighting or traffic control functions, or other law enforcement functions, including light poles, traffic signals, and structures for signage, and (ii) a pole or similar structure owned or operated by the City in a Covered Area that supports only Wireless Facilities. The term does not include a Utility Pole owned or operated by and accounted for as an asset of a municipal electric utility.

“Collocate” means to install, mount, maintain, modify, operate, or replace one or more Wireless Facilities on, under, within, or adjacent to an existing Wireless Support Structure or Utility Pole located in Covered Areas within the jurisdiction of the City. **“Collocation”** has a corresponding meaning.

“Covered Areas” means the surface of, and the space above and below, any public “Rights-of-Way,” “ROW,” “City Rights-of-Way,” “Public Rights-of-Way,” and/or “Cable, Communications, Fiber or Electric Easement” as those terms are defined herein.

“Day” means calendar day unless the last day for the City or an Applicant to take action under this Ordinance ends on a weekend, holiday, or time when all but City emergency services are closed due to weather or some unforeseen situation.

“Decorative Pole” means a Utility Pole specially designed and placed for aesthetic purposes and on which no appurtenances or attachments, other than specially designed informational or directional signage or a temporary holiday or special event attachments, have been placed or are permitted to be placed according to nondiscriminatory municipal practices.

“Design District” means an area that is zoned, or otherwise designated by municipal ordinance, and for which the City maintains and enforces unique design and aesthetic standards on a uniform and nondiscriminatory basis.

“Fee” means a one-time charge.

“Historic District” means an area that is zoned or otherwise designated as a Historic District under municipal, state or federal law and for which the City maintains and enforces unique design and aesthetic standards on a uniform and nondiscriminatory basis.

“Micro Wireless Facility” means a Small Wireless Facility that meets the following qualifications: (i) is not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height; and, (ii) any exterior antenna is no longer than 11 inches.

“Person” means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including the City.

“Rate” means a recurring charge.

“Rights-of-Way” or “ROW” or “City Rights-of-Way” or “Public Rights-of-Way” means that area on, below, or above a public roadway, highway, street, sidewalk, alley dedicated to, managed or controlled by the City, County or the State of South Carolina, but not including a federal interstate highway, in the City.

“Small Wireless Facility” means a Wireless Facility that meets both of the following qualifications: (i) each antenna is located inside an enclosure of no more than six (6) cubic feet in volume, or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of not more than six (6) cubic feet; and

(ii) all other wireless equipment associated with the facility is cumulatively no more than twenty-eight (28) cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

“Transmission Pole” means a pole or similar structure that is used in whole or in part to carry electric transmission (as opposed to distribution) lines.

“Underground District” means an area that is designated by ordinances, zoning regulations, state law, private deed restrictions, and other public or private restrictions, that prohibit installing above ground structures in a Covered Area and for which the City maintains and enforces standards on a uniform and nondiscriminatory basis.

“Utility Pole” means a pole or similar structure that is used in whole or in part for the purpose of carrying electric distribution lines or cables or wires for telecommunications, cable or electric service, or for lighting, traffic control devices, traffic control or directional signage, or a similar function regardless of ownership, including City-Owned Poles. Such term shall not include structures supporting only Wireless Facilities, nor shall it include Wireless Support Structures.

“Wireless Facility” means equipment at a fixed location that enables Wireless Services between user equipment and a communications network, including: (i) equipment associated with wireless communications; (ii) radio transceivers, Antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. The term includes Small Wireless Facilities. The term does not include the structure or improvements on, under, or within which the equipment is Collocated, wireline backhaul facilities, coaxial or fiber optic cable that is between Wireless Support Structures or Utility Poles or coaxial or fiber optic cable that is otherwise not immediately adjacent to, or directly associated with, an Antenna.

“Wireless Infrastructure Provider” means any Person including a Person authorized to provide telecommunications service in the State, that builds, installs or maintains Utility Poles, wireless communication transmission equipment, Wireless Facilities or Wireless Support Structures.

“Wireless Services” means any services provided using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile, delivered to the public using Wireless Facilities.

“Wireless Services Provider” means a Person who provides Wireless Services.

“Wireless Support Structure” means a freestanding structure, such as a monopole, or other existing or proposed structure, designed to support, or capable of supporting, Wireless Facilities. Such term shall not include a Utility Pole.

Section 2. Purpose and Scope.

(a) The purpose of this Ordinance is to provide policies and procedures for the placement of Small Wireless Facilities in Covered Areas within the jurisdiction of the City.

(b) It is the intent of this Ordinance to establish uniform standards including, but not limited to:

- (i) Prevention of interference with the use of streets, sidewalks, alleys, parkways, traffic light poles or other light poles, and other public ways and places;
- (ii) Prevention of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
- (iii) Prevention of interference with other facilities and operations of facilities lawfully located in Covered Areas or public property;
- (iv) Preservation of the character of neighborhoods where facilities are installed;
- (v) Preservation of the character of historic structures, or historic neighborhoods, including but not limited to such structures or neighborhoods listed on the National Register of Historic Places or locally designated Historic Districts; and,
- (vi) Facilitation of the rapid deployment of Small Wireless Facilities to provide the citizens with the benefits of advanced Wireless Services.

Section 3. Permitted Use; Application Process and Fees.

- (a) **Permitted Use and Consent.** Collocation of a Small Wireless Facility on an existing Utility Pole or Wireless Support Structure, or a new or modified Utility Pole or Wireless Support Structure installed in a Covered Area, shall be a permitted use, except in supplemental review districts where such facilities are a conditional use, subject to administrative review, conditions and other

requirements in Section 5. In accord with Article VIII, Section 15 of the State Constitution and related municipal code and ordinance provisions, the City consents to the use of Public Rights-of-Way by permit holders acting in compliance with this Ordinance.

(b) **Permit Required.** No person shall place a Small Wireless Facility in a Covered Area without first filing a Small Wireless Facility Application and obtaining a permit, except as otherwise provided in this Ordinance.

(c) **Permit Applications.** All Small Wireless Facility Applications filed pursuant to this Ordinance shall be on a form, paper or electronic, as required by the City. The Applicant may designate portions of its Application materials that it reasonably believes contain proprietary or confidential information as “proprietary” or “confidential” by clearly marking each page of such materials accordingly, and the City shall endeavor to protect materials so designated from public disclosure to the fullest extent permitted by state law.

(d) **Application Requirements.** The Small Wireless Facility permit Application shall be made by the Applicant, or its duly authorized representative as noted in a notarized statement from a Person with the Applicant with authority to make such an authorization, and shall contain the following:

- (i) The Applicant’s name, address, telephone number and e-mail address;
- (ii) Facility owner’s name, address, telephone number and email address, if different from Applicant;
- (iii) Intended facility use: owner operated or owner leased capacity;
- (iv) The names, addresses, telephone numbers, and e-mail addresses of all consultants, if any, acting on behalf of the Applicant with respect to the filing of the Application;
- (v) A general description of the proposed scope of work for the Collocation of the Small Wireless Facility. The scope and detail of such description shall be appropriate to the nature and character of the work to be performed, with special emphasis on those matters, including but not limited to sub-surface utilities, likely to be affected or impacted by the work proposed;

- (vi) Identification of any consultant that is acting on behalf of the Applicant and that is authorized to speak with the City, or a designee of the City, on the area of consultation for the Applicant even if the Applicant cannot be available;
- (vii) Verification from an appropriate representative of the Applicant that the Small Wireless Facility shall comply with all Applicable Codes;
- (viii) Verification of payment of the annual municipal consent or administrative fee for telecommunications companies to use Public Rights-of-Ways pursuant to Section 58-9-2230;
- (ix) Verification of local business license, if applicable;
- (x) Evidence the Applicant is duly authorized to do business in South Carolina;
- (xi) Evidence the Applicant has received any necessary certificate of public convenience and necessity or other required authority from the South Carolina Public Service Commission or the Federal Communications Commission or evidence that it is not required;
- (xii) A copy of an approved South Carolina Department of Transportation encroachment permit and all documents required by SCDOT as part of the encroachment permit application, if the proposed location is within a SCDOT Right-of-Way; and,
- (xiii) If the proposed location is outside of a SCDOT Right-of-Way, a statement that the Applicant has a lease, attachment agreement or other authorization from the owner of the Utility Pole or structure proposed for Collocation.

(e) **Routine Maintenance and Replacement.** An Application shall not be required for:

- (i) Routine maintenance;
- (ii) The replacement of a Small Wireless Facility with another Small Wireless Facility that is substantially similar or smaller in size, weight, and height; or
- (iii) The installation, placement, maintenance, operation, or replacement of Micro Wireless Facilities that are strung on cables between existing Utility Poles and/or Wireless Support Structures in compliance with the National Electrical Safety Code by a Wireless Services Provider or a Wireless Infrastructure Provider that is

authorized to occupy the Public Rights-of-Way and that is remitting a consent, franchise, or administrative Fee pursuant to S.C. Code Ann. § 58-9-2230.

(f) **Information Updates.** Any amendment to information contained in a permit Application shall be submitted in writing to the City within ten (10) business days after the change necessitating the amendment.

(g) **Consolidated Application.** An Applicant seeking to Collocate multiple Small Wireless Facilities may, at the Applicant's discretion, file a consolidated Application and receive a single permit for up to twenty (20) Small Wireless Facilities. Provided, however, the City's denial of any site or sites within a single Application shall not affect other sites submitted in the same Application. The City shall grant a permit for any and all sites in a single Application that it does not deny subject to the requirements of this Section.

(h) **Application Fees.** Unless otherwise provided by law, and except as to telecommunication companies exempted pursuant to S.C. Code § 58-9-2230, all Applications for permits pursuant to this Ordinance shall be accompanied by a Fee of \$100.00 for each Small Wireless Facility, except that the Fee for Small Wireless Facilities addressed in a consolidated Application shall be \$100.00 each for the first five Small Wireless Facilities and \$50.00 for each additional Small Wireless Facility up to a maximum of twenty (20) Small Wireless Facilities. For clarity, any Applicant that pays either a franchise, consent Fee, or administrative Fee pursuant to the requirements of S.C. Code § 58-9-2230 shall not be required to pay any building permit Fee, zoning permit Fee, encroachment Fee, degradation Fee, or any other Fee assessed on a telecommunications provider for its occupation of or work within the ROW.

(i) **Interference with Public Safety Equipment.** A Small Wireless Facility shall be operated and maintained in a manner that does not interfere with public safety (police, traffic control, fire and emergency services) equipment.

Section 4. Action on Permit Application.

(a) **Review of Small Wireless Facility Applications.** The City shall review the Application for a Small Wireless Facility permit for conformity with applicable requirements of this Ordinance, and shall issue a permit on nondiscriminatory terms and conditions subject to the following requirements:

(i) Within thirty (30) days of receiving an Application, the City must determine and notify the Applicant whether the Application is complete; or if an Application is incomplete, the City must specifically identify the missing information.

(ii) Make its final decision to approve or deny the Application within ninety (90) days of submission of a completed Application .

(iii) Notify the Applicant in writing of its final decision, and if the Application is denied, specify the basis for a denial, including citations to federal, state or local code provisions and/or statutes on which the denial was based.

(iv) Notwithstanding an initial denial, the Applicant may cure the deficiencies identified by the City and resubmit the Application within thirty (30) days of the denial, and the City shall approve or deny the revised Application within thirty (30) days of receipt of it. The subsequent review by the City shall be limited to the deficiencies cited in the original denial.

(b) **Review Deadline.** If the City fails to act on an Application within the ninety (90) day review period (or within the thirty (30) day review period for an amended Application), the Applicant may provide notice that the time period for acting has lapsed. City shall then have thirty (30) days from said notice to respond and failure to respond means the Application is then deemed approved.

(c) **Review of Eligible Facilities Requests.** Notwithstanding any other provisions of this Ordinance, the City shall approve and may not deny Applications that constitute eligible facilities requests for modification of an eligible support structure that does not substantially change the physical dimensions of such structure as provided in 47 CFR 1.40001, within sixty (60) days according to the procedures established under 47 CFR 1.40001(c).

(d) **Compensation.** Subject to the limitations set forth in Section 3(h) herein, every permit shall include as a condition the Applicant's agreement to pay such lawful franchise Fees, business license taxes, administrative Fees and consent Fees as are permitted under applicable South Carolina and federal law. The Applicant shall also pay all applicable ad valorem taxes, service Fees, sales taxes, or other taxes and Fees as may now or hereafter be lawfully imposed on other businesses within the City.

Section 5. *Requirements for Small Wireless Facilities in Covered Areas.*

(a) **Administrative Review.** The City shall perform an administrative review of permit Applications including the location or installation of new, modified, or replacement Utility Poles and/or Wireless Support Structures and the attachment of Wireless Facilities and equipment on Utility Poles or Wireless Support Structures. Review factors, in addition to location, shall include the size, shape, color, texture, and materials of the structures and attachments.

(i) The City may require a proposed Wireless Facility be designed to not be significantly more readily apparent or plainly visible (to a reasonable person of ordinary sensibilities) from Covered Areas than existing utility structures, poles and equipment located within five hundred (500) linear feet on the same Covered Area as the subject Utility Pole or Wireless Support Structure.

(ii) Where Small Wireless Facilities are determined to be appropriate, the use of reasonable stealth and concealment treatments, low profile equipment and control boxes, and screening may be required to avoid significant negative impacts on the character and visual aesthetics of the area. However, such requirements may be waived by the City upon a showing that the particular location of a Small Wireless Facility does not warrant stealth or concealment treatments or imposes an excessive expense. The waiver shall be granted or denied within forty-five (45) days after the date of the request.

(iii) Supplemental review districts identified in Section 5(c) and listed in Appendix A may be subject to a higher level of review.

(b) **Maximum Size of Permitted Use.**

(i) The height of an Antenna of a Collocated Small Wireless Facility shall be limited to the greater of ten (10) feet above (a) the height of an existing or modified Utility Pole or Wireless Support Structure; or (b) the height of a new Utility Pole or Wireless Support Structure as provided in (ii) below.

(ii) The height of a new or modified Utility Pole, or Wireless Support Structure is limited to the greater of (a) the tallest Utility Pole, excluding Transmission Poles, or Wireless Support Structure located in the same Covered Area, measured from grade, in place within five hundred (500) linear feet on the same Covered Area as the subject Utility Pole or Wireless Support Structure as of the effective date of this Ordinance; or (b) in the absence of any such Utility Pole or Wireless Support

Structure, either (i) forty (40) feet in any area zoned exclusively for single family residential use, unless a waiver is granted for good cause shown, or (ii) fifty (50) feet in any other area.

(iii) Collocation is not allowed on a Decorative Pole less than twenty (20) feet in height.

(c) **Supplemental Review Districts.** Collocated Small Wireless Facilities and new or modified Utility Poles or Wireless Support Structures located in supplemental review districts shall be a conditional use and subject to the design and aesthetic requirements and review processes for structures specified in this Ordinance establishing the supplemental review district(s) in addition to the requirement of this Ordinance, provided that the City will work in good faith with the Applicant to accommodate the installation of Collocated Small Wireless Facilities and new or modified Utility Poles or Wireless Support Structures in supplemental review districts to the fullest extent practicable. The City reserves its right to maintain and implement the following types of supplemental review districts.

(i) **Underground Districts.** A Wireless Services Provider or a Wireless Infrastructure Provider shall comply with nondiscriminatory requirements that prohibit electric utilities, telecommunications or cable providers from installing above-ground structures in the Covered Area in these districts. Nothing in this section shall prohibit the use or replacement of existing Utility Poles or Wireless Support Structures in Underground Districts for the Collocation of Small Wireless Facilities subject to administrative review by the zoning administrator, appropriate design and concealment and a finding that such use does not increase the height by more than three (3) feet.

(ii) **Historic and Design Districts.** As a condition for approval of new Small Wireless Facilities or new Wireless Support Structure in a Historic District or a Design District, the City may require that a Wireless Services Provider or a Wireless Infrastructure Provider comply with the design and aesthetic standards of the Historic District or Design District to minimize the impact to the aesthetics in a Historic District or on a Design District's Decorative Poles. If design and concealment treatments are determined on review by the City to be insufficient to

mitigate harm to the Historic District or Design District, the Application may be denied.

This section may not be construed to limit a municipality's authority to enforce historic preservation zoning regulations consistent with the preservation of local zoning authority under 47 U.S.C. Section 332(c)(7), the requirements for facility modifications under 47 U.S.C. Section 1455(a), or the National Historic Preservation Act of 1966 (54 U.S.C. Section 300101 et seq.), and the regulations adopted to implement those laws.

(d) **Appeals, Special Exceptions and Variance Requirements.** Appeals of administrative decisions and requests for special exceptions and variances from the provisions of this Ordinance, when strict application would result in an unnecessary hardship or in the inability to deploy needed Small Wireless Facilities, shall be heard and decided by the Board of Zoning Appeals or equivalent board for architectural, design or historical district reviews. An applicant seeking a Special Exception to construct a new Decorative Pole, Utility Pole or other Wireless Support Structure to Collocate a Small Wireless Facility in an Underground District shall demonstrate, including certification through an engineer, that it has diligently attempted to locate the proposed Decorative Pole, Utility Pole, Wireless Support Structure, or Small Wireless Facility outside of the Underground District and that placement of the Decorative Pole, Utility Pole, Wireless Support Structure, or Small Wireless Facility within the Underground District is necessary to provide the needed wireless coverage or capacity, and one or more of the following conditions exist supporting a Special Exception:

(i) No existing Utility Pole or Wireless Support Structure is located within the location search radius or to the extent a Utility Pole or Wireless Support Structure is located within the search radius, such Utility Pole or Wireless Support Structure:

- a. Is not available for Collocation under commercially reasonable rates, terms, and conditions;
- b. Cannot accommodate the Collocation of the Small Wireless Facility and meet the technical requirements necessary to deliver adequate wireless service coverage or capacity; or
- c. Would require modifications exceeding the three (3) feet height limitation imposed in section 5(c)(i).

- (ii) The only available option to deliver adequate wireless service coverage or capacity in the search radius requires modifications to an existing Utility Pole or Wireless Support Structure exceeding the three (3) feet height limitation imposed in section 5(c)(i) or the installation of a new Utility Pole or Wireless Support Structure for Collocation of a Small Wireless Facility, or
- (iii) The applicant has demonstrated other circumstances that, in the reasonable discretion of the Board of Zoning Appeals, warrant a special exception or variance.

The Applicant shall abide by the design, stealth and concealment treatments imposed as conditions of the special exception.

(e) **Existing Supplemental Review Districts.** Supplemental review districts approved by the City as of the effective date of this Ordinance are listed in Appendix A. The Code provisions authorizing the district, applicable design guidelines or manual, review authority and appeal jurisdiction are specified in Appendix A. Nothing in this Ordinance shall prohibit or otherwise limit the City from establishing additional supplemental review districts, provided however, that facilities and structures for which a permit was approved or deemed approved pursuant to this Ordinance prior to the establishment of the additional supplemental review district remain subject to the provisions of this Ordinance, including routine maintenance and replacement of those facilities and structures as set out in Section 3(e)(i) and (ii) of this Ordinance, and not to any provisions otherwise applicable to the additional supplemental review district. If a Wireless Services Provider or a Wireless Infrastructure Provider voluntarily replaces such facilities in a manner that does not comply with Section 3(e)(ii) of this Ordinance, or if a Wireless Services Provider or a Wireless Infrastructure Provider voluntarily relocates such facilities, such replacement or relocation is subject to the then-existing provisions and requirements of the additional supplemental review district.

(f) **Repair of Damage.** A Wireless Services Provider or a Wireless Infrastructure Provider shall repair all damage to a City Right-of-Way directly caused by the activities of the Wireless Services Provider or the Wireless Infrastructure Provider, while occupying, installing, repairing, or maintaining Wireless Facilities, Wireless Support Structures, City Utility Poles, or Utility Poles and to return the Right-of-Way to its functional equivalence before the damage. If the Wireless Services Provider or the Wireless Infrastructure Provider fails to make the repairs

required by the City within forty-five (45) days after written notice, unless the City and the Wireless Services Provider or the Wireless Infrastructure Provider agree in writing to a longer time period, the City may undertake those repairs and charge the applicable party the reasonable and documented cost of the repairs. The City may maintain an action to recover the costs of the repairs.

Section 6. *Effect of Permit.*

(a) **Authority Granted: No Property Right or Other Interest Created.** A permit from the City authorizes an Applicant to undertake only certain activities in accordance with the Ordinance, and does not create a property right or grant any authority whatsoever to the Applicant to impinge upon the rights of others who may already have an interest in the Covered Area.

(b) **Duration.** Unless construction has actually begun and is diligently pursued to completion at that point, no permit for construction issued under this Ordinance shall be valid for a period longer than twelve (12) months unless both City and Applicant agree to a reasonable extension and all required Fees are paid for the term regardless of construction. The inability of the Applicant to obtain electrical power or backhaul transport services to serve the Wireless Facility such that it is operational within the twelve (12) months due to the action or inaction of third-party utility providers shall not result in the invalidity of the permit.

Section 7. *Removal, Relocation or Modification of a Small Wireless Facility in the ROW.*

(a) **Notice.** Within ninety (90) days following written notice from the City, a Wireless Services Provider or a Wireless Infrastructure Provider shall, at its own expense, protect, support, temporarily or permanently disconnect, remove, relocate, change or alter the position of any Wireless Facilities or Wireless Support Structures within the Rights-of-Way whenever the City, in its reasonable discretion, has determined that such removal, relocation, change or alteration, is reasonably necessary for the construction, repair, maintenance, or installation of any City improvement in or upon, or the operations of the City in or upon, the Rights-of-Way.

(b) **Emergency Removal or Relocation of Facilities.** The City retains the right to cut or move any Wireless Facility or Wireless Support Structure located within its Rights-of-Way as the City, in its reasonable discretion, may determine to be necessary, appropriate, or useful in

response to any public health or safety emergency. If circumstances permit, the City shall notify the Wireless Services Provider or the Wireless Infrastructure Provider and provide opportunity to move its own Wireless Facilities or Wireless Support Structure prior to the City cutting or removing a Wireless Facility or Wireless Support Structure and the City shall notify the Wireless Services Provider or the Wireless Infrastructure Provider after cutting or removing a Wireless Facility.

(c) **Abandonment of Facilities.** Upon abandonment of a Wireless Facility or Wireless Support Structure within the City Rights-of-Way, the Wireless Services Provider or the Wireless Infrastructure Provider shall notify the City within ninety (90) days of such abandonment. Following receipt of such notice the City may direct the Wireless Services Provider or the Wireless Infrastructure Provider to remove all or any portion of the Wireless Facility or Wireless Support Structure if the City, in its sole discretion, determines that such removal will be in the best interests of the public health, safety, and welfare.

(d) **Abandonment by Inaction.** At any point when a Wireless Services Provider or a Wireless Infrastructure Provider fails to pay any required Fee, or annual payment to the City, and fails to respond within sixty (60) days to a written inquiry from the City as to whether the Wireless Services Provider or the Wireless Infrastructure Provider intends to continue to operate a Wireless Facility or Wireless Support Structure, for whatever reason, the Wireless Facility shall be deemed abandoned and the City may, at its sole option, remove all or any portion of the Wireless Facility or Wireless Support Structure, or take other action as authorized by law, including recovery of actual costs incurred in removing the Wireless Facility or Wireless Support Structure.

Section 8. Attachment to City-Owned Utility Poles in the Covered Areas.

(a) **Annual Rate.** The rate to place a Small Wireless Facility on a City-Owned Pole in Covered Areas shall be three hundred (\$300.00) dollars per year per wooden pole or four hundred (\$400.00) dollars per year for all other City-Owned Poles, due at the time of application and prorated for the first year and payable in advance on January 1st each year thereafter. Failure to pay annual rate by January 31st shall result in City removing all Wireless Facilities in arrears at Applicant's expense. This rate is in addition to reimbursement to the City for any expenses for make-ready work. The City reserves the right to require a pole attachment agreement to further

define the terms and conditions of attachments to City-Owned Poles. The rates specified in this section shall not apply to poles owned, or operated and accounted for as an asset of, a municipal electric utility.

(b) **Cease Payment.** A Wireless Services Provider or a Wireless Infrastructure Provider is authorized to remove its facilities at any time from a City-Owned Pole in Covered Areas and cease paying the annual rate to the City as of the next due date for payment following the removal.

(c) **Make-Ready.** For City-owned Utility Poles in Covered Areas, the Applicant shall reimburse the City for expenses for any reasonable make-ready work. The City shall provide a good faith estimate for any make-ready work necessary to enable the pole to support the requested Small Wireless Facility, including pole replacement if necessary, within sixty (60) days after receipt of a completed request. Make-ready work including any pole replacement shall be completed within sixty (60) days of written acceptance of the good faith estimate by the Wireless Services Provider or the Wireless Infrastructure Provider.

(d) **Municipal Utilities Excluded.** Nothing in this section shall be construed to affect the authority of a municipal electric utility to deny, limit, restrict, or determine the rates, Fees, terms, and conditions for the use of or attachment to a Utility Pole owned, or operated and accounted for as an asset of, a municipal electric utility.

Section 9. Severability.

In the event any title, subtitle, section, subsection, subdivision, paragraph, subparagraph, item, sentence, clause, phrase, or work of this Ordinance is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the Ordinance which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of this Ordinance.

Section 10. Effective Date.

This Ordinance shall take effect upon second reading.

DONE AND RATIFIED THIS ____ DAY OF _____, 2019

Junie White, Mayor

ATTEST:

____/____/____ First Reading

City Clerk

____/____/____ Second Reading

APPROVED AS TO FORM:

City Attorney